



Job Description

Job Title: Seniors Program Volunteer Host

Date: August 2026

Job Purpose

Seniors Program Volunteer Hosts will support the Newcomer Seniors Meetup Program by planning, preparing, and hosting the meetups.

Due to grant support available from September 2026 – March 2027, volunteers selected to work with this program are eligible for an honorarium.

Key Responsibilities

- Attend training
- Prepare program materials
- Host program sessions on a regular basis (monthly or bi-monthly): welcome participants, introduce topic and vocabulary, run activities, pack up materials
- Engage participants in providing feedback

Key Competencies

- Strong interpersonal and communication skills
- Interest in working with newcomers
- Experience in education or public speaking is an asset
- Familiarity with Brantford community resources is an asset (ie. parks and recreation centres, public transit, other seniors programs)

Due to the nature of the program, priority will be given to volunteer applicants that are seniors.

Workplace Environment

BPL strives to be a workplace which fosters respect for all customers and co-workers, and requires employee commitment to the following:

- Adherence to the legal requirements of all levels of government, e.g. Health and Safety, Human Rights, Harassment, Freedom of Information and Privacy, Workplace Violence, AODA, CASL
- Adherence to the policies and procedures of the Library

- Building and nurturing positive relationships among customers and colleagues
- A culture of teamwork, collaboration and respectful feedback
- A culture of technologically engaged staff
- Accepting and welcoming to all members of our diverse community.