

MUNICIPALITY OF BRIGHTON

Community Grants in Aid — A Guide for Applicants

Funding for not-for-profit organizations and community groups whose programs, events, and projects benefit Brighton residents

Who can apply

- Not-for-profit organizations, registered charities, and organized community groups that operate in Brighton and primarily serve Brighton residents.
- Activities must fall within a funding area: arts, culture, environment, heritage, recreation, social services and health, or youth initiatives.
- Not eligible: individuals, for-profit businesses, schools and school boards, political or lobbying organizations, wage costs, and organizations mostly funded by senior governments. See Section 6 of the Policy for the full list.

The two grant streams

If you are requesting...	Your application is...	Decided by...
Up to \$5,000	A short form (Parts 1–4 of the application)	Municipal staff, reported publicly to Council
Over \$5,000 (no upper limit — ask for what you genuinely need)	The full form (Parts 1–5); requests over \$20,000 need audited or review-engagement financial statements	Council, by resolution; you may be asked to present

Cemeteries and certain heritage or essential-service organizations, and hospital or healthcare initiatives, are funded through separate standing streams and do not use this application.

How it works

- **Apply by September 30 at 4:00 p.m.** (for the 2026 intake only: October 31) using the application form (Schedule D), submitted to the Treasurer by mail, in person, or by email. Decisions follow at Council in November (December for 2026). Late or incomplete applications cannot be accepted.
- **Applications are scored** by a staff panel against a published scoring matrix (Schedule A). Local benefit carries the greatest weight, and a score of at least 60/100 is needed to be recommended. Funding is competitive and not guaranteed.
- **Decisions follow budget approval.** You will be notified in writing. Grants may be approved for less than the amount requested, and no funds are paid until the municipal budget is approved.
- **Report back.** Successful applicants report on the use of funds, with a simple financial accounting, within three months of completing the activity. Unspent funds are returned.

Good to know

- Don't spend before approval — costs incurred before written notice of approval are at your own risk.
- Reliable, returning organizations in good standing may request a multi-year agreement (up to three years, approved by Council).
- Missed the intake, or have a time-sensitive request? Requests outside the annual process are considered by Council on a one-off basis — contact the Treasurer.
- You'll need: financial information showing need (your choice — e.g., financial statements or a budget), Accessible Customer Service Training certification (free provincial modules qualify), and a budget for your activity.
- Several projects under one umbrella organization? Submit them together under one cover application.

Forms and the full policy: www.brighton.ca • Questions: Treasurer, Municipality of Brighton, 35 Alice Street, P.O. Box 189, Brighton ON K0K 1H0