

### Daily/Weekly Playground Inspection Checklist

Location Name: \_\_\_\_\_

|                                                                                                                                                                  | M | T | W | T | F |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|
| Check for and remove loose garbage, debris, broken glass, animal droppings on play area ground surface.                                                          |   |   |   |   |   |
| Check play structure for obvious signs of damage, vandalism or broken parts. (Advise Principal immediately if service is needed).                                |   |   |   |   |   |
| Check for and remove skipping ropes or any other ropes or climbing devices which have been attached to but are not a permanent part of the playground structure. |   |   |   |   |   |
| Rake sand/gravel to replenish areas beneath swing bays, slide exits and fire poles.                                                                              |   |   |   |   |   |
| Empty garbage can(s) located in playground areas.                                                                                                                |   |   |   |   |   |

Action Items or General Comments:

Completed By: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Adopted from the Ontario School Boards' Insurance Exchange: *Risk Management at a Glance - Recommended Forms and Checklists***