

DURHAM DISTRICT SCHOOL BOARD

Guardian CONSENT FORMS

A single page in clear, plain language should include the following information.

1. An introduction which includes specific and detailed information about the researcher and the research, and a clear description of both the purpose of the research and how the information collected will be used.
2. Information about the nature of the involvement of the student (e.g., 1/2 hour of class time to complete a questionnaire).
3. When the testing or data collection will take place.
4. Assurance that the study has been approved by the Durham District School Board and the school's Principal.
5. A statement assuming responsibility for the storage and safety of the data, a guarantee of confidentiality of individual results, and an indication of the retention/destruction procedure.
6. That the Principal has the telephone number of the researcher should parents wish further information.
7. An appreciation extended to parents for consideration of the request.
8. A statement about the researcher's commitment to upholding rights and responsibilities under United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA).
9. A tear-off portion to be signed by a parent/guardian and returned to the researcher through the school by a specific date (or, should space be limited, a second page to be returned).

On the reverse side is a sample of a parental consent letter which may provide a model for researchers as they design parental consent forms.