

HEPATITIS B - FLOW CHART

Stage	Person	Task	Comment
1) Identification of Hepatitis B Carrier	- A/D Consultant	- notify parents that a screen is required	- assistance Public Health Nurse
	- A/D Consultant	- assist Group Homes in notifying Superintendent of Special Services of the status of their residents	
	- A/D Consultant	- include Hepatitis B section on Intake Information Sheet for placement in Durham Region School Board	
2) Placement of Hepatitis B Carrier	- Medical Officer of Health (M.O.H.)	- M.O.H. will be supplied with screen results and a report outlining student behavioural and other pertinent information	
	- M.O.H.	- M.O.H. will assign a risk category	
	- Superintendent of Inclusive Student Services/ IPRC	- will make a placement decision	
3) Notification and Education of Staff	- Principal of School	- meet with entire staff and provide information regarding student (s) who are or will be attending.	- assisted by: Superintendent Special Education Services A/D Consultant Public Health Nurse
	- Principal of school	- staff are given Hepatitis B Fact Sheet	
	- Principal of school	- staff are given Safety Precautions Fact Sheet	
	- Principal of school	- information about vaccine will be discussed	
	- Principal of school	- a number of meetings may be necessary to allay concerns	
4) Notification and Education of Parents	- Principal of school	- general information letter to all parents	assisted by: Superintendent Special Education Services
	- Principal of school	- specific letter to parents whose child may be a classmate of a carrier	A/D Consultant