Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
Held on June 15, 2026 in the Library

Present	Catherine Kiewning Susan Reany Iskra Nancy Rosaasen Karen Smith Angie Barton Caroline Goulding - CEO
Regrets	Suzanne Lockyer Matthew Benson
Guests	

1.0	**Call to Order & Land Acknowledgement**	The meeting was called to order by the Chair at 5:03 pm.	
2.0	**Approval of the Previous Meeting Minutes**	**Motion 26-43** THAT the Dryden Public Library Board approve the minutes of the regular and in-camera meetings of April 20, 2026. Moved C Kiewning; seconded by N Rosaasen. **APPROVED.** **Motion 26-44** THAT the Dryden Public Library Board approve the minutes of the regular and in-camera meetings of May 19, 2026. Moved K Smith; seconded by S Reany Iskra. **APPROVED.**	
3.0	**Approval of the Agenda**	**Motion 26-45** THAT the Dryden Public Library Board approve the agenda as amended. Moved by S Reany Iskra; seconded by K Smith. **APPROVED.**	
4.0	**Delegations**	None	
5.0	**Declaration of Conflict of Interest**	None declared.	
6.0	**Reports**	**6.1 CEO Report** ○ See attached	

		○ Our insurer indicated that a waiver would be necessary. C Goulding altered a lifejacket loan program waiver from another Library. The draft was sent to Chief Wood for review. ○ The Charitable Return has been completed. Moving forward, C Goulding is working on creating a mapped list of G/Ls so that each G/L is mapped to both Charitable Return lines and the reporting lines found in the Annual Survey of Public Libraries. She will also be pursuing use of a CRA Business Account to submit online next year. **6.2 Statistical Reports** ○ See attached ○ Usage trends are continuing. C Goulding has begun purchasing Cost per Circulation titles. **6.3 Financial Report** ○ The Library is projected to be underbudget at the end of May. **6.4 Health and Safety Reports** ○ See attached **6.5 Building Maintenance Report** ○ See attached **Motion 26-46** THAT the Dryden Public Library Board receive the following reports: CEO Report for June 2026 Statistical Report for May 2026 Financial Report for April & May 2026 Health and Safety Report for May 2026 Building Maintenance Report for June 2026 Moved by C Kiewning; seconded by S Reany Iskra. **APPROVED.**	
7.0	**Decision Items**	**7.1 Policy Approvals** **7.1.1 OP-03 Privacy and Access to Information** **Motion 26-47** THAT the Dryden Public Library Board approve OP-03 Privacy and Access to Information, as amended. Moved by K Smith; seconded by C Kiewning. **APPROVED.**	

		7.2 Board Member Job Description **Motion 26-48** THAT the Dryden Public Library Board approve the Board Member Job Description as presented. Moved by S Reany Iskra; seconded by N Rosaasen. **APPROVED.** **7.3 2027 Draft Budget** **7.3.1 User Fees** The Board reviewed the proposed fees and discussed the membership rate. **Motion 26-49** THAT the Dryden Public Library Board approve the proposed user fees, with the exclusion of all fees related to non-resident memberships. Moved by K Smith; seconded by S Reany Iskra. **APPROVED.** **7.3.2 Capital Request** The Board reviewed the proposed requests. **Motion 26-50** THAT the Dryden Public Library Board approve Option 1 as presented in the Budget Report. Moved by C Kiewning; seconded by N Rosaasen. **APPROVED.**	**Action**: C Goulding to review membership rates.
8.0	**Advocacy**	Library Board members praised the staff's social media efforts and share posts regularly.	
9.0	**Other Business/Questions**	**9.1 Strategic Plan Update** Scheduling the next Strategic Planning meeting was discussed. It was proposed that the next meeting be planned for late August. C Gould will also consider how to allow for virtual collaboration over the summer. **9.2 Print Advertising Report** The Board discussed the report and the proposals within it. There were concerned around logistical issues related to a community newsletter. The Library would need to ensure no increase to administrative burden or expenses. The importance of protecting	**Action**: C Goulding will explore the idea of a community newsletter further.

		staff time for all organizations was discussed. Having organizations submit their one pre-made calendars or generating a list of events for input in a shared calendar through AI was also discussed.	
10.0	**Information Items**	**10.1 FN-01 Mission & Vision Statements** **10.2 HR-06 Volunteers** The reference to a dress code should be updated to the official policy name.	
11.0	**Next Meeting**	Monday, September 21 at 5:00pm	
12.0	**Adjournment**	**Motion 26-51** THAT the Dryden Public Library Board adjourn at 6:13 pm. Moved by K Smith. **APPROVED.**	