



Section: Governance
Number: GN-05
Title: Friends of the Library
Last Review: September 2026
Next Review: September 2030

1.0 Policy Statement

- 1.1 The purpose of this policy is to define the relationship between the Dryden Public Library Board (the Board) and the Friends of the Dryden Public Library (the Friends).

2.0 Relationship between the Board and the Friends

- 2.1 Each organization recognizes and respects the independence of the other.
- 2.2 Both organizations are committed to ensuring Dryden is able to access high quality library services.
 - 2.2.1 The Board is responsible for providing a comprehensive and efficient public library service that reflects the community's unique needs.
 - 2.2.2 The Friends seek to enhance the level of library services offered to the community beyond what can be supported through regular operations. This can be accomplished through volunteering, advocacy, or donations from the Friends to the Library for special projects or initiatives.
- 2.3 As independent bodies, each organization is obligated to follow their own bylaws and any legislation which applies to them. Neither body will:
 - 2.3.1 Attempt to influence the governance of the other,
 - 2.3.2 Manage the funds and/or keep the records of the other.
- 2.4 Both organizations are committed to open communication.
 - 2.4.1 The Friends or Board may request that a representative attend one of their meetings or that a document be shared with the respective group's membership as an information item.
 - 2.4.1.1 Documents could include an annual report or information about upcoming events, etc.

- 2.4.1.2 Delegation or information sharing requests should be submitted at least a week in advance of a meeting
 - 2.4.1.3 Each group will make every effort to accommodate these requests.
 - 2.4.2 The Library CEO will share information about library victories and challenges and long-range strategies and priorities.
- 2.5 The Board, staff, and Friends will work collaboratively to identify services, programs, and materials which benefit the Library.
 - 2.5.1 All items purchased with grants made by the Friends will be the property of the Library.
 - 2.5.2 Decisions about the acquisition, use, and disposal of items purchased with contributions from the Friends will be made by the CEO.

3.0 Responsibilities of the Friends

- 3.1 The Friends will ensure that the goals and objectives of the Friends do not conflict with those of the Board, as established under the Public Libraries Act.
- 3.2 Volunteers will abide by all Board policies while publicly representing the Friends.

4.0 Responsibilities of the Board & Library

- 4.1 The CEO will act as the Library liaison and attend the Friends' meetings.
- 4.2 The Board will not rely on funding from the Friends to replace core funding or supplement operational costs.
- 4.3 Library staff or Board members may not belong to the Friends executive and will only attend in an informational capacity while employed by the Dryden Public Library.

5.0 Use of Library Resources

- 5.1 The Library will provide space for Friends meetings and activities free of charge, subject to space availability and the Library's programming schedule.
- 5.2 The Library CEO or designate must approve of any fundraising projects taking place at the Library or on Library property. Friends fundraising activities must be staffed by their volunteers.

- 5.3 The Library will provide administrative support to the Friends. Staff time and support will be provided as deemed appropriate by the CEO.

6.0 Disassociation

- 6.1 The Board may cease their association with the Friends should they deem that:
- 6.1.1 the purposes of both organizations are no longer aligned, and/or
 - 6.1.2 it is no longer beneficial to maintain an association with the Friends.

Related Documents:

Friends of the Dryden Public Library Constitution and Bylaws

History			
Approval Date:	May 2021	Motion:	
Amended/Reviewed:	May 2023	Motion:	
Amended/Reviewed:	September 2027	Motion:	2026-56
Amended/Reviewed:		Motion:	