



September 29, 2026

BY EMAIL

Tim Byrne, CAO/Secretary-Treasurer
Essex Region Conservation Authority
311 - 360 Fairview Avenue West
Essex, ON N8M 1Y6
Email: tbyrne@erca.org

Re: Essex Region Conservation Authority Request Regarding Member Appointments

At its Regular Council Meeting held on September 21, 2026, Council supported the enclosed correspondence.

Council accordingly passed the following resolution:

R26-09-445

Moved By Councillor Garon
Seconded By Councillor Matyi

That the appointment of Councillor McGuire-Blais and Councillor Matyi, as the Town of Essex Council representatives on the Essex Region Conservation Authority Board of Directors, be confirmed and extended until February 1, 2027, or such later date as prescribed by regulation, subject to the current appointees continuing to be eligible to serve following the Municipal Election.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,



A handwritten signature in black ink, appearing to read "jml", positioned below the Essex logo.

Joseph Malandruccolo
Director, Legal and Legislative Services/Clerk
jmalandruccolo@essex.ca



admin@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

September 9, 2026

Town of Amherstburg

Town of Essex

Town of Kingsville

Town of LaSalle

Municipality of Leamington

Municipality of Lakeshore

Township of Pelee

Town of Tecumseh

City of Windsor

Attention: Municipal Council Clerks (for distribution)

**RE: ESSEX REGION CONSERVATION AUTHORITY REQUEST REGARDING MEMBER
APPOINTMENTS**

The Essex Region Conservation Authority ("ERCA") is writing to request that each member municipality extend and confirm respective current member appointments to the ERCA Board of Directors through the municipal election cycle to the transition period to February 1, 2027 or such later date as prescribed by regulation, subject to the current appointee(s) continuing to be eligible to serve following the election.

Conservation Authority member appointments are governed primarily by the *Conservation Authorities Act*, rather than by the appointment provisions of the *Municipal Act, 2001*. Under Part IV of the *Conservation Authorities Act*, participating municipalities appoint members to the Authority. ERCA understands that these appointments may be confirmed or extended by the appointing municipality, provided the appointee continues to meet any applicable eligibility requirements and the appointment is consistent with the governing legislation, ERCA's Administrative By-laws, and any applicable transition direction from the Province.

As outlined in the Technical Briefing to Municipalities from the Ministry of the Environment, Conservation and Parks on June 2, 2026, and the Conservation Authority Update Session from the Office of the Chief Conservation Executive on June 3, 2026, Conservation Authorities are in a period of transition toward a new regional watershed-based framework. Maintaining continuity in municipal representation during this period will support effective governance, knowledge transfer, and timely decision-making as ERCA continues to participate in the transition process.

Accordingly, ERCA respectfully requests that each participating municipality place this matter before its Council and pass a resolution confirming or extending the current member appointment through the municipal election cycle, conditional upon the appointee being

successful in the election and continuing to be eligible to serve. If the current appointee is not returned to office or otherwise ceases to be eligible, the municipality will be asked to appoint a replacement in the same way as would occur in any election year.

We appreciate Council's consideration of this request.

Of note, following municipal elections, the first scheduled meeting of the ERCA Board of Directors is anticipated to be held Thursday, November 12, 2026.

Should you have any questions regarding member appointments or the pending regional conservation authority amalgamation, please feel free to contact me at tbyrne@erca.org or by phone 519-776-5209 ext. 350.

Thank you,



Tim Byrne, CAO/Secretary-Treasurer

Attachment:

- 2026 Appointed Members

ERCA Appointed Members

Municipality	Member	Appointment Date
Amherstburg	Molly Allaire (ERCA Chair)	Term of Council
	Peter Courtney	Term of Council
Essex	Katie McGuire-Blais	Term of Council
	Jason Matyi	Term of Council
Kingsville	Thomas Neufeld	November 14, 2026
	Dennis Rogers	November 14, 2026
Lakeshore	Tracey Bailey	Term of Council
	Ryan McNamara	Term of Council
Lasalle	Mike Akpata	Term of Council
	Jeff Renaud	Term of Council
Leamington	Bill Dunn	Term of Council
	Larry Verbeke	Term of Council
Tecumseh	Joe Bachetti	November 14, 2026
	Tania Jobin	November 14, 2026
Pelee	Dayne Malloch	November 14, 2026
Windsor	Frazier Fathers	November 14, 2026
	Angelo Marignani	November 14, 2026
	Kieran McKenzie	November 14, 2026
	Jim Morrison (ERCA Vice Chair)	November 14, 2026