



The Corporation of the
Township of Georgian Bay
INTERMENT REQUEST FORM

99 Lone Pine Road
Port Severn, ON L0K 1S0
Phone - (705) 538-2337
E-mail - clerks@gbtownship.ca
Web - www.gbtownship.ca

OFFICE USE ONLY			
Date Received:		Received By:	

The following form must be completed and signed by the Interment Rights Holder. The rights holder is the person(s) legally authorized to sign off on the interment.

Please complete the form with as much information as possible and ensure all information is accurate. Once this form is received and the requested date and time have been confirmed, the rights holder will receive the contract for interment.

DECEASED					
First Name:		Middle Name:			
Last Name		Maiden Name:			
Last Known Mailing Address:					
City:		Province:		Postal Code:	
Sex:	☐ Male ☐ Female ☐ Not Listed				
Date of Birth:		Date of Death:			
Place of Birth:		Place of Death:			
Marital Status:		Occupation:			
Religion:		Cause of Death:			
Disposition Type:	☐ Full Burial ☐ Cremation				
Container Type:	☐ Casket ☐ Vault ☐ Urn ☐ Unknown				

NEXT OF KIN			
First Name:		Middle Name:	
Last Name		Maiden Name:	

Relationship to the Deceased:					
Mailing Address:					
City:		Province:		Postal Code:	
Phone Number:			Email Address:		

FUNERAL HOME DETAILS					
Funeral Home Name:			Contact Person:		
Mailing Address:					
City:		Province:		Postal Code:	
Phone Number:			Email Address:		

INTERMENT DETAILS			
Lot Number:		Notes:	
Requested Date: (mm/dd/yyyy)		Requested Time:	
Please indicate the requested date and time of the interment. Orders for interment shall be given to the Clerks Office at least five (5) business days prior to the interment. Indicating a date/time preference does not confirm availability. Please allow a staff member to finalize and confirm details.			

RIGHTS HOLDER CONSENT		
Rights Holder(s): (Please Print)	_____	_____
Signature:	_____	_____
Date (mm/dd/yyyy):	_____	_____

REQUIRED DOCUMENTATION

The following documents are required to be submitted with the completed Interment Information Form.

☐	Copy of deceased person's death certificate.
☐	Cremation certificate or burial permit (as applicable) Note – for casket interments, the original copy of the burial permit is required.
☐	Documentation confirming the authority of the person(s) requesting the interment (e.g. proof of estate trustee/executor or written authorization from such person.
☐	Government-issued photo identification from the person(s) authorizing the interment.