



Employment Opportunity
Chief Building Official
Posted until filled.
Wage Range \$40 to \$50 per hour

The Township of Gillies is seeking applications from qualified individuals for the position of Chief Building Official (CBO). This position is permanent part-time with hours depending on the number of Building Applications received throughout the year. Building applications for Gillies Township varies between 5-10. The CBO is responsible for enforcing the Building Code Act and regulations in accordance with the Provincial statutes and municipal by-laws.

The CBO for Gillies Township will be responsible for all aspects of the Building Department from the building permit application intake, plans review, inspections, filing statutory reports, and more. For a detailed job description, please check the Township of Gillies Website at <https://gilliestownship.com>.

The ideal candidate will have a diploma in civil engineering technology or equivalent, qualified and registered with the Ministry of Municipal Affairs and Housing (QuARTS) in the minimum following categories: General Legal / Process (Chief Building Official); Building Services; Building Structural; House; Small Buildings; HVAC House; Plumbing House; Plumbing All Buildings; and Large Buildings. A minimum of five (5) years related experience is an asset.

Qualified candidates are invited to submit a detailed resume and cover letter in confidence to Laura Bruni, Dipl.M.A. Clerk-Treasurer by email to gillies@gilliestownship.com.

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted. The Township of Gillies is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Information received relating to accommodation measures will be addressed confidentially. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.