



MUNICIPALITY OF

GREENSTONE

INTERNET AND TELEPHONE VOTING
PROCEDURES AND FORMS
For the 2026 Municipal and School Board Elections

Approved by the
Clerk / Returning Officer of
the Municipality of Greenstone
this 1st day of June 2026

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These Procedures have been prepared for the purpose of convenience only. For accurate reference, please refer to the *Municipal Elections Act, 1996*, as amended.

1. DEFINITIONS

Acclaimed – means a seat that was awarded to a Candidate due to the number of Candidates being equal to or less than the number of seats that are available for that office.

Advance Voting - means voting conducted between the hours of 8:30 a.m. EST on Monday, October 19, 2026, and the start of Voting Day on Monday, October 26, 2026.

Auditor – means the person appointed by the Clerk who performs the prescribed combination of processes and procedures (audit duties) designed to validate a range of activities and/or functions of the internet and telephone voting system.

Ballot – means the way an Elector will cast their choices in the election.

- If voting by computer, tablet, telephone, or other internet-enabled device, the ballot will contain a digital image of an election ballot showing all Candidates for each office, with a box where the Elector will digitally mark their selection.
- If voting by telephone, the ballot will contain an audio recording and a set of instructions that explain all available choices and tell Electors how to select the Candidates of their choice using the phone's touchtone keypad.

Candidate - means a person who has been nominated under Section 33 of the *Municipal Elections Act, 1996*, as amended.

Certified Candidate - means a Candidate whose nomination has been certified by the Clerk under Section 35 of the *Municipal Elections Act, 1996*, as amended.

Clerk - means the Clerk of the Municipality of Greenstone who is the Returning Officer and is responsible for conducting this election under the authority of the *Municipal Elections Act, 1996*, as amended.

Election Official - means any person designated by the Clerk to perform certain election functions. The term "Election Official" includes, but is not limited to, the Deputy Clerk, Election Assistants, or Deputy Returning Officers. An Election Assistant or Deputy Returning Officer may only carry out the tasks and duties as assigned in writing by the Clerk. Each Election Official is also required to take the Oath of Secrecy. (MOG EL-10 or MOG EL-11, and MOG EL-12B)

Elector - means a person who meets the qualifications provided under Section 17 of the *Municipal Elections Act, 1996*, as amended, and appears on the Voters' List or is added to the Voter's List during the revision period.

Kiosk – means a touch-screen computer at the Voter Help Centre used by Electors to cast a ballot electronically. The device is locked to voting functions only and automatically resets after each voter.

MEA – means the *Municipal Elections Act, 1996*, as amended.

Office – means an elected position which is governed by the applicable Act (i.e. Mayor, Councillor, School Board Trustee).

Personal Identification Number (PIN) - means a unique multi-digit number assigned by the eVoting Service Provider to each Elector to provide secure access to the voting system.

Preliminary List of Electors - means an uncorrected list of local registered Electors compiled by Elections Ontario and provided to the Clerk of the Municipality of Greenstone on August 14, 2026.

Race – means the competition for the specific office or seat between candidates.

Satisfactory Identification - means the identification required under the *Municipal Elections Act, 1996*, as amended (Ontario Regulation 304/13) that provides proof of identity and residence of an individual to the satisfaction of an Election Official.

Script - means all information flow and system prompts from the eVoting system, including instructions, informational messages, error messages, and exceptions.

Scrutineer - means an individual appointed in writing on the specified form by a Certified Candidate to represent the Candidate during the voting process. Each Scrutineer is also required to take the Oath of Secrecy. (MOG EL-12A and MOG EL-12B).

Support Person - means an individual requested by an Elector to assist during the voting process. While casting a ballot in a Voter Help Centre with a Support Person (also known as a friend of the Elector), the Election Official will require the Elector and the Support Person to complete an Oath of Vote with Assistance. (MOG EL-27)

Voter Help Centre - means a location provided by the Municipality of Greenstone to assist Electors with the internet and telephone voting process or other general election inquiries, including revisions.

Voters' List - means the Preliminary List of Electors, as corrected by the Clerk under the provisions of Section 22 of the *Municipal Elections Act 1996*, as amended.

Voting Day - means the final day on which the vote is to be taken in an election. In 2026, Voting Day is October 26, 2026. Voting closes at 8 p.m.

Voter Information Letter - means a sealed envelope containing election information, personalized for each Elector.

2. AUTHORITY

On November 10, 2025, the Council of the Municipality of Greenstone passed By-Law 25-63 authorizing the use of internet and telephone as alternative voting methods for the 2026 Municipal and School Board Elections.

Subsection 42(3) of the *Municipal Elections Act, 1996*, as amended (MEA) provides that the Clerk shall establish procedures and forms for the use of any alternative voting method authorized by By-Law and provide a copy of the procedures and forms to each Candidate when his or her nomination is filed, or by June 1 in the year of the election.

Subsection 42(4) of the MEA states that the procedures and forms established by the Clerk, if they are consistent with the principles of the Act, prevail over anything in the Act and the regulations made under it.

Service Provider

In accordance with the Delegation of Authority By-Law and the Purchasing of Goods, Services, and Construction Policy, the Clerk entered into an agreement with Sequent Tech, an eVoting Service Provider for internet and telephone voting services for the 2026 Municipal and School Board Elections.

System Integrity

The integrity of the voting process shall be the responsibility of the Clerk and shall be preserved by:

- Ensuring that every eligible Elector on the Voters' List, as amended, is sent a sealed Voter Information Letter containing the Elector's unique PIN through Canada Post;
- Ensuring that no one except the Clerk, or designate, can access PINs maintained by the Service Provider that match each Elector's name and address;
- Providing an opportunity for eligible Electors to be added to the Voters' List or to make amendments to the list up to and including Voting Day.

Auditor

The Auditor, appointed by the Clerk, shall test the Voting system on several occasions. The tests shall include, but not be limited to the following:

- Checking the Voter Help Centre internet access;
- Checking the configuration of the online ballot;
- Checking the telephone voting prompts;
- Checking that voting begins and ends at designated times;
- Attempting to vote before and after the Voting Period;
- Attempting to view results before the Voting Period ends;

- Attempting to use a PIN more than once;
- Attempting to vote using an incorrect PIN;
- Balancing the number of Electors who voted with the number of votes cast.

Principles of the Municipal Elections Act

The *Municipal Elections Act, 1996*, as amended (MEA) references the “principles of the Act”. Each decision that is made regarding the 2026 Municipality of Greenstone Election, shall be considered with the following principles:

- The secrecy and confidentiality of the voting process is paramount;
- The election shall be fair and non-biased;
- The election shall be accessible to Electors;
- The integrity of the voting process shall be maintained throughout the election;
- There shall be certainty that the results of the election reflect the votes cast;
- Electors and Candidates shall be treated fairly and consistently within a municipality;
- The majority vote shall govern, ensuring that valid votes are counted and that invalid votes are rejected so far as reasonably possible.

Subsection 11(2) of the MEA states that the Clerk of a local municipality has responsibility for conducting elections within that municipality and including responsibility for:

- Preparing for the election;
- Preparing for and conducting a recount in the election;
- Maintaining peace and order in connection with the election;
- In a regular election, preparing and submitting the report described in subsection 12.1 relating to the accessibility of the election.

The MEA provides in Section 12 that a Clerk who is responsible for conducting an election may provide for any matter or procedure that is not otherwise provided for in an Act or regulation, and in the Clerk’s opinion, is necessary or desirable for conducting the election.

Subsection 42(5) of the MEA states that when a by-law authorizing the use of an alternative voting method is in effect, Sections 43 (advance votes) and 44 (voting

proxies) apply only if the by-law so specifies. Since alternative voting is intended to improve accessibility, it allows each person greater flexibility to cast their own vote. Section 43 (advance voting) has been included in By-Law 25-63, and Section 44 (voting proxies) is not applicable.

Section 53 of the MEA provides that the Clerk may declare an emergency if he or she is of the opinion that circumstances have arisen that are likely to prevent the election being conducted in accordance with the Act and provides the authority to the Clerk to make arrangements for the proper conduct of the election. Any arrangements made by the Clerk, if they are consistent with the principles of the MEA, prevail over anything in the Act and the regulations, and all such arrangements, if made in good faith, shall not be reviewed or set aside on account of unreasonableness or supposed unreasonableness.

Therefore, as Clerk of the Municipality of Greenstone and Returning Officer for the 2026 Municipal and School Board Elections, I do hereby certify and approve the following procedures for conducting the 2026 Municipal and School Board Elections and also establish that the attached forms are permitted to be used during this election process.

Kristina Miousse, Clerk / Returning Officer
June 1, 2026

3. APPLICATION

These procedures have been developed under the authority of Section 42 of the *Municipal Elections Act, 1996*, as amended, and apply to the 2026 Municipal and School Board Election being conducted through internet and telephone voting.

The procedures and forms, if consistent with the principles of the MEA, prevail over anything in the Act and the regulations made under it.

Where these procedures do not provide for any matter, the election shall be conducted, as far as is consistent and practical, within the principles of the MEA with the same being determined and established by the Clerk.

These procedures may be amended, as necessary and deemed appropriate, by the Clerk of the Municipality of Greenstone. Any amendment to these procedures shall be signed by the Clerk and a copy of the amendment shall be provided to all certified candidates for office for the Municipality of Greenstone and/or school boards.

4. SECRECY

Every person who is present in a voting place or at the counting of the votes shall help maintain the secrecy of the voting in accordance with Section 49 of the *Municipal Elections Act, 1996*, as amended.

All Election Officials and other persons working in connection with the municipal elections are required to swear or affirm an oath of secrecy (MOG EL-12B).

All Candidates or Scrutineers present at a voting place, or other persons working in connection with the municipal elections, are required to swear or affirm an oath of secrecy (MOG EL -12B).

No person shall interfere or attempt to interfere with an Elector while in the process of casting their ballot unless expressly requested and authorized by the Elector seeking assistance. (MOG EL-27)

No person shall obtain or attempt to obtain information about how an Elector intends to vote or has voted unless expressly requested and authorized by the Elector seeking assistance in voting. (MOG EL-27)

No person shall communicate any information that might have been obtained about how an Elector intends to vote or has voted.

No Elector shall reveal how they intend to vote except when obtaining assistance in voting from either a Support Person or an Election Official. (MOG EL-27)

All Electors voting at one of the Voter Help Centres may vote with the assistance of a Support Person; however, the Support Person and Elector shall be required to take the required oath (MOG EL-27) prior to providing assistance.

No Elector shall take a photograph or video recording of their marked ballot or reveal their marked ballot to any person.

5. SYSTEM

Prior to the activation of the system by Sequent Tech Inc., the Clerk shall access the voting system at the Greenstone Administration Office on Friday, October 16, 2026, at a time to be determined, for the purpose of ensuring that all Candidates' names are listed and that no votes have been cast. Candidates or their Scrutineer may be present to verify and ensure that all Candidates' names are listed and that no votes have been cast. Candidates or Scrutineers in attendance will be required to sign the Verification of Zero Votes Cast (MOG EL-3).

The integrity of the voting process shall be the responsibility of the Clerk of the Municipality of Greenstone and shall be preserved by:

- Ensuring that every eligible Elector on the Voters' List is mailed, using first class mail or hand delivered as required, a sealed Voter Information Letter which contains the Elector's unique PIN;
- Ensuring that no one except the eVoting Service Provider, the Clerk of the Municipality of Greenstone, or designate, maintains a list of Personal Identification Numbers that matches each Elector's name and address;
- Providing an opportunity for eligible Electors who do not appear on the Voters' List to be added to the list, or to make amendments to the list, up to and including Voting Day, October 26, 2026, at 8:00 p.m. (EST)

The voting system shall be tested on several occasions. The tests shall include, but not be limited to, the following:

- Checking the wording of the script;
- Checking the Voter Help Centre telephones and internet access;
- Checking script and input timing;
- Attempting to use a PIN more than once;
- Balancing a predetermined number of votes with those cast;
- Matching PINs to names and addresses;
- Checking the system which is used for activating PINs;
- Deliberately entering the wrong information.

6. SCRUTINEERS

Scrutineers may be appointed in writing by the Candidate (MOG EL-12A), as stated under Section 16 of the *Municipal Elections Act, 1996*, as amended. A maximum of one Scrutineer is permitted to represent the Candidate in one location. When the Candidate is present, the Scrutineer shall not remain on the premises, as a Candidate who enters a voting place is considered a Scrutineer.

If appointed, Scrutineers will be entitled to the following:

- To be present before the voting period begins to witness the verification of Zero Votes Cast (MOG EL-3);
- Upon request and after producing the properly signed Appointment of Scrutineer (MOG EL-12A) and taking the Oath of Secrecy (MOG EL-12B), Scrutineers may attend a Voter Help Centre during hours of operation to observe the process. Scrutineers who do not follow the instructions of the Clerk or Election Official, or who attempt to interfere, influence, or determine how an Elector is voting, will be requested to leave the Voter Help Centre immediately. Their appointment will be revoked, and they will not be permitted to re-attend a Voter Help Centre;
- Upon request and after producing the properly signed Appointment of Scrutineer (MOG EL-12A), taking the Oath of Secrecy (MOG EL-12B), and producing a signed copy of the Candidate's Declaration of the Proper Use of the Voters' List (MOG EL-14), Scrutineers will be provided access to a Candidate module showing them a voter sequence number and/or the names of Electors who are entitled to vote for their designated office, allowing them to identify, observe, and list all Electors who have participated. Scrutineers may log in to the system any time after the election has started and Electors have cast ballots and determine who has voted;
- To be present at the time and place where results are received by the Clerk, including signing the results report indicating the final results and votes cast.

Rights and Prohibitions

Scrutineers and Candidates may:

- Enter the location 15 minutes before the opening of the location to inspect the voting station area, signage, and forms and documents related to the vote, but must not delay the opening of the location;
- Sign the statement of results of the election;
- Sign the confirmation of Zero Votes Cast (MOG EL-3);

- Remain in a location in the designated areas;
- Make an objection in accordance with s.52 of the MEA.

Scrutineers and Candidates cannot:

- Campaign at the voting place;
- Attempt, directly or indirectly, to interfere with how an Elector votes;
- Display any campaign election material within the boundaries, including pins, badges, buttons, clothing, or anything else that may be seen to represent a Candidate;
- Compromise the secrecy of voting;
- Obtain or attempt to obtain, in a voting place, any information about how an Elector intends to vote or has voted;
- Park a vehicle displaying campaign material in the parking lot of the voting place;
- Use a cellular device within a Voter Help Centre.

Also Note:

- A Scrutineer shall be at least 16 years of age or older;
- Anyone who is creating a disturbance at a Voter Help Centre will be removed by the Deputy Returning Officer (DRO);
- The DRO is responsible for the administration of the location, and no Candidate or Scrutineer has the right to interfere in the discharge of their duties;
- Scrutineers may be provided access to an electronic platform showing the voter sequence number and/or voter name that corresponds to the list of Electors, allowing them to determine all Electors that have voted if requested in writing by the Candidate;
- Scrutineers who do not follow the instructions of the Election Official, or who attempt to interfere with, influence, or to determine how an Elector is voting, will be requested to leave the Voter Help Centre immediately, and their appointment will be revoked, and they will not be permitted to re-attend at the Voter Help Centre;
- Scrutineers may be present at the Greenstone Administration Office when the election results are received by the Clerk after the close of voting, and when the

official results are announced by the Clerk the following day;

- The boundaries of the Voter Help Centre are the boundaries of the property where the Voter Help Centre is located and includes the parking lot;
- Candidates, supporters, and Scrutineers are not permitted to wear campaign material, hand out campaign material, or park a vehicle displaying campaign material in Municipal parking lots. Anyone breaking these rules will be asked to remove the campaign material immediately;
- Scrutineers are reminded to provide a clipboard, paper, and pens for their own use as the use of Municipal resources is not permitted;
- The total of votes cast for each Candidate as determined by Sequent Tech. and approved by the Clerk/Returning Officer is final. They are not required to do a second recount.
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7. VOTERS' LIST

The Preliminary List of Electors (PLE) will be provided by Elections Ontario to the Clerk on August 14, 2026.

The PLE shall be reviewed by the Clerk, and obvious errors shall be corrected as permitted under Section 22 of the Municipal Elections Act, and the list shall be approved for use as the Voters' List.

On or before September 1, the Clerk shall have the PLE, as corrected, reproduced, and this shall constitute the Voters' List for the Election, subject to additional revisions in accordance with the Municipal Elections Act.

Once reproduced, on written request, the Clerk shall distribute a paper or electronic copy of the Voter's List to those entitled under Subsections 23(3) and (4) of the Act.

Candidates requesting a copy shall sign and declare a statement regarding the proper use of the Voters' List and comply with all requirements and restrictions of the Municipal Elections Act, Section 23. (MOG EL-14)

Candidates may also request in writing on the above-noted form, credentials to a module which will allow them to identify and track individual Electors during the course of the voting period to observe participation. The tracking will only indicate whether the Elector has cast their vote and not reveal any additional information as to how the vote was cast.

Additions, corrections and deletions may be made to the Voter's List in accordance with Sections 24 and 25 of the Municipal Elections Act, 1996.

Between September 20 and September 30 (October 1 due to National Day for Truth and Reconciliation), the Clerk shall produce an electronic list of the additions, corrections, and deletions, as required under Section 27 of the Municipal Elections Act.

8. VOTER INFORMATION LETTERS

Voter Information Letters (VIL) shall be delivered to Canada Post on September 28, 2026, and distributed by Canada Post to all eligible Electors. Registered Electors who have not received their VIL by October 8 may contact their local Voter Help Centre. Registered Electors who still have not received their VIL by October 19 should visit a Voter Help Centre for further assistance.

Voter Information Letters will contain the following:

- The Elector's Personal Identification Number (PIN);
- The designated internet address (URL) and telephone number that will be used to cast the vote;
- Dates and times of the voting period;
- The telephone number for the Voter Help Line;
- Information on Voter Help Centres;
- Voter eligibility criteria;
- Office and Candidate information;
- Illegal and corrupt practices.

A person cannot give their Voter Information Letter to another eligible Elector for the purpose of voting. Acceptance of another person's VIL, including the actual voting thereof, will be considered an illegal and corrupt practice.

Where an Elector is associated with multiple properties within the Municipality of Greenstone, the Elector may vote only once, and the qualifying address to determine eligibility for voting shall be the place of residence of the Elector. Should an Elector receive more than one Voter Information Letter, the Elector may only vote once and must return the other document(s) to the Greenstone Administration Office. All Electors that vote more than once or who improperly use the Voter Information Letter shall be reported to the Ontario Provincial Police for further investigation as to possible corrupt practices under the *Municipal Elections Act, 1996*, as amended.

Should a Voter Information Letter be returned to the Greenstone Administration Office unopened during the voting period, the PIN status will be disabled by an Election Official in a manner that prevents the PIN from being successfully validated in the voting process. The Voter Information Letters will then be marked “unused” and be retained in a secure manner and subsequently destroyed at the same time as all other municipal election material as provided for under Section 88(2) of the *Municipal Elections Act, 1996*, as amended.

Voter Information Letters returned from the Post Office to the Greenstone Administration Office shall remain sealed.

The Clerk and the Election Official(s) shall ensure a complete audit trail is maintained of all Voter Information Letters:

- That were sent to Electors during the initial mailing;
- That were undeliverable and returned from the Post Office;
- That were returned by an Elector or other individual(s), either opened or unopened, but unused for voting purposes;
- That were re-issued to an eligible Elector after completing an Application to Amend the Voters’ List (MOG EL-15);
- Whose PIN on the Voter Information Letter was set to a status that prevented them from being validated in the voting process;
- That were re-issued to an eligible Elector.

9. VOTER HELP CENTRES

The following Voter Help Centres will be established beginning on Monday, October 19, during the hours noted to assist with additions, corrections, or deletions to the Voter's List. (All hours are referenced in Eastern Standard Time)

Greenstone Administration Office Voter Help Centre

1800 Main Street, Geraldton, ON | Phone (807) 854-1100

Advance Voting Period Hours:

Monday, October 19, 2026, to Friday, October 23, 2026

Hours: 8:30 a.m. to 4:30 p.m.

Voting Day Hours:

Monday, October 26, 2026

8:30 a.m. to 8:00 p.m.

Beardmore Ward Office Voter Help Centre

285 Main Street, Beardmore, ON | Phone (807) 875-2639

Advance Voting Period Hours:

Monday, October 19, 2026, to Friday, October 23, 2026

Hours: 8:30 a.m. to 12:30 p.m. and 1:30 p.m. to 4:30 p.m.

Voting Day Hours:

Monday, October 26, 2026

8:30 a.m. to 8:00 p.m.

Longlac Ward Office Voter Help Centre

105 Hamel Ave, Longlac, ON | Phone (807) 876-2316

Advance Voting Period Hours:

Monday, October 19, 2026, to Friday, October 23, 2026

Hours: 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

Voting Day Hours:

Monday, October 26, 2026

8:30 a.m. to 8:00 p.m.

Nakina Ward Office Voter Help Centre

200 Centre Ave, Nakina, ON | Phone (807) 329-5361

Advance Voting Period Hours:

Monday, October 19, 2026, to Friday October 23, 2026

Hours: 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

Voting Day Hours:

Monday, October 26, 2026

8:30 a.m. to 8:00 p.m.

Geraldton District Hospital

Advance Vote and Voter Help Centre on location
Date and hours to be determined.

The following assistance is available at Voter Help Centres:

- General election information and staff able to respond to questions, including escalating detailed questions to the Returning Officer if necessary;
- Eligible electors who attend a Voter Help Centre and are not on the Voters' List will be added to the list if the Clerk or Deputy Returning Officer is satisfied the person is eligible to vote by filling out an Application to Amend the Voters' List (MOG EL-15) and providing satisfactory identification as outlined in Regulation 304/13. Their name will be added to the Voters' List and they will be assigned and receive a Voter Information Letter containing a PIN;
- Where an eligible Elector has received a notice on their Voter Information Letter that their birth date is missing or incomplete, the Elector may attend the Voter Help Centre and provide the information by completing an Application to Amend the Voters' List (MOG EL-15) and provide satisfactory identification as outlined in Regulation 304/13;
- Where an eligible Elector has received an incorrect Voter Information Letter in terms of address or ward, school support, and has not already voted, the Elector may attend the Voter Help Centre and have the proper category applied. The Elector will be required to complete an Application to Amend the Voters' List (MOG EL-15) and provide satisfactory identification as outlined in Regulation 304/13;
- Eligible Electors who attend the Voter Help Centre will be able to request a replacement Voter Information Letter and PIN under certain circumstances:
 - Where a person on the Voters' List has lost his or her Voter Information Letter or did not receive it in the mail, or does not have access to it, he or she may attend a Voter Help Centre in order to receive a new one. The authorized Election Official will disable the Elector's lost Personal Identification Number (PIN) and electronically mark it in the system with the appropriate details. Upon providing satisfactory identification to an Election Official, an oath (MOG EL-29) shall be taken by the Elector, and a new Voter Information Letter containing a new Personal Identification Number (PIN) shall be issued.
 - Where a person on the Voters' List has attempted to vote and their PIN has already been used, they can attend the Voter Help Centre. The Election Official can confirm that the PIN appears to have been used by an impersonator. Prior to the issuance of a new PIN, the Elector will be required to respond and answer questions from the Election Official and prove to the satisfaction of the authorized Election Official, in consultation

with the Clerk, that they did not vote the PIN and require a new PIN. Prior to issuing a new PIN, Election staff shall document the questions and answers provided by the Elector in writing, review the details of the device used to cast the ballot, and refer the matter to the OPP for investigation. If the Election Officials are satisfied that all questions have been answered truthfully and to their satisfaction, the Election Official may authorize a new PIN. The individual will be required to complete the Request for a Voter Information Letter and PIN declaration form MOG EL-29. This form shall be provided to the OPP should further questioning be required to assist and cooperate in the investigation in determining the individual(s) who has fraudulently used the Elector's assigned PIN. The Elector will be required to immediately cast their vote using the Kiosk available in the Voting Help Centre.

Municipal Kiosks will be available during this period for Electors to cast their ballot electronically at these locations. Electors wishing for support during this period with using the online voting platform may attend any Voter Help Centre and an Election Official will be ready to assist once the required form MOG EL-27, Oath of Vote with Assistance and Support Person of Elector is completed.

New PINs will not be issued over the telephone. The Elector must attend a Voter Help Centre and complete the required forms. If an accessibility accommodation is requested, the request shall be forwarded to the Returning Officer.

Where an eligible Elector has received an incorrect PIN in terms of ward and/or school support association, the Elector may attend a Voter Help Centre and have the proper information applied to the existing PIN. The Elector may then re-access the system and complete voting. The eligible Elector shall be able to re-enter the system at any time during the election using the existing PIN or the re-categorized PIN until voting for all races has been completed.

New PIN(s) shall not be given out over the telephone or by mail without the expressed approval of the Clerk or their designate. A Voter Information Letter containing a PIN shall not be given to any person at the Voter Help Centres unless satisfactory identification is provided and the individual has taken the required oath (MOG EL-29), if required, as administered by an Election Official.

10. VOTER IDENTIFICATION

In accordance with Ontario Regulation 304/13 under the *Municipal Elections Act, 1996*, as amended, the following will be accepted as proof of identity and residence. An original or a certified or notarial copy of a document that is listed and shows the person's name and qualifying address will be accepted as valid identification.

- An Ontario driver's licence;
- An Ontario Health Card (photo card);
- An Ontario Photo Card;
- An Ontario motor vehicle permit (vehicle portion);
- A cancelled personalized cheque;
- A mortgage statement, lease or rental agreement relating to property in Ontario;
- An insurance policy or insurance statement;
- A loan agreement or other financial agreement with a financial institution;
- A document issued or certified by a court in Ontario;
- Any other document from the government of Canada, Ontario, or a municipality in Ontario or from an agency of such a government;
- Any document from a Band Council in Ontario established under the *Indian Act* (Canada);
- An income tax assessment notice;
- A Child Tax Benefit Statement;
- A Statement of Employment Insurance Benefits Paid T4E;
- A Statement of Old Age Security T4A (OAS);
- A Statement of Canada Pension Plan Benefits T4A (P);
- A Canada Pension Plan Statement of Contributions;
- A Statement of Direct Deposit for Ontario Works;
- A Statement of Direct Deposit for Ontario Disability Support Program;
- A Workplace Safety and Insurance Board Statement of Benefits T5007;
- A property tax assessment;
- A credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement;
- A CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities;
- A hospital card or record;
- A document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution;

- A document showing residence at a long-term care home under the *Fixing Long-Term Care Act, 2021*, issued by the administrator for the home;
- A utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission;
- A cheque stub, T4 statement or pay receipt issued by an employer;
- A transcript or report card from a post-secondary school.

If none of the above identification is available, complete the prescribed Form 9 Declaration of Identity.

II. VOTER QUALIFICATIONS

A person is entitled to vote in a Municipal Election if, on Voting Day, they meet the following requirements:

- Reside in the local Municipality, or are the owner or tenant of land in the Municipality, or the spouse of such owner or tenant;
- Are a Canadian citizen;
- Are at least 18 years old;
- Are not prohibited from voting under the *Municipal Elections Act, 1996*, as amended, or otherwise prohibited by law.

A resident Elector is a person who lives in and is eligible to vote in that municipality's election. A person is only allowed to have one residence. A person's residence is the permanent lodging place, to which, whenever absent, they intend to return.

The following rules apply in determining a person's residence:

- A person may only have one residence at a time;
- The place where a person's family resides is also their residence, unless they move elsewhere with the intention of changing their permanent lodging place;
- If a person has no other permanent lodging place, the place where they occupy a room or part of a room as a regular lodger, to which they habitually return, is their residence;
- An exception applies to students in accordance with MEA, subsection 2(2.1).

If a person lives in one municipality but owns property in another municipality, then they are a non-resident Elector and able to vote (as well as their spouse, but not their children).

If a person lives in the Municipality but has no permanent lodging place, the rules identified in subsection 2(3) of the *Municipal Elections Act, 1996*, as amended, shall determine their residence.

12. VOTING

The voting period for the 2026 Election shall span from Monday, October 19, 2026, at 8:30 a.m. to Monday, October 26, 2026, at 8:00 p.m. (EST). Alternative methods of internet and telephone voting shall be used for the 2026 Municipal and School Board Elections.

Eligible Electors may cast a ballot by either internet or telephone in the 2026 Municipal and School Board Election. Each PIN will only work once, regardless of the method used to cast the vote.

Online Voting

If the Elector chooses to use the internet to cast their vote, they may access the secure voting website address noted in the Voter Information Letter from a computer, cellphone, or other compatible device with an internet connection.

Telephone Voting

If the Elector chooses to use the telephone to cast their vote, they may call the designated toll-free number noted in the Voter Information Letter by using a telephone. Note that rotary dial phones will not work with the telephone voting system.

In-Person Kiosk Voting

If the Elector does not have a telephone or internet connection or wishes to visit a Voter Help Centre to cast their ballot, each Centre will be equipped with a Kiosk computer with touch-screen monitor, which will allow Electors to cast their vote electronically. Assistance from Election Officials will be available at each location if requested.

Voting Process

Every eligible Elector shall be limited to one ballot for all races they are eligible to vote for, through the use of a PIN assigned by Sequent Tech and delivered in the Voter Information Letter by Canada Post. After entering the PIN into the system, each Elector will be required to verify the PIN with their date of birth. The voting system will only accept one ballot per PIN, and the Elector will need to decide to cast the ballot on the internet or by telephone.

The Elector will be required to cast their ballot for all races when entering the voting system, unless they decline to vote for a certain race. For races where there is only one seat, such as Mayor, the system will prompt the Elector to select only one option. The Elector will only be able to select one candidate or may decline to vote for that race. In races where there are two seats available, the Elector will be prompted to select up to two candidates. If only one candidate is selected, the system will advise the Elector that they are under-voting and prompt them to make a second selection if desired. The system will not accept more selections than are valid for the race. Once the Elector has selected their preferred candidates, the Elector will be able to review

their selections and return to the ballot to make changes if required prior to casting their vote.

If an Elector is interrupted before casting their vote, they may recommence voting later using the same method or another method. Once an Elector has cast their ballot, that Elector will not be granted access to the voting system again. If an Elector is actively in the system and casting their ballot at 8 p.m. on Voting Day, the system will allow a designated time to complete the ballot, with a five-minute warning when the system is timing out. If the system times out, or the Elector loses the connection after 8 p.m. on Voting Day, the Elector will not be able to re-enter the system.

If an Elector is in line waiting to cast their vote at a Voter Help Centre, they will be able to cast their vote prior to the Kiosk being shut down. The Election Official at each Voter Help Centre will call out at 7:59 p.m. if anyone is present and wishing to cast a vote to present themselves in line. At 8:00 p.m., anyone who is not in line waiting to cast their vote will not be admitted.

The names of Electors who have voted during the voting period will be recorded electronically and provided to the Clerk through the voting system. Reporting will identify the percentage of the eligible electorate who has cast their vote. Candidates will also be able to view which Electors in their race have cast a vote, provided they have registered and completed the appropriate forms and declarations. At no time are individual Elector selections tied to a specific Elector. Once the Elector has cast their ballot, the information is encrypted and remains private, with only the results of the verification of vote cast being recorded.

Electors Requiring Assistance

In accordance with Section 52 of the *Municipal Elections Act, 1996*, as amended, Election Officials may permit an Elector who requires assistance in voting to receive such assistance as the Election Official considers necessary.

Vote with Assistance from an Election Official

An Elector who requires assistance may attend a Voter Help Centre and request assistance from an Election Official. The Election Official shall require the Elector making the request to take the Oath of Vote with Assistance and Support Person of Elector (MOG EL-27). The Election Official will then assist the Elector with accessing the voting platform using the available Kiosk, with such further assistance as needed. If the Elector is comfortable with the system after the Election Official helps them enter the system and explains the platform, the Election Official will step away while the Elector marks the ballot, returning only at the request of the Elector.

Vote with Assistance from a Support Person, or Friend of the Elector

An Elector who requires assistance may attend a Voter Help Centre and bring a support person or friend if assistance is required. The Election Official shall require the Elector and support person or friend to take the Oath of Vote with Assistance and Support Person of Elector (MOG EL-27). The support person or friend will then assist the Elector with accessing the voting platform utilizing the available Kiosk, with such further assistance as needed.

Vote with Assistance from an Interpreter

Where the Election Official does not understand the language of an Elector, an interpreter provided by the Elector shall take the Oath of Interpreter (MOG EL-28) in addition to the Oath of Vote with Assistance and Support Person of Elector (MOG EL-27).

- Attending a Voter Help Centre during the hours identified, with an interpreter, taking the appropriate oral oath(s), and voting using a touch-tone telephone or the internet access provided.
- With the assistance of an Election Official(s) present at the Voter Help Centre locations listed.

13. NOTICES

The Clerk of the Municipality of Greenstone shall notify Electors of the following election information through the use of advertisements:

- That Municipal and School Board Elections are being held and that the Municipality has adopted an alternative voting method of internet and telephone voting.
- The dates, times, and locations for the holding of the vote, including advance voting, and the methods of voting for each;
- The offices of Council and School Boards;
- The manner in which Electors may or may not use voting proxies;
- Who is eligible to vote in the Municipal and School Board Elections;
- The location, dates, and hours of operation of the Voter Help Centres, how persons can check whether their name is on the Voters' List, and the procedures by which their name can be added or corrected on the Voters' List.

At the Clerk's discretion, notices will be published in the local newspapers, posted on the Municipality's website, shared on social media platforms, or posted at Voter Help Centres. All notices shall be made available in English and, in accordance with By-Law 14-07, all forms (other than those prescribed), notices, and other information may be provided in French.

The following essential notices shall be issued:

- Notice of Election Information (MEA s. 7.1);
- Notice of Revision of Voters' List (MEA s. 7.1(f));
- Notice of Nomination;
- Certified Election Results.

The Clerk reserves the right to publish additional advertisements and notices as deemed appropriate.

Where possible, cooperative advertising may take place, with costs to be approved and shared by the participating municipalities.

Each person on the Voters' List shall be mailed a sealed Voter Information Letter containing:

- Their Personal Identification Number (PIN), the telephone number(s) to call to cast a vote, and the designated internet address (URL) to cast a vote using the internet;
- Instructions on how to vote;
- Dates and hours of voting;
- The locations and telephone numbers of the Voter Help Centres.

All Voter Information Letters shall be made available in English and French.

14. CORRUPT ELECTION PRACTICES – PROVINCIAL OFFENCE AND PROSECUTION

Sections 89 to 94 of the *Municipal Elections Act, 1996*, as amended, provide for offences, penalties, and enforcement during an election process. Although the Municipality of Greenstone will be using an alternative voting method, the principles and integrity of the election process remain enforceable. Each Candidate will be provided with a Notice of Corrupt Practice, Offence, Penalties, and Enforcement (MOG EL-35) when their nomination is filed. The Notice will also be posted in each Voter Help Centre and a copy delivered to the Detachment Commander.

Under the provisions of Section 90 of the *Municipal Elections Act, 1996*, as amended, if a person is convicted of an offence and the offence was committed knowingly, the offence also constitutes a corrupt practice and the person is liable, in addition to any other penalty, for a term of imprisonment not more than six (6) months.

Although many provisions of the *Municipal Elections Act, 1996*, as amended, also deal with voting places, ballots and ballot boxes, the same provisions apply to the “alternative form” of voting, as the principle of the Act must be maintained and remain enforceable and subject to penalties. The Detachment Commander of the Ontario Provincial Police has been advised of the election period and the relevant sections of the *Municipal Elections Act, 1996*, as amended, and that all such valid complaints will be referred for further investigation.

The Returning Officer will abide by the following:

- All complaints about actions which may constitute an offence or corrupt practice under the *Municipal Elections Act, 1996*, as amended, whether verbally or written, will be investigated by the Clerk;
- All such valid complaints, once investigated to the extent of the Clerk’s knowledge, will be submitted to the local detachment of the Ontario Provincial Police;
- The Returning Officer or any Election Official will not attempt to intervene in any prosecution and may be called to give evidence.

15. RESULTS

The Municipality of Greenstone shall keep its public internet and telephone voting system open until 8:00 p.m. (EST) Monday, October 26, 2026. At 8:00 p.m., no new Electors will be able to enter the system to cast a vote. Electors who remain in the system will be able to complete their vote within the allotted time period, with a five-minute warning for system timeout.

The Kiosks located in Voter Help Centres will remain active until the Deputy Returning Officer responsible for the Centre confirms with the Clerk that all eligible Electors in the Voter Help Centre at 8:00 p.m. (EST) have completed voting. The Kiosk will then be deactivated from accepting further votes by Sequent Tech.

Once all Kiosks are confirmed closed, the Clerk shall request the close and deactivation of all Kiosks and shall also request the tabulation of the results for each Candidate.

The Clerk shall report the “unofficial” results when received from the eVoting Service Provider as soon as practicable after 8:00 p.m. (EST) Monday, October 26, 2026, at Election Headquarters located at the Greenstone Administration Office and broadcasted to the public. The Council Chambers will be open, and residents are invited to attend in person to hear the unofficial results. The live broadcast will begin at 8:30 p.m., and the unofficial results will be presented shortly thereafter.

Pursuant to Subsection 55(4) and subject to the provisions of Section 56 of the *Municipal Elections Act, 1996*, as amended, concerning “Recount”, the Clerk shall, on Tuesday, October 27, 2026, at the Greenstone Administration Office located at 1800

Main Street, Geraldton, ON, declare the Candidate or Candidates, as the case may be, who received the highest number of votes to be elected.

The “Official Results” of each Candidate will be made available on the website and through a news notice once released.

16. TIE VOTE – RECOUNT PROCEDURES

In the case of a tie vote, as provided under Section 56 of the *Municipal Elections Act, 1996*, as amended, the Clerk of the Municipality of Greenstone shall request from the eVoting Service Provider a re-tabulation of the votes cast.

Pursuant to Subsection 56(2) of the *Municipal Elections Act, 1996*, as amended, the recount shall be held within fifteen (15) days after the Clerk’s declaration of the results of the election and, therefore, shall occur on or before Wednesday, November 11, 2026, at the Greenstone Administration Office located at 1800 Main Street, Geraldton Ward.

In accordance with *Municipal Elections Act, 1996*, as amended, if the recount indicates that two or more Candidates who cannot both or all be declared elected to an office have received the same number of votes, the Clerk shall choose the successful Candidate or Candidates by lot.

In the event that a tied vote occurs after the statutory recount, the following procedure shall be used and applied:

- The Clerk shall determine the texture and quality of the paper used for this process and each Candidate or the Candidates’ lawyer and/or Scrutineer will have an opportunity to examine the paper to be used to inscribe the names of the Candidates;
- The Clerk shall inscribe the name of each Candidate on a similar size paper and the Candidates, and the Candidates’ lawyer and/or Scrutineer, without touching the paper, may examine it. In addition, all persons present will have an opportunity to examine the box which will be used for conducting the lot;
- Upon acceptance by the all Candidates, the Candidates’ lawyer and/or Scrutineer, that the processes have been adhered to, the Clerk shall fold the papers bearing each Candidate’s name twice in two (2) equal parts and shall deposit these papers, in full view of all persons present and authorized to attend, in an open-end box that will be acceptable to all persons present. In the event of a conflict or difference of opinion as to the selection of the box, the Clerk shall determine the box to be used for this process.

Upon completion of this process, the Clerk shall hold the box and, without looking into the box, ensure that the contents have been sufficiently mixed, and request the person designated by the Clerk to draw only one (1), or the required number, for the purpose of determining the successful Candidate(s).

The designated person shall hand directly to the Clerk the selected and required number of papers, and the Clerk shall read aloud the name of the Candidate or Candidates and proceed to declare the Candidate or Candidates elected.

Once completed, the designated person shall remove the remaining contents from the box and provide an opportunity for all persons present to examine these slips of papers, including the box.

17. AFTER VOTING DAY

- At no time after Voting Day shall any information regarding the Elector, PINs, and ballots be combined in a manner that would allow anyone to know how an Elector has voted.
- All election materials shall be destroyed in accordance with the Municipality's Retention of Records Policy and the *Municipal Election Act, 1996*, as amended.

18. EMERGENCIES

Pursuant to Section 53 of the *Municipal Elections Act, 1996*, as amended, the Clerk may declare an emergency where, in the Clerk's opinion, circumstances have arisen that are likely to prevent the election being conducted in accordance with the Act. Examples may include:

- Flood;
- Fire;
- Loss of communication services (Internet or Telephone outage);
- Power failure;
- Acute illness or accident of the Clerk / Returning Officer or Assistant Returning Officer that prevents them from conducting the election pursuant to the *Municipal Elections Act, 1996*, as amended;
- Any other emergency as determined by the Clerk.

In the event of an emergency, the Clerk / Returning Officer shall post a public notice on the Municipality's website, each Ward Office, and on radio if possible, stating that the election has been delayed.

In the event of an emergency, the Clerk may direct the eVoting Service Provider to stop the eVote system from accepting telephone calls and internet connections, thereby preventing the election or a specific race from continuing or starting, as the case may be.

In the event the Clerk / Returning Officer or Assistant Returning Officer is unable to be present to conduct procedures on Voting Day, a substitute qualified person shall be appointed or made available to attend to the election duties.

19. ACCESSIBILITY

The Municipality has a Multi-Year Accessibility Plan adopted by By-Law 24-74. During an election, the Clerk shall have regard for the needs of Candidates and Electors with disabilities. In accordance with subsection 12.1(2) of the *Municipal Elections Act, 1996*, as amended, the Clerk shall prepare an Accessibility Plan regarding the identification, removal, and prevention of barriers that affect Electors and Candidates with disabilities and shall make the plan available to the public before Voting Day. This Election Accessibility Plan shall have regard to the principles of the Municipality's Multi-Year Accessibility Plan.

The Clerk shall prepare a report to be submitted to the Council 90 days after Voting Day on the identification, removal, and prevention of barriers that affect Electors and Candidates with disabilities.

20. AMENDMENTS TO PROCEDURES

The Clerk has the right, at any time up to and including Voting Day, to amend the procedures contained herein. A copy of any amendment will be forwarded to each Candidate and posted on the Municipal Website.

21. ATTACHMENTS – FORMS

The following forms have been approved for use by Municipality of Greenstone for the election process:

Form Number	Form Name
MOG EL-1	Declaration of Qualification - Council
MOG EL-2	Declaration of Qualification – School Board
MOG EL-3	Candidate/Scrutineer Verification of Zero Votes Cast
MOG EL-10	Appointment and Oath of Deputy Returning Officer
MOG EL-11	Appointment and Oath of an Election Official
MOG EL-12A	Appointment of Scrutineer by Candidate
MOG EL-12B	Oral Oath of Secrecy
MOG EL-14	Candidate's Declaration of Proper Use of Voter's List
MOG EL-15	Application to Amend the Voters' List (EL15)
MOG EL-16	Application for Removal of Deceased Individual from the Voters List
MOG EL-28	Oath of Interpreter
MOG EL-19	Withdraw of Nomination
MOG EL-27	Oath of Vote with Assistance and Oath of a Support Person of an Elector
MOG EL-29	Request for a Voter Information Letter/PIN
MOG EL-35	Notice of Corrupt Practice, Offences, Penalties and Enforcement
MOG EL-37A	Certificate of Maximum Campaign Expenses (Preliminary)
MOG EL-37AF	Certificate of Maximum Campaign Expenses (Final)
MOG EL-37B	Certificate of Maximum Amount of Contributions to Own Campaign (Preliminary)
MOG EL-37BF	Certificate of Maximum Amount of Contributions to Own Campaign (Final)
MOG EL-42A	Notice to Candidate of Filing Requirements and Penalties
MOG EL-52	Consent to Release Personal Information
Prescribed Forms	
FORM 1	Nomination Form
FORM 4	Financial Statement Auditors Report Candidate
FORM 5	Financial Statement Subsequent Expenses
FORM 6	Notice of Extension of Campaign Period
FORM 9	Declaration of Identity



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DECLARATION OF QUALIFICATIONS – COUNCIL

Municipal Elections Act, 1996

**DECLARATION OF QUALIFICATIONS
FOR THE CORPORATION OF THE MUNICIPALITY OF GREENSTONE
2026 MUNICIPAL ELECTION – MUNICIPAL CANDIDATES**

I, _____, a nominated Candidate for the office of:

☐

Mayor

☐

Councillor, Ward _____

do solemnly declare that:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the above-mentioned office;
2. Without limiting the generality of paragraph 1, on Voting Day, October 26, 2026, I will be at least eighteen years of age, a Canadian citizen, and a resident of the Municipality of Greenstone or the owner or tenant of land in the Municipality of Greenstone or the spouse or partner of such owner or tenant;
3. I am not ineligible, disqualified or prohibited under the *Municipal Elections Act, 1996*, *Municipal Act, 2001*, *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office;
4. Without limiting the generality of paragraph 3,
 - I am not an employee of the Municipality of Greenstone, or if I am an employee of the Municipality of Greenstone, I am on an unpaid leave of absence as provided by Section 30 of the *Municipal Elections Act, 1996*;
 - I am not a person who is not an employee of the Municipality of Greenstone, but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar referred to in Section 223.11 of the *Municipal Act, 2001* or an investigator referred to in subsection 239.2 (1) of the *Municipality of Greenstone*, or a person who is not an employee of the Municipality of Greenstone but who holds an administrative position of the Municipality of Greenstone;
 - I am not a judge of any court;
 - I am not a Member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Municipality of Greenstone prior to 2:00 p.m. on Nomination Day, August 21, 2026. I understand that the Clerk of the Municipality of Greenstone will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline;
 - I am not a member of the Executive Council of Ontario or a federal Minister of the Crown;

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- I am not a Crown employee within the meaning of the Public Service Act, or if I am a Crown employee, I have followed and will continue to follow all the relevant provisions of Part III of such Act;
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*;
6. Without limiting the generality of paragraph 5:
- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution;
 - I am not a person who was convicted of a corrupt practice described in subsection 90(3) of the *Municipal Elections Act, 1996*, during an election that occurred less than five years prior to Monday, October 26, 2026;
7. I am not ineligible for office because of conviction of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code* (Canada), in connection with an act or omission with respect to a municipal election if the Voting Day in that election is less than eight years prior to Monday, October 26, 2026;
8. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*;
- ☐ I was a Candidate in the 2022 Municipal Election in Ontario and filed the required financial statement under 88.25 of the *Municipal Elections Act, 1996*.
- ☐ I was not a Candidate in the 2022 Municipal Election in Ontario.

AND I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Municipality of Greenstone, District of Thunder Bay

this _____ day of _____, 2026.

(Signature of Candidate)

(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Municipality of Greenstone, until the next municipal election. Questions about this collection of personal information should be directed to the Clerk, Municipality of Greenstone, Box 70, 1800 Main Street, Geraldton, ON POT 1M0



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DECLARATION OF QUALIFICATIONS – SCHOOL TRUSTEE

Municipal Elections Act, 1996

**FOR THE CORPORATION OF THE MUNICIPALITY OF GREENSTONE
2026 MUNICIPAL ELECTION – SCHOOL BOARD CANDIDATES**

I, _____, a nominated Candidate for the office of Trustee, School
Board Wards _____, for the:

- ☐ Superior-Greenstone District School Board, English Public
- ☐ Superior North Catholic District School Board, English Separate
- ☐ Conseil Scolaire public du Grand Nord de l'Ontario, French Public
- ☐ Conseil Scolaire de district catholique des Aurores Boréales, French Separate

do solemnly declare that:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Education Act, 1990* to be elected to and to hold the above-mentioned office;
2. Without limiting the generality of paragraph 1, on Voting Day, October 26, 2026, I will be at least eighteen years of age, a Canadian citizen, and a resident of the jurisdiction of the School Board;
3. I am qualified under the *Education Act, 1990* to vote for members of the School Board to which I am seeking office.
4. I am not ineligible, disqualified or prohibited under the *Municipal Elections Act, 1996*, the *Education Act, 1990* or any other *Act* to be elected to or hold the above-mentioned office;
5. Without limiting the generality of paragraph 4,
 - I am not an employee of the School Board, or if I am an employee, I am on unpaid leave of absence as provided by Section 219 of the *Education Act, 1990*;
 - I am not a Clerk or Treasurer or Deputy-Clerk or Deputy Treasurer of any municipality within the area of jurisdiction of the School Board or if I am such a person, I am on unpaid leave of absence as provided for by section 219 of the *Education Act* and section 30 of the *Municipal Elections Act*;
 - I am not a Member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Municipality of Greenstone prior to 2:00 p.m. on Nomination Day, August 21, 2026. I understand that the Clerk of the Municipality of Greenstone will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline;
 - I am not a member of the Executive Council of Ontario or a federal Minister of the Crown;



6. I am not prohibited from voting in the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*;
7. Without limiting the generality of paragraph 6:
- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution;
 - I am not a person who was convicted of a corrupt practice described in subsection 90(3) of the *Municipal Elections Act, 1996*, during an election that occurred less than five years prior to Monday, October 26, 2026;
8. I am not ineligible for office because of conviction of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code* (Canada), in connection with an act or omission with respect to a municipal election if the Voting Day in that election is less than eight years prior to Monday, October 26, 2026;
9. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*;
- ☐ I was a Candidate in the 2022 Municipal and School Board Election in Ontario and filed the required financial statement under 88.25 of the *Municipal Elections Act, 1996*.
- ☐ I was not a Candidate in the 2022 Municipal and School Board Election in Ontario.

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Municipality of Greenstone, District of Thunder Bay

this _____ day of _____, 2026.

(Signature of Candidate)

(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Municipality of Greenstone, until the next municipal election. Questions about this collection of personal information should be directed to the Clerk, Municipality of Greenstone, Box 70, 1800 Main Street, Geraldton, ON POT 1M0



VERIFICATION OF ZERO VOTES CAST

To be declared by any Candidate or Scrutineer prior to the activation of the Voting by Telephone/Internet System

☐ **CANDIDATE**

☐ **SCRUTINEER**

I, _____, do solemnly swear (or affirm):

THAT I was present on _____ at the Greenstone Administration Office and that I was provided access to a list of all the Candidates' names and that the total number of votes cast for all Candidates was zero.

Signature of Candidate/Scrutineer

Declared before me at _____ in the Municipality of Greenstone, this _____ day of _____, 2026.

Clerk or Deputy Returning Officer



APPOINTMENT AND OATH OF DEPUTY RETURNING OFFICER

Municipal Elections Act, 1996 (s.15(1))

Voting Place: _____ in the Municipality of Greenstone

Name of Appointed: _____

The person named above is hereby appointed Deputy Returning Officer (DRO) in this municipality for the 2026 Municipal and School Board Elections and in addition to the duties and responsibilities of a DRO as provided in the *Municipal Elections Act, 1996*, is hereby delegated the following duties and responsibilities pursuant to the *Municipal Elections Act, 1996*.

- Authority to assist in the administration, management, security and control of the Vote By Telephone/Internet system,
- Authority to amend the Voters' List to add an Elector, remove an Elector's own name and/or correct erroneous information;
- Authority to require Electors to provide proof of identity and/or citizenship;
- Authority to administer Oral Oath of Secrecy and Oral Oath or Affirmation of Qualification;
- Authority to issue replacement Voter Information Letters;
- Authority to maintain peace and order at the Voter Help Centres by removing anyone who is causing a disturbance.

Kristina Miousse, Clerk

I, the person named above, solemnly swear (or affirm) that I will:

- Act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear or affection,
- Maintain and aid in maintaining the secrecy of the voting, and
- Not interfere nor attempt to interfere with an Elector when marking their ballot, obtain or communicate any information as to how an Elector is about to vote or has voted, or directly or indirectly induce an Elector to show their marked ballot to any person, or directly or indirectly influence how an Elector votes.

Declared before me at the Municipality of Greenstone, this _____ day of _____, 2026.

Clerk or Commissioner

Deputy Returning Officer



APPOINTMENT AND OATH OF AN ELECTION OFFICIAL

Municipal Elections Act, 1996 (s.15(2))

Voting Place: _____ in the Municipality of Greenstone

Name of Appointed: _____

The person named above is hereby appointed an Election Official for the 2026 Municipal and School Board Elections in the Municipality of Greenstone and in addition to the duties and responsibilities of an Election Official as provided in the *Municipal Elections Act, 1996*, is hereby delegated the following duties and responsibilities pursuant to the *Act*:

- Authority to assist the Clerk, Deputy Returning Officers, and other Election Officials in the administration, management, security and control of the 'Telephone/Internet Voting' system.

Kristina Miousse, Clerk

I, the person named above, solemnly swear (or affirm) that I will:

- Act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear or affection,
- Maintain and aid in maintaining the secrecy of the voting, and
- Not interfere nor attempt to interfere with an Elector when he/she is marking his/her ballot, obtain or communicate any information as to how an Elector is about to vote or has voted, or directly or indirectly induce an Elector to show his/her marked ballot to any person, or directly or indirectly influence how an Elector votes.

Declared before me at the Municipality of Greenstone, this _____ day of _____, 2026.

Clerk or Commissioner

Deputy Returning Officer



APPOINTMENT OF SCRUTINEER BY CANDIDATE

Municipal Elections Act, 1996 s.16

Candidate

Candidate Name: _____

Candidate for the Office of:

- | | |
|---|---|
| ☐ Mayor | ☐ English Public Trustee |
| ☐ Councillor, Ward _____ | ☐ English Separate Trustee |
| | ☐ French Public Trustee |
| | ☐ French Separate Trustee |

Scrutineer Appointment

Name of Scrutineer Appointed: _____

TAKE NOTICE that I appoint the individual above as a Scrutineer to represent me in the Municipality of Greenstone 2026 Election.

Date

Signature of Candidate

Instructions to Scrutineers

- Only one scrutineer per voting station is permitted to represent a candidate in one location
- Scrutineers arriving at a voting place must show this form to the election official and take an oath of secrecy (**MOG EL-12B**)
- Candidates arriving at a voting place to observe must show this form to the election official and take an oath of secrecy. A candidate who enters a voting place is considered a scrutineer

Rights and Prohibitions

Scrutineers and Candidates may:

- Enter the location 15 minutes before the opening of the location to inspect the voting station area, signage, and forms and documents related to the vote but must not delay the opening of the location
- Sign the statement of results of the election
- Sign the confirmation of zero votes cast
- Remain in a Location in the designated areas
- Make an objection in accordance with s.52 of the MEA

Scrutineers and Candidates cannot:

- Campaign at the voting place
- Attempt directly, or indirectly, to interfere with how an elector votes
- Display any campaign election material within the boundaries, including pins, badges, buttons, clothing, or anything else that may be seen to represent a candidate
- Compromise the secrecy of voting
- Obtain to attempt to obtain, in a voting place, any information about how an elector intends to vote or has voted
- Park a vehicle displaying campaign material in the parking lot of the voting place
- Use a cellular device within a Voter Help Centre

Also Note:

- A scrutineer shall be at least 16 years of age or older
- Anyone who is creating a disturbance at a Voter Help Centre will be removed by the Deputy Returning Officer (DRO)
- The DRO is responsible for the administration of the location and no candidate or scrutineer has the right to interfere in the discharge of their duties
- Scrutineers may be provided access to electronic platform showing the voter sequence number and/or voter name that corresponds to the list of voters, allowing



them to determine all electors that have voted if requested in writing by the Candidate

- Scrutineers who do not follow the instructions of the Election Official or who attempt to interfere, influence or to determine how an elector is voting will be requested to leave the Voter Help Centre immediately and their appointment will be revoked and they will not be permitted to re-attend at the Voter Help Centre
- Scrutineers may be present at the Greenstone Administration Office when the election results are received by the Clerk after the close of voting, and at the Greenstone Administration Office when the official results are announced by the Clerk the following day
- The boundaries of the Voter Help Centre are the boundaries of the property where the Voter Help Centre is located and includes the parking lot
- Candidates, supporters and scrutineers are not permitted to wear campaign material, handout campaign material, or park a vehicle displaying campaign material in Municipal parking lots. Anyone breaking these rules will be asked to remove the campaign material immediately
- Scrutineers are reminded to provide a clipboard, paper and pens for their own use as the use of prescribed municipal resources is not permitted
- The total of votes cast for each candidate as determined by Sequent Tech. and approved by the Clerk/Returning Officer is final. They are not required to do a second recount



ORAL OATH OF SECRECY

To be declared by any Election Official, Scrutineer or Candidate wishing to remain
at Voter Help Centres during the Voting Period

I, _____, do solemnly swear (or affirm):

1. That I will maintain and aid in maintaining the secrecy of the voting; and
2. That I will not, nor attempt to:
 - Interfere with an Elector when he/she is voting;
 - Interfere with an Elector when he/she attends a Voter Help Centre to cast his/her ballot and/or seek assistance from the DRO and/or Election Official;
 - Obtain or communicate any information as to how an Elector is about to vote or has voted;
 - Directly or indirectly induce an Elector to divulge his/her vote to any person;
 - Interfere with the Telephone/Internet Voting process;
 - Interfere with the updating of the Voters' List
3. That I will use the Voter's List for election purposes only.

Signature

Declared before me at the Municipality of Greenstone, in the District of Thunder Bay, this
_____ day of _____, 2026.

Clerk or Deputy Returning Officer



CANDIDATE'S DECLARATION OF PROPER USE OF VOTERS' LIST

Municipal Elections Act, 1996 s.23 (4)(5)

I, _____, being a Candidate for the office of _____, hereby request the Clerk to provide me with the following information when it becomes available September 1, 2026.

- ☐ A paper copy of the Voters' List
or
- ☐ An electronic copy of the Voters' List
and
- ☐ Candidate access showing the name of each person who has voted in Advance Vote.

I, the undersigned, do hereby agree:

1. To use the Voters' List for election purposes only and I understand that I am prohibited by the *Municipal Elections Act, 1996* from using the Voters' List for commercial purposes;
2. That I will ensure that individuals appointed as campaign workers or scrutineers who access information on the Voters' List on my behalf will use the information for election purposes only and that they understand that they are prohibited by the *Municipal Elections Act, 1996* from using the Voters' List for commercial purposes;
3. That I will not make additional copies, take pictures, or retain copies or the information contained on the Voters' List and that I will ensure that the Voters' List is returned to the Clerk of the Municipality for proper disposal and any electronic copies are confirmed to be deleted with the Clerk on or before the date the campaign period ends.

Signature

Date



APPLICATION TO AMEND THE VOTERS' LIST EL-15

Municipal Elections Act, 1996 (s.17, s.24, s.25)

Check only one ☐ **add** applicant's name to list
☐ **correct** applicant's information on list
☐ **delete** applicant's or family member's name from list (☐ deceased ☐ moved ☐ other)

Name of applicant		date of birth			
last	first	middle	year	month	day

Qualifying address on voting day		☐ commercial property	At qualifying address, applicant is:	
street number & name	apt. #	roll number	ward number	voting subdiv.
city	postal code	(if house apartment, indicate floor level - e.g. basement, 1st floor, etc.)		
☐ owner <i>since</i> _____ ☐ tenant <i>since</i> _____ ☐ other <i>since</i> _____ ☐ spouse ☐ or s.s.p. date _____ ☐ unqualified (deleted name only)				

Previous qualifying address (if applicable)		At previous address, applicant was:		
street number & name	apt. #	roll number	ward number	voting subdiv.
city	postal code	(if house apartment, indicate floor level - e.g. basement, 1st floor, etc.)		
☐ owner ☐ tenant ☐ other ☐ spouse ☐ or s.s.p.				

Current mailing address of applicant (if different than Qualifying address above)		At mailing address, applicant is:	
street number & name	apt. / unit #	city	postal code
☐ owner ☐ tenant ☐ other ☐ spouse ☐ or s.s.p.			

School Support

- ☐ Applicant is Roman Catholic (includes Greek & Ukrainian Catholics)
☐ Applicant has French Language Education Rights

Applicant wishes to be an elector for the following school board

- ☐ English-Public (anyone can support English-public)
☐ English-Separate (must be Roman Catholic)
☐ French-Public (must have French Language Education Rights)
☐ French-Separate (must be Roman Catholic & have French Language Education Rights)

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters' List in accordance with such facts or information.

signature of applicant

date

This information is collected under authority of s.17, s.24 and s.25 of the Municipal Elections Act and s.15 and s.16 of the Assessment Act and will be used to determine voter eligibility.

Certificate of Approval (to be completed by Clerk or designate)		☐ Refused (state reason)
☐ Approved		
I hereby certify that the Voters' List for said voting subdivision in this municipality shall be amended in accordance with the statement of facts or information contained herein.		
signature of clerk or designate	date	

MPAC-12/06/02



APPLICATION FOR REMOVAL OF DECEASED PERSON FROM THE VOTER'S LIST

Municipal Elections Act, 1996 (s. 25)

Applicant: _____ Phone: _____

Address: _____ Box #: _____ Ward: _____

IN RESPECT OF:

Name as Entered on Voters' List: _____

Full Address of Residence: _____

ENTERED ON LIST FOR

Ward: _____

Assessment Roll # (to be completed by Clerk or designate): _____

STATEMENT BY APPLICANT

I, the undersigned, hereby state:

That I have good reason to believe that the person named above as entered on the Voters' List for the said municipality is deceased.

Signature of Applicant

Date



WITHDRAWAL OF NOMINATION

Municipal Elections Act, 1996 (s.36)

I, _____, hereby withdraw my name as a Candidate
(Name of Candidate)

for the office of _____.
(Name of Elected Office)

Date

Signature of Candidate

This withdrawal delivered to me at _____, this ____ day of _____, 2026.

Clerk/Returning Officer

A person who has been nominated may withdraw his or her nomination by filing a written withdrawal in the Clerk's office by 2 p.m. on Nomination Day (August 21, 2026). If the nomination was filed during the additional nomination period, on or before 2 p.m. on August 26, 2026, if the nomination was filed under subsection 33(5). If a person other than the Candidate delivers the Form, the Clerk shall follow up to ensure the form was submitted with the nominee's permission.



OATH OF VOTE WITH ASSISTANCE

I, _____ (name of Elector), being an Elector entitled to vote in the Municipality of Greenstone swear or solemnly affirm I require assistance to mark my ballot.

Date

Signature of Elector

OATH OF A SUPPORT PERSON OF AN ELECTOR

I, _____, a Support Person of
_____ (name of Elector), an Elector who is unable to vote without assistance, and who is entitled to vote in the Municipality of Greenstone declare that I will:

- Not interfere or make suggestion on how the Elector intends to vote
- Mark their selection as directed by the Elector; and
- Keep secret the way this Elector voted.

Date

Signature of Support Person



OATH OF INTERPRETER

(To be completed in addition to MOG EL-27 where interpretation services are provided)

I, _____ (name of Interpreter), acting as an
Interpreter for _____ (name of Elector), an Elector
entitled to vote in this municipality, declare that I will faithfully translate the necessary
oaths as well as any lawful questions necessary put to the Elector and his/her answer at
this voting place.

Date

Signature of Interpreter



REQUEST FOR A VOTER INFORMATION LETTER / PERSONAL IDENTIFICATION NUMBER (PIN)

Prior to the issuance of a replacement Voter Information Letter (PIN), the Clerk or the Deputy Returning Officer shall verify that the Elector is qualified to receive a replacement Voter Information Letter (PIN) and will ensure that the following form is filled out by the individual for whom a replacement VIL and PIN is being issued.

I, _____

DO SOLEMNLY DECLARE THAT I am a Canadian citizen, at least 18 years of age and a resident of the Municipality of Greenstone or a non-resident owner or tenant of land in the Municipality of Greenstone, or the spouse of such owner or tenant,

AND THAT *(please check one):*

- ☐ I did not receive a Voter Information Letter (PIN) in the mail even though I am on the Voters' List.
- ☐ I did receive a Voter Information Letter in the mail but it has been either lost/destroyed. *(Clerk/DRO to initial here _____ verifying Election Official has disabled Voter's lost PIN)*
- ☐ I did receive a Voter Information Letter in the mail but it has been determined that my PIN has been used by an impostor. *(Clerk/DRO to initial here _____ verifying that a new PIN has been issued)*
- ☐ I was not on the Voters' List. I have made an application in writing on the appropriate form (MOG EL-15) established by the Clerk to have my name added, and the application has been approved by the Clerk or Deputy Returning Officer. *(Clerk/DRO to initial here _____ to confirm)*

AND THAT I understand should the Voter Information Letter (PIN) be received by mail or found the same shall be immediately returned to the Clerk or Deputy Returning Officer of the Municipality of Greenstone and that I shall not attempt to use or to give the Voter Information Letter (PIN) to someone else for voting purposes.

(Signature of Elector)

Address

Declared before me at _____ in the Municipality of Greenstone, this _____ day of _____, 2026.

Clerk or Deputy Returning Officer

NOTICE OF CORRUPT PRACTICE, OFFENCES, PENALTIES AND ENFORCEMENT

Municipal Elections Act, 1996 (s.89 to 94)

Candidate Name: _____

Notice Date: _____

Offences:

Section 89 of the *Municipal Election Act, 1996*:

A person is guilty of an offence if he or she,

- a) Votes without being entitled to do so;
- b) Votes more times than this Act allows;
- c) Votes in a voting place in which he or she is not entitled to vote;
- d) Induces or procures a person to vote when that person is not entitled to do so;
- e) Having appointed a voting proxy that remains in force, votes otherwise than by the proxy;
- f) Having been appointed a voting proxy, votes under the authority of the proxy when the Elector has cancelled the proxy, is no longer entitled to vote or has died;
- g) Before or during an election, publishes a false statement of a Candidate's withdrawal;
- h) Furnishes false or misleading information to a person whom this Act authorizes to obtain information;
- i) Without authority, supplies a ballot to anyone;
- j) Delivers to the Deputy Returning Officer to be placed in a ballot box a paper other than the ballot the Deputy Returning Officer gave him or her;
- k) Takes a ballot away from the voting place;
- l) At an election, takes, opens or otherwise deals with a ballot, a ballot box, or a book or package of ballots without having authority to do so;
- m) Attempts to do something described in clauses (a) to (l).

Corrupt practices: certain offences committed knowingly

Section 90 of the *Municipal Election Act, 1996*:

(1) If, when a person is convicted of an offence under section 89, the presiding judge finds that the offence was committed knowingly, the offence also constitutes a corrupt practice.

Corrupt practices: bribery

(2) An offence described in subsection (3) constitutes a corrupt practice and a person who commits it is, on conviction, disqualified from voting at an election until the next regular election has taken place after the election to which the offence relates, in addition to being liable to any other penalty provided for in this Act.

(3) No person shall, directly or indirectly,

- (a) Offer, give, lend, or promise or agree to give or lend any valuable consideration, in connection with the exercise or non-exercise of an Elector's vote;
- (b) Advance, pay or cause to be paid money intending that it be used to commit an offence referred to in clause (a), or knowing that it will be used to repay money used in that way;
- (c) Give, procure or promise or agree to procure an office or employment in connection with the exercise or non-exercise of an Elector's vote;
- (d) Apply for, accept or agree to accept any valuable consideration or office or employment in connection with the exercise or non-exercise of an elector's vote;
- (e) Give, procure or promise or agree to procure an office or employment to induce a person to become a Candidate, refrain from becoming a Candidate or withdraw his or her candidacy;
- (f) Offer, give, lend, or promise or agree to give or lend any valuable consideration in order to induce a person to become a Candidate, refrain from becoming a Candidate or withdraw his or her candidacy.

Corrupt practices by Election Officials: miscounting votes

(4) A Deputy Returning Officer or other Election Official who knowingly miscounts the votes or knowingly prepares a false statement of the votes is guilty of an offence that constitutes a corrupt practice.

Same: false ballot

(5) A Deputy Returning Officer who knowingly places in a ballot box a paper that purports to be, but is not, a ballot capable of being used as such at an election, is guilty of an offence that constitutes a corrupt practice.

Neglect of duty

(6) A clerk or other Election Official who wilfully fails to perform a duty imposed by this Act is guilty of an offence that constitutes a corrupt practice.

Corrupt practice and ineligibility for office

Section 91 of the *Municipal Election Act, 1996*:

- (1) If a person is convicted of a corrupt practice under this Act, or of an offence under the *Criminal Code* (Canada) in connection with an act or omission that relates to an election to which this Act applies, then, in addition to any other penalty provided for in this Act,
 - (a) Any office to which the person was elected is forfeited and becomes vacant; and
 - (b) The person is ineligible to be nominated for, or elected or appointed to, any office until the next two regular elections have taken place after the election to which the offence relates.

Exception

(2) However, if the presiding judge finds that the person committed the corrupt practice or offence under the *Criminal Code* (Canada) without any intent of causing or contributing to a false outcome of the election, clause (1) (b) does not apply.

Offences regarding campaign finances – Candidate

Section 92 of the *Municipal Election Act, 1996*:

- (1) A Candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23 (2),
- (a) If the Candidate incurs expenses that exceed the amount determined for the office under section 88.20; or
 - (b) If the Candidate files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

Exception, action in good faith

(2) However, if the presiding judge finds that the Candidate, acting in good faith, committed the offence inadvertently or because of an error in judgment, the penalties described in subsection 88.23 (2).

Additional penalty, Candidates

(3) If the expenses incurred by or under the direction of a Candidate exceed the amount determined for the office under section 88.20, the Candidate is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.

Offences by registered third party

- (4) A registered third party is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalty described in subsection 88.27 (1),
- (a) If the registered third party incurs expenses that exceed the amount determined under section 88.21; or
 - (b) If the registered third party files a document under section 88.29 or 88.32 that is incorrect or otherwise does not comply with that section.

Exception, action in good faith

(5) However, if the presiding judge finds that the registered third party, acting in good faith, committed the offence inadvertently or because of an error in judgment, the penalty described in subsection 88.27 (1) does not apply.

Additional penalty, registered third parties

(6) If the expenses incurred by or under the direction of a registered third party exceed the amount determined under section 88.21, the registered third party is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.

Obstruction, etc.

Section 93 of the *Municipal Election Act, 1996*:

No person shall obstruct a person making an investigation or examination under this Act or withhold, conceal or destroy anything relevant to the investigation or examination.

General offence

Section 94 of the *Municipal Election Act, 1996*:

A person who contravenes any provision of this Act or a regulation under this Act or a by-law passed by a municipality under this Act is guilty of an offence.

General penalty, individual

94.1 (1) An individual who is convicted of an offence under this Act is liable to the following penalties in addition to any other penalty provided for in this Act:

1. For any offence, a fine of not more than \$25,000.
2. For any offence other than a corrupt practice, the penalties described in subsection 88.23 (2) and 88.27 (1).
3. For an offence under section 90, imprisonment for a term of not more than six months.
4. For any offence that the presiding judge finds that the individual committed knowingly, imprisonment for a term of not more than six months.

Same, corporation or trade union

(2) A corporation or trade union that is convicted of an offence under this Act is liable to a fine of not more than \$50,000 in addition to any other penalty provided for in this Act.

Limitation period

94.2 (1) No prosecution for an offence under this Act in relation to a regular election shall be commenced after November 15 of the fourth year following the year in which the regular election was held.

Candidate: _____ **Office of:** _____

From: The Clerk or Designated Official of the Municipality of Greenstone

TAKE NOTICE EVERY CANDIDATE SHALL FILE by 2:00 p.m. on Friday, March 26, 2027, with the Clerk with whom their nomination was filed a financial statement and auditor's report in accordance with s.88.25 of the *Municipal Elections Act, 1996*.

Municipal Elections Act, 1996 s. 88.25

- 1) On or before 2:00 p.m. on the filing date, a Candidate shall file with the Clerk with whom the nomination was filed a financial statement and auditor's report, each in the prescribed form, reflecting the Candidate's election campaign finances,
 - a. in the case of a regular election, as of December 31 in the year of the election;
 - b. in the case of a by-election, as of the 45th day after Voting Day.
- 2) If a Candidate's election campaign ends as described in paragraph 3 of subsection 88.24(1), the financial statement and auditor's report must reflect the Candidate's election campaign finances as of the day the election campaign period ended.
- 3) If an error is identified in a filed financial statement, the Candidate may withdraw the statement and, at the same time, file a corrected financial statement and auditor's report on or before the applicable filing date under section 88.30.
- 4) If the Candidate's election campaign period continues during all or part of the supplementary filing period, the Candidate shall, before 2:00 pm on the supplementary filing date, file a supplementary financial statement and auditor's report for the supplementary reporting period.
- 5) If a Candidate's election campaign period ends as described in paragraph 3 of subsection 88.24(1) and the election campaign period continued during all or part of the supplementary filing period, the Candidate shall, before 2:00 pm on the supplementary filing date, file a supplementary financial statement and auditor's report for the period commencing on the day the Candidate's election campaign period ends and including the six-month period following the year of the election.
- 6) A supplementary financial statement or auditor's report shall include all the information contained in the initial statement or report filed under subsection (1) updated to reflect the changes to the Candidate's campaign finances during the supplementary reporting period.
- 7) An auditor's report shall be prepared by an auditor licensed under the *Public Accounting Act, 2004*.
- 8) No auditor's report is required if the total contributions received and total expenses incurred in the election campaign up to the end of the relevant period are each equal to or less than \$10,000.

Date

Municipal Clerk or designate

Note: At least 30 days before the filing date, the Clerk shall give notice to Candidates of all the filing requirements under MEA, s.88.25, along with the Candidate's entitlement to receive a refund of the nomination filing fee if he or she meets the requirements of MEA, s.34 and the penalties set out in MEA, s.88.23(2) and s.92(1). Notice to be given in accordance with MEA, s.13.



CONSENT TO RELEASE PERSONAL INFORMATION – CANDIDATE

*Municipal Freedom of Information and Protection of Privacy Act and
Municipal Elections Act, 1996*

Name of Candidate / Registrant: _____

Candidate for the Office of:

- ☐ Mayor
- ☐ Councillor, _____ Ward
- ☐ Trustee, English Public
- ☐ Trustee, English Separate
- ☐ Trustee, French Public
- ☐ Trustee, French Separate

Personal information on the Nomination Paper (Form 1) is collected under the authority of the *Municipal Elections Act* and will be used to assist the Clerk in the administration of the 2026 Municipal and School Board Elections.

I hereby acknowledge that the Nomination Paper (Form 1) filed by me, with respect to my candidacy for elected office, contains personal information and I am aware that the Clerk will disclose all or part of it to the general public.

Candidate Signature: _____

Date: _____

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996 c. 32 S.O.*, and will be used for authorizing candidate information to be placed on the Municipal website or made available to any person for the municipal or school board election. Questions about the collection of personal information should be directed to the Office of the Clerk. Box 70, 1800 Main Street, Geraldton, ON P0T 1M0 (807) 854-1100 ext. 2059

Instructions

It is the responsibility of the person being nominated to file a complete and accurate nomination paper. Please print or type information (except signatures).

Nomination paper of a person to be a candidate at an election to be held in the following municipality

Nominated for the Office of			Ward Name or Number (if any)		
Nominee's name as it is to appear on the ballot paper (subject to agreement of the municipal clerk)					
Last Name or Single Name			Given Name(s)		
Nominee's full qualifying address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Mailing Address ☐ Same as qualifying address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Email Address			Telephone Number		Telephone Number 2

Declaration of Qualification

I, _____, declare that I am presently legally qualified
(or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be elected and to hold the office for which I am nominated.

Signature of Nominee

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Nominee or Agent (if filed in person)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

Signature

Date Certified (yyyy/mm/dd)

**Financial Statement –
Auditor's Report Candidate – Form 4**
Municipal Elections Act, 1996 (Section 88.25)

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who use a broadcaster or publisher for an election campaign advertisement must complete Schedule 3. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
------	----	----

 to

YYYY	MM	DD
------	----	----

☐ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Spending Limit

General

\$

Parties and Other Expressions of Appreciation

\$

Contribution Limit

Contributions from Candidate and Spouse

\$

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

Time Filed

Initial of Candidate or Agent (if filed in person)

Signature of Clerk or Designate

Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Campaign Income (Do not include loan)

= \$ **C1**

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	
Advertising	+ \$	
Brochures/flyers	+ \$	
Signs (including sign deposit)	+ \$	
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	
Phone and/or internet expenses incurred until voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Expenses subject to general spending limit = \$ **C2**

2. Expenses subject to spending limit for parties and other expressions of appreciation

1.	+ \$	
----	------	--

2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Expenses subject to spending limit for parties and other expressions of appreciation	= \$	C3
---	-------------	-----------

3. Expenses not subject to spending limits

Accounting and audit	+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	_____
Office expenses incurred after voting day	+ \$	_____
Phone and/or internet expenses incurred after voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	_____
Bank charges incurred after voting day	+ \$	_____
Interest charged on loan after voting day	+ \$	_____
Expenses related to recount	+ \$	_____
Expenses related to controverted election	+ \$	_____
Expenses related to compliance audit	+ \$	_____
Expenses related to candidate's disability (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____

Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____

Total Expenses not subject to spending limits	= \$	C4
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Total Campaign Expenses (C2 + C3 + C4)	= \$	C5
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Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	D1
--	------	-----------

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	
Surplus (or deficit) for the campaign	= \$	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$	
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	
Less: Ineligible contributions paid or payable to the contributor	- \$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$	
Total Amount of Contributions (record under Income in Box C)	= \$	1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services

(Note: Must also be recorded as Expenses in Box C.)

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign

(Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Contributions in goods or services from individuals other than candidate or spouse

(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor

(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions) \$ _____ **1B**

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) \$ _____ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$
2.	_____	+ \$
3.	_____	+ \$
4.	_____	+ \$
5.	_____	+ \$

Total Part II (include in Part I of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.	_____	+ \$
2.	_____	+ \$
3.	_____	+ \$
4.	_____	+ \$
5.	_____	+ \$

Total Part III (include under Income in Box C) = \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1.	_____	+ \$
2.	_____	+ \$
3.	_____	+ \$
4.	_____	+ \$
5.	_____	+ \$

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Schedule 3 – Broadcasters and Publishers

Complete if candidate used a broadcaster or publisher for an election campaign advertisement.

Table 5: Contact information for broadcasters and publishers used during the election campaign

Name	Type of Advertisement (e.g. print, television, radio etc)	Contact Information

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality			Date (yyyy/mm/dd)
Contact Information			
Last Name or Single Name		Given Name(s)	Licence Number
Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
Telephone Number		Email Address	

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Instructions

This form must be completed by any candidate or registered third party who has:

- incurred costs related to a compliance audit, after the supplementary filing period has passed; and
- applied for the return of their surplus funds from the clerk in order to defray those costs.

Any surplus funds remaining when the costs have been defrayed shall be immediately paid to the clerk who was responsible for the conduct of the election.

A new form must be completed and filed with the clerk 90 days after the surplus was returned to the candidate or third party advertiser, and every 90 days thereafter, until:

- the costs are defrayed and any remaining surplus has been paid to the clerk, or
- there is no surplus remaining.

For the reporting period from	YYYY	MM	DD	to	YYYY	MM	DD
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Box A: Name of Candidate and Office

Candidate's name as shown on ballot

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Box B: Name of Registered Third Party

Name of Registered Third Party

Municipality

Official Representative (if trade union or corporation)

Last Name or Single Name

Given Name(s)

Box C: Summary of Expenses

Surplus at Start of Reporting Period \$ _____ (A)

Expenses related to compliance audit (provide full details)

- | | | | |
|----|-------|------|-------|
| 1. | _____ | + \$ | _____ |
| 2. | _____ | + \$ | _____ |
| 3. | _____ | + \$ | _____ |
| 4. | _____ | + \$ | _____ |
| 5. | _____ | + \$ | _____ |

Total Expenses = \$ _____ (B)

Surplus Remaining (A) – (B) = \$ _____

Amount Paid to Clerk (if applicable) \$ _____

Box D: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate or Registered Third Party (or Official Representative)		Date (yyyy/mm/dd)
Time Filed	Date Filed (yyyy/mm/dd)	Signature of Clerk or Designate

Notice of Extension of Campaign Period – Form 6

Municipal Elections Act, 1996 (Sections 88.24, 88.28)

Instructions

- To be completed and filed with the clerk by a candidate or registered third party requesting an extension of the campaign period due to a deficit.
- This notice must be filed on or before December 31 in the year of a regular election and 45 days after voting day in the case of a by-election.

Box A: Name of Candidate and Office

Name of Candidate	
Last Name or Single Name	Given Name(s)
Office for Which the Candidate Sought Election	Ward Name or Number (if any)
Municipality	

Box B: Name of Registered Third Party

Name of Registered Third Party	Municipality
Official Representative (if trade union or corporation)	
Last Name or Single Name	Given Name(s)

Box C: Declaration

I, _____, hereby give notice and declare to the clerk that I (or the registered third party that I represent) have a deficit and wish the campaign period to be extended in accordance with section 88.24.

Signature of Candidate or Registered Third Party (or Official Representative)

Date (yyyy/mm/dd)

Time Filed	Date Filed (yyyy/mm/dd)	Signature of Clerk or Designate

Instructions

- To be completed by persons whose names appear on the voters' list and who do not present the prescribed proof of identity and residence.
- This application must be completed at the voting place.

Voting Place

Municipality _____

Ward Name or Number (if any) _____

Declaration

I, _____, hereby declare that I am

at

(Name of Elector)

(Address)

as shown on the voters' list, and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before Deputy Returning Officer

in the _____

Date (yyyy/mm/dd) _____



Signature of Deputy Returning Officer

Signature of Person Requesting a Ballot