

ROPS School Council Meeting Minutes

December 1, 2025

6:30 PM Start

In Person Attendance

1. Jessica Houle
2. Christine Ballard
3. Gemma Shugg
4. T. Marcelle Robinson
5. Amanda Toal
6. Brenda Cohen
7. T. Melanie Shackleton

Online Attendance

8. Devashni Murugan
9. Ayisha Irfan
10. Rachel Cameron
11. Andrea Mendrinos
12. Zehra Kaynak Tan

Land Acknowledgment/ Welcome from the Principal

The land acknowledgement was read by Principal Jessica Houle.

Last meeting Recap, Meeting Minutes

Ms. Houle provided a revision of the last meeting. The minutes were approved by the council.

Principles Report

- **Parent Involvement Conference (PIC)**
Christine Ballard attended the Parent Involvement Conference on behalf of our school. The experiences, insights, and feedback she gained through her participation will be valuable in informing the planning and improvement of future Parent Involvement Conference initiatives.

Code of Conduct

The Principal reviewed the school's Code of Conduct with the Council.

Treasurer's Report

\$18,000 has been spent to date, with approximately \$9,000 remaining. The financial status has not changed significantly.

New Business - Popcorn Fundraiser

The popcorn program will conclude at the end of the semester. Students enjoyed the program. Proposed flavours for the next semester will include white cheddar, caramel (sugar content to be reviewed), and plain popcorn.

New Business - Requests for Funds

- A request for \$1,200 for a school-wide drum workshop was approved.
- \$800 was approved for outdoor education equipment (winter boots and wagons) as part of curriculum support.

Fundraising participation has decreased this year due to rising costs. Fewer families are purchasing fundraiser items, and participation in the Christmas Wish Tree program has declined.

Graduation Day Trip

A proposed day trip for approximately 75 Grade 8 students was discussed. A \$10 contribution per student was suggested.

PIC Event Planning

Christine shared suggestions for parent engagement workshops focusing on social skills and independence for older students. Jessica and Gemma will meet online to discuss potential costs. A budget of \$4,000 has been allocated for this conference. The possibility of offering separate sessions for younger and older students was explored. Movies were noted as not qualifying as parent engagement events; however, a cooking club was suggested as a suitable alternative. Funding is available for PIC activities, although ensuring cultural inclusivity continues to be a challenge.

Meeting adjourned at 7:30. Next Meeting will be on January 12, at 6:30pm.