

Policy Adopted: December 5, 2012 (M12-0223)
Revision Date: October 2025
Responsibility: Superintendent of Education, School Programs

1. Objective

The Halton District School Board (HDSB) respects both user rights relating to the use of copyrighted materials and copyright protection of the moral interests of creators and the economic and distribution rights of creators and content providers.

2. Policy Statement

As such, the Halton District School Board will comply with the *Fair Dealing Guidelines* as developed by the Council of Ministers of Education Canada (CMEC) Copyright Consortium.

3. Scope

This policy applies to all HDSB staff to ensure compliance with the *Fair Dealing Guidelines*.

4. Guiding Principles

The Halton District School Board will ensure that all staff understand the obligations of the school board in accordance with the *Copyright Act*.

Related Board Administrative Procedures

Copyright: Fair Dealing Administrative Procedure

Related Legislation and Industry Documents

Copyright Act (R.S.C., 1985, c. C-42)

Bill C-11 (Copyright Modernization Act), 2011

Council of Ministers of Education Canada Fair Dealing Guidelines

Supreme Court of Canada Judgment – Alberta (Education) v. Canadian Copyright

Licensing Agency (Access Copyright), 2012, SCC 37

PPM 157 (Use of Copyright-Protected Works for Education)

Policy Due for Review: October 2029

Revision History

- October 2025, Motion M25-089 - Comprehensive review
 - Formatting to new template
- March 2021
- January 2016