

Rolling Meadows Public School - School Council Meeting Minutes

Meeting Details

- Name of Meeting: Rolling Meadows School Council Meeting
- Date: May 4, 2026
- Time: 6:30pm - 8:00pm
- Format: Google Meet

Attendance

- **Rolling Meadows Staff**
 - Principal - Kristine Lukawecky
 - Vice Principal - Jeff Burrows
 - Staff Representative - Sonia Nalywajko
- **2025/2026 Council Members Present**
 - Co-Chair / Treasurer - Alexandra Newton
 - Co-Chair - Sarah Lawson
 - Co-Chair - Paul Dunslow
 - PIC Representative - Erin Vandenbroek
 - Secretary - Krista Findlay
 - Members at Large - Lyndsay Sellars
 - Members at Large - Stephanie

Timestamp	Topic	Details	Decision/Action Item
6:35pm - 6:38pm	Introductory Messages	• Land Acknowledgement • Last meeting of the year - thanks to council	n/a
6:39pm - 6:40pm	Admin Updates	• Approval of Mar 2, 2026	• Motion Approved • Send minutes to Suzanne for posting on the new website.

6:40pm - 6:55pm	Principal's and Teachers Report	● Arts Night May 28 ○ Library book fair ○ Art up throughout school ○ Grades 1-4 performing songs 5:45-6 (no tickets) ○ Grade 7/8 bands and glee 6:15 / 7:15 concerts (tickets) ● Last PD Day Training Summary ○ A lot of AI, privacy and guidelines being put into place to keep students safe ○ Will only use Gemini moving forward (no ChatGPT), via agreement with Google so data won't be used to train AI models. No student data to be used within Gemini. ○ Only Grade 7+ using AI and only with express parental permission. Form will state what it's being used for. ○ Canva (template design) really the only one used with students so far ● April PD Day ○ Did work on Sustainability Goals (based on UN 17 goals) ○ Student leadership committee did inventory of the school to assess how meeting the goals (ex. Refillable water stations) ○ Plan to make plaques around school as a representation of eco-mindness to help create visibility and encourage the message to spread (ex. At Rolling Meadows we address this goal by X) ● Earth Day ○ Buddy Classes met to discuss sustainability goals, created posters related to the goals ● School yard clean up ○ Thank you to Paul, Erin, Lyndsay - came out multiple times to clear up Kindergarten Yard and front gardens ● Teachers Report ○ Halton Champions, Boys Basketball team won! ○ Track and Field starting ○ Soccer starting ○ Relays ○ Grade 7 Orientation happened, and Kindergarten upcoming ● School Generated Funds and Fundraising	● School Generated Funds & Fundraising - Paul and Sarah to review and provide feedback (Alexandra over email)
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		○ Policy is under regular review ○ Seeking feedback by May 25. Council Chairs will provide feedback and others welcome to join if interested. ○ Currently feels very grey and quite complex to review ○ Kristine can answer any questions as helpful	
6:55pm - 7:03pm	Financial Updates	● PIC Grant Account: \$0 ● Pro Grant Account: -\$203.21 ○ Used account to pay for the STEAM night, when we receive the \$500-\$750 Grant money from the Board we will be back in the positives. ● Dance-a-thon Account ○ Raised just over \$3000 (donations \$1800, grab bags \$1500, expenses around \$200) ● Council Fundraising Account: \$2135.04 ○ Poinsettias, Kernels, Movie Night ○ BBQ expenses for far only inflatables (balance \$1200 remaining) ● Account Organization ○ Have discovered can have as many account lines as desired, so will now label separate accounts for each fundraiser (more transparency on profitability and tracking where funds are meant to be allocated)	n/a
7:03- 7:10pm	Motions for Approval	● Allocate \$3000 in proceeds from Dance-a-thon towards purchases of additional Chromebooks ○ Explicitly stated funds will go towards Chromebooks ○ Kindergarten to Grade 2 don't use much, use more in grade 3 and up, and increases to grade 7/8 a lot of assignments on Google classroom. Focusing more on when to use tech and when not - encouraging students to still write things on paper, chart paper, work in groups. Next year won't be assigning Chromebooks to students but rather assigned to teacher (they will still have Chromebook number to encourage accountability). AI literacy will be huge with curriculum coming. ○ Money raised from Pizza for chromebooks, Fall council	● Dance-a-thon funds: Motion approved

		funds, etc. - doing a good job with a little investment each year to keep numbers ○ Healthy ratio would be 1:2 for entire school. Ratio board funds is a lot less. ● Retain approx. current balance in general fundraising account to carry forward to next school year as buffer (approx \$2000-=\$2200) ● BBQ expense items (Bubble Wands, Baby Wipes, Reusable Containers, Sponges, Paper Towel, Chalk) ● Note next year will consider having multiple streams fundraising	● Fundraising funds carry over - Motion approved ● BBQ expense items - Motion approved
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7:10pm - 7:58pm	Fundraising Initiatives and Events	● Dance-a-thon ○ Was a big success ○ Note room was a bit beat up in the afternoon when the kindies came in (little kids would've gotten more out of some of these decor items) ○ Grade 8s did a great job with the music ○ Loved the balloons ● BBQ ○ Troy's Menu and Pricing confirmed - payment all in person (cash, credit, debit), service 5-7PM, set up along library wall, staff and volunteer meals at 4:30 ■ Will ask about providing a combo ■ Ask about standard burger (is it halal one?) ○ Ontario Ice Cream - \$5-8 ice cream, popsicles, sundaws, payment cash, credit, debit, on black top near parking lot, service 5-10 ○ Freezies - purchase (Costco \$13.99 for 72 pieces), storage, bringing to event, volunteers at station handing them out ■ Purchased 12 boxes last year - Jeff or Kristine can buy them ■ Paul, Erin, Lindsay will store ■ Borrow Lyndsay and Erin's coolers, use Lynday's table and tents ■ Volunteers (2 per hour) collecting tickets and distributing ○ Activities ■ Burlington Fire Services (behind gym) - confirmed ■ Inflatables x4, including toddler option - set up 3-4:30, teardown 7-8 - 2 volunteers per inflatable per hour - confirmed ■ Kids Play Sports - confirmed ■ Lawn Games - confirmed ■ Face Painting Station - use supplies from last year and round out remaining supplies ■ Tattoos ■ Will be setting up stations in shade this year ■ Bubbles and Side Walk Chalk - used side walk	● Sponsors ○ Kristine to advise OMAC about other Martial Arts sponsor, and accept other sponsor ● Volunteering ○ Confirm our volunteer avails with Alexandra
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		- chalk, council make bubbles ■ Pie in the Face - Jeff, 6PM, student's name drawn from hat (will be included in BBQ flyer) ○ Student Council Table ■ will have tent ■ cash box to be coordinated (sell Face Painting, Tattoos, Freezies) ■ will be near entrance ■ Create reusable laminated sign at Staples ○ Sponsors ■ 2 sponsors so far (Monarch House \$250, OMAC \$250) and have had another martial arts studio reach out ■ What should policy be having multiple sponsors in same category? - want to keep it open to allow multiple, however let OMAC know first out of respect ○ Volunteers ■ First call went out on Friday (new Google Form) ■ Recurring announcements in memo ■ Need total of 40 volunteers (not doing volunteers for set up). Freezies, tattoos, face painting, 2/4 inflatables, clean up. Council Chairs stay with table for cash box / float. (Sarah will do Freezies full time, Sarah L has day off to help) ○ Pie in the Face ■ Names will be drawn beforehand ■ Will allow a student from each division x3, improve community building (primary, intermediate) ○ Table additional food vendors next year	
7:58pm	2026-2027 Planning	● Organization of finance accounts ● BBQ debrief in June ● Events for next year - ex. scheduling Fall movie night	● Debrief meeting to be booked after BBQ
8:00 pm	Motion to Adjourn	● Motion to adjourn	● Approved

