

Rolling Meadows School Council Meeting Minutes - January 15, 2024

Meeting Details

- Name of Meeting: Rolling Meadows School Council Meeting
- Date: January 15, 2024
- Time: 6:30pm - 8:00pm
- Format: Hybrid
- Agenda: [Link to agenda](#)

Attendance

Rolling Meadows Staff

- Principal - Kristine Lukawecky
- Vice Principal - Jessica Houle

2023 Council Members

- Co-Chair: Alexandra Newton (Absent)
- Co-Chair: Greg Ferrin
- Secretary: Vacant, **accepting nominations**
- Co-secretary: Vacant, **accepting nominations**
- Treasurer: Joanne Badley
- Parent Involvement Committee (PIC) Rep: Erick Nettel
- Teacher Representative: Natasha Susman

Timestamp	Topic	Details	Decision/Action Items
6:35pm	Opening Remarks / Introductions	• Introductions from all attendees • Meeting new Principal: Kristine Lukawecky • Alexandra away • Note taker will alternate each meeting • Today designated note take: Susman	Minutes approved from Dec 11.
6:40pm	Teacher's Report	Susman • All clubs and extracurriculars going on here at Rolling Meadows • PE items bought with allocated money • Staying in the know - access RM website, scroll down to slideshow with extra-curricular schedule (what is going on and when) • Slideshow will be shared with teachers by Natasha to give them opportunity to add anything they would like me to share with school council (what they have been doing in class, important info or upcoming events)	N/A
6:58pm	Principal Report	Jessica Houle • Giving Tree: Huge success, received lots of donations • Candy cane sales: huge hit, very popular - could buy more next year • Angel Fund: used to support families - raised over 1200 dollars	

		• Jan 22: next PA day for report card writing • PA Day Feb 16: SIPSA Goals including Outdoor Education Kristine Lukawecky • HDSB Reporting: Code of Conduct, Dress Code, Harmful and Discriminatory Language Protocol review • Harmful Language Protocol: what it entails (Stop and Identify, Explain, Support, Report, Ensure Accountability) • Google form: will be sent out in newsletter (most likely) to get feedback from families ◦ What do you like about RM? ◦ Areas for improvement	
7:05pm	Treasurer Report	• Joanne received 2 emails from Kelly Taylor • \$7908 • \$480.27 - Kernels profit • Pro grant \$463 - to be spent • Instruments will be coming out (just under \$2000)	• Need to decide where to allocate/channel the existing funds • PIC and Pro grant money still needs to be allocated
7:10pm	Future Events/Spending	Greg • How to spend remaining \$463 • Mental health well being event (skating, swimming?) • Idea/Suggestion: Skating night & hot chocolate - Kelly sent out google form regarding who needed	• Decide on details for family paint night (when, and who will organize it) - determine a contact for the event

		equipment • Too many barriers or great opportunity for students and families? • Previous year (Feb 23 @ the Wave) • Kristine - suggested drum fit • Additional suggestions from previous years: Painting/art night, Kids Play Sport • Painting art night in past lead by painting therapist • Ideal time frame: Feb, March, early April • Leaning towards family paint night • Send out google form to determine how many will be coming/materials needed • Erick will reach out to look for paint night organizer	
7:25pm	PIC Report	Erick • Looking for 2 representatives (parents) from elementary schools to be part of the committee ◦ Open to all parents • Want to decide what we will do with the program money - paint night • Conference in June (more to come next meeting) • PIC money - potentially spending it on refreshments (coffee, cookies, tea) every couple of months to bring families in as an opportunity to socialize with one another and meet new families in the community • PIC money can be spent gradually on meet and greet events • Tentative dates: Thursday and/or Friday	• Put this in memo that goes out to parents and families • Need to vote on PIC money towards refreshments for family drop in/meet and greet

		Attendees are leaning towards spending \$ on refreshments for meet and greet event(s)	
7:35pm	Other	Kernels - Made under \$500 in profit - Greg picked up popcorn and sorted it - Issue with labels - needed proper labels - Families were able to purchase more than one bag and take it home for consumption - Next Kernels: Open on Wed Jan 24th (closing one week after? Jan 31st?) - Looking for volunteers to sort popcorn	
7:47pm	Dance a thon	- Vote to allocate funds to purchase prizes - Approve \$400 worth of prizes - Joanne will probably have to send links to Kelly to purchase - Snack bag with juice box, ring pop, and bag of chips (can sell for \$5-6) - Jessica recommends having everything on cashless - easier - Glow sticks - keep it simple (selling for \$1.00 on cashless) - Items would be given to teachers and distributes (glow sticks before hand and mystery snack bag after dance) - Glow Sticks - use angel funds to buy glow sticks for all kids? - Prizes - tech, stuffed animals, spikeball	Purchase items for mystery bags (\$5) and glow sticks (\$1.00 each)

		• Fundraising takes place online (for every 5 dollars raise, kids get a ballot and can put their ballots in ballot boxes) • Last year - approx \$2000 made • DJ about \$950 • Joanne to connect with Kelly about cashless • Combos open until Feb 14th or 15th (PA day Friday) • Open on cashless 7-15	
8:00pm	Volunteers	• Call for volunteers in memo to families (looking for volunteers to come for a few hours) • Volunteers must have vulnerable sector screening	• Kelly put call for volunteers in Meadows memo to parents (link to process in order to get vulnerable sector screening done)
8:04pm	End of year BBQ	• Proposed date: Wednesday, June 13th? • Kristine or Jessica will put in a permit for that date • Food vendor: Troys and/or Scooters? ○ Halal options ○ Show up and give commission back to school • Kristine will look into food vendors for event • Inflatables booked (\$1900 in past) ○ Niagara inflatables ○ To look into Adventure Mania in case of bad weather (look into deposit rolling into next year for credit) • Organize BBQ committee after dance a thon	• Permit to be put in for that date (to be approved) - should not be an issue • Kristine to look into food vendors for BBQ • Look into vendor for inflatables (determine cancellation policy if high wind or rain) • Organize volunteers for BBQ committee after Dance a thon
8:17pm	Next Council	Monday March 4th in person - same time	

	Meeting	and place	
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