Date: May 27, 2026

JUNIOR LIFEGUARD

1. ORGANIZATIONAL RELATIONSHIPS

Reports to: Aquatic Coordinator with “on deck” leadership from the Aquatic Leader.

Coordinates: With Aquatics Team and Recreation/Culture Staff

2. KEY RESPONSIBILITIES

Under the supervision of the Aquatic Coordinator or designate, and with the guidance of the Aquatic Leaders, the Junior Lifeguard is responsible for ensuring the safety of all patrons utilizing the Lets’emot Regional Recreation and Aquatic Centre (LRRAC). Through the policies, procedures and practices set out by the District of Kent, Junior Lifeguards will be tasked with accident prevention, aquatic safety promotion, janitorial duties, customer service, and assisting Lifeguards with aquatic recreation programs and special events.

General Duties

- Performs lifeguarding duties, ensuring the safety of patrons utilizing the aquatic facility and supervising the use of the swimming and related recreation areas;
- In accordance to established policies and procedures, reacts and supports Lifeguards in emergency situations, perform first aid as required, and complete incident forms;
- Performs custodial and janitorial duties related to the aquatic facility;
- Performs basic administration tasks and processes,
- Provide day of support for recreation programs and special events;
- Provides a high standard of customer service in a safe and fun aquatic environment;
- Understands and follows safe work procedures in the aquatic facility;
- Performs related work as required.

3. REQUIRED QUALIFICATIONS

- Sound knowledge of the theory and practice of lifesaving, artificial respiration and first aid;
- Ability to establish and maintain effective working relationships with officials, employees and patrons in a team oriented environment;
- Ability to prevent and address infractions of pool rules and regulations with professionalism;
- Ability to prepare and maintain records relating to the work;
- Six (6) months in an aquatic and/or customer service environment.

4. REQUIRED LICENCES AND CERTIFICATES

- Current National Lifeguard (NL) – Pool Option
- Standard First Aid Certificate (or equivalent)
- CPR Level (C) Award
- Obtain and maintain a clear RCMP Police Information Check (Vulnerable Sector).

5. WORKING CONDITIONS

The employee may work up to eight (8) hours in a day and seventy-five (75) hours per pay period, consisting of fourteen (14) days. These hours may vary from day to day.

As per Policies and Procedures and the Collective Agreement of the District of Kent.