



Town of Latchford

THE CORPORATION OF THE TOWN OF LATCHFORD

BY-LAW No.: 2026-037

Being a By-Law to establish fees and charges to be collected by the Corporation of the Town of Latchford.

Whereas the Municipal Act, 2001, S.O. 2001, provides that a municipality may pass by-laws imposing fees or charges on any class of persons.

And Whereas the Corporation of the Town of Latchford deems it expedient to update the fees and charges to be collected by the municipality.

Now therefore, the Council of the Corporation of the Town of Latchford hereby enacts as follows:

1. **That**, Council hereby establishes the fees and charges as set out in Schedule A to this by-law for the Corporation of the Town of Latchford. The fees and charges will be subject to the Harmonized Sales Tax (HST), where applicable.
2. **And Further**, that this by-law shall repeal and replace any other by-laws that may be inconsistent of the provisions contained herein.
3. **And Finally**, the Clerk for the Corporation of the Town of Latchford is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law or its associated schedule.

Read a first, second and third time and finally passed on the 13th day of October, 2026.

Sharon Gadoury-East, Mayor

Malorie Robinson, Clerk

Schedule A
Fees and Charges By-Law



TOWN OF LATCHFORD

Fees and Charges
By-Law 2026-037

Schedule A
Fees and Charges By-Law

Administrative Services

Written Requests

	2026	2027	2028
Tax Certificate (with 48-hour notice – per roll no.)	\$ 65.00	\$ 65.00	\$ 70.00
Tax Certificate (less than 48-hour notice – per roll no.)	\$ 81.25	\$ 81.25	\$ 87.50
Zoning Compliance Letter (per roll no.)	\$ 70.00	\$ 70.00	\$ 70.00
Zoning Compliance Letter (per roll no. with less than 48-hour notice)	\$ 87.50	\$ 87.50	\$ 87.50

Miscellaneous Charges

Payment Transfer between Accounts (Customer Error)	\$ 10.00	\$ 10.00	\$ 10.00
Commissioner of Oath Services (Resident)	\$ 10.00	\$ 10.00	\$ 10.00
Commissioner of Oath Services (Non-Resident)	\$ 20.00	\$ 20.00	\$ 20.00
Certified True Copies (Resident)	\$ 10.00	\$ 10.00	\$ 10.00
Certified True Copies (Non- Resident)	\$ 20.00	\$ 20.00	\$ 20.00
Duplicate Accounts Receivable Invoice/Statement (per record/account)	\$ 5.00	\$ 5.00	\$ 5.00
FOI Request Application Fee	\$ 5.00	\$ 5.00	\$ 5.00
*Search Fees/Record Preparation	\$ 60.00/Hour	\$ 61.50/Hour	\$ 63.00/Hour
*External Costs (If Required)	As Invoiced	As Invoiced	As Invoiced
*50% Deposit Required for Estimates over \$100.00			
Commissioner of Oath – Resident (per document)	\$ 10.00	\$ 10.00	\$ 10.00

Tax and Finance Charges

Request for property information for previous years (manually searching & compiling information & records)	\$ 25.00/Hour	\$ 25.00/Hour	\$ 25.00/Hour
Returned Payment Fee (NSF)	\$ 50.00	\$ 50.00	\$ 50.00
Duplicate Tax Bill or Statement (Emailed or Paper Record)	\$ 10.00	\$ 10.00	\$ 10.00
Reissue/Refund Cheque (per request/account)	\$ 25.00	\$ 25.00	\$ 25.00
Tax Registration	Actual Cost Added to Tax Roll		

Authority: Section 391 of the Municipal Act 2001 S.O. 2001, c.25

All rates do not include applicable taxes; taxes are charged where necessary

Schedule A
Fees and Charges By-Law

Licensing Services

Lottery (Municipal) Licensing

	2026	2027	2028
Nevada Break Open	3% pf prize value or flat rate	3% pf prize value or flat rate	3% pf prize value or flat rate
Raffle Lottery	3% of prize value or flat rate of \$10.00	3% of prize value or flat rate of \$10.00	3% of prize value or flat rate of \$10.00
Bingo	1% of prize value	1% of prize value	1% of prize value

Animal Control Licensing

Dog/Cat	\$ 20.00	\$ 20.00	\$ 25.00
Dog/Cat – Replacement tag	\$ 5.00	\$ 5.00	\$ 7.00

Fines may be issued by the Animal Control Office at their discretion.
Tags are for the life of the registered animal. For more information, please see the
Animal Control By-Law 2023-024

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Fees and Charges By-Law

Recreational Department Services

Ball field

	2026	2027	2028
Organized Youth Sports (per hour)	\$ 20.00	\$ 20.00	\$ 20.00
Organized Youth Sports (Full Day)	\$ 100.00	\$ 100.00	\$ 100.00
Organized Adult Sports (per hour)	\$ 30.00	\$ 30.00	\$ 30.00
Organized Adult Sports (Full Day)	\$ 110.00	\$ 110.00	\$ 110.00
Private Rental (Per Hour)	\$ 20.00	\$ 20.00	\$ 20.00
Private Rental (Full Day)	\$ 120.00	\$ 120.00	\$ 120.00
*Non-Resident Rate is current rate plus 25%			

Arena/Community Hall

	2026	2027	2028
Community Hall Rental - Without Kitchen (4 hours or less)	\$ 125.00	\$ 130.00	\$ 135.00
Community Hall Rental - With Kitchen (4 hours or less)	\$ 150.00	\$ 155.00	\$ 160.00
Community Hall Rental – With Kitchen Full Day/Evening	\$ 300.00	\$ 325.00	\$ 350.00
Ice Surface (Per Hour)	\$ 30.00	\$ 35.00	\$ 40.00
Ice Surface – Off Season (Full Day)	\$ 150.00	\$ 155.00	\$ 160.00
Ice Surface, Community Hall & Kitchen – Off Season (Full Day)	\$ 350.00	\$ 360.00	\$ 370.00
*Non-Resident Rate is current rate plus 25%			
Damage/Cleaning Deposit of \$150.00 Due on all Community Hall Rentals. See Rental Contract for more details.			

Fitness Centre

	2026	2027	2028
Weekly Pass	\$ 15.00	\$ 15.00	\$ 15.00
Monthly Membership	\$ 30.00	\$ 32.00	\$ 35.00
3 Month Membership	\$ 85.00	\$ 90.00	\$ 95.00
6 Month Membership	\$ 140.00	\$ 145.00	\$ 150.00
12 Month Membership	\$ 250.00	\$ 255.00	\$ 260.00
Key Fob Deposit	\$ 20.00	\$ 20.00	\$ 20.00
*Non-Resident Rate is current rate plus 25%			
Residents of Latchford over the age of 60 are eligible for a 20% discount			

All rates do not include applicable taxes; taxes are charged where necessary

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Fees and Charges By-Law

Public Works & Landfill

Landfill Fees

	2026	2027	2028
Clean Wood (Not Treated or Painted)	\$ 4.00/cubic yard	\$ 4.25/cubic yard	\$ 4.50/cubic yard
Residential Waste (Pick Up Truck Load)	\$ 10.00	\$ 15.00	\$ 17.50
Residential Waste (Per Bag)	\$2.00/Bag	\$ 2.25/Bag	\$2.50/Bag
4x8 Trailer Load	\$ 10.00/load	\$	
Unsorted Construction and Material Waste	\$ 25.00/Cubic Yard	\$ 25.00/Cubic Yard	\$ 30.00/Cubic Yard
*Hazardous Materials/Hazardous Contaminated Waste	\$ 40.00/Cubic Yard	\$ 45.00/Cubic Yard	\$ 50.00/Cubic Yard
*Non-Hazardous Contaminated Waste	\$ 35.00/Cubic Yard	\$ 40.00/Cubic Yard	\$ 45.00/Cubic Yard
*Asbestos Waste (Properly Bagged)	\$ 100.00 + \$40/Cubic Yard	\$ 100.00 + \$45/Cubic Yard	\$ 100.00 + \$50/Cubic Yard
*Must be arranged in advance and comply with all provisions of O. Reg 347 HST is excluded on the above fee schedule			

Public Works Equipment

	2026	2027	2028
Backhoe/Loader (per hour)	\$ 115.00	\$ 120.00	\$ 125.00
Single Axle Dump Truck (per hour)	\$ 90.00	\$ 95.00	\$ 100.00
Snow Plow/Sander Truck (per hour)	\$ 130.00	\$ 135.00	\$ 140.00
Pickup Truck (per hour)	\$ 60.00	\$ 65.00	\$ 70.00
1500 kg Dump Trailer + (per hour)	\$ 65.00	\$ 65.00	\$ 65.00
1500 kg Dump Trailer ++ (per hour)	\$ 4.00	\$ 4.00	\$ 5.00
Zero Turn Lawnmower (per hour)	\$ 60.00	\$ 60.00	\$ 65.00
Worker with Tools +++ (per hour)	\$ 60.00	\$ 65.00	\$ 70.00
Worker (per hour)	\$ 55.00	\$ 60.00	\$ 65.00
Winter Sand Mix (per yard)	\$ 40.00	\$ 45.00	\$ 50.00
Bucket of Gravel (per bucket)	\$ 35.00	\$ 35.00	\$ 40.00
Granular A Gravel – Miller Pit (per ton)	\$ 18.00	\$ 20.00	\$ 22.00
Delivery of Gravel – Miller Pit (per load)	\$ 50.00	\$ 55.00	\$ 55.00
Pit Run – Latchford Pit Picked Up (per ton)	\$ 6.50	\$ 7.00	\$ 7.50
Pit Run – Latchford Pit Delivered (per ton)	\$ 9.00	\$ 9.50	\$ 10.00
This fee schedule is not intended for Private Rentals All Fees will be charged HST			

+ Landfill Tipping Fees are extra, this is dropped off and picked up by the Town and will not be towed by the Home Owner.

++ Only available by the hour when accompanied by the Town's Pick Up Truck (only operated by Town Employees)

+++ Tools would be push mower, chain saws, trimmers and various hand tools

Prices include an Operator/Driver

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Latchford Fire Department

Town of Latchford Fire Department Fees

	2026	2027	2028
Fire Records Search*	\$ 25.00/Hour	\$ 25.00/Hour	\$ 25.00/Hour
Letter of Compliance*	\$ 40.00	\$ 42.50	\$ 45.00
Inspection – Institutional*	\$ 150.00	\$ 155.00	\$ 160.00
Inspection – Commercial*	\$ 140.00	\$ 145.00	\$ 150.00
Inspection – Residential*	\$ 100.00	\$ 105.00	\$ 110.00
Open Air Fire Permit	\$ 20.00	\$ 20.00	\$ 25.00
*Less than 48 hours notice will incur a surcharge of \$50.00			

HST is not applicable

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Community Services

	2026	2027	2028
Boat, Car, Boxes, Storage *	\$ 15.00/ft	\$ 16.00/ft	\$ 16.00/ft
Bay Lake Campsite – Weekly	\$ 175.00	\$ 225.00	\$ 275.00
Bay Lake Campsite - Monthly	\$ 500.00	\$ 600.00	\$ 700.00
Bay Lake Campsite - Seasonal	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00
*Non-Resident Rate is current rate plus 25%			