

Schedule A
Fees and Charges By-Law



TOWN OF LATCHFORD

Fees and Charges
By-Law 2026-2032

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Administrative Services

Written Requests

	2026	2027	2028
Tax Certificate (with 48-hour notice – per roll no.)	\$ 65.00	\$ 65.00	\$ 70.00
Tax Certificate (less than 48-hour notice – per roll no.)	\$ 81.25	\$ 81.25	\$ 87.50
Zoning Compliance Letter (per roll no.)	\$ 70.00	\$ 70.00	\$ 70.00
Zoning Compliance Letter (per roll no. with less than 48-hour notice)	\$ 87.50	\$ 87.50	\$ 87.50

Miscellaneous Charges

Payment Transfer between Accounts (Customer Error)	\$ 10.00	\$ 10.00	\$ 10.00
Commissioner of Oath Services (Resident)	\$ 10.00	\$ 10.00	\$ 10.00
Commissioner of Oath Services (Non-Resident)	\$ 20.00	\$ 20.00	\$ 20.00
Certified True Copies (Resident)	\$ 10.00	\$ 10.00	\$ 10.00
Certified True Copies (Non- Resident)	\$ 20.00	\$ 20.00	\$ 20.00
Duplicate Accounts Receivable Invoice/Statement (per record/account)	\$ 5.00	\$ 5.00	\$ 5.00
FOI Request Application Fee	\$ 5.00	\$ 5.00	\$ 5.00
*Search Fees/Record Preparation	\$ 60.00/Hour	\$ 61.50/Hour	\$ 63.00/Hour
*External Costs (If Required)	As Invoiced	As Invoiced	As Invoiced
*50% Deposit Required for Estimates over \$100.00			
Commissioner of Oath – Resident (per document)	\$ 10.00	\$ 10.00	\$ 10.00

Tax and Finance Charges

Request for property information for previous years (manually searching & compiling information & records)	\$ 25.00/Hour	\$ 25.00/Hour	\$ 25.00/Hour
Returned Payment Fee (NSF)	\$ 50.00	\$ 50.00	\$ 50.00
Duplicate Tax Bill or Statement (Emailed or Paper Record)	\$ 10.00	\$ 10.00	\$ 10.00
Reissue/Refund Cheque (per request/account)	\$ 25.00	\$ 25.00	\$ 25.00
Tax Registration	Actual Cost Added to Tax Roll		

Authority: Section 391 of the Municipal Act 2001 S.O. 2001, c.25

All rates do not include applicable taxes; taxes are charged where necessary

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Licensing Services

Lottery (Municipal) Licensing

	2026	2027	2028
Nevada Break Open	3% pf prize value or flat rate	3% pf prize value or flat rate	3% pf prize value or flat rate
Raffle Lottery	3% of prize value or flat rate of \$10.00	3% of prize value or flat rate of \$10.00	3% of prize value or flat rate of \$10.00
Bingo	1% of prize value	1% of prize value	1% of prize value

Animal Control Licensing

Dog/Cat	\$ 20.00	\$ 20.00	\$ 25.00
Dog/Cat – Replacement tag	\$ 5.00	\$ 5.00	\$ 7.00

Fines may be issued by the Animal Control Office at their discretion.
Tags are for the life of the registered animal. For more information, please see the
Animal Control By-Law 2023-024

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Recreational Department Services

Ball field

	2026	2027	2028
Organized Youth Sports (per hour)	\$ 20.00	\$ 20.00	\$ 20.00
Organized Youth Sports (Full Day)	\$ 100.00	\$ 100.00	\$ 100.00
Organized Adult Sports (per hour)	\$ 30.00	\$ 30.00	\$ 30.00
Organized Adult Sports (Full Day)	\$ 110.00	\$ 110.00	\$ 110.00
Private Rental (Per Hour)	\$ 20.00	\$ 20.00	\$ 20.00
Private Rental (Full Day)	\$ 120.00	\$ 120.00	\$ 120.00
*Non-Resident Rate is current rate plus 25%			

Arena/Community Hall

	2026	2027	2028
Community Hall Rental - Without Kitchen (4 hours or less)	\$ 125.00	\$ 130.00	\$ 135.00
Community Hall Rental - With Kitchen (4 hours or less)	\$ 150.00	\$ 155.00	\$ 160.00
Community Hall Rental – With Kitchen Full Day/Evening	\$ 300.00	\$ 325.00	\$ 350.00
Ice Surface (Per Hour)	\$ 30.00	\$ 35.00	\$ 40.00
Ice Surface – Off Season (Full Day)	\$ 150.00	\$ 155.00	\$ 160.00
Ice Surface, Community Hall & Kitchen – Off Season (Full Day)	\$ 350.00	\$ 360.00	\$ 370.00
*Non-Resident Rate is current rate plus 25%			
Damage/Cleaning Deposit of \$150.00 Due on all Community Hall Rentals. See Rental Contract for more details.			

Fitness Centre

	2026	2027	2028
Weekly Pass	\$ 15.00	\$ 15.00	\$ 15.00
Monthly Membership	\$ 30.00	\$ 32.00	\$ 35.00
3 Month Membership	\$ 85.00	\$ 90.00	\$ 95.00
6 Month Membership	\$ 140.00	\$ 145.00	\$ 150.00
12 Month Membership	\$ 250.00	\$ 255.00	\$ 260.00
Key Fob Deposit	\$ 20.00	\$ 20.00	\$ 20.00
*Non-Resident Rate is current rate plus 25%			
Residents of Latchford over the age of 60 are eligible for a 20% discount			

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Public Works & Landfill

Landfill Fees

	2026	2027	2028
Clean Wood (Not Treated or Painted)	\$ 4.00/cubic yard	\$ 4.25/cubic yard	\$ 4.50/cubic yard
Residential Waste (Pick Up Truck Load)	\$ 10.00	\$ 15.00	\$ 17.50
Residential Waste (Per Bag)	\$2.00/Bag	\$ 2.25/Bag	\$2.50/Bag
4x8 Trailer Load	\$ 10.00/load	\$	
Unsorted Construction and Material Waste	\$ 25.00/Cubic Yard	\$ 25.00/Cubic Yard	\$ 30.00/Cubic Yard
*Hazardous Materials/Hazardous Contaminated Waste	\$ 40.00/Cubic Yard	\$ 45.00/Cubic Yard	\$ 50.00/Cubic Yard
*Non-Hazardous Contaminated Waste	\$ 35.00/Cubic Yard	\$ 40.00/Cubic Yard	\$ 45.00/Cubic Yard
*Asbestos Waste (Properly Bagged)	\$ 100.00 + \$40/Cubic Yard	\$ 100.00 + \$45/Cubic Yard	\$ 100.00 + \$50/Cubic Yard
*Must be arranged in advance and comply with all provisions of O. Reg 347 HST is excluded on the above fee schedule			

Public Works Equipment

	2026	2027	2028
Backhoe/Loader (per hour)	\$ 115.00	\$ 120.00	\$ 125.00
Single Axle Dump Truck (per hour)	\$ 90.00	\$ 95.00	\$ 100.00
Snow Plow/Sander Truck (per hour)	\$ 130.00	\$ 135.00	\$ 140.00
Pickup Truck (per hour)	\$ 60.00	\$ 65.00	\$ 70.00
1500 kg Dump Trailer + (per hour)	\$ 65.00	\$ 65.00	\$ 65.00
1500 kg Dump Trailer ++ (per hour)	\$ 4.00	\$ 4.00	\$ 5.00
Zero Turn Lawnmower (per hour)	\$ 60.00	\$ 60.00	\$ 65.00
Worker with Tools +++ (per hour)	\$ 60.00	\$ 65.00	\$ 70.00
Worker (per hour)	\$ 55.00	\$ 60.00	\$ 65.00
Winter Sand Mix (per yard)	\$ 40.00	\$ 45.00	\$ 50.00
Bucket of Gravel (per bucket)	\$ 35.00	\$ 35.00	\$ 40.00
Granular A Gravel – Miller Pit (per ton)	\$ 18.00	\$ 20.00	\$ 22.00
Delivery of Gravel – Miller Pit (per load)	\$ 50.00	\$ 55.00	\$ 55.00
Pit Run – Latchford Pit Picked Up (per ton)	\$ 6.50	\$ 7.00	\$ 7.50
Pit Run – Latchford Pit Delivered (per ton)	\$ 9.00	\$ 9.50	\$ 10.00
This fee schedule is not intended for Private Rentals All Fees will be charged HST			

+ Landfill Tipping Fees are extra, this is dropped off and picked up by the Town and will not be towed by the Home Owner.

++ Only available by the hour when accompanied by the Town's Pick Up Truck (only operated by Town Employees)

+++ Tools would be push mower, chain saws, trimmers and various hand tools

Prices include an Operator/Driver

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Latchford Fire Department

Town of Latchford Fire Department Fees

	2026	2027	2028
Fire Records Search*	\$ 25.00/Hour	\$ 25.00/Hour	\$ 25.00/Hour
Letter of Compliance*	\$ 40.00	\$ 42.50	\$ 45.00
Inspection – Institutional*	\$ 150.00	\$ 155.00	\$ 160.00
Inspection – Commercial*	\$ 140.00	\$ 145.00	\$ 150.00
Inspection – Residential*	\$ 100.00	\$ 105.00	\$ 110.00
Open Air Fire Permit	\$ 20.00	\$ 20.00	\$ 25.00
*Less than 48 hours notice will incur a surcharge of \$50.00			

HST is not applicable

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Community Services

	2026	2027	2028
Boat, Car, Boxes, Storage *	\$ 15.00/ft	\$ 16.00/ft	\$ 16.00/ft
Bay Lake Campsite – Weekly	\$ 175.00	\$ 225.00	\$ 275.00
Bay Lake Campsite - Monthly	\$ 500.00	\$ 600.00	\$ 700.00
Bay Lake Campsite - Seasonal	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00
*Non-Resident Rate is current rate plus 25%			