The Corporation of the Municipality of Leamington

By-law 01-26

By-law to establish an Administrative Penalty System
in the Municipality of Leamington

Whereas Section 102.1 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, (the "Municipal Act") and Ontario Regulation 333/07 (the "Regulation") authorizes the Municipality to require a person to pay an administrative penalty if the Municipality is satisfied that the person has failed to comply with any by-laws respecting the parking, standing, or stopping of vehicles;

And Whereas Section 434.1 of the Municipal Act authorizes the Municipality to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the Municipality is satisfied that the person has failed to comply with a by-law of the Municipality;

And Whereas Subsection 434.2(1) of the Municipal Act, 2001 provides that an administrative penalty that is imposed by the Municipality on a person constitutes a debt of that person to the Municipality;

And Whereas Paragraph 151(1)(g) of the Municipal Act authorizes the Municipality to require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with any part of a system of licences established by the Municipality;

And Whereas Section 15.4.1 of the Building Code Act, 1992 ("Building Code"), as amended authorizes the municipality to require a person to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with the Municipality's property standards by-law or with a property standards order;

And Whereas Sections 23.1, 23.2, 23.3 and 23.5 of the Municipal Act authorize the Municipality to delegate its administrative and hearing powers;

And Whereas Section 391 of the Municipal Act authorizes the Municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it;

And Whereas Council for the Municipality of Leamington considers it desirable and necessary to provide for a system of administrative penalties and administrative fees for the designated by-laws set out herein.

Now therefore the Council of the Municipality of Leamington enacts as follows:

Interpretation and Citation

1. If any section, subsection, schedule or part or parts of this by-law are declared by any court of law to be bad, illegal or ultra vires, such section, subsection or part or parts shall be deemed to be severable and all parts hereof ae declared to be separate and independent and enacted as such.

2. Where words and phrases used in this By-law are defined by the Highway Traffic Act, R.S.O, 1990, c.H.8 (the "Highway Traffic Act"), but not defined in this By-law, the definitions in the Highway Traffic Act shall apply to such words and phrases.

3. Headings are inserted for convenience of reference purposes only, form no part of this by-law and shall not affect in any way the meaning or interpretation of the provisions of this By-law.

4. This By-shall shall be known and cited as the "APS By-law" or "Administrative Penalty System By-law".

Definitions

5. In this By-law,

   a) "**Administrative Fee**" means any fee specified in this By-law and listed in Schedule B of this By-law;

   b) "**Administrative Penalty**" means an administrative penalty established by this By-law or set out in the attached Schedule A for contraventions to Designated By-laws;

   c) "**Agent**" means a person appointed by a Person to communicate with the Municipality on their behalf and/or represent them in respect of a Screening Review or Hearing Review;

   d) "**APS**" means administrative penalty system;

   e) "**Council**" means the Council for The Corporation of the Municipality of Leamington;

   f) "**Date of Service**" means the date on which service is deemed to be effective in accordance with Section 18 of this By-law;

   g) "**Day**" means any calendar day;

h) "**Designated By-law**" means a By-law or a part or provision of a By-law, that is designated for the purposes of this By-law and is listed in Schedule A of this By-law;

i) "**Director**" means the Director of Legal and Legislative Services of the Corporation of the Municipality of Leamington, or their designate;

j) "**Hearing Non-Appearance Fee**" means an Administrative Fee as set out in Schedule B of this By-law in respect of a Person's failure to appear at the time and place scheduled for a Hearing Review;

k) "**Hearing Decision**" means a notice that contains a decision made by a Hearing Officer;

l) "**Hearing Officer**" means a person appointed by the Municipality to perform the functions of a Hearing Officer in accordance with this By-law;

m) **"Holiday"** means a Saturday, Sunday and any Statutory Holiday in the Province of Ontario or any day the offices of the Municipality are officially closed for business.

n) "**Late Payment Fee**" means an Administrative Fee set out in Schedule B of this By-law, in respect of a Person's failure to pay an Administrative Penalty within the time prescribed by this By-law;

o) "**Ministry**" means the Ontario Ministry of Transportation or any successor ministry;

p) "**Mitigating or Extenuating Circumstances**" means situations that do not provide an excuse for or justify a contravention or infraction but which in fairness and mercy may be considered as reducing the degree of responsibility;

q) "**MTO Search Fee**" means an Administrative Fee set out in Schedule B of this By-law in respect of the Municipality conducting a search of the records of the Ontario Ministry of Transportation or related authority;

r) "**Municipal Act**" means the Municipal Act, 2001, S.O. 2001, c. 25, as amended;

s) "**Municipality**" means The Corporation of the Municipality of Leamington and land within the geographic limits of The Corporation of the Municipality of Leamington;

t) "**Notice of Screening Review**" means a notice setting out the meeting particulars for a Screening Review;

u) "**Notice of Hearing Review**" means a notice setting out the meeting particulars for a Hearing Review;

v) "**NSF Fee**" means an Administrative Fee set out in Schedule B of this by-law in respect of a Person attempting to make a payment without sufficient funds in the corresponding account in which the Municipality attempted to draw upon;

w) "**Officer**" means

i. a Municipal Law Enforcement Officer of the Municipality or other person(s) appointed by or under the authority of a Municipality By-law to enforce Municipality By-laws; or
ii. Ontario Provincial Police or the Royal Canadian Mounted Police.

x) "**Penalty Notice**" means a notice issued pursuant to Section 11 of this By-law;

y) "**Penalty Notice Date**" means the date of the contravention specified on the Penalty Notice;

z) "**Penalty Notice Number**" means the unique reference number specified on the top right hand corner of a Penalty Notice;

aa) "**Person**" means an individual; a sole proprietorship, partnership, corporation or an authorized representative thereof, and where a Penalty Notice has been issued to more than one Person, includes each such Person;

bb) "**Property Standards Order**" means an order made pursuant to subsection 15.2(2) of the Building Code Act, 1992 as deemed confirmed or as confirmed or modified by an Officer of the Municipality, or by a judge of the Superior Court of Justice pursuant to section 15.3 of the Building Code Act, 1992;

cc) "**Regulation**" means Ontario Regulation 333/07, as amended made pursuant to the Municipal Act;

dd) "**Request for Review by Hearing Officer**" means a request that may be made in accordance with this By-law for the review of Screening Decision;

ee) "**Request for Review by Screening Officer**" means a request that may be made in accordance with this By-law for the review of an Administrative Penalty;

ff) "**Review by Hearing Officer**" and "**Hearing Review**" means the review of a Screening Decision pursuant to the Regulation and as set out in this By-law;

gg) "**Review by Screening Officer**" and "**Screening Review**" means the review of an Administrative Penalty made pursuant to the Regulation and as set out in this By-law;

hh) "**Screening Decision**" means a notice containing the decision of a Screening Officer;

ii) "**Screening Non-Appearance Fee**" means an Administrative Fee set out in Schedule B of this By-law in respect of a Person's failure to appear at the time and place scheduled for a Screening Review;

jj) "**Screening Officer**" means a person who performs the functions of a Screening Officer in accordance with this By-law.

Application of this By-law

6. The Municipality's by-laws, or portion of the Municipality's by-laws, listed in the attached Schedule A of this By-law (as amended from time to time) shall be Designated By-laws for the purposes of Sections 102.1, 151 and 434.1 of the Municipal Act, Section 3(1)(b) of the Regulation and Section 15.4.1 of the Building Code.

7. The attached Schedule A sets out the Administrative Penalty and includes short form language to be used on Penalty Notices, for the contraventions of the Designated By-laws.

8. The attached Schedule B sets out the Administrative Fees imposed for the purposes of this By-law.

9. The application of the *Provincial Offences Act*, R.S.O, c.P.33 ("Provincial Offences Act") as amended does not apply to a contravention of the Municipality's Traffic and Parking of Vehicles By-law 95-25.

10. Subject to Paragraph 9 herein, an Officer has the discretion to issue an Administrative Penalty or proceed with the laying of a charge under the Provincial Offences Act in respect of contraventions of Designated By-laws. Where an Officer issues an Administrative Penalty for a Contravention, no charge shall be laid for the same contravention under the Provincial Offences Act.

Penalty Notice

11. An Officer who has reason to believe that a Person has contravened any Designated By-law may issue a Penalty Notice as soon as reasonably practicable.

12. Every Person who has contravened a Designated By-law shall upon the issuance of a Penalty Notice, be liable to pay to the Municipality an Administrative Penalty in the amount specified in Schedule A of this By-law.

13. When the contravention is continuous, each Day the contravention continues shall constitute a new and separate Penalty Notice.

14. A Penalty Notice shall include the following information, as applicable:

    a) the Date of Service;

    b) the Penalty Notice Number;

    c) the Penalty Notice Date;

    d) the amount of the Administrative Penalty;

    e) the date on which the Administrative Penalty is due and payable which shall be fifteen (15) days from the Date of Service of the Penalty Notice;

    f) the options for payment and/or dispute of the Administrative Penalty;

    g) the identification number, first initial and last name and signature of the Officer;

    h) the short form wording describing the contravention as listed in Schedule A of this By-law, or other particulars/description sufficient to identify the nature/specifics of the Contravention and location or property as applicable;

    i) in the case of a parking or traffic related contravention, the vehicle licence plate number or vehicle identification number (VIN);

    j) such information as the Director deems appropriate respecting the process by which the Person may exercise the right to request a Screening Review of the Administrative Penalty; and

    k) a statement advising that the unpaid Administrative Penalty, including any applicable Administrative Fee(s), will constitute a debt of the Person to the

Municipality unless cancelled pursuant to the Screening Review or Hearing Review.

15. In addition to the service methods provided in Section 18 of this By-law, an Officer may serve the Penalty Notice on a Person by:

    a) affixing the Penalty Notice to the vehicle in a conspicuous place at the time of a parking or traffic related contravention;

    b) delivering it personally to the Person,

        i) when relating to a parking or traffic-related contravention, the Person having care and control of the vehicle at the time of the contravention, within seven (7) days of the contravention; or

        ii) for all other contraventions, as set out in Section 18 hereof within thirty (30) days of the contravention.

16. No Officer may accept payment of an Administrative Penalty or an Administrative Fee.

17. A Person who is served with a Penalty Notice and who does not pay the amount of the Administrative Penalty on or before the date on which the Administrative Penalty is due and payable, shall also pay the Municipality any applicable Administrative Fee(s).

Service of Documents

18. The service of any document, notice or decision, including a Penalty Notice issued pursuant to this By-law, when served in the following ways, is deemed effective:

    a) immediately, when a copy is personally delivered to the Person to whom it is addressed;

    b) on the fifth (5^{th}) day following the date a copy is sent by registered mail or by regular mail to the Person's last known address; or

    c) immediately, upon sending a copy by electronic mail (i.e. email) to the Person's last known electronic mailing address.

19. For the purposes of subsections 18 (b) and (c) of this By-law, a Person's last known address and electronic mail address includes an address and electronic mail address provided by the Person to the Municipality as may be required by a form, practice or policy under this By-law.

20. Where this By-law requires service by a Person to the Municipality, service shall be addressed to the Director and shall be deemed effective:

    a) immediately, when a copy is delivered by personal service at the Municipal Building, 111 Erie Street North;

    b) immediately upon sending a copy by electronic mail (i.e. email) to aps@leamington.ca;

    c) on the 5th day following the date a copy is sent by registered mail or regular mail to the Municipal Building, 111 Erie Street North.

Voluntary Payment of Penalty Notice

21. Where a Penalty Notice has been paid, the Penalty Notice shall not be subject to any further review.

22. A Penalty Notice shall be deemed to have been paid when the amount and all fees prescribed in Schedule "B" of this By-law have been paid.

Review by Screening Officer

23. A Person who is served with a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer and shall do so on or before the date on which the Administrative Penalty is due and payable, and in accordance with the process set out at Section 26.

24. If a Person has not requested a Screening Review on or before the date on which the Administrative Penalty is due and payable, the Person may request that the Director extend the time to request a Screening Review to a date that is no later than thirty (30) days after the Date of Service of the Penalty Notice, in accordance with the process set out at Section 26.

25. A Person's right to request an extension of time for a Screening Review expires, if it has not been exercised, on or before thirty (30) days after the Date of Service of the Penalty Notice, at which time:

    a) the Person shall be deemed to have waived the right to request a Screening Review or request an extension of time for a Screening Review;

    b) the Administrative Penalty, including any Administrative Fee(s) shall be deemed to be confirmed on the sixteenth (16th) day following the due date set out on the Penalty Notice; and

    c) the Administrative Penalty shall not be subject to any further review including a review by any Court.

26. A Person's Request for Review by Screening Officer or request for an extension of time to request a Screening Review are exercised by a submission in writing, in the prescribed form and in accordance with the directions on the prescribed form.

27. A Request for Review by Screening Officer or request for an extension of time to request a Screening Review shall be served in accordance with the provisions of Section 20 of this By-law.

28. A Screening Review shall only be scheduled and/or an extension of time to request a Screening Review shall only be granted if the Person makes the request within the time limits prescribed in this By-law.

29. A Request for Review by Screening Officer or request for an extension of time to request a Screening Review shall include the Person's home address or electronic mail address, Penalty Notice Number, Penalty Notice Date and a detailed and factual explanation as to the reason the Person is making such a request.

30. A Person's Request for Review by Screening Officer or request for an extension of time to request a Screening Review which is not in the prescribed form or does not include the information prescribed by Section 29 shall be deemed invalid. Notice of an invalid request shall be delivered in accordance with Section 18 of this By-law.

31. The Director may grant a request to extend the time to request a Screening Review where the Person demonstrates, to the satisfaction of the Director in his or her sole discretion, that the existence of Mitigating or Extenuating Circumstances prevented the filing of the request within the prescribed timeline.

32. Where an extension of time to request a Screening Review is not granted by the Director, the Administrative Penalty and any applicable Administrative Fee(s) are deemed to be confirmed. Notice of this decision shall be provided in accordance with Section 18 of this By-law.

33. Where an extension of time to request a Screening Review is granted by the Director, or when a Review by Screening Officer has properly been requested in accordance with this By-law, a Notice of Screening Review shall be provided in accordance with Section 18 of this By-law.

34. On a Review by Screening Officer of an Administrative Penalty, the Director will direct the Screening Review proceed by way of written screening unless, in the Director's sole discretion, a virtual or in-person or telephone appointment is required in which case the Director shall determine the form and manner of the Screening Review.

35. Where a person fails to attend a virtual, in-person or telephone appointment scheduled for a Screening Review of an Administrative Penalty or fails to provide requested documentation in accordance with a request of the Screening Officer:

a) the Person shall be deemed to have abandoned the request for the Screening Review of the Administrative Penalty;

b) the Administrative Penalty as set out in the Penalty Notice shall be deemed to be confirmed;

c) the Administrative Penalty shall not be subject to any further review, including a review by a Hearing Officer or any Court; and

d) the Person shall pay to the Municipality a Screening Non-Appearance Fee and any other applicable Administrative Fee(s).

36. On review of the Administrative Penalty, the Screening Officer may decide to:

a) affirm the Administrative Penalty (if the person has not established on a balance of probabilities that the Designated Bylaw(s) was not contravened as described in the Penalty Notice); or

b) cancel, reduce, and/or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds if established by the Person on the balance of probabilities:

i. the Person did not contravene the Designated By-law(s) as described in the Penalty Notice;

ii. the existence of a Mitigating or Extenuating Circumstance; or

iii. cancellation, reduction, or extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any undue or financial hardship.

37. After a Screening Review has been concluded, the Screening Officer shall deliver a Screening Decision to the Person in accordance with Section 18 of this By-law.

38. A Screening Officer has no authority to consider questions relating to the validity of a statute, regulation, or By-law, or the constitutional applicability or operability of any statute, regulation of By-law.

Review by Hearing Officer

39. A Person may request a Review by Hearing Officer within thirty (30) days of the Date of Service of the Screening Decision, in accordance with the process set out in Section 42.

40. If a Person has not requested a Review by Hearing Officer within thirty (30) days of the Date of Service of the Screening Decision, the Person may request that the Director extend the time to request a Hearing Review to a date that is no later than

forty-five (45) days after the Date of Service of the Screening Decision, in accordance with the process set out in Section 42.

41. A Person's right to request an extension of time for a Hearing Review expires, if it has not been exercised, on or before forty-five (45) days after the Date of Service of the Screening Decision, at which time:

    a) The Person shall be deemed to have waived the right to request a Review by Hearing Officer or request an extension of time for a Hearing Review;

    b) The Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall be deemed to be confirmed;

    c) The Screening Decision and the Administrative Penalty shall not be subject to any further review, including review by any Court.

42. A Person's Request for Review by Hearing Officer or request for an extension of time to request Hearing Review are exercised by a submission in writing, in the prescribed form and in accordance with the directions on the prescribed form.

43. A Person's Request for Review by Hearing Officer or request for an extension of time to request a Hearing Review which is not in the prescribed form or does not include the information prescribed by Section 44 shall be deemed invalid. Notice of an invalid request shall be delivered in accordance with Section 18 of this By-law.

44. A Request for Review by Hearing Officer or request for an extension of time to request a Hearing Review shall include the Person's home address or electronic mail address, Penalty Notice Number, Screening Decision and a detailed and factual explanation as to the reason the Person is making such a request.

45. A Request for Review by Hearing Officer or request for an extension of time to request a Hearing Review shall be served in accordance with the provisions of Section 20 of this By-law.

46. A Hearing Review shall only be scheduled and/or an extension of time to request a Hearing Review shall only be granted if the Person makes the request within the time limits prescribed in this By-law.

47. The Director may grant a request to extend the time to request a Hearing Review where the Person demonstrates, to the satisfaction of the Director in his or her sole discretion, that the existence of Mitigating or Extenuating Circumstances prevented the filing of the request within the prescribed timeline.

48. Where an extension of time to request a Hearing Review is not granted by the Director, the Screening Decision, including the Administrative Penalty and any applicable Administrative Fee(s), is deemed to be confirmed. Notice of this decision shall be provided in accordance with Section 18 of this By-law.

49. Where an extension of time to request a Hearing Review is granted by the Director or when a Review by Hearing Officer has been properly requested in accordance with this By-law, a Notice of a Hearing Review will be provided in accordance with Section 18 of this By-law.

50. The Parties to a Hearing Review shall be the Person seeking review and the Municipality, who may attend through the Screening Officer, an Officer, the Municipality's Lawyer, or a delegate of any of the above persons.

51. Where a Person fails to appear at the time and place scheduled for a Hearing Review:

    a) the Person shall be deemed to have abandoned the Request for Review by Hearing Officer;

    b) the Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall be deemed to be confirmed;

    c) the Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall not be subject to any further review, including a review by any Court; and

    d) the Person shall pay to the Municipality a Hearing Non-Appearance Fee, Late Payment Fee, MTO Search Fee, if applicable, and any other applicable Administrative Fee(s).

52. On Hearing Review of a Screening Decision, the Hearing Officer may:

    a) confirm the Screening Decision; or

    b) cancel, reduce, and/or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds if established by the Person on the balance of probabilities:

        i. the Person did not contravene the Designated By-law(s) as described in the Penalty Notice;

        ii. the existence of a Mitigating or Extenuating Circumstance; or

iii. cancellation, reduction, or extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any undue or financial hardship.

53. A Hearing Officer shall not make any decision respecting a review of a Screening Decision unless the Hearing Officer has given the Person and a representative of the Municipality an opportunity to be heard at the time and place scheduled for the Review by Hearing Officer.

54. All hearings by a Hearing Officer shall conducted in accordance with the *Statutory Powers and Procedures Act*, R.S.O. 1990, c. S.22, as amended.

55. A Hearing Officer has no authority to consider questions relating to the validity of statute, regulation, or By-law, or the constitutional applicability or operability of any statute, regulation or By-law.

56. After a Hearing Review is complete, the Hearing Officer shall deliver a Hearing Decision to the Person in accordance with Section 18 of this By-law.

57. The decision of the Hearing Officer is final.

Prohibited Communication and Undue Influence

58. No individual shall attempt, directly or indirectly, to communicate with or influence a Screening Officer or a Hearing Officer respecting the determination of an issue in a proceeding that is or will be pending before the Screening Officer or Hearing Officer, except the Person who is entitled to be heard in the proceeding or the Person's lawyer or licensed representative and only by the Person or the Person's lawyer or licensed representative during the hearing of the proceeding in which the issue arises.

59. Nothing prevents a Screening Officer or Hearing Officer from seeking or receiving legal advice from an external law professional not employed by the Municipality.

Administration of this By-law

60. The Director shall administer this By-law and shall establish any additional practices and procedures necessary to implement this By-law and may amend such practices and procedures from time to time as the Director deems necessary, without amendment to this By-law.

61. The Director shall prescribe all forms and notices, including the Penalty Notice, necessary to implement this By-law and may amend such forms and notices from time to time as the Director deems necessary, without amendment to this By-law.

62. The Director may cancel an Administrative Penalty, including any Administrative Fee(s) where the Penalty Notice was issued to a Person due to an error made by the Municipality.

63. The Director may cancel an Administrative Fee(s), without cancelling the Administrative Penalty, where the fee was imposed due to an administrative error made by the Municipality.

64. Where an Administrative Penalty is not paid by the date on which the Administrative Penalty is due and payable, the Person shall pay to the Municipality a Late Payment Fee, in addition to the Administrative Penalty and any other applicable Administrative Fee(s).

65. Where a Person makes payments to the Municipality for any Administrative Penalty, Administrative Fee(s), or Late Payment Fee(s), by a negotiable instrument, for which there are insufficient funds available in the account of which the instrument is drawn, the Person shall pay to the Municipality the NSF Fee set out in Schedule B of this by-law.

66. A Person shall pay a MTO Search Fee where the Municipality through the Ministry, conducts a search of documents or information, makes a request, or provides notification, about a vehicle or the owner of a vehicle for the purposes of administering and enforcing this By-law.

67. An Administrative Penalty, including any Administrative Fee(s), that is confirmed or reduced, or in respect of which the time for payment has been extended, remaining unpaid after the date when it is due and payable, constitutes a debt to the Municipality owed by the Person.

68. When an Administrative Penalty and any Administrative Fee(s) or Late Payment Fee(s), are not paid within thirty (30) Days after becoming due and payable, the Municipality may:

    a) transfer such amount to the tax roll for the Person's property located within the Municipality where such amount shall be deemed to be unpaid taxes and collected in the same manner as municipal taxes;

    b) when relating to a parking or traffic-related contravention, notify the Ministry of the default and the Ministry shall not validate the vehicle permit of the Person named in notice of default nor issue a new vehicle permit until the Administrative Penalty and any applicable Administrative Fee(s) and Late Payment Fee(s) are paid to the Ministry; and/or

    c) collect such amount in the manner the Municipality's deems appropriate.

69. Where the Municipality notifies the Ministry of a default under this By-law, the Person shall pay the applicable administration fee(s) imposed by the Ministry.

70. Where an Administrative Penalty is cancelled by a Screening Officer or Hearing Officer, any Administrative Fee(s) are also cancelled.

71. Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.

72. A Person claiming financial hardship under this By-law shall provide documented proof of the financial hardship to the Director, Screening Officer or Hearing Officer, as applicable.

73. This By-law shall come into force and take effect on the day that final approved is received from the Ministry of Transportation.

Read a first, second and third time and finally passed this 13th day of January, 2026.

Hilda MacDonald, Mayor

Brenda M. Percy, Clerk

This By-law was approved by Leamington Council on January 13, 2026. Written approval of the by-law was given to Mayoral Decision MD-001-2026 dated January 13, 2026

Schedule A

Designated By-laws, Short Form Wording and Administrative Penalties

The following By-laws shall be considered Designated By-laws as defined in this By-law.

Designated By-law	Table
Animal Control 668-06	1
Business Licensing 50-24	2
Fireworks 600-05	3
Garage Sales 629-05	4
Greenhouse Light Abatement 41-22	5
Land Maintenance 840-08	6
Noise 51-18	7
Open Air Fire 34-10	8
Parks 98-25	9
Property Standards 70-22	10
Signs 55-22	11
Taxicab 30-26	12
Traffic and Parking of Vehicles 95-25	13
Waste Management 769-07	14

1. For the purpose of Section 6 of this By-law, Column 3 in the following tables lists the provisions in the Designated By-law identified in this Schedule.
2. Column 2 in the following tables sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table sets out the Administrative Penalty amount that is payable for contraventions of the designated provisions in Column 3.

TABLE 1

By-law 668-06 Animal Control			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Fail to register dogs	Section 2	$100.00
2.	Keep more than two dogs	Section 3	$200.00
3.	Fail to remove dog excrement	Section 4	$100.00
4.	Fail to dispose of dog excrement in a sanitary manner	Section 4	$100.00
5.	Permit dog to run at large	Section 6	$100.00
6.	Fail to keep dog tag securely fixed on dog	Section 14	$100.00
7.	Keep a kennel without registering	Section 18	$200.00
8.	Tethering a dog for longer than 4 hours in a 24 hour period	Section 6(a)	$300.00

TABLE 2

By-law 50-24 Business Licensing			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Operate a business – no licence	Section 9(a)(i)	$1000.00
2.	Permit operation of a business – no licence	Section 9(a)(i)	$1000.00
3.	Hold out as licensed – no licence	Section 9(a)(i)	$1000.00
4.	Operate a business – location other than licensed premises	Section 9(a)(ii)	$500.00
5.	Permit operation of a business – location other than licensed premises	Section 9(a)(ii)	$500.00
6.	Hold out as licensed – location other than licensed premises	Section 9(a)(ii)	$500.00
7.	Operate a business – under any other name than on business licence	Section 9(a)(iii)	$200.00
8.	Permit operation of a business – under any other name than on business licence	Section 9(a)(iii)	$200.00
9.	Hold out as licensed – under another name other than on a business licence	Section 9(a)(iii)	$200.00
10.	Operate a business without complying with conditions or restrictions placed on licence	Section 9(a)(v)	$500.00
11.	Permit operation of a business without complying with conditions or restrictions placed on licence	Section 9(a)(v)	$500.00

12.	Hold out as licensed without complying with the conditions or restrictions placed on a licence	Section 9(a)(v)	$500.00
13.	Transfer or assign licence to any other person	Section 9(b)	$200.00
14.	Transfer or assign licence to any other location other than licensed premises	Section 9(b)	$200.00
15.	Obtain a licence by providing mistaken, false or incorrect information	Section 9(c)	$500.00
16.	Alter, erase or modify a licence	Section 9(d)	$500.00
17.	Permit a licence to be altered, erased or modified	Section 9(e)	$150.00
18.	Fail to post the licence in a conspicuous place at licensed premises	Section 30(a)	$150.00
19.	Fail to carry the licence as required when engaged in a business where the licensee travels from place to place	Section 30(b)	$500.00
20.	Fail to produce licence for inspection by an Officer	Section 30(c)	$500.00
21.	Fail to permit an Officer or Issuer of Licences to conduct inspection	Section 30(d)	$200.00
22.	Not permit inspection of vehicle by Officer	Section 30(e)	$200.00
23.	Fail to notify Issuer of any change of information	Section 30(f)	$150.00
24.	Fail to notify Issuer of within 7 days of sale, transfer or termination of business	Section 30(g)	$150.00
25.	Fail to comply with conditions and restrictions placed on licence	Section 30(i)	$500.00

26.	Fail to return licence to Issuer	Section 40	$150.00
27.	Hinder or obstruct any person exercising a power or performing duty under by-law	Section 49	$300.00
	Adult Entertainment		
28.	Fail to require completion of Attendant Registration form	Appendix A Section 4	$500.00
29.	Falsify information contained on an Attendant Registration form	Appendix A Section 6	$500.00
30.	Fail to obtain, review and verify information provided	Appendix A Section 7	$500.00
31.	Fail to retain Attendant Registration form together with identification	Appendix A Section 8	$500.00
32.	Fail to produce completed Attendant Registration form	Appendix A Section 9	$500.00
33.	Fail to have a system in place determining age of person	Appendix A Section 10(a)	$500.00
34.	Fail to provide evidence of age of any Attendant	Appendix A Section 10(b)	$500.00
35.	Operate an establishment in an unclean and unsanitary condition	Appendix A Section 10(c)	$150.00
36.	Fail to maintain and keep in force insurance	Appendix A Section 10(e)	$500.00
37.	Permit person other than licensed operator to operate Adult Entertainment Establishment	Appendix A Section 10(f)	$500.00
38.	Permit person to provide services who has not completed an Attendant Registration Form	Appendix A Section 10(g)	$500.00
39.	Permit person under 18 to enter/remain in	Appendix A	$500.00

	Adult Entertainment Establishment	Section 10(h)	
40.	Employ person under age of 18 in an Adult Entertainment Establishment	Appendix A Section 10(i)	$500.00
41.	Use or permit to be used as a dwelling or for sleeping purposes	Appendix A – Section 10(j)	$500.00
42.	Permit Attendant to be touched by any Person while providing services	Appendix A – Section 11	$1000.00
43.	Permit Attendant to touch any Person while providing services	Appendix A Section 12	$1000.00
44.	Permit Attendant to touch any other Attendant while providing services	Appendix A Section 13	$1000.00
45.	Permit Attendant to engage in any act of penetration	Appendix A Section 14	$1000.00
46.	Fail to ensure services performed by Attendant within full view without obstruction	Appendix A Section 15	$1000.00
47.	Fail to perform services within full view without obstruction	Appendix A Section 16	$1000.00
48.	Posting of material designed to appeal to sexual appetite	Appendix A Section 17	$500.00
49.	Operate an Adult Entertainment Event	Appendix A Section 18	$1000.00
	Boarding/Rooming House		
50.	Fail to maintain and keep in force insurance	Appendix B Section 2(a)	$500.00
51.	Fail to ensure no cooking appliances OR Install cooking appliances other than those authorized by Building Code	Appendix B Section 2(c)	$200.00
52.	Fail to ensure Boarding/Rooming house clean and hygienic	Appendix B Section 2(d)	$200.00

53.	Fail to provide kitchen with food storing, prepping and cooking facilities	Appendix B Section 2(e)	$200.00
54.	Fail to provide living space with minimum area	Appendix B Section 2(f)	$500.00
55.	Fail to provide basic furnishings	Appendix B Section 2(g)	$200.00
56.	Permit bedroom within a cellar, lobby, hallway, closet, bathroom, laundry, stairway or kitchen	Appendix B Section 2(h)	$200.00
57.	Permit a bedroom not fully enclosed	Appendix B – Section 2(i) i	$200.00
58.	Permit a bedroom less than 60 square feet of floor space	Appendix B – Section 2(i) ii	$200.00
59.	Permit a bedroom without a window in accordance with Building Code	Appendix B – Section 2(i) iii	$200.00
60.	Permit a bedroom where each bed is less than 6 feet apart	Appendix B – Section 2(i) iv	$200.00
61.	Permit a bedroom where no part of any bed overlaps an unprotected source of heat, window, or door	Appendix B Section 2(i) v	$200.00
62.	Permit a bedroom - bed less than 12" above floor	Appendix B Section 2(i) vii	$200.00
	Cash for Merchandise		
63.	Fail to maintain and keep in force insurance	Appendix C Section 2(a)	$500.00
64.	Fail to keep a register in which shall be entered a record of all merchandise and goods obtained	Appendix C Section 2(b)	$500.00
65.	Fail to retain the register and pictures for one year	Appendix C Section 2(d)	$500.00
66.	Fail to deliver or cause to be delivered a copy of the register of the purchases	Appendix C Section 2(e)	$500.00
67.	Fail to keep goods or merchandise on premises until sold	Appendix C	$500.00

		Section 2(f)	
68.	Fail to report suspected stolen or otherwise unlawfully obtained goods	Appendix C Section 2 (g)	$1000.00
69.	Fail to ensure security cameras on each entrance and exit	Appendix C Section 2 (h)	$500.00
70.	Fail to retain all video and digital records from camera for at least 30 days	Appendix C Section 2 (i)	$500.00
71.	Alter, sell, exchange, repair, or dispose of goods or articles prior to expiration of 15 days	Appendix C Section 3	$1000.00
	Caterer – Home Occupation		
72.	Fail to maintain business premises within the geographical boundaries of the Municipality of Leamington	Appendix D Section 2 (a)	$200.00
73.	Fail to ensure Vehicle in good mechanical condition at all times	Appendix D Section 2(b)	$200.00
74.	Fail to ensure vehicle has large visible letters, with name clearly marked	Appendix D Section 2(c)	$200.00
75.	Fail to ensure at least 1 Employee is a Certified Food Handler	Appendix D Section 2(d)	$200.00
76.	Operate an establishment in an unclean and unsanitary condition	Appendix D - Section 2(e)	$100.00
77.	Fail to maintain adequate pest control measures	Appendix D - Section 2(g)	$200.00
78.	Fail to maintain and keep in force insurance	Appendix D – Section 2(h)	$500.00
79.	Fail to maintain and keep in force insurance for each Vehicle	Appendix D – Section 2(i)	$500.00
80.	Permit live animal, bird or other fowl where food is prepared, stored or displayed	Appendix D – Section (2)(k)	$150.00
	Food Vehicle- Class 1		
81.	Fail to have licence for each location	Appendix E – Section 2(a)	$150.00

82.	Fail to maintain and keep in force automobile insurance	Appendix E - Section 2(b)	$500.00
83.	Fail to maintain and keep in force general liability insurance	Appendix E Section 2(c)	$500.00
84.	Store vehicle in a location not identified in the application	Appendix E Section 2(d)	$500.00
85.	Fail to place garbage receptacle outside the Food Vehicle	Appendix E Section 2(f)	$150.00
86.	Fail to collect and dispose garbage in a proper and sanitary manner	Appendix E Section 2(f)	$150.00
87.	Operate a Food Vehicle on Private property without permission	Appendix E Section 2(g)	$500.00
88.	Operate a Food Vehicle on Private property after expiry of authorization	Appendix E Section 2(h)	$500.00
89.	Operate a Food Vehicle in a location other than the location approved	Appendix E Section 2(i)	$500.00
90.	Operate an establishment in an unclean and unsanitary condition	Appendix E Section 2(j)	$150.00
91.	Operate Food Cart within 300 feet of customers entrance to an Eating Establishment	Appendix E Section 2(l)(i)	$150.00
92.	Operate Food Cart within 300 feet of customers entrance to a plac where similar Food is offered for sale	Appendix E Section 2(l)(ii)	$150.00
93.	Operate Food Cart within 20 feet of entrance to any building	Appendix E Section 2(m)	$150.00
94.	Operate Food Cart within 50 feet of bus stop	Appendix E Section 2(m)	$150.00
95.	Operate a Food Cart in front of any window of any building	Appendix E Section 2(n)	$150.00
96.	Operate a Food Cart within sight visibility triangle	Appendix E Section 2(o)	$150.00

97.	Unauthorized use of tables, chairs or benches	Appendix E Section 2(p)	$150.00
98.	Fail to ensure Employee is a Certified Food Handler	Appendix E Section 2(q)	$200.00
	Food Cart – Class 2 (3 Day Limit)		
99.	Fail to have licence for each location	Appendix F – Section 2(a)	$150.00
100.	Fail to maintain and keep in force automobile insurance	Appendix E - Section 2(b)	$500.00
101.	Fail to maintain and keep in force general liability insurance	Appendix E Section 2(c)	$500.00
102.	Store vehicle in a location not identified in the licence	Appendix E Section 2(d)	$500.00
103.	Fail to place garbage receptacle outside the Food Vehicle	Appendix E Section 2(f)	$150.00
104.	Fail to collect and dispose garbage in a proper and sanitary mann	Appendix E Section 2(f)	$150.00
105.	Operate a Food Vehicle on Private property without permission	Appendix E Section 2(g)	$500.00
106.	Operate a Food Vehicle on Private property after expiry of authorization	Appendix E Section 2(h)	$500.00
107.	Operate a Food Vehicle in a location other than the location approved	Appendix E Section 2(i)	$500.00
108.	Operate an establishment in an unclean and unsanitary condition	Appendix E Section 2(j)	$150.00
109.	Operate Food Cart within 300 feet of customers entrance to an Eating Establishment	Appendix E Section 2(l)(i)	$150.00
110.	Operate Food Cart within 300 feet of customers entrance to a plac where similar Food is offered for sale	Appendix E Section 2(l)(ii)	$150.00
111.	Operate Food Cart within 20 feet of entrance to any building	Appendix E Section 2(m)	$150.00
112.	Operate Food Cart within 50 feet of bus stop	Appendix E Section 2(m)	$150.00

113.	Operate a Food Cart in front of any window of any building	Appendix E Section 2(n)	$150.00
114.	Operate a Food Cart within sight visibility triangle	Appendix E Section 2(o)	$150.00
115.	Unauthorized use of tables, chairs or benches	Appendix E Section 2(p)	$150.00
116.	Fail to ensure Employee is a Certified Food Handler	Appendix E Section 2(q)	$200.00
	Ice Cream Cart		
117.	Operate Ice Cream Cart in the Uptown	Appendix G - Section 2(a)	$500.00
118.	Unauthorized operation of Ice Cream Cart on Municipal Property	Appendix G - Section 2(b)	$500.00
119.	Operate Ice Cream Cart in manner that interferes with normal use of sidewalk	Appendix G - Section 2(d)	$150.00
120.	Operate Ice Cream Cart for more than 10 minutes at one location	Appendix G - Section 2(e)	$150.00
121.	Operate Ice Cream Cart within 30 metres of an intersection	Appendix G - Section 2(f)	$150.00
122.	Operate Ice Cream Cart within 300 feet of customers entrance to An Eating Establishment	Appendix G - Section 2(g)	$150.00
123.	Operate Ice Cream Cart within 20 feet of entrance to any building	Appendix G - Section 2(h)	$150.00
124.	Operate Ice Cream Cart within 100 metres of school between the hours of 8:00 AM and 4:00 PM	Appendix G - Section 2(i)	$150.00
125.	Unauthorized ringing of bells or chimes	Appendix G - Section 2(j)	$150.00
126.	Fail to Operate Ice Cream Cart in good state of repair	Appendix G - Section 2(k)	$150.00
127.	Fail to maintain and keep in force insurance	Appendix G – Section 2(l)	$500.00
128.	Fail to place garbage receptacle on the Ice Cream Cart	Appendix G –	$150.00

		Section 2(m)	
129.	Fail to collect and dispose garbage in a proper and sanitary mann	Appendix G – Section 2(m)	$150.00
130.	Fail to present in a neat and clean appearance	Appendix G – Section 2(n)	$150.00
131.	Operate Ice Cream Cart outside of permitted operating hours	Appendix G – Section 2(o)	$500.00
	Ice Cream Vehicle		
132.	Unauthorized operation of Ice Cream Vehicle on Municipal Proper	Appendix H - Section 2(a)	$500.00
133.	Operate Ice Cream Vehicle on Private property without permissior	Appendix H – Section 2(b)	$500.00
134.	Revisit the same area in the same two hour period	Appendix H - Section 2(d)	$150.00
135.	Operate Ice Cream Vehicle within 30 metres of an intersection	Appendix H- Section 2(f)	$150.00
136.	Unauthorized operation of Ice Cream Vehicle within 100 metres of school on school day between hours of 10:00 AM and 4:00 PM	Appendix H - Section 2(g)	$150.00
137.	Unauthorized ringing of bells or chimes	Appendix H - Section 2(h)	$150.00
138.	Operate Ice Cream Vehicle outside of permitted operating hours	Appendix H - Section 2(i)	$150.00
139.	Fail to Operate Ice Cream Vehicle in good state of repair	Appendix H - Section 2(j)	$150.00
140.	Fail to maintain and keep in force automobile insurance	Appendix H – Section 2(k)	$500.00
141.	Fail to maintain and keep in force general liability insurance	Appendix H – Section 2(l)	$500.00
142.	Operate Ice Cream Vehicle within 300 feet of customers entrance to an Eating Establishment	Appendix H - Section 2(o)(i)	$150.00
143.	Operate Ice Cream Vehicle within 300 feet of customers entrance to a place where similar Food is offered for sale	Appendix H - Section 2(o)(ii)	$150.00

144.	Fail to place garbage receptacle outside the Ice Cream Vehicle	Appendix H - Section 2(q)	$150.00
145.	Store Ice Cream Vehicle in unauthorized location	Appendix H – Section 2(r)	$100.00
146.	Fail to ensure Employee is a Certified Food Handler	Appendix H – Section 2(s)	$100.00
Luxury Vehicle			
147.	Fail to maintain a Business Premises within the geographical boundaries of the Municipality of Leamington	Appendix I – Section 2(a)	$500.00
148.	Fail to maintain and keep Automobile insurance	Appendix I – Section 2(b)	$500.00
149.	Fail to maintain vehicle in neat and clean condition	Appendix I – Section 2(c)	$150.00
150.	Operate vehicle with roof sign or markings similar to a taxicab	Appendix I – Section 2(d)	$150.00
Pawnbroker			
151.	Fail to maintain and keep insurance in force	Appendix J – Section 2(a)	$500.00
Salesperson – Day Sales (3)			
152.	Operate day Sales in a location that impedes or confines vehicula or pedestrian traffic	Appendix K – Section 2(a)	$200.00
153.	Operate Day Sales in a location that is within 6 metres of any driveway, curb, entrance way or exit point	Appendix K – Section 2(b)	$200.00
154.	Operate Day Sales in a location that is within 15 metres of any intersection	Appendix K – Section 2(b)	$200.00
155.	Operate Day Sales in an unauthorized location	Appendix K – Section 2(c)	$500.00
Salesperson – Door to Door Sales			
156.	Operate Door to Door Sales outside of permitted operating hours	Appendix L - Section 2(a)	$500.00
Transportation Company			

157.	Fail to maintain a Business Premises within the geographical boundaries of the Municipality of Leamington	Appendix M – Section 2(a)	$500.00
158.	Fail to identify vehicle as Transportation Vehicle	Appendix M – Section 2(b)	$500.00
159.	Operating a Transportation Vehicle outside of the terms of a Transportation Agreement	Appendix M – Section 2(c)	$500.00
160.	Fail to maintain a copy of Transportation Agreement in operators possession	Appendix M – Section 2(d)	$500.00
161.	Fail to maintain and keep in force insurance	Appendix M – Section 2(e)	$500.00
162.	Fail to maintain Transportation Vehicle in neat and clean condition	Appendix M – Section 2(f)	$150.00
163.	Permit the operation of a Transportation Vehicle that is not in accordance with the Transportation Agreement	Appendix M Section 3(a)(i)	$500.00
164.	Offer, arrange or offer to arrange the transportation of Passengers that is not in compliance with the Transportation Agreement	Appendix M – Section 3(b)(i)	$500.00
165.	Operate, permit to be operated, offer, arrange or offer to arrange the transportation of passengers in an unlicensed Transportation Vehicle	Appendix M – Section 3(c)	$1000.00
166.	Operate, permit to be operated, arrange or offer to arrange a Transportation Vehicle without Transportation Agreement approved by Issuer of Licences	Appendix M – Section 4	$1000.00

TABLE 3

Fireworks By-law 600-05			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Sell prohibited fireworks	Section 3	$100.00
2.	Sell fireworks to underage person	Section 4	$100.00
3.	Improper fireworks sales display	Section 5	$100.00
4.	Ignite flammable material within six (6) metres of stored fireworks	Section 6	$100.00
5.	Sell fireworks from an unlicensed location	Section 7	$100.00
6.	Sell fireworks without a licence	Section 9	$100.00
7.	Sell fireworks which exceed permitted weight	Section 10 (a)	$100.00
8.	Fireworks displayed for sale contained explosive composition	Section 10 (b)	$100.00
9.	Fail to return fireworks to manufacturer or distributor	Section 10 (c)	$100.00
10.	Possession of fireworks for purpose of sale when prohibited	Section 11	$100.00
11.	Sell of fireworks when prohibited	Section 11	$100.00
12.	Obstruct officer entry onto premises	Section 15	$100.00
13.	Discharge prohibited fireworks	Section 21	$100.00
14.	Unsafe discharge of fireworks	Section 23	$100.00
15.	Unauthorized public discharge of fireworks	Section 24	$100.00
16.	Discharge of fireworks when prohibited	Section 25	$100.00
17.	Unsupervised discharge of fireworks by underage persons	Section 26	$100.00
18.	Discharge of fireworks on unauthorized lands	Section 27	$100.00
19.	Discharge fireworks indoors	Section 29	$100.00
20.	Discharge fireworks from motor vehicle	Section 29	$100.00
21.	Discharge of fireworks without a permit	Section 30	$500.00

TABLE 4

Garage Sales By-law 629-05			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Operating garage sale where not permitted	Section 3	$100.00
2.	Garage sale exceeding three (3) consecutive days	Section 4	$100.00
3.	Operating garage sale outside of permitted hours	Section 5	$100.00

TABLE 5

Greenhouse Light Abatement 41-22			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Fail to install and maintain Curtains on the sidewalls and endwalls of the Greenhouse	Section 2	$750.00
2.	Fail to install and maintain Curtains on the ceiling of the Greenhouse	Section 3	$750.00
3.	Fail to install and maintain Curtains to the height of the top of the sidewalls and endwalls	Section 4(a)	$750.00
4.	Fail to install and maintain Curtains such that Curtain covers the entirety of the sidewalls and endwalls	Section 4(b)	$750.00
5.	Fail to install and maintain Curtains such that the Curtain covers the entirety of the sidewalls, endwalls and ceiling	Section 4(c)	$750.00
6.	Fail to ensure that Curtains are closed completely on the sidewalls and endwalls from 5:00 pm until 8:00 am.	Section 4.1	$750.00
7.	Owner fail to submit evidence – Owner in a position to install and maintain curtans on the ceiling in accordance with Section 4(c)	Section 4.2(a)	$750.00
8.	Owner fail to submit declaration – lights in the Greenhouse shall be shut off and remain off	Section 4.2(b)	$750.00
9.	Falil to ensure Curtains closed completely on Greenhouse ceiling from 5:00pm until 8:00am	Section 5	$750.00
10.	Fail to ensure that lights are shut off and remain off between the hours of 10:00 pm and 8:00 am.	Section 5.1	$750.00

TABLE 6

Land Maintenance By-law 840-08			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Fail to cut and maintain grass	Section 3	$125.00
2.	Fail to cut and maintain weeds	Section 3	$125.00
3.	Fail to cut and maintain grass and weeds	Section 3	$125.00
4.	Fail to maintain property clean of refuse	Section 4	$125.00
5.	Fail to maintain property neatly	Section 5	$125.00
6.	Fail to maintain the property free of deep ruts and holes	Section 6	$125.00
7.	Fail to maintain property free of ponding water	Section 6	$125.00
8.	Fail to comply with work order	Section 7	$125.00

TABLE 7

Noise By-law 51-18			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Creating unnecessary noise	Section 2	$250.00
2.	Unnecessary noise – barking dog	Section 3(a)	$250.00
3.	Unnecessary noise – operating lawn mower, chain saw or similar device – prohibited time	Section 3(b)	$250.00

TABLE 8

Open Air Fire By-law 34-10			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Set an open air fire	Section 2	$125.00
2.	Permit an open air fire	Section 2	$125.00
3.	Fail to comply with permit	Section 4	$125.00
4.	Burn rubbish	Section 5	$125.00
5.	Permit burning of rubbish	Section 5	$125.00
6.	Burn hazardous materials	Section 6	$125.00
7.	Permit burning of hazardous materials	Section 6	$125.00
8.	Fail to ensure fire is properly attended	Section 7	$125.00
9.	Set a fire which causes a nuisance	Section 8	$125.00
10.	Permit a fire which causes a nuisance	Section 8	$125.00
11.	Set a fire which decreases visibility on a highway	Section 9	$125.00
12.	Permit a fire which decreases visibility on a highway	Section 9	$125.00
13.	Transport material to site for burning	Section 10	$125.00
14.	Fail to extinguish a fire	Section 11	$125.00

TABLE 9

Parks 98-25			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Sell, serve possess or consume liquor – no licence or permit	Section 12 (a)	$400.00
2.	Smoke in a park	Section 12 (b)	$300.00
3.	Enter, linger, or remain within any closed park	Section 12 (c)	$300.00
4.	Remain in park after being directed to leave	Section 12 (d)	$300.00
5.	Enter upon any place or undertake any prohibited access or activity – sign posted	Section 12 (e)	$300.00
6.	Use a park or any part of a park without a rental agreement or fee paid if required	Section 12 (f)	$300.00
7.	insert a spike, peg or other thing into the ground for the purpose of affixing a tent, fence, structure or anything else to the ground	Section 12 (g)	$300.00
8.	Erect any tent, fence, structure or other encroachment	Section 12 (h)	$300.00
9.	Erect an umbrella or a non-enclosed sun shade larger than two (2) metres by two (2) metres	Section 12 (i)	$300.00
10.	Erect an umbrella or a non-enclosed sun shade in a prohibited park	Section 12 (i)	$300.00
11.	Damage any turf or planted grass, ornamental or shade tree, flower, shrub, plant, grass, soil, rock, sand or gravel	Section 12 (j)	$300.00
12.	Damage, move, remove or alter any approved sign	Section 12 (k)	$300.00
13.	Walk or run on the turf or on any planted grass where approved sign prohibits	Section 12 (l)	$300.00
14.	Remove any soil, sand, gravel, stone, rocks, wood, or any other material	Section 12 (m)	$300.00
15.	Climb any fence, tree structure or device other than playground equipment	Section 12 (n)	$300.00

16.	Use any building, structure or equipment other than for its intended use	Section 12 (o)	$300.00
17.	Remove, change the location of or disturb the setting of an equipment, fixtures or chattels	Section 12 (p)	$300.00
18.	Misuse or damage the Municipality's life saving equipment	Section 12 (q)	$500.00
19.	Throw or otherwise propel by muscular power stones or other projectiles	Section 12 (r)	$300.00
20.	Carry, possess or use a paintball gun or similar device	Section 12 (s)	$500.00
21.	Possess or use any weapon or imitation of a weapon	Section 12 (t)	$500.00
22.	Build, set or start a fire	Section 12 (u)	$300.00
23.	Leave a barbeque without extinguishing the fire and ensuring that the embers are cold	Section 12 (v)	$300.00
24.	Fish in prohibited area	Section 12 (w)	$300.00
25.	Enter water in prohibited area	Section 12 (x)	$300.00
26.	Store, handle, sell or discharge fireworks – no licence or permit	Section 12 (y)	$300.00
27.	Deposit refuse except in a container designated for that purpose	Section 12 (z)	$300.00
28.	Accost, annoy, or in any way interfere with any person	Section 12 (aa)	$300.00
29.	Enter with an animal that is not a dog or a cat	Section 12 (bb)	$300.00
30.	Cause a disturbance by yelling, hollering, uttering profane, abusive or indecent language or otherwise engage in offensive conduct	Section 12 (cc)	$300.00
31.	Speak through an amplifier or play amplified music – no permit	Section 12 (dd)	$300.00
32.	Swing a bat, golf club, hockey stick or similar implement in unauthorized area	Section 12 (ee)	$300.00
33.	Play baseball, soccer, football, golf, cricket, throw a hardball or play a sport in unauthorized area	Section 12 (ee)	$300.00
34.	Use a skateboard, roller skate or rollerblade in prohibited area	Section 12 (ff)	$300.00

35.	Operate an air vehicle, balloon or any power driven model aircraft	Section 12 (gg)	$400.00
36.	Operate a drone without consent	Section 12 (hh)	$300.00
37.	Urinate or defecate not in washroom	Section 12 (ii)	$400.00
38.	Tie or otherwise attach any animal or thing to any tree, plant, hedge, fence, building, structure or equipment not designed for the purpose	Section 12 (jj)	$300.00
39.	Obstruct a park roadway, bicycle path, trail or pedestrian path	Section 12 (kk)	$300.00
40.	Ride or operate a bicycle not on park roadway, bicycle path or trail	Section 12 (ll)	$300.00
41.	Ride or operate bicycle without due care and attention or without reasonable consideration for other persons	Section 12 (mm)	$300.00
42.	Park a bicycle on equipment not designed for that purpose or in a manner that impedes persons	Section 12 (nn)	$300.00
43.	Drive or operate a motor vehicle in unauthorized area	Section 12 (oo)	$400.00
44.	Park a vehicle in unauthorized area	Section 12 (pp)	$300.00
45.	Operate a motorized snow vehicle	Section 12 (qq)	$300.00
46.	Launch a watercraft in unauthorized area	Section 12 (rr)	$300.00
47.	Moor or dock a watercraft in unauthorized area	Section 12 (ss)	$300.00
48.	Erect, display or cause or allow to be displayed any sign	Section 12 (tt)	$300.00
49.	Distribute or display any advertising material	Section 12 (uu)	$300.00
50.	Sell or offer for sale to the public food, refreshment or merchandise	Section 12 (vv)	$300.00
51.	Operate any business, game, show or amusement for the public	Section 12 (ww)	$300.00
52.	Use a device to film, photograph or record video in change rooms or washrooms	Section 12 (xx)	$500.00

TABLE 10

Property Standards By-law 70-22			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Fail to comply with a Property Standards Order as confirmed or modified	Section 102	$300.00

TABLE 11

Sign By-law 55-22			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Erect a sign on municipal property or within a street	Section 15	$375.00
2.	Erect sign on utility pole, light standard or traffic control device	Section 16	$375.00
3.	Erect, permit to be erected, or allow sign not in compliance	Section 17	$375.00
4.	Attach, affix or display sign on vehicle or trailer where not permitted	Section 18	$375.00
5.	Locate a sign that obstructs or impedes fire escape, fire exit, door, window, scuttle, skylight, flue, air intake, exhaust or impedes access	Section 19	$375.00
6.	Erect awning, sign or light fixture improperly over sidewalk	Section 20	$375.00
7.	Erect sign on residential lands	Section 21	$375.00
8.	Allow public information sign to remain on lands or buildings longer than permitted	Section 22	$375.00
9.	Affix sign to a fence	Section 23	$375.00
10.	Allow lighting device to be left uncovered	Section 24	$375.00
11.	Erect or alter sign without a permit	Section 28	$375.00

TABLE 12

Taxicab By-law 30-26			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Own a taxicab – no licence	Section 9	$500.00
2.	Operate a taxicab – no licence	Section 10 (a)	$500.00
3.	Permit operation of a taxicab – no licence	Section 10 (b)	$500.00
4.	Operate taxicab – no validation tag affixed	Section 11 (a)	$500.00
5.	Permit operation taxicab – no validation tag affixed	Section 11 (b)	$500.00
6.	Affix a taxicab plate to a taxicab other than plate issued to	Section 12 (a)	$500.00
7.	Permit to be fixed a taxicab plate to a taxicab other than the plate issued to	Section 12 (b)	$500.00
8.	Affix a validation tag to a taxicab other than taxicab issued to	Section 13 (a)	$500.00
9.	Permit to be fixed a validation tag to a taxicab other than taxicab issued to	Section 13 (b)	$500.00
10.	Operate a taxicab without taxicab drivers licence	Section 14	$500.00
11.	Permit operation of taxicab without licence	Section 15	$500.00
12.	Operate a taxicab with suspended licence	Section 16 (a)	$500.00
13.	Operate a taxicab with suspended taxicab drivers licence	Section 16 (b)	$500.00
14.	Alter, erase, modify licence, plate or validation tag	Section 17 (a)	$500.00
15.	Permit the alteration of licence, plate or validation tag	Section 17 (b)	$500.00
16.	Use or operate taxicab for specialized services	Section 18	$500.00
17.	Operate a taxicab without insurance	Section 19 (a)	$500.00
18.	Cause/permit the operation of a taxicab without insurance	Section 19 (b)	$500.00
19.	Operate a taxicab without a roof sign placed on the roof	Section 20 (a)	$500.00
20.	Cause/permit a taxicab to be operated without a roof sign placed on the roof	Section 20 (b)	$500.00
21.	Operate a taxicab without a working meter	Section 21 (a)	$500.00
22.	Cause/permit a taxicab to be operated without a working meter	Section 21 (b)	$500.00

23	Fail to place and maintain the meter in a recording position	Section 22 (a)	$500.00
24	Affix a cancelled taxicab plate to a taxicab	Section 23	$500.00
25.	Use taxicab in the commission of or in aid of the commission of any offence	Section 25 (a)	$500.00
26.	Permit use of taxicab in the commission of or in aid of the commission of any offence	Section 25 (b)	$500.00
27.	Obstruct the enforcement or administration of the by-law	Section 26	$300.00
28.	Fail to maintain a business premises within the geographical boundaries of the Municipality of Leamington	Section 33 (a)	$100.00
29.	Promote/carry on business under another name	Section 33 (c)	$100.00
30.	Fail to keep record of all orders	Section 33 (f)	$300.00
31.	Fail to retain records for 24 months	Section 33 (g)	$300.00
32.	Fail to ensure completion of trip record	Section 33 (h)	$300.00
33.	Fail to keep trip record for each trip	Section 33 (i)	$300.00
34.	Fail to retain the trip record for at least 24 months	Section 33 (j)	$300.00
35.	Fail to ensure completion of inspection checklist	Section 33 (k)	$300.00
36.	Fail to immediately repair all defective items	Section 33 (l)	$300.00
37.	Fail to repair all defective items within 30 days	Section 33 (m)	$300.00
38.	Fail to keep record of all inspection checklists	Section 33 (n)	$300.00
39.	Fail to retain inspection checklist for 24 months	Section 33 (o)	$300.00
40.	Fail to place/maintain current fare card in designated location	Section 33 (p)	$300.00
41.	Fail to paint/keep painted taxicab with approved distinctive colours	Section 33 (r)	$300.00
42.	Fail to provide and maintain place in taxicab for display of licence	Section 33 (s)	$300.00
43.	Fail to procedure taxicab and/or required documentation for inspection	Section 33 (t)	$300.00
44.	Operate/permit operation taxicab required for examination	Section 33 (u)	$300.00
45.	Fail to produce records for inspection	Section 33 (v)	$300.00
46.	Fail to notify Issuer of driver no longer being employed by owner	Section 33 (w)	$100.00
47.	Fail to notify Issuer of driver becoming an employee	Section 33 (x)	$100.00
48.	Fail to notify Issuer of change of information	Section 33 (y)	$100.00
49.	Fail to display taxicab driver licence in designated location	Section 37 (a)	$100.00
50.	Fail to provide requested information to any passenger	Section 37 (b)	$100.00

51.	Driver fail to provide information as required by passenger in accessible format	Section 37 (c)	$100.00
52.	Fail to present neat and clean appearance and act in professional and courteous manner	Section 37 (d)	$100.00
53.	Operate a taxicab under the influence/possession of intoxication	Section 37 (e)	$500.00
54.	Operate a taxicab with more passengers than maximum capacity of taxicab	Section 37 (f)	$100.00
55.	Transport passenger under age of 12 years in front seat without first disengaging air bag	Section 37 (g)	$100.00
56.	Fail to serve first passenger requiring service	Section 37 (h)	$100.00
57.	Permitting a person in a taxicab who is not a fare paying passenger	Section 37 (i)	$300.00
58.	Fail to drive the most direct route	Section 37 (k)	$100.00
59.	Fail to place and maintain the taxi meter in a recording position	Section 37 (l)	$100.00
60.	Fail to use a taxicab stand	Section 37(o)	$100.00
61.	Fail to position taxicab at the end of line when entering taxicab stand	Section 37(p)	$100.00
62.	Fail to accept next passenger requiring service	Section 37(q)	$100.00
63.	Fail to remain in taxicab when using a taxicab stand	Section 37 (r)	$100.00
64.	Obstruct/interfere with use of a taxicab stand	Section 37(s)(i)	$100.00
65.	Obstruct/interfere with surrounding traffic patterns	Section 37(s)(ii)	$100.00
66.	Fail to complete trip record	Section 37 (t)	$300.00
67.	Fail to deliver completed trip record	Section 37 (u)	$300.00
68.	Fail to inspect taxicab	Section 37 (v)	$300.00
69.	Fail to record defective items	Section 37 (w)	$300.00
70.	Fail to report defective items	Section 37 (x)	$300.00
71.	Fail to retain inspection checklist	Section 37 (y)	$300.00
72.	Fail to deliver inspection checklist to taxicab owner	Section 37 (z)	$300.00
73.	Fail to maintain current fare card in designated location	Section 37 (aa)	$300.00
74.	Fail to keep and maintain interior/exterior taxicab in clean condition	Section 37 (bb)	$100.00
75.	Smoke/permit smoking in taxicab	Section 37 (cc)	$300.00
76.	Fail to procedure taxicab for inspection	Section 37(dd)	$300.00
77.	Fail to produce records at the request of an officer or issuer	Section 37(ee)	$300.00

78.	Fail to notify issuer of an offence	Section 37(gg)	$300.00
79.	Use a public parking space while not engaged in picking up / dropping off passengers	Section 37 (hh)	$300.00
80.	Fail to affix each taxicab with a taxi meter	Section 38	$500.00
81.	Fail to have taxi meter illuminated between dusk and dawn	Section 39 (a)	$300.00
82.	Fail to have taxi meter in plain view of all passengers	Section 39 (b)	$300.00
83.	Fail to have taxi meter adjusted in accordance with the tariffs prescribed in Schedule A	Section 39 (c)	$300.00
84.	Fail to keep taxi meter in working condition at all times	Section 39 (d)	$300.00
85.	Operate a taxicab with a taxi meter that has not been adjusted in accordance with the tariffs prescribed in Schedule A	Section 40	$500.00
86.	Operate a taxicab with a taxi meter that has not been approved by the Issuer of Licences	Section 40	$500.00
87.	Charge a fare that is higher than the amount recorded by the taxi meter	Section 41	$500.00
88.	Fail to keep taxicab meter in operation at all times when the taxicab is under hire	Section 41	$500.00
89.	Charge a higher or additional fare for persons with disabilities	Section 43	$100.00
90.	Charge a higher or additional fare for carrying or transporting passengers with mobility aids	Section 44	$100.00
91.	Accept unauthorized form of payment of fare	Section 46	$300.00
92.	Cause or permit advertising on the exterior or interior of a taxicab that is not approved by the Issuer of Licences	Section 51 (a)	$300.00
93.	Fail to return licence, taxicab plate and validation tag upon suspension or revocation	Section 60	$300.00
94.	Fail to remove roof sign, all identifying decals or markings and the taxi meter from the vehicle	Section 64	$300.00
95.	Fail to submit an application for a transfer of taxicab plate and validation tag	Section 65	$300.00
96.	Fail to provide documentation for transfer	Section 66	$100.00
97.	Fail to notify issuer when taxicab taken out of service	Section 67	$300.00

TABLE 13

Traffic and Parking of Vehicles By-law 95-25			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Drive or operate vehicle on, along or across any boulevard	s. 10	$150.00
2.	Drive or operate vehicle on, along or across any sidewalk	s. 11	$150.00
3.	Drive or operate a vehicle on, along or across a bicycle lane	s. 12	$150.00
4.	Drive or operate a vehicle on, along or across a multi-use path	s. 13	$150.00
5.	Drive or operate a vehicle on, along or across an off-street bicycle path	s. 14	$150.00
6.	Drive or operate a vehicle over a raised curb	s. 15	$150.00
7.	Coast or slide by the use of any hand-sleigh or toboggan on any highway	s. 17	$50.00
8.	Obstruct highway with a stalled vehicle	s. 18	$50.00
9.	Use highway to wash, grease or paint a vehicle	s. 19	$50.00
10.	Use highway to repair a vehicle	s. 20	$50.00
11.	Place or store any equipment, object or accumulation of material upon a highway	s. 21	$50.00
12.	Drive or operate vehicle or animal in wrong direction in a roundabout	s. 25	$80.00
13.	Drive or operate vehicle in a direction of a prohibited turn – sign posted	s. 26	$80.00
14.	Lead, ride or drive any horse, cattle or livestock upon a sidewalk	s. 29	$50.00
15.	Drive an unattended animal drawn vehicle on highway	s. 30	$50.00
16.	Ride or operate a bicycle on a highway without due care	s. 31	$50.00
17.	Ride or operate a bicycle on a highway abreast of another bicycle	s. 32	$50.00

18.	Ride or operate a bicycle on a highway with a passenger when bicycle is designed to carry only one (1) person	s. 33	$50.00
19.	Ride or operate a bicycle across a roadway within a crosswalk at an intersection – no traffic control lights	s. 34	$50.00
20.	Ride or operate a bicycle across a roadway within a pedestrian crossover	s. 35	$50.00
21.	Park a bicycle on any roadway, shoulder, bicycle lane, or multi-use path	s. 36	$50.00
22.	Park a bicycle on any boulevard or sidewalk not in upright position	s. 37	$50.00
23.	Drive or operate a vehicle on, along or across a bridge – exceed gross weight	s. 41	$50.00
24.	Drive, operate or park a heavy vehicle upon a prohibited highway – signs posted	s. 48	$50.00
25.	Drive a vehicle on municipal property at a rate of speed in excess of twenty (20) kilometers per hour	s. 53	$50.00
26.	Disobey the instructions or directions indicated on any traffic control device	s. 55	$75.00
27.	Alter, deface, injury, knock down or remove any traffic control device	s. 56	$75.00
28.	Operate a vehicle on, along, or across, temper with or walk on newly painted lines or series of lines, or any permanent pavement markings on any highway or crosswalk	s. 57	$75.00
29.	Place, erect, maintain or display upon or in view of any highway any sign, signal or marking device which purports to be a traffic control device	s. 58	$75.00
30.	Park a vehicle on a highway facing the wrong way – curb or rolled curb	s. 91(a)	$50.00
31.	Park a vehicle on a highway more than fifteen (15) centimeters from the right curb	s. 91(a)	$50.00
32.	Park a vehicle on a highway facing the wrong way – no curb or rolled curb	s. 91(b)	$50.00

33.	Park a vehicle on a sidewalk, multi-use path, off street bicycle path, driveway or boulevard	s. 91(b)	$50.00
34.	Angle park a vehicle not within parking space limits	s. 92(a)	$50.00
35.	Angle park a vehicle contrary to designated direction	s. 92(b)	$50.00
36.	Angle park a vehicle too far from the curb or edge of highway	s. 92(c)	$50.00
37.	Angle park a vehicle on a sidewalk, multi-use path, off street bicycle path, driveway or boulevard	s. 92(c)	$50.00
38.	Angle park (no parking spaces) exceeding sixty (60) degrees to the curb or boundary of the roadway	s. 93(a)	$50.00
39.	Angle park (no parking spaces) contrary to designated direction	s. 93(b)	$50.00
40.	Angle park (no parking spaces) too far from the curb or edge of highway	s. 93(c)	$50.00
41.	Angle park (no parking spaces) on a sidewalk, multi-use path, off street bicycle path, driveway or boulevard	s. 93(c)	$50.00
42.	Angle park (reverse direction) exceeding 60 degrees to the curb or boundary of the roadway	s. 94(a)	$50.00
43.	Angle park (reverse direction) contrary to designated direction	s. 94(b)	$50.00
44.	Angle park (reverse direction) too far from the curb or edge of highway	s. 94(c)	$50.00
45.	Angle park (reverse direction) on sidewalk, multi-use path, off street bicycle path, driveway or boulevard	s. 94(c)	$50.00
46.	Park a vehicle at an angle when load or trailer being carried extends beyond the rear of the vehicle	s. 95	$50.00
47.	Park a vehicle on a one way street in opposite direction of traffic	s. 96	$50.00
48.	Park a vehicle on a one way street more than fifteen (15) centimeters from the curb	s. 96	$50.00
49.	Park vehicle on a highway during prohibited time – fire, parade, assembly of persons, congestion of traffic, construction project or emergency	s. 97	$50.00

50.	Park vehicle on a highway in a way that obstructs a sidewalk, off street bicycle path or multi-use path	s. 100 (a)	$50.00
51.	Park a vehicle on a highway in a way that obstructs a bicycle lane	s. 100 (b)	$50.00
52.	Park a Taxicab on a highway while not loading passengers	s. 100 (c)	$50.00
53.	Park a vehicle on a highway within three (3) meters of a curb or edge of roadway opposite any fire hydrant	s. 100 (d)	$75.00
54.	Park a vehicle on a highway in front of any portion of a driveway	s. 100 (e)	$50.00
55.	Park a vehicle on a highway within an intersection or roundabout	s. 100 (f)	$50.00
56.	Park a vehicle on a highway within nine (9) meters of an intersection or roundabout	s. 100 (g)	$50.00
57.	Park a vehicle on a roadway having a width less than six (6) meters	s. 100 (h)	$50.00
58.	Park a vehicle on a highway in a manner that obstructs traffic	s. 100 (i)	$50.00
59.	Park a vehicle on a highway in a manner that the vehicle or a portion thereof projects over a curb into the travelled portion of the highway	s. 100 (j)	$50.00
60.	Park a vehicle on a highway for a period longer than twelve (12) hours	s. 100 (k)	$50.00
61.	Park a vehicle on a highway in a position that prevents the convenient removal of any other vehicle previously parked or left standing	s. 100 (l)	$50.00
62.	Park a vehicle on any portion of a crosswalk	s. 100 (m)	$50.00
63.	Park a vehicle on any portion of a pedestrian crossover	s. 100 (n)	$50.00
64.	Park a vehicle in a prohibited zone	s. 100 (o)	$50.00
65.	Park a vehicle not within designated parking space lines	s. 100 (p)	$50.00
66.	Park a vehicle on a highway for the purpose of displaying the vehicle for sale	s. 100 (q)	$50.00
67.	Park a vehicle on a highway for the purpose of washing, greasing, painting or repairing the vehicle	s. 100 (r)	$50.00

68.	Park a vehicle on a highway within fifteen (15) meters of any intersection controlled by a traffic control signal system	s. 100 (s)	$50.00
69.	Park a vehicle on a highway for the purpose of soliciting, vending, buying or selling goods and/or service, or conducting business of any kind	s. 100 (t)	$75.00
70.	Park a vehicle on a highway that does not have a valid licence plate registered and affixed to the vehicle	s. 100 (u)	$50.00
71.	Park a vehicle on a highway that is leaking gasoline, engine oil or any other vehicle fluids	s. 100 (v)	$50.00
72.	Park a trailer on a highway that is not attached to a vehicle	s. 100 (w)	$50.00
73.	Park an animal drawn trailer on a highway without the trailer attached	s. 100 (x)	$50.00
74.	Park a vehicle on a highway adjacent to a median strip or island	s. 100 (y)	$50.00
75.	Park a vehicle on a highway in front of an emergency exit form a building or enclosure	s. 100 (z)	$50.00
76.	Park a vehicle within ten (10) meters of a Driveway on the same side of the highway – sign posted	s. 101 (a)	$50.00
77.	Park a vehicle within fifteen (15) meters of an intersection – sign posted	s. 101 (b)	$50.00
78.	Park a vehicle within twenty (20) meters of a roundabout – sign posted	s. 101 (c)	$50.00
79.	Park a vehicle within thirty (30) meters of a crosswalk – sign posted	s. 101 (d)	$50.00
80.	Park a vehicle within thirty (30) meters of a Pedestrian Crossover – sign posted	s. 101 (e)	$50.00
81.	Park a vehicle within thirty (30) meters of an intersection controlled by a traffic control signal system – sign posted	s. 101 (f)	$50.00
82.	Park a vehicle within twenty-five (25) meters of a bus stop – sign posted	s. 101 (g)	$50.00
83.	Park a vehicle within seven and a half (7.5) meters of any fire hall access on the same side of the highway as the fire hall is located – sign posted	s. 101 (h)	$75.00

84.	Park a vehicle within thirty (30) meters of a fire hall access on the opposite side of the highway – sign posted	s. 101 (h)	$75.00
85.	Park a vehicle within a cul-de-sac – sign posted	s. 101 (i)	$50.00
86.	Park a vehicle between 8:30 am and 4:30 pm on the same side of the highway as any school property – sign posted	s. 101 (j)	$50.00
87.	Park a vehicle on any highway where parking is prohibited after a snowfall – sign posted	s. 101 (k)	$50.00
88.	Park a vehicle as to interfere with the formation of a funeral procession – sign posted	s. 101 (l)	$50.00
89.	Park a non-electric vehicle in an electric vehicle charging station in a municipal lot	s. 101 (m)	$125.00
90.	Park an electric vehicle in an electric charging station in a municipal lot - not charging	s. 101 (m)	$125.00
91.	Park a vehicle on any highway in a prohibited zone – sign posted	s. 102	$50.00
92.	Re-park the same vehicle – prohibited time – sign posted	s. 104	$50.00
93.	Park vehicle on a highway longer than permitted – sign posted	s. 106	$50.00
94.	Park vehicle in a snow route between Nov 1st – Mar 31st 2:00AM – 6:00AM	s. 108	$50.00
95.	Park vehicle in unauthorized parking – police parking	s. 109	$50.00
96.	Stop a vehicle on a boulevard	s. 110 (a)	$50.00
97.	Stop a vehicle on or over a sidewalk, multi-use path or off street bicycle path	s. 110 (b)	$50.00
98.	Stop a vehicle within an intersection	s. 110 (c)	$50.00
99.	Stop a vehicle within a crosswalk	s. 110 (d)	$50.00
100.	Stop a vehicle within a pedestrian crossover	s. 110 (e)	$50.00
101.	Stop a vehicle within nine (9) meters of crosswalk	s. 110 (f)	$50.00
102.	Stop a vehicle alongside or across the highway from an excavation or obstruction in the roadway whereby traffic is impeded	s. 110 (g)	$50.00
103.	Stop a vehicle on the roadway alongside of any stopped or parked vehicle	s. 110 (h)	$50.00

104.	Stop a vehicle within a school bus loading zone	s. 110 (i)	$50.00
105.	Stop a vehicle on or adjacent to a median strip	s. 110 (j)	$50.00
106.	Stop a vehicle within fifteen (15) meters either side of a bus stop	s. 110 (k)	$50.00
107.	Stop a vehicle on, under or within thirty (30) meters of a bridge, elevated structure, tunnel or overpass	s. 110 (l)	$50.00
108.	Stop a vehicle within a roundabout	s. 110 (m)	$50.00
109.	Stop a vehicle within thirty (30) meters of a school crossing – sign posted	s. 111 (a)	$50.00
110.	Stop a vehicle within seven and a half (7.5) meters of any fire hall access on the same side of the highway	s. 111 (b)	$75.00
111.	Stop a vehicle within thirty (30) meters of fire hall access on the opposite side of the highway	s. 111 (b)	$75.00
112.	Stop a vehicle on a highway – prohibited time – sign posted	s. 112	$50.00
113.	Stand a vehicle on a highway – prohibited time – sign posted	s. 114	$50.00
114.	Park or stop a vehicle in a loading zone – sign posted	s. 115	$50.00
115.	Park or stop a vehicle at a bus stop – sign posted	s. 116	$50.00
116.	Park, stop or stand a vehicle at a taxicab stand – sign posted	s. 117	$50.00
117.	Park a vehicle in an unauthorized zone – no residential parking permit	s. 118	$50.00
118.	Park vehicle on highway between 2 A.M. – 6 A.M. Nov 1st – Mar 31st – no permit	s. 119	$50.00
119.	Display expired winter parking permit in vehicle	s. 120	$50.00
120.	Park a vehicle in a municipal parking lot for the purpose of washing, greasing, painting or repairing a vehicle	s. 121 (a)	$50.00
121.	Park a vehicle in a municipal parking lot for the purpose of storing a vehicle	s. 121 (b)	$50.00
122.	Park a heavy vehicle in a municipal parking lot	s. 121 (c)	$50.00
123.	Park a taxicab in a municipal parking lot	s. 121 (d)	$75.00
124.	Park a trailer not attached to a vehicle in a municipal lot	s. 121 (e)	$50.00
125.	Park a vehicle in a municipal lot not within parking space	s. 121 (f)	$50.00

126.	Park a vehicle on an island in a municipal parking lot	s. 121 (g)	$50.00
127.	Park a vehicle that does not have a licence plate registered and affixed to the vehicle in a municipal parking lot	s. 121 (h)	$50.00
128.	Park an immobile vehicle in a municipal parking lot	s. 121 (i)	$50.00
129.	Park a vehicle in a municipal parking lot – longer than permitted	s. 122	$50.00
130.	Display an expired municipal parking lot permit	s. 123	$30.00
131.	Park a vehicle on municipal property without consent	s. 124	$50.00
132.	Park a vehicle on private property or parking lot without consent	s. 126	$50.00
133.	Obstruct a fire route – sign posted	s. 135	$150.00
134.	Park vehicle in a fire route – sign posted	s. 136	$150.00
135.	Stop a vehicle in a fire route – sign posted	s. 137	$150.00
136.	Park, stop or stand vehicle in an accessible parking space – no permit	s. 141	$300.00
137.	Obstruct or attempt to obstruct any officer or authorized person	s. 145	$100.00

TABLE 14

Waste Management By-law 769-07			
Column 1 **Item**	**Column 2** **Short Form Wording**	**Column 3** **By-law Section**	**Column 4** **Administrative Penalty**
1.	Collectible waste not in household type container, bundle or non-returnable plastic bag	Section 3(1)	$300.00
2.	Collectible waste not in approved household type container	Section 3(2)	$300.00
3.	Collectible waste not in approved bundle	Section 3(3)	$300.00
4.	Collectible waste not in approved non-returnable plastic bag	Section 3(4)	$300.00
5.	Ashes put out exceed maximum weight	Section 4(2)	$300.00
6.	Sharp objects or broken glass not secured properly	Section 4(3)	$300.00
7.	Non-collectible waste or rubbish put out for collection	Section 4(3)	$500.00
8.	Collectible waste – nuisance to neighbour	Section 5(2)	$300.00
9.	Improper placement of collectible waste	Section 5(3)(a)	$300.00
10.	Improper placement of collectible waste	Section 5(3)(b)	$300.00
11.	Improper placement of collectible waste	Section 5(3)(c)	$300.00
12.	Improper placement of collectible waste	Section 5(3)(d)	$300.00
13.	Improper placement of collectible waste	Section 5(3)(e)	$300.00
14.	Garbage: impede or obstruct pedestrian, vehicular traffic or maintenance operations	Section 5(4)	$300.00
15.	Collectible waste put out during unauthorized hours	Section 6	$500.00
16.	Place collectible waste not on property generating waste	Section 9	$300.00
17.	Place collectible waste – cause nuisance to public or adjoining property owner	Section 9	$300.00
19.	Place non-collectible waste not on property generating waste	Section 9	$300.00
20.	Place non-collectible waste – cause nuisance to public or adjoining property owner	Section 9	$300.00
21.	Fail to maintain proper passage way	Section 10	$300.00

22.	Fail to maintain bins, structures or buildings in a clean and sanitary condition	Section 11(1)	$500.00
23.	Fail to construct bins, structures or buildings to prevent entry of rodents and insects	Section 11(1)	$500.00
24.	Owner fail to maintain area adjacent to bins, structures or buildings in a clean and sanitary condition	Section 11(2)	$500.00
25.	Owner fail to maintain area adjacent to bins, structures or buildings to prevent entry of rodents and insects	Section 11(2)	$500.00
26.	Owner fail to provide proper storage, collection or disposal of non-collectible waste	Section 14	$300.00
27.	Deposit or permit the deposit of non-collectible waste on a highway	Section 15	$500.00
28.	Improper removal of non-collectible waste	Section 16	$300.00
29.	Permit improper removal of non-collectible waste	Section 16	$300.00
30.	Remove or permit the removal of collectible waste from property	Section 17	$500.00
31.	Improper deposit of trade waste upon highway	Section 18(a)	$500.00
32.	Permit improper deposit of trade waste upon highway	Section 18(a)	$500.00
33.	Place trade waste on highway: improper time	Section 18(b)	$500.00
34.	Place trade waste in improper container	Section 18(c)	$300.00
35.	Deposit trade waste on highway more than 3 days	Section 19	$500.00
36.	Permit deposit of trade waste on highway more than 3 days	Section 19	$500.00
37.	Pick over collectible waste, recyclable refuse or trade waste	Section 20	$500.00
38.	Interfere with collectible waste, recyclable refuse or trade waste	Section 20	$500.00
39.	Remove collectible waste, recyclable refuse, or trade waste	Section 20	$500.00
40.	Scatter collectible waste, recyclable refuse, or trade waste	Section 20	$500.00
41.	Improper transport of garbage, refuse or waste	Section 21	$300.00
42.	Owner permit or cause waste to be on unauthorized property	Section 22(1)	$500.00
43.	Occupant permit or cause waste to be on unauthorized property	Section 22(1)	$500.00

Schedule B – Administrative Fees

Item	Fee
Late Payment Fee	$25.00
MTO Search Fee	$10.00
Plate Denial Fee	$25.00
Screening Non-Appearance Fee	$50.00
Hearing Non-Appearance Fee	$100.00
NSF Fee	$50.00

All fees and charges as listed in this Schedule B will be subject to applicable taxes, including Harmonized Sales Tax (H.S.T) where applicable.