Appendix A

Voting Place Site Evaluation Form

Name of Voting Place:

TOWNSHIP OF LAURENTIAN VALLEY MUNICIPAL OFFICE

Address:

460 WITT ROAD, PEMBROKE, ON K8A 6W5

Phone Number

613-735-6291

Contract Name:

LORI DENNIS

Checklist

Exteriors	Yes	No
Accessible pedestrian route(s) or paths are wide enough to accommodate wheelchairs, scooters, or other mobility devices	✓	
Curb cuts or ramps are wide enough for wheelchairs and scooters, have a non-slip finish and are kept clear of snow and ice in winter weather	✓	
Routes are not obstructed by poles, plants, bicycle racks, etc.	✓	
Accessible entrances are clearly marked with the International Symbol of Accessibility	✓	
Building and route signage is provided in large, high-contrast lettering	✓	
Accessible passenger loading zone accommodates accessible vehicles	✓	
On exterior steps, forward edges are highly colour-contrasted for easy visibility	N/A	
On both sides of ramps or exterior stairs, continuous handrails are a bright contrasting colour and have horizontal or vertical rails to prevent people from slipping through	N/A	
Parking Areas	**Yes**	**No**
Accessible parking spaces are clearly marked with the International Symbol of Accessibility	✓	

There is a safe, clearly marked, accessible pedestrian route from the designated parking area to an accessible building entrance or elevator lobby	✓	
Accessible pedestrian route is made of firm, level material	✓	
Entrances	**Yes**	**No**
Entrances are accessible to people using wheelchairs or scooters	✓	
Accessible door: • opens automatically • has power-assisted door operators, or • can easily be opened with one hand	✓	
Mats are level with the floor and door thresholds are beveled so they do not create a tripping hazard	✓	
People can easily find information, at a reception counter, an accessible call bell or information phone for persons requiring assistance	✓	
Elevators (if applicable)	**Yes**	**No**
Elevator doorways are wide enough and stay open long enough to allow persons using wheelchairs to pass through easily	N/A	
Braille signage and controls can be easily reached, and a two-way emergency call system or telephone is provided	N/A	
Audible signals announce floors and up/down direction of elevator cars	N/A	
Fire and Life Safety	**Yes**	**No**
A fire policy and/or fire safety plan is available to Election Officials and includes provisions for the evacuation of people with disabilities	✓	
Main exit routes and exit doors are easily accessed and used by people using mobility aids	✓	
Exit instructions are printed in large text, and mounted in an accessible, highly visible location	✓	
Fire alarms have both visual and audible signals		✓
Fire hose cabinets and fire extinguishers are in a highly contrasting colour	✓	
A first aid station/kit is available to Election Officials	✓	
General Layout and Services	**Yes**	**No**
Queuing areas and serving aisles are wide enough for people using mobility aids including electric wheelchairs and scooters	✓	

Counter/tables are accessible to and useable by patrons using wheelchairs or scooters	✓	
Appropriate lighting is installed to ensure that people with vision disabilities may clearly identify colours, patterns and signage	✓	
Interiors	Yes	No
Floor finishes have non-slip surfaces under wet and dry conditions	✓	
Open-concept, accessible routes are marked by bright colours or textural changes at floor level, to provide directional cues for people with vision disabilities	✓	
There are no protruding objects or tripping hazards in accessible routes, and if so, they are clearly marked with a bright colour, a cane-detectible floor finish, or a guard	✓	
Where floors are carpeted, the carpet is of firm, dense construction and easy for a wheelchair user to roll over without difficulty	✓	
Thresholds are beveled to accommodate different floor materials	✓	
Walls in busy areas, corridors, ramps or staircases are finished in smooth, non-glossy, non-abrasive finishes	✓	
Colour of doors or door frames in hallways contrast with surrounding wall colours	✓	
Public Washrooms	Yes	No
An accessible stall is provided for each sex when integrated into regular washrooms or in an accessible stand-alone unisex washroom is located nearby	✓	
The following washroom features are accessible to people with a wide range of disabilities: • grab bars • coat hooks • flush controls • wash basins • toilet paper dispenser • mounted automatic hand-dryers or paper towel holders • lever-handled faucets or automatic faucets	✓	
Facility Signage and Information System	Yes	No
Show the International Symbol of Accessibility	✓	
Include appropriate pictograms wherever possible (e.g. on washroom doors)	✓	

Include large high-contrast text, clear, light-coloured lettering or symbols on a dark background, or dark characters on a light background	✓	
Are mounted at a convenient height for both wheelchair users and people with vision disabilities	✓	

Person who Completed Evaluation:

MARK BEHM

Areas of Concern:

NONE.

Site Selected: Yes: ✓ No: _____

Special Accommodations for Site:

NONE.