



August 25, 2026

**Addendum #3  
for RFP No. RDS 26-04  
Minden Library Retaining Wall**

This addendum shall be incorporated into and form part of RFP No. RDS 26-04 for RFP Minden Library Retaining wall

Receipt of the Addendum shall be acknowledged as part of your submission as per Section 2.14 – Addenda of the RFP document and **must be included** in the submission package before the closing date of **September 2, 2026 at 12:00 noon**.

The Township of Minden Hills reserves the right to reject any or all tenders or accept any proposal, should it deem such actions to be in the best interest of the Township.

Please note the following **changes** to the RFP deadlines:

**Final Day for Submission September 2, 2026 at noon.**

**Public Opening September 2 at 1:00pm**

**Question period closes August 31, 2026 at 4:30pm**

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**Question 1:** Please provide the clarification for the following;

The structural drawings assign the Contractor responsibility for the planning, design, installation, maintenance, and removal of all temporary works required to support and shore the existing structure during construction. The drawings also specify that all temporary works must be designed and certified by a Professional Engineer licensed in Ontario.

In addition, Drawing RT1, Detail 2 states that the proposed connection is **"TO BE CONFIRMED BY ENGINEER PRIOR TO INSTALLATION."** Given the concerns outlined regarding the feasibility and stability of the proposed temporary support system, we request clarification and confirmation from the Structural Engineer on the intended design approach and acceptability of this detail provided.

During excavation for the retaining wall, the proposed temporary support system for the existing column footing, as detailed in Drawing RT1, Detail 2, is not considered a practical or reliable solution. The excavation will result in the concrete pier footing being

Addendum #3 to RFP No. RDS 26-004 Minden Library Retaining Wall.

fully exposed, leaving it without bearing support and relying solely on the bracing strut system to carry the loads of the existing structure during construction. This condition presents a significant risk of structural instability and potential failure of the roof canopy. In our opinion, the safest and most constructible approach would be to temporarily remove the existing canopy, complete the retaining wall installation, and reconstruct the canopy following completion of the retaining wall work. This approach would eliminate the risks associated with supporting the existing footing in a suspended condition and provide a safer overall construction methodology.

**Answer 1:** The reinforcing strut shown in Detail 2 is not designed to be temporary construction shoring. This strut is reinforcing the existing structure and was installed as an interim measure between Tatham's initial structural review and the eventual replacement of the wall. Therefore, Contractor will not be installing the reinforcing strut or depending on it for temporary construction shoring but instead will be removing it to facilitate the new wall. Tatham confirms the Contractor is responsible for the planning, design, installation, maintenance, and removal of all temporary works required to support and shore the existing structure during construction; designed and certified by a Professional Engineer licensed in Ontario. The removal of the canopy section is acceptable should the Contractor wish to proceed with this methodology. The Contractor shall notify Tatham prior to reinstallation to allow for inspection, removed elements determined by Tatham to be in acceptable condition shall be reinstated. Where deficient elements are encountered (including but not limited to rot, corrosion, or structural failure), the Contractor shall replace such elements in accordance with Tatham's written instruction. All exposed roof elements shall be protected from exterior exposure until building envelope is reinstated.

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This addendum consists of 3 pages.

If you have questions regarding this matter, please contact the Township directly as outlined in Section 2.13 – Inquiries of the RFP document.

Sincerely,

Mike Timmins  
Director of Public Works

## **Acknowledgement of Receipt**

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Bidders are required to acknowledge receipt of all addenda by signing the Acknowledgement of Receipt below. Failure to submit all addenda will constitute an automatic rejection.

I/we hereby acknowledge receipt of this addendum and make allowances in my bid.

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Signature of Bidder

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Date

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Name of Company