

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, June 24, 2026
90 Bowes Street, Georgian Room, Parry Sound, Ontario**

PRESENT:

Nipissing District:

Central Appointee	Karen Cook (<i>Vice-Chairperson</i>)
Central Appointee	Sara Inch (<i>Chairperson</i>)
Central Appointee	Jamie Lowery
Central Appointee	Alex Scott
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne

Parry Sound District:

Northeastern Appointee	Blair Flowers
Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey

Public Appointees:

Tim Sheppard

REGRETS:

Western Appointee – Nipissing District	Jamie Restoule
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ALSO IN ATTENDANCE:

Executive Director, Corporate Services/Privacy Officer	Paul Massicotte
Executive Assistant, Directors' Offices	Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecapellain
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1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Georgian Room at 90 Bowes Street, Parry Sound, Ontario, and virtually via Teams video conference.

Sara Inch, Finance and Property Committee Chairperson called the Finance and Property Committee meeting to order at 5:50 p.m.

2.0 APPROVAL OF AGENDA

The agenda for June 24, 2026, Finance and Property Committee meeting was reviewed, and the following motion was read:

Finance and Property Recommendation #FP/2026/06/01 *Wolfe/Cook

Be It Resolved, that the Finance and Property Committee agenda dated June 24, 2026, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	R		
Karen Cook	X			Alex Scott	X		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	X			Marianne Stickland	X		
Jamie Lowery	X			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

6.1 Finance and Property committee Minutes – April 22, 2026

The minutes from the Finance and Property Committee meeting held on April 22, 2026, were reviewed and the following motion was read:

Finance and Property Recommendation #FP/2026/06/02 *McGarvey/Stickland

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on April 22, 2026, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	R		

Karen Cook	X	Alex Scott	X
Blair Flowers	X	Tim Sheppard	X
Sara Inch	X	Marianne Stickland	X
Jamie Lowery	X	Dave Wolfe	X
Jamie McGarvey	X		

"Carried"

5.0 DATE OF NEXT MEETING

Date: September 23, 2026

Time: To be determined

Location: Nipissing Room, North Bay Office

6.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

7.0 NEW BUSINESS

7.1 First Quarter Financial Statements

The first quarter financial statements were provided to the Finance and Property Committee for information purposes.

Questions and comments were addressed.

7.2 First Quarter Medical Officer of Health Expenses

The first quarter expenses of the Medical Officer of Health/Executive Officer were provided to the Finance and Property Committee for information purposes.

7.3 First Quarter Board of Health Expenses

The first quarter expenses of the Board of Health were provided to the Finance and Property Committee for information purposes.

7.4 Insurance Program Annual Report

The Insurance Program Annual Report was provided to the Finance and Property Committee for information purposes.

7.5 Risk Management Assessment Report

The Risk Management Assessment Report was provided to the Finance and Property Committee for information purposes.

8.0 IN CAMERA

There was nothing brought forward requiring a closed session.

9.0 ADJOURNMENT

Having no further business, Sara Inch, the Finance and Property Committee Chairperson adjourned the meeting at 6:00 p.m.

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Ashley Lecapellain, Recorder

Date (yyyy/mm/dd)