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	Element 14	Revision:	9	
	Provision Of Infrastructure	Approved:	QMS Rep	
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1.0 Purpose/Objective/Plan

To document a procedure for reviewing the adequacy of the infrastructure necessary to operate and maintain the subject system that:

- a) Considers the outcomes of the risk assessment documented under element 7/8, and
- b) Ensures that the adequacy of the infrastructure necessary to operate and maintain the subject system is reviewed at least once every Calendar Year

The Operating authority shall implement and conform to the procedure and communicate the findings of the review to the owner

2.0 Procedure

2.1 On an annual basis a summary of the water distribution and supply systems for Wingham and Blyth is prepared by the Operating Authority's Project Manager/ Overall Responsible Operator and is submitted to the Owner. A review and updates on the Operating Authority's infrastructure and related programs will be included in the summary.

2.2 The project Manager/ Overall Responsible Operator will compile information received from the Operators and maintenance manager throughout the year based on work orders and observations relating to the infrastructure of the water systems. The summary of the infrastructure will be presented to the owner on an annual basis in the infrastructure report section of the annual summary. The annual summary is to be reported to the MECP by March 1st, and to the Owner by March 30th of each year.

2.3 The report will cover the infrastructure in place- the water system infrastructure necessary to operate and maintain the system includes buildings, workspace, associated utilities, process equipment, supporting services, vehicles, distribution system and elevated storage. The report will advise on the adequacy or condition of the infrastructure, with recommendations where warranted. The report will also take into account any outcomes found during the annual Risk assessment review and outcomes

2.4 An annual Management review (reference Element 20) is carried out as part of the DWQMS requirements, and the results of the infrastructure review are also considered at that time for deficiencies and action items.

3.0 Associated Documents

QMS Overview

Element 2: OP-E2-1 Policy Statement

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Revision History

New Revision	Date of Revision	Summary of Changes	Revised by
9	July 30, 2026	Updated wording. Changed "3.0 Appendices" to "3.0 Associated Documents" Added revision history.	Chloë Godfrey