Mayoral Direction to Staff

(Part V1.1 of the Municipal Act, 2001)

Decision Number:	MDI-001-2026
Date:	November 17, 2026
Subject Matter:	To Provide Direction to Staff to Prepare the 2027 Operating and Capital Budgets Including User Pay Budgets

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Under the Authority: Part VI.1 (Special Powers and Duties of the Head of Council) of the Municipal Act, 2001, Sections 284.3 (Direction to Municipal Employees) & 284.4 (In Writing) the Reeve may direct municipal employees in writing to:

a) undertake research and provide advice to the head of council and the municipality on policies and programs of the municipality or of the head of council as they relate to the powers and duties under this Part; and
b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

The Reeve has directed the Senior Management Team to:

1. Prepare the draft 2027 Operating and Capital Budgets, including User Pay Budgets, that generally conforms with the budget and business planning processes and best practices utilized by the Township in 2026 and previous years, save and except where Part VI.1 of the Municipal Act supersedes such practices and processes;

2. Prepare said 2027 Budgets to achieve an overall increase between 3-5%;

3. Present the proposed 2027 Budgets to Council by no later than Friday, January 22, 2027, which will commence the 30-day period allotted to Council under subsection 7(3) of O. Reg. 530/22 to pass a resolution amending the proposed budget;

4. Respond to Budget questions from Members of Council in writing and reply by copying all Members of Council and appropriate staff;

5. This Mayoral Direction to Staff takes effect on the date stated below and remains in effect until modified or revoked.

Dated this 17th day of November, 2026.

Mitch Wright, Reeve