The Corporation of the City of Pembroke

By-law Number 2026-83

A By-law to establish fees and charges on persons for payment of municipal services, activities and use of municipal property for the City of Pembroke.

Whereas pursuant to section 391(1) of the *Municipal Act*, c, 25, S.O. 2001, as amended, a municipality is authorized to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done on behalf of any other municipality or any local board; and for the use of its property including property under its control;

And Whereas pursuant to section 391(3) of the *Municipal Act*, c, 25, S.O. 2001, as amended, a Municipality is authorized to impose fees or charges on persons for costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

And Whereas unpaid fees or charges imposed pursuant to the by-law are subject to an interest rate of one and one-quarter percent (1.25%) per month;

And Whereas pursuant to sections 398 of the *Municipal Act*, c, 25, S.O. 2001, as amended, the fees or charges imposed pursuant to this by-law constitute a debt owed to the Corporation of the City of Pembroke for which the Treasurer may add outstanding fees or charges, including interest on the unpaid balance to the Tax Roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

Now therefore in the Municipal council of the Corporation of the City of Pembroke enacts as follows:

1. That the Corporation of the City of Pembroke adopts the attached schedules of department user fees, hereto and forming a part hereof:

   (a) Schedule "A" – Administration Department Fees;

   (b) Schedule "B" – Planning & Building Department Fees;

   (c) Schedule "C" – Operations Department Fees;

   (d) Schedule "D" – Recreation & Facility Fees;

   (e) Schedule "E" – Fire Department Fees.

2. That By-law 2026-67 and any other by-law inconsistent with the provision contained in this by-law are hereby repealed.

3. Unless otherwise specified in the Schedules below, this by-law shall come into force and take effect October 1, 2026.

Passed and Enacted This 6th Day of October, 2026

Ron Gervais
Mayor

Victoria Charbonneau
Clerk

Schedule A to By-law 2026-83 – Administration Department Fees

Miscellaneous	Fees
Tax Certificate	$63.00
NSF/Returned Cheque or Rejected Pre-authorized Payment	$50.00
Tax Account Research and Reporting – More than 2 years of taxes and/or historical Paper Archive Record Retrieval/Research required	$10.50 per ¼ hour
New Roll Number Setup Fee	$50.00
Ownership Change Fee	$35.00
Tax Rolling Fee (one time annual)	$52.50
Photocopies	$1.05 first page $0.50 each additional page
Quit Claim By-law Charge	$26.25
Replacement of Lost Parking Permit	$20.00
Property Standards Administration Fee	$200.00
Reprint Fee (Tax or water/sewer accounts for billing, receipts, and/or statements)	$10.00

Marriage License	Fees
Resident – Proof Required	$130.00
Non-resident	$155.00

Civil Marriage	Fees
Ceremony	$ 300.00
Cost per witness	$ 25.00

Burial Permit	Fees
Burial Permit – In town death	$15.75
Burial Permit – Out of town death	$26.25
Emergency Burial Permit	$42.00

Commissioner of Oath Services	Fees
Resident – proof required	$35.00
Non-resident	$50.00
Additional Walk-In Fee (if available)	$15.00

Pet Tags (Dog and Cat)	Fees
Spayed	$25.00
Unsterilized	$35.00
Service Dogs	$0.00
Dangerous or Vicious Dogs	$150.00
Replacement of Lost Tag	$15.00
Kennel License Fee	$500.00
Dog Park Tag	$20.00

False Alarms – Police Services	Fees
First Alarm	Written notice provided to owner
Second & Subsequent alarms within the same calendar year	$475.00 plus HST per occurrence

Parking By-law	Fees

Replacement of a Parking Permit	$20.00

Note: Effective 2027, all fees in Schedule A are to be increased annually based on the November-to-November CPI (Ontario, All Items, Not Seasonally Adjusted) rounded to the nearest five cents with an effective date as follows:

- Pet Tags: January 1st
- All Other Fees: March 1st

Schedule B to By-law 2026-83 – Planning & Building Department Fees

Sign Permit Fees

Portable Sign Permit	Fees
Minimum Sign Permit Fee Plus one of the following	$ 52.50
• 6 months	$ 57.75
• 12 months	$ 115.50
Regular Sign Permit	$ 10.50 for each $1,000.00 of construction value or part thereof plus $ 52.50 Administrative Fee.

Planning Department Fees

Miscellaneous Service	Fees
Zoning By-law Amendment	$ 1,050.00 plus HST
Official Plan Amendment	$ 1,260.00 plus HST
Official Plan and Zoning By-law Amendment	$ 1,575.00 plus HST
Zoning, Motor Vehicle Compliance and Environmental Inquiries	$ 105.00 plus HST
Minor Variance	$ 735.00 plus HST
Consent to Sever Application	$ 840.00 plus HST
Site Plan Agreement	$ 1,050.00 plus HST
Zoning By-law Text	$ 26.25 plus HST
Plan of Subdivision/Condo	$ 2,100.00 plus HST
Subdivision Agreements	$ 420.00 plus HST
Encroachment Agreements	$ 472.50 plus HST
Part Lot Control	$ 525.00 plus HST
Redline Changes to Plan of Subdivision	$ 840.00 plus HST
Vacant Building Initial Registration	$ 350.00 plus HST
Vacant Building Annual Renewal Registration	$ 800.00 plus HST

Note: Effective 2027, all fees in Schedule B are to be increased annually based on the November-to-November CPI (Ontario, All Items, Not Seasonally Adjusted) rounded to the nearest five cents with an effective date of March 1st.

Schedule C to By-law 2026-83 – Operations Department Fees

Carts & Bins	Fees Effective October 1, 2026
Green Organic Cart (64 gal/204L)	$129.20 plus HST
Blue Box Recycling Container	$12.39 plus HST
Yellow Recycling Container with Mesh Cover	$46.02 plus HST
Organic Kitchen Bin	$6.19 plus HST
Mesh Cover for Recycling Container	$11.50 plus HST

Note: Blue Box Recycling Containers and Yellow Recycling Containers will only be sold as supplies last. After supplies are depleted, they will be available from Miller Waste, the current contractor for the provincial recycling program.

Private Service Charges

Street Sweeper	Fees
Work Hours	Current OPSS 127 rate + Operator rate
After Hours	Current OPSS 127 rate + Operator overtime rate

Snow Disposal Facility	Fees Effective October 1, 2026
Refundable Key (non-electronic) Deposit	$31.50 plus HST
Seasonal Non-refundable Deposit which pays for first 25 Loads	$420.00 plus HST
Each additional load over 25	$15.75 plus HST

Note: These are seasonal rates effective Oct 1st of each year and the non-refundable deposit must be provided every season.

Maintenance & Capital Works (if a property owner or contractor requests additional work while the City is doing an internal Capital Project, (City staff or rental contract) the following will apply:	Fees
Labour	Cost + 35% plus HST
Equipment	Current OPSS 127 rate
Materials	Cost + 10% plus HST
Rental Contract	Cost plus HST
Contracted Work (third party)	Cost plus HST
Administrative Fee	10% charge on above (Labour + Equipment + Materials + Rental Contract + Contracted Work) plus HST)

City staff required to complete work on a Capital project due to licencing requirements and/or inspection needs (i.e. water shut off/turn on, flushing, sampling, testing, etc.), are to be scheduled a minimum of 36 hours in advance for a mutually acceptable time. The City will endeavour to meet the contractor's schedule where at all possible, but may have to adjust the schedule to reduce overtime hours. Should the contractor fail to schedule with the City appropriately, or fail to meet the schedule agreed to, the City will back charge the contractor for all labour and equipment required on site as deemed necessary by the City.

Overtime rates will apply for after-hours work. The Contractor shall be ready, in advance of the City arrival on site, for the work to be completed by the City. This will include any advance excavations, preparation work, etc.

Recovery of Costs – Property Damaged by Motorist
The City of Pembroke will seek the recovery of any costs incurred through the repair/replacement of City property that has been damaged by a motorist. Any driver, or his/her insurance carrier, will be invoiced according to the fee structure established in Schedule C of this By-Law under the "Maintenance & Capital Works" heading.

Water Turn On/Off/Trip	**Fee Effective October 1, 2026**
Work Hours	$ 48.00 plus HST
After Hours	$ 75.55 plus HST

Water Service/Meter Inspections/Trip	**Fee Effective October 1, 2026**
Work Hours	$ 48.00 plus HST
After Hours	$ 75.55 plus HST

Sewer Service Inspections/Trip	**Fee Effective October 1, 2026**
Work Hours	$ 47.75 plus HST
After Hours	$ 75.10 plus HST

Storm Service Inspections/Trip	**Fee Effective October 1, 2026**
Work Hours	$ 47.75 plus HST
After Hours	$ 75.10 plus HST

Miscellaneous	**Fee Effective October 1, 2026**
Leak Detection Equipment	$ 210.00 Flat Rate + Labour + Equipment plus HST
Small Live Tap (within City limits)	$ 52.50/Tap + Labour + Equipment plus HST
Small Live Tap (outside City)	$ 367.50/Tap + Labour + Equipment plus HST
Large Live Tap (within City limits)	$ 787.50/Tap + Labour + Equipment plus HST
Large Live Tap (outside City)	$ 1,312.50/Tap + Labour + Equipment plus HST
Backflow Prevention Testing	$ 105.00/Test + Labour + Equipment plus HST
Water Meters	(current actual cost + 10%) + 10% administrative fee plus HST
Bulk Water	$ 6.30/1000 litres
Refundable Access Device Deposit	$ 34.65 plus HST

Miscellaneous	Fee Effective October 1, 2026
Septage/Sewage Disposal Rates Plus: Administrative charge ($10.00 plus HST) on all loads under .38m^3	$ 30.30/m^3 plus HST
By-law Enforcement	$ 100.00 flat fee + applicable fees (see Capital Works)

* Labour and equipment will be charged as noted in the Maintenance and Capital Works section

Daily Rental Fee for Tools (per unit)	Fee Effective October 1, 2026
Hydrant Hose	$ 26.25 + Labour+Equipment plus HST
Flasher Barricades	$ 4.50 + Labour+Equipment plus HST
Wooden Barricades	$ 1.50 + Labour+Equipment plus HST
Portable Road Signs	$ 5.00 + Labour+Equipment plus HST
Hard Barricades	$57.00 + Labour+Equipment plus HST
Traffic Barrel	$0.70 + Labour+Equipment plus HST

Culvert Extensions	Fee Effective October 1, 2026
1.8 m (6 feet) CSP	$ 1,284.50 plus HST

Culvert Installations	Fee Effective October 1, 2026
6 m (20 feet) Corrugated Steel Pipe CSP	$2,361.15 plus HST
7 m (23 feet) CSP	$2,437.70 plus HST
6 m (20 feet) High Density Polyethylene	$2,217.10 plus HST
Each Additional 1.0m of length of CSP above 7m	$286.08 plus HST per 1.0m
Each Additional 1.0m of length of HDPE above 6m	$235.14 plus HST per 1.0m

Note: Lengths are rounded to the nearest metre.

Note: Effective 2027, all fees in Schedule C are to be increased annually based on the November-to-November CPI (Ontario, All Items, Not Seasonally Adjusted) rounded to the nearest five cents effective on October 1st where applicable. CPI is not applied to OPSS rates.

Schedule D to By-law 2026-83 – Recreation and Facility Fees

Ball Diamond Rental (Hourly) Ball - Fields Dragged and Bases Only	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Minor – no lights	$12.76 plus HST	$13.38 plus HST	$14.05 plus HST	$14.75 plus HST
Minor – with lights	$18.52 plus HST	$19.45 plus HST	$20.42 plus HST	$21.44 plus HST
Adult – no lights	$17.37 plus HST	$18.24 plus HST	$19.15 plus HST	$20.11 plus HST
Adult – with lights	$27.78 plus HST	$29.17 plus HST	$30.63 plus HST	$32.16 plus HST

Ball Diamond Rental (Hourly) Ball - Fields Fully Prepared	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Minor – no lights	$17.37 plus HST	$18.24 plus HST	$19.15 plus HST	$20.11 plus HST
Minor – with lights	$23.15 plus HST	$24.31 plus HST	$25.53 plus HST	$26.81 plus HST
Adult – no lights	$22.00 plus HST	$23.10 plus HST	$24.26 plus HST	$25.47 plus HST
Adult – with lights	$32.41 plus HST	$34.03 plus HST	$35.73 plus HST	$37.52 plus HST

Soccer Fields (Hourly)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Minor – no lights	$23.15 plus HST	$24.31 plus HST	$25.53 plus HST	$26.81 plus HST
Minor – with lights (starting at 8 pm)	$30.10 plus HST	$31.61 plus HST	$33.19 plus HST	$34.85 plus HST
Adult – no lights	$23.15 plus HST	$24.31 plus HST	$25.53 plus HST	$26.81 plus HST
Adult – with lights (starting at 8 pm)	$32.41 plus HST	$34.03 plus HST	$35.73 plus HST	$37.52 plus HST

Marina Rates	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Daily Slip	$36.96 plus HST	$38.81 plus HST	$40.75 plus HST	$42.79 plus HST
Seasonal Slip	$36.96 plus HST	$38.81 plus HST	$40.75 plus HST	$42.79 plus HST
Seasonal Shore Power	$166.24 plus HST	$174.55 plus HST	$183.28 plus HST	$192.44 plus HST

Launching	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Daily	$8.94 plus HST	$9.39 plus HST	$9.86 plus HST	$10.35 plus HST
Seasonal	$104.70 plus HST	$109.94 plus HST	$115.44 plus HST	$121.21 plus HST

Pump out Service	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Weekday (Monday – Thursday)	$11.09 plus HST	$11.64 plus HST	$12.22 plus HST	$12.83 plus HST
Weekend (Friday – Sunday)	$14.78 plus HST	$15.52 plus HST	$16.30 plus HST	$17.12 plus HST

Dry Docking	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Seasonal	$123.18 plus HST	$129.34 plus HST	$135.81 plus HST	$142.60 plus HST
Off Season	$400.30 plus HST	$420.32 plus HST	$441.34 plus HST	$463.41 plus HST

Amphitheatre	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Rental – up to 4 hours	$115.76 plus HST	$121.55 plus HST	$127.63 plus HST	$134.01 plus HST
Between 4 – 8 hours	$202.59 plus HST	$212.72 plus HST	$223.36 plus HST	$234.53 plus HST

Riverside Park Campground – Serviced Camp Site (Please note 7 days cancellation required or 50% cancellation fee applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Nightly	$46.80 plus HST	$49.14 plus HST	$51.60 plus HST	$54.18 plus HST
Sewage Pump Out	$10.90 plus HST	$11.45 plus HST	$12.02 plus HST	$12.62 plus HST
Use of Dog Park	No charge	No charge	No charge	No charge

Riverside Park Campground – Unserviced Camp Site (Please note 7 days cancellation required or 50% cancellation fee applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Nightly	$39.42 plus HST	$41.39 plus HST	$43.46 plus HST	$45.63 plus HST
Use of Dog Park	No charge	No charge	No charge	No charge

Pavilions	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Flat Rate Rental	$28.94 plus HST	$30.39 plus HST	$31.91 plus HST	$33.51 plus HST

Mini Golf and Horseshoe Pits	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Adults, Youth, Seniors	$3.75 includes HST	$3.95 includes HST	$4.15 includes HST	$4.35 includes HST
Child (14 and under)	$2.30 includes HST	$2.40 includes HST	$2.50 includes HST	$2.65 includes HST
TGIF (July and August) 14 and under	$1.15 includes HST	$1.20 includes HST	$1.25 includes HST	$1.30 includes HST

Kinsmen Pool
(Public Swim, Lessons, Pool Memberships and Rentals Effective August 1st, annually)

Public Swim	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Senior (60+) and Student 14 – 17 years	$4.60 includes HST	$4.85 includes HST	$5.10 includes HST	$5.35 includes HST
Algonquin College (Full Time Student)	$4.60 includes HST	$4.85 includes HST	$5.10 includes HST	$5.35 includes HST
Adult	$5.50 includes HST	$5.80 includes HST	$6.10 includes HST	$6.40 includes HST
Child (4-13 years)	$2.95 includes HST	$3.10 includes HST	$3.25 includes HST	$3.40 includes HST
Child (3 and under with adult supervision)	No charge	No charge	No charge	No charge

Lessons	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Private	$62.52	$65.65	$68.93	$72.38
Parent & Tots	$68.30	$71.72	$75.31	$79.08
Preschool	$68.30	$71.72	$75.31	$79.08
Swimmer 1-2	$68.30	$71.72	$75.31	$79.08
Swimmer 3-6	$77.56	$81.44	$85.51	$89.79
Swimmer 7-10	$79.87	$83.86	$88.05	$92.45
Adult	$76.41 plus HST	$80.23 plus HST	$84.24 plus HST	$88.45 plus HST
Aquabic Membership	$76.41 plus HST	$80.23 plus HST	$84.24 plus HST	$88.45 plus HST
Aquabic Drop-In	$10.24 plus HST	$10.75 plus HST	$11.29 plus HST	$11.85 plus HST
Ladies Red Cross Membership	$60.20 plus HST	$63.21 plus HST	$66.37 plus HST	$69.69 plus HST
Ladies Red Cross Drop-In	$7.69 plus HST	$8.07 plus HST	$8.47 plus HST	$8.89 plus HST

Instructor Courses	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Bronze Programs	$237.31 plus HST	$249.18 plus HST	$261.64 plus HST	$274.72 plus HST
National Lifeguard	$270.89 plus HST	$284.43 plus HST	$298.65 plus HST	$313.58 plus HST
Instructor Courses (Lifesaving Instructor and Swim Instructor)	$270.89 plus HST	$284.43 plus HST	$298.65 plus HST	$313.58 plus HST
Standard First Aid	$148.18 plus HST	$155.59 plus HST	$163.37 plus HST	$171.54 plus HST
National Lifeguard Recert	$79.87 plus HST	$83.86 plus HST	$88.05 plus HST	$92.45 plus HST
Combined Courses (Bronze Programs Only)	$405.17 plus HST	$425.43 plus HST	$446.70 plus HST	$469.04 plus HST

Pool Membership – 1 Month (additional non-resident fee of $32.00 applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Senior (60+ years) and student 14-17 years		$37.82 plus HST	$41.60 plus HST	$45.76 plus HST
Algonquin College (Full Time Student)		$37.82 plus HST	$41.60 plus HST	$45.76 plus HST
Adult	$54.41 plus HST	$57.13 plus HST	$59.99 plus HST	$62.99 plus HST
Child		$19.84 plus HST	$21.83 plus HST	$24.01 plus HST
Family		$65.83 plus HST	$72.42 plus HST	$79.66 plus HST

Pool Membership – 3 Months (additional non-resident fee of $32.00 applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Senior (60+ years) and Student 14-17 years	$93.77 plus HST	$98.46 plus HST	$103.38 plus HST	$108.55 plus HST
Algonquin College (Full Time Student)	$93.77 plus HST	$98.46 plus HST	$103.38 plus HST	$108.55 plus HST
Adult	$131.04 plus HST	$137.59 plus HST	$144.47 plus HST	$151.69 plus HST
Child	$49.20	$51.66	$54.24	$56.95
Family	$163.22 plus HST	$171.38 plus HST	$179.95 plus HST	$188.95 plus HST

Pool Membership – 6 Months (additional non-resident fee of $30.00 applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Senior (60+ years) and Student 14-17 years	$155.13 plus HST	$162.89 plus HST	$171.03 plus HST	$179.58 plus HST
Algonquin College (Full Time Student)	$155.13 plus HST	$162.89 plus HST	$171.03 plus HST	$179.58 plus HST
Adult	$229.22 plus HST	$240.68 plus HST	$252.71 plus HST	$265.35 plus HST
Child	$89.13	$93.59	$98.27	$103.18
Family	$294.04 plus HST	$308.74 plus HST	$324.18 plus HST	$340.39 plus HST

Pool Membership – 12 Months (additional non-resident fee of $30.00 applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Senior (60+ years) and Student 14-17 years	$283.62 plus HST	$297.80 plus HST	$312.69 plus HST	$328.32 plus HST
Algonquin College (Full Time Student)	$283.62 plus HST	$297.80 plus HST	$312.69 plus HST	$328.32 plus HST
Adult	$424.85 plus HST	$446.09 plus HST	$468.39 plus HST	$491.81 plus HST
Child	$148.18	$155.59	$163.37	$171.54
Family	$557.98 plus HST	$585.88 plus HST	$615.17 plus HST	$645.93 plus HST

Pool Rental (please note 7 days cancellation required or 50% cancellation fee applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Basic (1-50 people)	$90.30 plus HST	$94.82 plus HST	$99.56 plus HST	$104.54 plus HST
Basic (51-100 people)	$120.39 plus HST	$126.41 plus HST	$132.73 plus HST	$139.37 plus HST
Additional Lifeguards	To be calculated	To be calculated	To be calculated	To be calculated
School Boards (lessons)	$120.39 plus HST	$126.41 plus HST	$132.73 plus HST	$139.37 plus HST
Wading Pool	To be calculated	To be calculated	To be calculated	To be calculated

Pembroke Memorial Centre and PAAC
(Ice Rentals and Activity Room Rates Effective August 1st, annually)

Public Skating	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Senior (60 + years) / Student 14-17 years	$3.75 including HST	$3.95 including HST	$4.15 including HST	$4.35 including HST
Adult	$4.35 including HST	$4.55 including HST	$4.80 including HST	$5.05 including HST
Child	$2.30	$2.40	$2.50	$2.65

Public Skating Pass Card	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Senior (60 + years) / Student 14-17 years	$25.45 including HST	$26.70 including HST	$28.05 including HST	$29.45 including HST
Adult	$31.25 including HST	$32.80 including HST	$34.45 including HST	$36.15 including HST
Child	$17.40	$18.25	$19.15	$20.10

Ice Rental - Hourly	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Adult–Prime Time	$215.55/hour plus HST	$226.33 plus HST	$237.65 plus HST	$249.53 plus HST
Adult/Youth (birthday parties) Non-Prime Time	$147.80/hour plus HST	$155.19 plus HST	$162.95 plus HST	$171.10 plus HST
Minor Sports and Youth Groups	$135.48/hour plus HST	$142.25 plus HST	$149.36 plus HST	$156.83 plus HST
Minor Sports – Out of Town	$172.44/hour plus HST	$181.06 plus HST	$190.11 plus HST	$199.62 plus HST
School Boards	$117.01/hour plus HST	$122.86 plus HST	$129.00 plus HST	$135.45 plus HST
Minor Sports (Mon-Fri 6 am – 9 am) and School Tournaments and Hockey Academy	$78.84/hour plus HST	$82.78/hour plus HST	$86.92/hour plus HST	$91.27/hour plus HST
Minor – Programs /Clinics	$166.28/hour plus HST	$174.59/hour plus HST	$183.32/hour plus HST	$192.49/hour plus HST

Facility Rental PMC and PACC Prices do not include HST (please note 7 days cancellation required or 50% cancellation fee applies)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Concerts – non-Profit Organization	$1,736.44 per day	$1,823.26 per day	$1,914.42 per day	$2,010.14 per day
Concerts – for profit	$2,894.06 per day	$3,038.76 per day	$3,190.70 per day	$3,350.24 per day
Circus	$2,315.25 per day	$2,431.01 per day	$2,552.56 per day	$2,680.19 per day
Additional Days	$578.81 per day	$607.75 per day	$638.14 per day	$670.05 per day
Arena Floor	$46.31 per hour	$48.63 per hour	$51.06 per hour	$53.61 per hour

Activity Room – Jamie's Studio (12 person maximum occupancy)	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Sponsors (flat rate)	$115.76 plus HST	$121.55 plus HST	$127.63 plus HST	$134.01 plus HST
Individual Rentals (flat rate)	$144.70 plus HST	$151.94 plus HST	$159.54 plus HST	$167.52 plus HST

Activity Rooms – PACC/PMC	**2026 Fees**	**2027 Fees**	**2028 Fees**	**2029 Fees**
Birthday Party	$36.96 plus HST	$38.81 plus HST	$40.75 plus HST	$42.79 plus HST
Day Rate – Maximum 8 hours	$123.18 plus HST	$129.34 plus HST	$135.81 plus HST	$142.60 plus HST

Replacement Costs for Tables and Chairs	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Tables (each)	$231.53 plus HST	$243.11 plus HST	$255.27 plus HST	$268.03 plus HST
Chairs (each)	$57.89 plus HST	$60.78 plus HST	$63.82 plus HST	$67.01 plus HST

Business Operations Fees

Please note that a City of Pembroke License is also required (By-law 2020-16 as amended) as well as a PBIA Associate Membership if within PBIA boundaries.

Semi-Annual Business (Seasonal: May 1 – Thanksgiving)	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Sidewalk Cart	$115.76 plus HST	$121.55 plus HST	$127.63 plus HST	$134.01 plus HST
Mobile Food Unit	$361.77 plus HST	$379.86 plus HST	$398.85 plus HST	$418.79 plus HST

Annual Business (January 1 – December 31)	2026 Fees	2027 Fees	2028 Fees	2029 Fees
Sidewalk Cart	$231.53 plus HST	$243.11 plus HST	$255.27 plus HST	$268.03 plus HST
Mobile Food Unit	$723.51 plus HST	$759.69 plus HST	$797.67 plus HST	$837.55 plus HST

Special Event Vending (per day)	2027 Fees	2028 Fees	2029 Fees
Mobile Food Carts/Stand	$78.75 plus HST	$82.69 plus HST	$86.82 plus HST
Motorized Food/Trailer	$131.25 plus HST	$137.81 plus HST	$144.70 plus HST
Retail	$52.50 plus HST	$55.13 plus HST	$57.88 plus HST
Food Space (sporting event)	$52.50 plus HST	$55.13 plus HST	$57.88 plus HST
Food Space (not-for-profit)	$26.25 plus HST	$27.56 plus HST	$28.94 plus HST

Please note that unless otherwise specified, cancellations are subject to a $10 refund fee.

Schedule E to By-law 2026-83 – Fire Department Fees

Administration	Fees
S.C.B.A. Refills *	$21 each + HST= $23.73
File Search **	$125 + HST = $141.25
Copies of Incident Reports **	$125.00 + HST = $141.25
Fire Permits **	Renewal = $60 New permit & site inspection = $110
Fireworks Permits **	Consumer Fireworks = $60 Public Fireworks Display =$110
False Alarms – Letter of Warning	No Charge
2nd False Alarm within 12 month period of 1st False Alarm *	$354.40 plus HST
3rd False Alarm within 12 month period of 1st False Alarm *	$708.75 plus HST
Malicious False Alarms **	1st Response – $354.40 2nd and subsequent responses- $708.75
Supply/Install Smoke Alarms and CO Detectors, Combination Smoke and CO Alarms *	$78.75 each + HST = $88.99
Supply/Installation of Batteries *	$10.50 each + HST= $11.87

Inspection	Fees
Retrofit Inspections 1st & 2nd	n/c
Retrofit Inspections 3rd & Subsequent **	$125 per hour or part Minimum $125 + HST = $141.25
LLBO Inspection **	$125 + HST = $141.25
Private Day Care License **	$125+ HST = $141.25
Business Compliance Request **	$125 + HST = $141.25
Copies of Inspections **	$125 + HST = $141.25
Fire Safety Plan Review and Approval **	$125 + HST = $141.25
Marijuana Grow-Op Inspections (MGO) - Investigation and compliance. **	$125 + HST = $141.25

Fire Department Response	Fees
Vehicle Accidents ** **Non-Residents**	$354.40/hr + HST + Fuel Surcharge + any additional costs (minimum 1 hr)
Water Rescue (outside of Agreements) & Towing fees for non-residents **	$671.88 /hr + HST + Fuel Boat: $ variable x70 L Truck : $ variable x100 L (minimum 1 hr)
Fire Watch or Standby *	$354.40/hr + HST (minimum 1 hr)
Fire Scene Cause Determination **	$400/hr + HST + Fuel Surcharge (minimum 1 hr)
Vehicle Gasoline Leak Response & Clean-up **	$354.40/hr + HST + Fuel Surcharge + any additional costs (minimum 1 hr)
Natural Gas Leak Response **	$708.75/hr + HST + Fuel Surcharge + any additional costs
Apparatus Fuel Surcharge **	$50/hr + HST (Minimum 1hr)
Annual Aerial Agreement – Laurentian Valley **Agreement Does Not Speak to CPI Adjustments**	$6,644.00 Annual Fee Service Rate $650 for Initial Response

	$350/hr (applied after first 2 hrs)
Water Rescue – Laurentian Valley *	(2025 Rates) $1,263.59 with a consumer index of 1.8% added $631.81/hr
Water Rescue – Whitewater Region *	(2025 Rates) $3,054.00 (Annual Admin fee) Service Rate $671.88/hr Fuel Boat: $ variable x70 L Truck : $ variable x100 L
Fire Response Fees – Indemnification Technology® **	$708.75/hr + fuel surcharge + plus any additional costs for each incident. See Notes – 1, 2, 3.
Fire Started in Contravention of Recreational Burning Bylaw 2025-78 **	$708.75/hr + Fuel Surcharge + plus any additional costs
Cost Recovery as outlined in the Recreational Burning Bylaw 2025-78 **	$708.75/hr + Fuel Surcharge + plus any additional costs
Hazardous material responses to incidents such as but not limited to Hazardous Materials, Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) incidents. **	$708.75/hr + Fuel Surcharge + plus any additional costs
Use of specialized equipment, heavy equipment, or other services for the purpose of extinguishment, fire investigation specialized rescue, CBRNE, HazMat, and specialized response. This will also include private contractor charges. **	Actual costs

Response to any incidents deemed of a criminal nature by the Pembroke Fire Department. **	$708.75/hr + Fuel Surcharge + plus any additional costs
Costs for decontamination, replacement of contaminated, damaged equipment, or the use of specialized materials in the mitigation of incidents of a criminal nature as described above.	Actual Costs
Use of special chemicals or agents	Actual Cost

NOTES

1. Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.

2. These cost recovery fees are HST exempt.

3. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.

* CPI Adjusted for 2026

** Effective 2027, the indicated fees are to be increased annually based on the November-to-November CPI (Ontario, All Items, Not Seasonally Adjusted) rounded to the nearest five cents