**Peterborough Police Service Board**

# Policy
# Criminal Intelligence
# 2026-LE-030

Contents


1.0 Authority
2.0 Definitions
3.0 Board Policy
4.0 Direction to the Chief
5.0 Report to the Board
6.0 Implementation


## 1.0 Authority

1.1 Subsection 37(1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1,* ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by section 10 of the CSPA;

1.2 Subsection 38 (2) of the CSPA provides that a police service board may establish policies respecting matters related to the police service or the provision of policing;

1.3 Subsection 5(1) 2 of 392/23: Adequate and Effective Policing (General) requires the police service to have a criminal intelligence capacity and process that meets the requirements of subsection 5 (2) of the said regulation, including a procedure for sharing criminal intelligence with other law enforcement agencies;

1.4 The Board has deemed it appropriate and consistent with the principles set out in section 1 of the CSPA, with its objectives and priorities determined pursuant to sections 37 and 38 of the CSPA, that it has a policy on criminal intelligence.

NOW THEREFORE THE PETERBOROUGH POLICE SERVICE BOARD APPROVES AND ADOPTS THE FOLLOWING:

## 2.0 Definitions

In this Policy:

2.1 **"Act"** means *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, as amended;

2.2 **"Board"** means the Peterborough Police Service Board;

2.3 **"Chief"** means the Chief of the Peterborough Police Service;

2.4 **"Member"** means a member of the Peterborough Police Service;

2.5 **"Service"** means the Peterborough Police Service.

## 3.0 Board Policy

3.1 The Board recognizes that issues relating to criminal intelligence are important components of investigative and preventative policing, and it is therefore the policy of this Board that such matters be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief as directed in this Policy.

## 4.0 Direction to the Chief

4.1 **Procedures**

4.1.1 The Chief shall establish written procedures for criminal intelligence.

4.1.2 The Chief shall ensure that the written procedures referred to in subsection 4.1.1 include procedures regarding strategic and tactical intelligence.

4.1.3 The procedures referred to above shall be in accordance with O.Reg. 392/23: Adequate and Effective Policing (General).

4.2 **Criminal Intelligence Analysis**

4.2.1 The Chief shall promote the use of criminal intelligence analysis by supervisors to identify areas for issues requiring directed patrol, targeted enforcement, problem-oriented policing initiatives or community-based crime prevention initiatives.

4.3 **Training**

4.3.1 The Chief shall ensure that Members used to perform criminal intelligence functions have the knowledge, skills and abilities to perform this function.

4.4 **Equipment**

4.4.1 The Chief shall ensure that Members involved in criminal intelligence have available and use appropriate equipment in performing this function.

## 5.0 Report to the Board

5.1 The Chief shall report to the Board on the Service implementation of this Policy as follows:

5.1.1 In response to questions from the Board regarding Service procedures developed pursuant to the policy, either verbally at a meeting when the question is asked, or in writing at the next regularly scheduled Board meeting, as directed by the Board; and

5.1.2 Within thirty days of the Chief becoming aware of a breach of Service procedures developed pursuant to this policy that the Chief in his sole discretion determines to be a significant breach that is likely to result in liability for or reputational damage to the Board or the Service, the Chief shall:

a) report to the Board verbally regarding the matter at its next regularly scheduled meeting;

b) provide periodic verbal updates as directed by the Board at subsequent meetings pending completion of internal and external proceedings regarding the matter; and

c) after the conclusion of all internal and external proceedings regarding the matter, provide a written report to the Board explaining:

i) the breach;
ii) the circumstances surrounding the breach;
iii) the Chief's liability or reputational concerns; and
iv) the corrective measures taken, including amendments to the procedure to guard against future breaches.

## 6.0 Implementation

6.1 That the Board approves and adopts this Policy #2026-LE-030 Criminal Intelligence which shall come into force on October 21, 2026.

6.2 That Policy #LE-004 Criminal Intelligence, enacted on October 20, 2014 is hereby repealed effective October 21, 2026.

_____ _____

Mary ten Doeschate, Chair
Peterborough Police Service Board

Date

_____ _____

Lisa Wilson, Executive Assistant
Peterborough Police Service Board

Date