Peterborough Police Service Board

Policy
Ontario Sex Offender Registry
2026-LE-068

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1.0 Authority

1.1 Subsection 37 (1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA")* provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by Section 10 of the CSPA;

1.2 Subsection 38 (2) of the CSPA provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing;

1.3 The Ministry of the Solicitor General requires a Police Service Board to have a policy with respect to the Ontario Sex Offender Registry for the purpose of crime prevention or law enforcement and disclosures of personal information under the CSPA;

1.4 The Act known as *Christopher's Law (Sex Offender Registry), 2000, S.O. 2000, chapter 1,* as amended (Christopher's Law) sets out the responsibilities of police services in relation to sex offenders in the province of Ontario and requires, among other obligations, a sex offender, as defined in the Act, to report in person to the police service for the purposes of identification and registration and each police service is required to submit offender information to the Ministry of Solicitor General for inclusion in the Ontario Sex Offender Registry.

NOW THEREFORE THE PETERBOROUGH POLICE SERVICE BOARD APPROVES AND ADOPTS THE FOLLOWING:

2.0 Definitions

In this Policy:

2.1 **"Act" or "CSPA"** means the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, and amendments thereto;

2.2 **"Board"** means the Peterborough Police Service Board;

2.3 **"Chief"** means the Chief of the Peterborough Police Service;

2.4 **"Member**" means a member of the Peterborough Police Service.

2.5 **"Registry"** means the Ontario Sex Offender Registry.

2.6 **"Service"** means the Peterborough Police Service.

3.0 Board Policy

3.1 The Board recognizes the importance of maintaining current information to facilitate timely and effective police investigations into sex-related occurrences and it is therefore the policy of the Board that the designation and maintenance of registration sites be conducted in accordance with the procedure set out by the Chief of Police as established in accordance with this Policy.

4.0 Direction to the Chief

4.1 **Procedures**

4.1.1 The Chief shall designate and maintain a registration site(s).

4.1.2 The Chief shall establish written procedures and processes on the use of the Ontario Sex Offender Registry that are consistent with the requirements of *Christopher's Law,* as amended.

4.1.3 The Chief shall establish written procedures and processes consistent with the requirements legislated by the federal *Sex Offender Information Registration Act*; *SC 2004 c 10,* as amended.

4.2 **Registration Site**

4.2.1 The Chief shall designate and maintain the Service Headquarters at 500 Water Street, Peterborough, ON as a registration site, at which offenders may present themselves for the purposes described by the regulation.

4.3 **Training**

4.3.1 The Chief shall ensure that appropriate members receive training on the Ontario Sex Offender Registry, consistent with the role and responsibilities assigned to them for the purposes of managing the sex offenders in their jurisdiction.

4.3.2 The Chief shall ensure that appropriate members receive training from the Ontario Sex Offender Registry with respect to the federal legislation *(Sex Offender Information Registration Act)* for the purposes of managing the sex offenders in their jurisdiction.

4.4 **Equipment**

4.4.1 The Chief shall ensure that members involved with the Ontario Sex Offender Registry have available and use appropriate tools and equipment in performing this function.

5.0 Report to the Board

5.1 The Chief shall report to the Board on the Service's implementation of this Policy as follows:

5.1.1 In response to questions from the Board regarding Service procedures developed pursuant to the policy, either verbally at a meeting when the question is asked, or in writing at the next regularly scheduled Board meeting, as directed by the Board; and

5.1.2 Within thirty days of the Chief becoming aware of a breach of Service procedures developed pursuant to this policy that the Chief in his sole discretion determines to be a significant breach that is likely to result in liability for or reputational damage to the Board or the Service, the Chief shall:

a) report to the Board verbally regarding the matter at its next regularly scheduled meeting;

b) provide periodic verbal updates as directed by the Board at subsequent meetings pending completion of internal and external proceedings regarding the matter; and

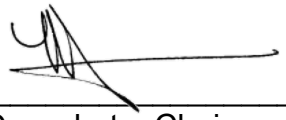
c) after the conclusion of all internal and external proceedings regarding the matter, provide a written report to the Board explaining:

i) the breach;
ii) the circumstances surrounding the breach;
iii) the Chief's liability or reputational concerns; and
iv) the corrective measures taken, including amendments to the procedure to guard against future breaches.

6.0 Implementation

6.1 That the Board approves and adopts this Policy #2026-LE-068 Ontario Sex Offender Registry which shall come into force on October 21, 2026.

6.2 That Policy #LE-046 Sex Offender Registry, enacted on October 20, 2014, is hereby repealed effective October 21, 2026.



Mary ten Doeschate, Chair
Peterborough Police Service Board

October 20, 2026
Date



Lisa Wilson, Executive Assistant
Peterborough Police Service Board

October 20, 2026
Date