



Peterborough Police Service Board

Policy Use of Force 2026-AI-011

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1.0 Authority

- 1.1 Subsection 37 (1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA")* provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by Section 10 of the CSPA;
- 1.2 Subsection 38 (2) of the CSPA provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing;
- 1.3 The *Criminal Code of Canada*, other legislation and case law address the use of force by police and other authorized persons;
- 1.4 O. Reg. 391/23: Use of Force and Weapons under the CSPA prescribes requirements in relation to the use of force, including use of approved weapons, training, the use/technical specifications for handguns and reporting;
- 1.5 O. Reg. 87/24: Training prescribes use of force training and requalification requirements, including weapons training.

NOW THEREFORE THE PETERBOROUGH POLICE SERVICE BOARD APPROVES
AND ADOPTS THE FOLLOWING:

2.0 Definitions

In this Policy:

- 2.1 **“Act”** means the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, and amendments thereto;
- 2.2 **“Board”** means the Peterborough Police Service Board;
- 2.3 **“Chief”** means the Chief of the Peterborough Police Service;
- 2.4 **“Member”** means a member of the Peterborough Police Service;
- 2.5 **“Ministry”** means the Ministry of the Solicitor General; and
- 2.6 **“Service”** means the Peterborough Police Service.

3.0 Board Policy

- 3.1 The Board recognizes that issues involving the use of force are an important part of policing, and it is therefore the policy of this Board that issues involving use of force be dealt with in a professional and thorough manner in accordance with the procedures established by the Chief as directed in this policy.

4.0 Direction to the Chief

4.1 Use of Force Options

- 4.1.1 The Chief of Police shall ensure that Members use approved use of force options as set out in the O. Reg. 391/23: Use of Force and Weapons, the O. Reg. 87/24: Training, and the Ontario Use of Force Model, as amended from time to time.
- 4.1.2 The Chief shall establish written procedures on use of force that address the reasonable use of weapons of opportunity by police officers when none of the approved options are available or appropriate to defend themselves or members of the public.
- 4.1.3 The Chief shall ensure the ongoing review and evaluation of local use of force procedures, training and reporting.

4.2 Documentary Procedures

- 4.2.1 The Chief shall establish written procedures to ensure compliance with O.

Reg. 391/23: Use of Force and Weapons under the CSPA.

4.2.2 The written procedures referenced above shall be in accordance with the use of force reporting guidelines described in the said O. Reg. 391/23.

4.3 **Membership and Training**

4.3.1 The Chief shall ensure that all Members issued with use of force equipment receive, at a minimum, prescribed adequate training, refresher training and re-qualification training in accordance with O. Reg. 87/24: Training, in respect of the use of force and related equipment provided by the Board including but not limited to officer safety, communication, physical control, handcuffing, impact weapons, aerosol weapons, conducted energy weapons and firearms.

4.3.2 The Chief shall maintain training records on the use of force and the use of firearms in respect of each Member, which records shall be maintained in each Member's personnel file and shall contain at least the following information:

- (a) the date, nature and success of required training undertaken by the Member;
- (b) the date or dates before which Members are to complete required training;
- (c) a copy of written notification given to Members who have failed to complete any aspect of required training within the required time; and
- (d) where requalification is required, a document signed by the qualified trainer that the officer has demonstrated safety and proficiency required to continue to use the specific use of force option which is the subject of the training.

4.4 **Firearms**

4.4.1 The Chief shall ensure that all reports on investigations of death or injury resulting from the discharge of a firearm made pursuant to Section 9 of O. Reg. 391/23: Use of Force and Weapons are submitted to the Board within thirty (30) days of such incident occurring.

4.4.2 The Chief shall immediately cause an investigation and file a report to the Board where a member, by the discharge of a firearm in the performance of his or her duty, kills or injures another person.

4.4.3 The Chief shall ensure that all instances of the Chief's discharge of a firearm in the course of their duties shall be reported back to the Board pursuant to Section 9 (5) of O. Reg. 391/23: Use of Force and Weapons

within thirty (30) days of such incident occurring.

4.4.4 The Board, upon receiving a report on the investigation into an injury or death caused by the discharge of a Member's firearm, will:

- (a) review the report and make further inquiries as necessary; and
- (b) file a copy with the Solicitor General, including any additional inquiries of the Board.

4.4.5 The Board, upon being notified that the Chief of Police has discharged a firearm in the performance of their duty, will cause an investigation into the circumstances and file a report on the investigation with the Solicitor General.

4.5 Critical Incident Trauma Aftercare

4.5.1 The Chief shall ensure that, whenever possible and necessary, a response strategy/protocol be developed in cooperation with emergency medical service personnel to address post-deployment medical attention for individuals subjected to use of force options, including activation of a conducted energy weapon and discharge of a firearm.

4.5.2 The Chief shall ensure that satisfactory critical incident trauma aftercare arrangements are made for Members, including medical and counseling services.

4.6 Equipment

4.6.1 The Chief shall ensure that Members do not use a weapon other than a firearm, with the exception of those used on another Member in the course of a training exercise in accordance with procedures, unless:

- (a) that type of weapon has been approved for use by the Solicitor General;
- (b) the weapon conforms to technical standards established by the Solicitor General; and
- (c) the weapon is used in accordance with standards established by the Solicitor General.

4.6.2 The Chief shall ensure that every police officer is issued and carries a handgun that meets the technical specifications set out in O. Reg. 391/23: Use of Force and Weapons.

4.6.3 The Chief shall be authorized to issue a conducted energy weapon to police officers who are:

- (a) front-line officers and supervisors;
 - (b) Members of Tactical/Hostage Rescue Teams;
 - (c) Members of Preliminary Perimeter Control and Containment Teams; and
 - (d) other classes of officers as deemed appropriate.
- 4.6.4 The Chief shall ensure that every police officer is issued oleoresin capsicum aerosol spray and a baton.
- 4.6.5 Commencing in 2027, the Chief shall report to the Board annually on or before August 30th of each year, confirming that all old equipment was turned in to the Service, and on the disposition of such equipment.
- 4.6.6 The Chief shall ensure,
- (a) that accurate records are maintained disclosing all equipment issued to each Member;
 - (b) that old equipment is relinquished to the Service when no longer used by the Member; and
 - (c) that a written procedure is implemented for the disposition of old equipment no longer used by the Members.

5.0 Report to the Board

5.1 Reporting Requirements – Exception Based Reporting

- 5.1.1 The Chief shall make written reports to the Board immediately following any incidents involving the discharge of a firearm:
- (a) when a Member of the police service, unintentionally discharges a firearm during the ordinary firearm maintenance in accordance with the rules of the Police Service;
 - (b) there has been property damage;
 - (c) there has been a personal injury or death;
 - (d) the procedures with respect to firearms safety were not followed;
 - (e) in any other circumstance where, in the opinion of the Chief, there is significant issue or potential liability to the Board or the Service.

5.2 Reporting Requirements

5.2.1 The Chief shall make written reports to the Board as required by Sections 8 through 17 of O. Reg. 391/23: Use of Force and Weapons.

5.2.2 The said reports shall include but are not limited to an Annual Report on the use of force/training issues, which report shall disclose the following information and be made available to the community:

- (a) use of force trends, and the Service response to such trends, as disclosed by the procedures referred to in 4.2.1 above;
- (b) all matters which in Part B of the Use of Force report that were retained for more than the required timeframes outlined in Section 17(1), (2) and (3) of O. Reg. 391/23: Use of Force and Weapons made under the CSPA;
- (c) all matters which in Part B of the Use of Force report was retained for more than thirty (30) days, the reasons therefore, and the action taken in respect of Members in connection with the retained report;
- (d) in respect of training, whether Use of Force training meets or exceeds Ministry standards, as amended from time to time;
- (e) in respect of training, the number of Members who did not successfully complete the required training, the reasons for not so doing and the remedial action taken;
- (f) a summary of all reports made pursuant to 4.4.1 and 4.4.2 above regarding the discharge of firearms;
- (g) a summary of Service procedure, reports and follow-ups in accordance with 4.4 above;
- (h) the nature of critical incident trauma aftercare available pursuant to 4.6 above and the number of Members using the aftercare arrangements;
- (i) Service compliance with equipment standards of the Ministry as amended from time to time;
- (j) a summary of Service procedure regarding disposition of old equipment, and comment on Service compliance with that procedure;
- (k) anticipated changes in the cost of any of the above matters to be considered in the budget for the ensuing year, which information shall also be included in the training program budget submitted to the Board.

6.0 Implementation

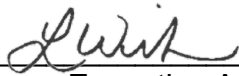
- 6.1 That the Board approves and adopts this Policy #2026-AI-011 Use of Force which shall come into force on July 22, 2026.
- 6.2 That Policy #AI-012 Use of Force, enacted on October 20, 2014, is hereby repealed effective July 22, 2026.



Mary ten Doeschate, Chair
Peterborough Police Service Board

July 22, 2026

Date



Lisa Wilson, Executive Assistant
Peterborough Police Service Board

July 22, 2026

Date