Peterborough Police Service Board

Policy
Preventing or Responding to Occurrences Involving Firearms
2026-LE-052

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1.0 Authority

1.1 Subsection 37(1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1,* ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by section 10 of the CSPA;

1.2 Subsection 38 (2) of the CSPA provides that a Police Service Board may establish policies respecting matters related to the police service or the provision of policing;

1.3 O. Reg. 392/23: Adequacy and Effective Policing (General) ("the Adequacy Regulation") prescribes standards for adequacy and effectiveness of police services;

NOW THEREFORE THE PETERBOROUGH POLICE SERVICE BOARD APPROVES AND ADOPTS THE FOLLOWING:

2.0 Definitions

In this Policy:

2.1 **"Act" or "CSPA"** means the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, as amended;

2.2 **"Board"** means the Peterborough Police Service Board;

2.3 **"Chief"** means the Chief of the Peterborough Police Service;

2.4 **"CPIC"** means the Canadian Police Information Centre;

2.5 **"Member"** means a member of the Peterborough Police Service;

2.6 **"Service"** means the Peterborough Police Service.

3.0 Board Policy

3.1 The Board recognizes that matters of firearms investigations are serious in nature, and it is therefore the policy of this Board that investigations into such matters conducted professionally and thoroughly, and in accordance with the procedures established by the Chief as directed in this Policy.

4.0 Direction to the Chief

4.1 Procedures

4.1.1 The Chief shall develop and maintain procedures on and processes for undertaking and managing investigations into offences/occurrences involving firearms.

4.1.2 The Chief shall develop and maintain procedures on and processes for preventing offences/occurrences involving firearms.

4.1.3 The Chief shall develop and maintain procedures relating to the *Firearms Interest Police (FIP)* category of CPIC.

4.2 Training

4.2.1 The Chief shall ensure that Members are trained on all search and seizure powers available to officers under Part III and IV of the *Criminal Code* that may be relevant to search and seizure of firearms, ammunition or related licences, certificates or permits as well as options for obtaining prohibition orders.

4.2.2 The Chief shall ensure that Members involved in investigations into offences/occurrences involving firearms have the requisite knowledge, skills and abilities.

4.2.3 The Chief shall ensure that all police officers receive the training prescribed in sections 5, 11 and 15 of O. Reg. 87/24: Training prior to being issued a firearm.

5.0 Report to the Board

5.1 The Chief shall report to the Board on the Service's implementation of this Policy as follows:

5.1.1 In response to questions from the Board regarding Service procedures developed pursuant to the policy, either verbally at a meeting when the question is asked, or in writing at the next regularly scheduled Board meeting, as directed by the Board; and

5.1.2 Within thirty days of the Chief becoming aware of a breach of Service procedures developed pursuant to this policy that the Chief in his sole discretion determines to be a significant breach that is likely to result in liability for or reputational damage to the Board or the Service, the Chief shall:

a) report to the Board verbally regarding the matter at its next regularly scheduled meeting;

b) provide periodic verbal updates as directed by the Board at subsequent meetings pending completion of internal and external proceedings regarding the matter; and

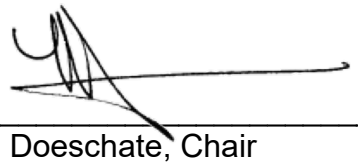
c) after the conclusion of all internal and external proceedings regarding the matter, provide a written report to the Board explaining:

i) the breach;
ii) the circumstances surrounding the breach;
iii) the Chief's liability or reputational concerns; and
iv) the corrective measures taken, including amendments to the procedure to guard against future breaches.

6.0 Implementation

6.1 That the Board approves and adopts this Policy #2026-LE-052 Preventing or Responding to Occurrences Involving Firearms which shall come into force on October 21, 2026.

6.2 That Policy #LE-029 Preventing or Responding to Occurrences Involving Firearms, enacted on October 20, 2014, is hereby repealed effective October 21, 2026.



October 20, 2026

Mary ten Doeschate, Chair
Peterborough Police Service Board

Date



October 20, 2026

Lisa Wilson, Executive Assistant
Peterborough Police Service Board

Date