Peterborough Police Service Board

Policy
Internal Task Force
2026-LE-035

Contents

1.0 Authority
2.0 Definitions
3.0 Board Policy
4.0 Direction to the Chief
5.0 Report to the Board
6.0 Implementation

1.0 Authority

1.1 Subsection 37 (1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA")* provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by Section 10 of the CSPA;

1.2 Subsection 38 (2) of the CSPA provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing;

1.3 Subsection 6 (1) 4 i of O. Reg. 392/23: Adequate and Effective Policing (General) prescribes that a Chief of Police shall establish procedures and processes with respect to Internal Task Forces;

1.4 The Board has deemed it appropriate and consistent with the principles set out in Section 1 of the CSPA, with its objectives and priorities determined pursuant to Sections 37 and 38 of the CSPA that it has a policy on Internal Task Forces;

NOW THEREFORE THE PETERBOROUGH POLICE SERVICE BOARD APPROVES AND ADOPTS THE FOLLOWING:

2.0 Definitions

In this Policy:

2.1 **"Act" or "CSPA"** means the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1,* and amendments thereto;

2.2 **"Board"** means the Peterborough Police Service Board;

2.3 **"Chief"** means the Chief of the Peterborough Police Service;

2.4 **"Internal task Force"** means a planned and on-going operation established within the police service related to the investigation of criminal activity and which goes beyond routine police matters;

2.5 **"Member"** means a member of the Peterborough Police Service;

2.6 **"Service"** means the Peterborough Police Service.

3.0 Board Policy

3.1 The Board recognizes that the work of Internal Task Forces forms an important part of investigative and preventative policing, and it is therefore the policy of this Board to support the use of Internal Task Forces where appropriate in accordance with procedures established by the Chief as directed in this Policy.

4.0 Direction to the Chief

4.1 Procedures

4.1.1 The Chief shall develop a procedure to approve Internal Task Forces. These procedures shall be in accordance with subsection 6 (1) 4 i of O. Reg. 392/23: Adequate and Effective Policing (General).

4.1.2 The Chief shall develop a procedure to measure the success of Internal Task Forces measured against their objectives.

5.0 Report to the Board

5.1 Initial Report

5.1.1 Prior to the commencement of the work of an Internal task Force, the Chief shall make a report to the Board that outlines, where practicable, the issues to be addressed by the Internal Task Force and the estimated associated costs.

5.2 General Reporting

5.2.1 Upon completion of an Internal Task Force, the Chief shall make a report to the Board advising the Board:

a) if the Internal Task Force achieved its objectives; and
b) the actual cost of the Task Force, including personnel costs, which report shall also be included in the annual report of the Service.

5.3 Exception Based Reporting

The Chief shall report to the Board on the Service's implementation of this Policy as follows:

5.3.1 In response to questions from the Board regarding Service procedures developed pursuant to the policy, either verbally at a meeting when the question is asked, or in writing at the next regularly scheduled Board meeting, as directed by the Board; and

5.3.2 Within thirty days of the Chief becoming aware of a breach of Service procedures developed pursuant to this policy that the Chief in his sole discretion determines to be a significant breach that is likely to result in liability for or reputational damage to the Board or the Service, the Chief shall:

a) report to the Board verbally regarding the matter at its next regularly scheduled meeting;

b) provide periodic verbal updates as directed by the Board at subsequent meetings pending completion of internal and external proceedings regarding the matter; and

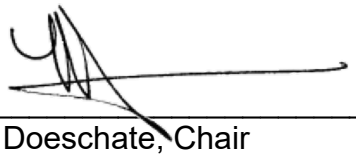
c) after the conclusion of all internal and external proceedings regarding the matter, provide a written report to the Board explaining:

i) the breach;
ii) the circumstances surrounding the breach;
iii) the Chief's liability or reputational concerns; and
iv) the corrective measures taken, including amendments to the procedure to guard against future breaches.

6.0 Implementation

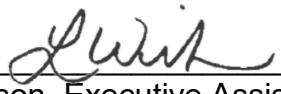
6.1 That the Board approves and adopts this Policy #2026-LE-035 Internal Task Force which shall come into force on October 21, 2026.

6.2 That Policy #LE-010 Internal Task Force, enacted on October 20, 2014, is hereby repealed effective October 21, 2026.



Mary ten Doeschate, Chair
Peterborough Police Service Board

October 20, 2026
Date



Lisa Wilson, Executive Assistant
Peterborough Police Service Board

October 20, 2026
Date