



Peterborough Police Service Board

Policy Use of Auxiliaries/Volunteers 2026-AI-005

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1.0 Authority

- 1.1 Subsection 37(1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, (“CSPA”) provides that a Board shall provide adequate and effective policing in the in the area for which it has policing responsibility as required by section 10 of the CSPA;
- 1.2 Subsection 38 (2) of the CSPA provides that a police service board may establish policies respecting matters related to the police service or the provision of policing;
- 1.3 Section 91 of the CSPA addresses the appointment, authority and restrictions in relation to the use of auxiliaries by police services;
- 1.4 Subsection 11 (3) of the CSPA authorizes a chief of police to take reasonable steps to develop partnerships with trained volunteer groups to facilitate operations respecting operations described in sections 7, 8, 9 and subsection 10 (1) of the CSPA;
- 1.5 The Board deems it appropriate that the chief be permitted to utilize volunteers to assist in non-policing functions in addition to the functions recited above;
- 1.6 O. Reg. 392/23: Adequate and Effective Policing (general) Standards for Adequacy and Effectiveness of Police Services.

NOW THEREFORE THE PETERBOROUGH POLICE SERVICE BOARD APPROVES AND ADOPTS THE FOLLOWING:

2.0 Definitions

In this Policy:

- 2.1 **“Act”** or **“CSPA”** means the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*;
- 2.2 **“Auxiliary Member”** means a member of the Service appointed under section 91 of the CSPA;
- 2.3 **“Board”** means the Peterborough Police Service Board;
- 2.4 **“Chief”** means the Chief of the Peterborough Police Service;
- 2.5 **“Member”** means a member of the Peterborough Police Service;
- 2.6 **“Ministry”** means the Ministry of Community Safety and Correctional Services;
- 2.7 **“Service”** means the Peterborough Police Service;
- 2.8 **“Volunteer”** means those individuals who enter into or offer themselves for any service of their own free will and, in the case of the Service, are designated as Community members.

3.0 Board Policy

- 3.1 Public safety, quality of life, and the prevention of crime are of the utmost importance to the Board, and it is therefore the policy of the Board that the use of auxiliaries/volunteers by the police service shall be conducted only in accordance with the procedure(s) set out by the Chief of Police as established in accordance with this policy.

4.0 Direction to the Chief

4.1 Procedures

- 4.1.1 The Chief shall establish written procedures and processes with respect to the use of auxiliaries and volunteers.
- 4.1.2 The Chief shall develop a procedure respecting the appointment process for the appointment of auxiliary members of the Service and recruitment

process for use of volunteers by the police service.

4.1.3 The Chief shall develop a procedure respecting the issuance of firearms to auxiliary members in accordance with subsection 91 (7) of the CSPA.

4.1.4 No auxiliary member shall be appointed by the Board unless the Chief confirms in his/her report recommending appointment and that the appointment process has been followed by the Service.

4.1.5 The appointment of Auxiliary members prior to the adoption of this policy are hereby confirmed and continued.

4.2 Supervision

4.2.1 The Chief shall ensure that auxiliary members and community volunteers are under the direction and supervision of a member of the police service.

4.3 Training

4.3.1 The Chief shall ensure that auxiliary members of the police service and community volunteers receive training and have the requisite knowledge, skills and abilities to perform these functions prior to deployment.

5.0 Report to the Board

5.1 The Chief shall report to the Board on the Service implementation of this policy as follows:

(a) To include in the quarterly People Services Board Report information on Auxiliary Members and Volunteers, if any, including the number of Members, new Appointments, resignations and terminations;

In addition to the above:

(b) In response to questions from the Board regarding Service procedures developed pursuant to the policy, either verbally at a meeting when the questions is asked, or in writing at the next regularly scheduled Board meeting, as directed by the Board; and

(c) Within thirty days of the Chief becoming aware of a breach of Service procedures developed pursuant to this policy that the chief in his sole discretion determines to be a significant breach that could result in liability for

or reputational damage to the Board or the Service, the Chief shall provide a written report to the Board explaining:

- i) the breach;
- ii) the circumstances surrounding the breach;
- iii) the Chief's liability or reputational concerns; and
- iv) the corrective measures taken, including amendments to the procedure to guard against future breaches.

6.0 Implementation

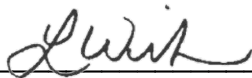
- 6.1 That the Board approves and adopts this Policy #2026-AI-005 Use of Auxiliaries and Volunteers which shall come into force on July 22, 2026.
- 6.2 That Policy #AI-005 Use of Auxiliaries, enacted on October 20, 2014, is hereby repealed effective July 22, 2026.
- 6.2 That Policy #AI-006 Use of Volunteers, enacted on October 20, 2014, is hereby repealed effective July 22, 2026.



Mary ten Doeschate, Chair
Peterborough Police Service Board

July 22, 2026

Date



Lisa Wilson, Executive Assistant
Peterborough Police Service Board

July 22, 2026

Date