

2027 Meeting Schedule Table (Subject to Change):

Application Deadline:	Meeting Date:
Friday, December 4, 2026	Tuesday, January 12, 2027
Monday, January 11, 2027	Tuesday, February 9, 2027
Monday, February 8, 2027	Tuesday, March 9, 2027
Monday, March 15, 2027	Tuesday, April 13, 2027
Monday April 12, 2027	Tuesday, May 11, 2027
Monday, May 10, 2027	Tuesday, June 8, 2027
Monday, June 7, 2027	Tuesday, July 6, 2027
Monday, July 12, 2027	Tuesday, August 10, 2027
Monday, August 16, 2027	Tuesday, September 14, 2027
Tuesday, September 7, 2027	Tuesday, October 5, 2027
Monday, October 4, 2027	Tuesday, November 2, 2027
Monday, November 8, 2027	Tuesday, December 7, 2027
Friday, December 3, 2027	Tuesday, January 11, 2028

Meeting Details:

- **When?** A hybrid meeting held monthly at 9:30 a.m. on Tuesdays. Scheduled meeting dates are listed in the Meeting Schedule Table above.
- **Where?** Attend in person at the Township Administration Building Council Chambers (2297 Highway 12, Brechin, ON) or virtually through Zoom.
 - Meetings are also posted to the Ramara YouTube Channel:
[@TheTownshipofRamara](#)

Application Process (General):

Pre-Consultation: A pre-consultation is encouraged before submitting an application. Pre-consultation applications received in a given month are generally pre-consulted during the third week of the following month.

Sign Posting: The Applicant is responsible for picking up the sign from the Township Office and posting it on the subject property once notified by staff that it is available. Consent application signs must be posted at least 14 days before the Meeting Date. Minor Variance and Permission application signs must be posted at least 10 days before the Meeting Date.

Site Visits: Township staff and Committee Members may conduct individual site visits to review features of the property relevant to the application.

Notice: A Notice of Hearing will be sent to properties within 60-metres of the application site and to applicable internal and external review agencies for comment.

Agenda: An agenda containing comments and staff recommendation reports will be published approximately seven days before the Meeting Date.

Meeting: The Committee will hear staff recommendations, applicant/agent comments and presentations (if applicable), and comments from the public. The Committee will then deliberate and vote to approve, defer, or deny the application.

Attendance: Owners and/or Agents, while not required, are strongly encouraged to attend to address Committee questions or concerns. In their absence, the Committee may adjourn the application or make a decision to approve or deny the application.

Decision: A Notice of Decision will be sent within 10 days of the Meeting Date for Minor Variance and Permission applications, and within 15 days for Consent applications.

Appeal Period: Application signs must remain on site during the applicable appeal period. Minor Variance and Permission applications have a 20-day appeal period from the date of the Committee's Decision. Consent applications have a 20-day appeal period from the date the Notice of Decision is sent.

Appeals: The *Planning Act* permits the Applicant, Minister, a Specified Person, or a Public Body to appeal the Committee's decision to the Ontario Land Tribunal.

Notice of No Appeal: If no appeal is received, a Notice of No Appeal will be sent within 10 days after the appeal period expires, finalizing the Committee's Decision. If an appeal is received, no Notice of No Appeal will be issued, and the Applicant will be notified.

Conditions: The Committee may approve Minor Variance and Permission applications subject to conditions, which must be fulfilled within the timelines and requirements set out in the Decision. For Consent applications with Provisional Approval, all conditions must be satisfied within two years of the Decision. Once fulfilled, a Certificate of Official is issued, making the Consent final. The Certificate must then be registered by a Solicitor within two years of the Certificate of Official date to remain valid.

Application for Certificate of Cancellation: Applies to lands previously created by Consent where cancellation of the prior Consent is required. No public notice is required under the *Planning Act*, and the application is considered by the Committee for issuance of a Certificate of Cancellation.