



## **AGENDA**

**Thursday, October 16, 2025**

**1:00pm, Zoom**

### **Vision**

*Ramara Township Public Library enhances the quality of life in our rural township by providing public spaces, resources, and services to meet our community's changing needs.*

- 1. Call to order:**
- 2. Consent agenda:** *none*
- 3. Approval of agenda:**
- 4. In camera:**
  - In-camera Meeting Minutes September 18, 2025
  - CEO Performance Annual Review to be completed at November's Meeting
- 5. Declaration of conflicts of interest:**
- 6. Minutes of preceding:** *attached*
  - September 18, 2025
- 7. Business arising from the minutes:** *none*
  - Capital Expense Account
  - Capital Expansion Account
  - Market Fair Value Budget
  - Strategic Planning
- 8. Correspondence:**
- 9. Chairperson's remarks:** *Jane Ste. Marie*
- 10. Treasurer's report:** *Elise Schofield for Manon Higgins; attached*
- 11. Chief Executive Officer's report:** *Elise Schofield, attached*



**12. Council report:** *Deputy Mayor Bell/Council Gough*

**13. Committee reports:** *none*

**14. Advocacy Reports**

**15. Other business:**

- Board Policy Schedule; *attached*
- Human Resources Policies; *attached*
  - HR-01 Coverage and Purpose of the Human Resource Policy Manual
  - HR-02 Workplace Accessibility Policy
  - HR-06 Workplace Code of Conduct
  - HR-07 Workplace Health & Safety Policy
  - HR-08 Confidentiality Policy
  - HR-11 Recruitment & Selection Policy
  - HR-19 Location & Hours of Work Policy
- OLA Super conference – Jan 31<sup>st</sup>
- OLS Library Board Conference – Nov 20<sup>th</sup>
- December Board/Staff lunch/dinner

**16. Friends of the Library report:** *Heidi Stanley*

**17. Public comments:**

**18. Date and location of next meeting:** November 20, 2025; Zoom

**19. Adjournment:**