Committee of Adjustment

2026 Meeting Schedule Table (Subject to Change)

Application Deadline	Meeting Date
Friday, December 8, 2025	Tuesday, January 13, 2026
Monday, January 12, 2026	Tuesday, February 10, 2026
Monday, February 9, 2026	Tuesday, March 10, 2026
Monday, March 16, 2026	Tuesday, April 14, 2026
Monday April 13, 2026	Tuesday, May 5, 2026
Monday, May 11, 2026	Tuesday, June 9, 2026
Monday, June 15, 2026	Tuesday, July 14, 2026
Monday, July 13, 2026	Tuesday, August 11, 2026
Monday, August 10, 2026	Tuesday, September 8, 2026
Tuesday, September 8, 2026	Tuesday, October 6, 2026
Monday, October 12, 2026	Tuesday, November 10, 2026
Monday, November 9, 2026	Tuesday, December 8, 2026
Friday, December 4, 2026	Tuesday, January 12, 2027

Meeting Details

What? The Committee of Adjustment meets to review and consider approval of Consent, Cancellation, Minor Variance and Permission Applications across the Township.

When? A hybrid-style meeting, occurring monthly at 9:30 a.m. on Tuesday mornings. The scheduled meeting dates are outlined in the above Meeting Schedule Table.

Where? Attend in-person via the Council Chambers of the Township Administration Building (2297 Highway 12, Brechin, ON) or attend digitally via the Zoom platform.

- Meetings are also uploaded on the Ramara Youtube Channel: @TheTownshipofRamara

For more information, please contact the Township of Ramara Planning Department:
www.ramara.ca | 705-484-5374 | planning@ramara.ca

Committee of Adjustment

Application Process (General)

Application: Submit the complete Application(s) to the Planning Department by the Application Deadline applicable of the Meeting Schedule Table to be heard at the following Meeting Date.

Sign Posting: *Consent* Application signs to be posted at least 14 Days prior the Meeting Date. *Minor Variance*/*Permission* Application signs to be posted at least 10 Days prior the Meeting Date.

Site Visits: Township Staff and Committee Members may individually conduct site visits to physically review features of the property applicable to the application.

Notice: A Notice of Hearing will be sent to Neighbouring Properties within 60 metres of the project's lot boundaries and to applicable Internal and External Reviewers for comment.

Agenda: An agenda outlining new Application details and staff recommendations to the Committee will be published approximately seven days prior the Meeting Date.

Meeting: The Committee will hear Staff recommendations, Applicant/Agent comments (and presentation, if applicable), and any comments from Public Attendees. Committee Members will publicly discuss opinions of the Application and cast votes to approve, defer or deny the Application.

Attendance: The Owner and/or Agent are strongly recommended to attend the meeting to respond to any questions or concerns of the Committee. The Committee could choose to adjourn the Application to another date, or the Committee could make a Decision to approve or deny the Application in the absence of the Owner/Applicant/Agent.

Decision: A Notice of the Committee's Decision will be sent within 10 Days of the Meeting Date.

Appeal Period: The Application(s) sign(s) must remain on site during the applicable Appeal Period. *Minor Variance* and *Permission* Applications appeal period is 20 Days from the date of the Committee's Decision. *Consent* Applications appeal period is 20 Days from the date that the Notice of Decision was sent.

Appeals: The *Planning Act* allows the Applicant, the Minister, a Specified Person, or a Public Body to file an appeal against the Committee's decision to the Ontario Land Tribunal.

Notice of No Appeal: A Notice of No Appeal will be sent within 10 Days after the appeal period has passed, provided no appeals have been received, finalizing the Committee's Decision. If an appeal is received, a Notice of No Appeal shall not be sent, and the Applicant will be notified of the appeal.

Conditions: For *Minor Variance* and *Permission* Applications, the Committee may choose to approve an application conditionally. In this case, the Applicant is required to satisfy any/all conditions within the timeline and specifications of the Committee's Decision. For *Consent* Applications with Provisional Approval, the Applicant has 2 Years to satisfy any/all conditions imposed within the Committee's Decision. Once conditions are satisfied, the Applicant is provided with a Certificate of Official which deems the Consent final. A Solicitor then has 2 Years to register the Certificate of Official in order for the Consent to remain valid.

Application for Certificate of Cancelation: For lands previously created by Consent where cancellation of the previous Consent is required. The application requires no public notice under the *Planning Act* and is heard by the Committee to approve issuance of the Certificate of Cancelation.