

RAMARA PUBLIC LIBRARY BOARD
Thursday, June 18, 2026 1:00 p.m., by ZOOM

Board members present: Jane Ste. Marie, Donna Hewitt, Heidi Stanley, Dayle Rochon, Colleen McKee, Deputy Mayor Keith Bell, Adrienne Davies

Library CEO: Elise Bethune

Regrets: Councilor Joe Gough, Karen Whitehorn

Vision

A library that enriches everyday life today and for generations to come.

Mission

The Ramara Township Public Library expands possibilities, inspires curiosity, and creates pathways for learning, connection, and growth.

1. Call to order: 1:03 p.m., Jane Ste. Marie, Chair

2. Consent agenda: none

3. Declaration of conflicts of interest: none

4. Approval of agenda:

Motion #2026-44 Moved by Donna Hewitt, seconded by Heidi Stanley that the agenda be accepted as presented. *Carried*

5. In camera:

Motion #2026-45 Moved by Dayle Rochon, seconded by Heidi Stanley, that the meeting be moved *in camera*. *Carried*

Motion #2026-46 Moved by Heidi Stanley, seconded by Donna Hewitt, that staff proceed as directed. *Carried*.

Motion #2026-47 Moved by Keith Bell, seconded by Dayle Rochon that the *in camera* session be ended. *Carried*.

6. Minutes of preceding meeting: April 16, 2026

Motion #2026-48 Moved by 5482 Highway 12 South Ramara, ON L3V 0S2
that the minutes
of May 21, 2026 are accepted. *Carried*.

7. Business arising from the minutes:

Strategic Plan review: Goals were provided to the Board for information purposes only. Goals are to be carried out by internal staff to achieve priorities and objectives of the Library's Strategic Plan

Motion #2026-49 Moved by Donna Hewitt, Seconded by Heidi Stanley, that the Strategic Plan Goals be accepted for information purpose only.

Brechin Communication Plan: The Board reviewed what priorities were needed for the ideal Brechin location to find a more suitable location for the Branch.

Motion #2026-50 Moved by Colleen McKee, Seconded by Adrienne Davies, that staff proceed as directed by the communication plan. *Carried.*

CEO Evaluation Committee: Evaluations happen in November and there is a need to have a more standardized process that improves performance evaluations for the CEO. The Board wants to form a Committee to work on this.

Motion #2026-51 Moved by Heidi Stanley, Seconded by Donna Hewitt, that a CEO Evaluation Committee be formed comprising of 3 Board members -- Jane Ste. Marie, Heidi Stanley, and Dayle Rochon – to develop a standardized process and bring back results to the Board.

8. Correspondence: *none*

9. Chairperson's remarks: *Jane Ste. Marie*

Jane is happy about the new Strategic Plan. Looking forward to our summer break.

10. Treasurer's report: *Elise Bethune for Manon Higgins/Carly Foster, attached*

Reviewed Treasurer report.

Motion #2026-52 Moved by Heidi Stanley, seconded by Donna Hewitt that the treasurer's report be accepted. *Carried.*

11. CEO's report: *Elise Bethune, attached*

Elise went through the report attached to the Board Package.

Motion #2026-53 Moved by Dayle Rochon seconded by Heidi Stanley that the Board accepts the CEO Report as information. *Carried*

12. Council report: *Deputy Mayor Keith Bell*

13. Committee reports: *none*

14. Advocacy reports: *Jane Ste. Marie*

Discussion around asking those running for Council if they have library cards and what the library means to them.

15. Other business:

16. Friends of the Library report: *Adrienne Davies, Heidi Stanley*

No meeting, next meeting will be in September.

17. Public comments: *none*

18. Date and location of next meeting: Board meeting, Thursday, September 17, 2026 at 1:00 p.m. via ZOOM.

19. Adjournment: 2:45 p.m..