



The Insider, Sept. 14

Find out what's new at the RMWB on Sept. 14, 2026.

Meet Microsoft 365 Copilot

We all know the term AI, but what does it mean for your work at the RMWB?

Microsoft 365 Copilot is an AI tool that can help you work smarter and save time. It's the Municipality's approved AI platform for general employee use.

Copilot works alongside Microsoft 365 tools you already use, such as Outlook, Teams and PowerPoint. Depending on your access, it can help you:

- Find information in emails, documents and chats
- Summarize long emails, documents or conversations
- Draft emails, documents and presentations
- Brainstorm ideas
- Get started when you're facing a blank page

Think of Copilot as a starting point and a time-saver. It can help with the first draft; find the information you need or pull together key points. **But don't forget, you remain responsible for reviewing the information and using your expertise.**

Is my information safe?

Copilot operates within the RMWB Microsoft 365 environment and is protected by Microsoft's enterprise security, compliance, retention and access controls.

Do I have Copilot?

All employees have access to Copilot Chat. Some employees also have a Microsoft 365 Copilot licence, which provides additional Copilot features within Microsoft 365 applications.

To check if you have the full Microsoft 365 Copilot application, it will show in the bottom left corner as either basic (Copilot chat with no licence) or premium (licensed).

Over the coming months, we'll share simple tips and everyday examples to help you get familiar with Copilot and make it part of your toolkit.

Have questions? Please contact the IT Service Desk. To learn more, visit [Microsoft Copilot at RMWB](#)

Small pins with a powerful message

Have you ever noticed an orange, red, or blue pin being worn by a coworker or team member and wondered what it represents?

For Week Three of the **Truth and Reconciliation Learning Experience**, Allison Flett explains the significance of these pins and what they represent.

You can also learn more at rmwb.ca/trle.

Indigenous and Rural Relations (IRR) team members **Emma Wearing**, coordinator, and **Allison Flett**, advisor, were handing out pins in the Jubilee Centre lobby last week.

Miss it? IRR will be back this week with another opportunity to connect and learn.

You're invited to stop by, take some pins for yourself. You can even pick up a few to share with your department before the National Day of Truth and Reconciliation on Sept. 30.

Find more information and resources about this year's Truth and Reconciliation Learning Experience at rmwb.ca/trle.

Fall into learning - before learning falls behind!

The leaves are changing, the pumpkin spice is flowing, and summer excuses have officially expired. 🍁

Take a few minutes to log in to My LIME and check your assigned learning. You may have mandatory training or certificates that need to be completed or renewed.

Don't let your certifications become as outdated as last season's flip-flops. Check [My LIME](#) today and stay on track!

Thanks for keeping your training current. ✅

New SharePoint 101 training dates added

Ready to level up your SharePoint skills without accidentally creating a folder maze no one can escape? We've added new dates for our in-person SharePoint 101 training:

- Sept. 16, 9 to 10:30 a.m.
- Sept. 17, 9 to 10:30 a.m.
- Sept. 28, 2 to 3:30 p.m.
- Sept. 29, 9 to 10:30 a.m.

This hands-on course is designed for beginners and covers the fundamental skills needed to use SharePoint with confidence. You'll explore key features, learn best practices, and receive a resource guide for future reference.

Better yet, you'll get to practice what you learn in a SharePoint sandbox environment, giving you a safe space to build skills, click buttons, and experiment without fear of breaking anything important.

Whether you're brand new to SharePoint or just need a refresher on the basics, this course is a great place to start.

Register via [Learn](#).

Strengthening leadership's role in fatal risk management

Senior leaders from across the organization recently came together for a hands-on workshop focused on **Fatal Risk Management (FRM)** and the critical controls that help prevent serious incidents and injuries.

Facilitated by Whitespace consultants, the session combined discussion, practical exercises, and collaborative learning. Participants worked through several real-world safety scenarios using Bowtie analysis, helping to identify key risks and the critical controls needed to manage them.

The workshop reinforced the important role leaders play in supporting a strong safety culture and ensuring critical controls remain effective. It also provided an opportunity for leaders to deepen their understanding of fatal risk management and their shared commitment to **keeping employees safe every day**.

Serving up pancakes and community spirit!

Thanks to all who helped out during the RES Community Pancake Breakfast on Saturday morning. What a great time!

This annual fun event is one way we give back to the community for its support for emergency services throughout the year – and it wouldn't be possible without the help of firefighters, emergency services partners, and many municipal staff.

Fallen Firefighter Memorial Service pays tribute on Sept. 11

Last Friday, members of the Fort McMurray Honour Guard and Fort McMurray Fire Department were joined by other local emergency responders, local dignitaries, family members and more to pay tribute to firefighters who have died in the line of duty.

The Fallen Firefighter Memorial Service honours all firefighters and emergency workers who have lost their lives in service, and also recognizes those who continue to serve the community.

This ceremony is held every year on Sept. 11. This year marked the 25th anniversary of the 2001 terrorist attacks in the U.S..

Staff give tour of regional landfill to CARE conference attendees

Earlier this month, staff from the Solid Waste team brought recycling and waste management representatives from across the province on a tour of our regional landfill and recycling facilities.

The tour group was made up of attendees from the Alberta CARE conference, hosted in Fort McMurray this year. The Association of Alberta Coordinated Action for Recycling Enterprises (Alberta CARE) is a non-profit organization that supports recycling and waste management activities at the community level.

What's new with People Changes?

Powering down after 12 years!

Congratulations to **Kris Jetchev**, electrician, Environmental Services who officially retired last week!

Kris joined the RMWB on Nov 12, 2013, and after almost 12 years of service, he's moving on to his next adventure in life.

The Waste Water Treatment Plant team wish Kris the best of luck wherever this next chapter takes you!

Simplifying the People Changes process

We've streamlined the People Changes process:

- When you submit a post to People Changes, it will be posted automatically. No more waiting for approvals!
- We have created [templated messaging](#) for you in the updated guidelines to simplify the message writing process.

You can continue to use the [People Changes portal](#) on My RMWB. It will remain beside the Announcements tab on the intranet homepage.