SMITHS FALLS POLICE SERVICES BOARD
MINUTES
THURSDAY NOVEMBER 12, 2026
8:00 A.M.
TOWN HALL, COUNCIL CHAMBERS

Members Present:	Chair/Provincial Appointee, Chris Saumure
	Vice Chair/Council Representative, S Pankow
	Council Representative, Councillor Chris McGuire
	Provincial Appointee, Andrew Howard
	Community Appointee, Rob Dopson
Staff Present:	Police Chief, J Empey
	Deputy Police Chief, C Kettyle
	Staff Sergeant, D King
	Secretary, K Costello

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT
Chair C Saumure read the Land Acknowledgement and called the meeting to order at 8:15AM.

2. CHAIR'S REMARKS
Mayor Elect C Cummings was welcomed.

On behalf of the Police Service, Chief Empey recognized Mayor/Vice Chair Pankow for his dedication to the Service, Board and the community.

3. AMENDMENTS TO THE AGENDA

In Camera Items were discussed out of order to accommodate staff and Director S Clark. At the time of discussion, "Strategic Plan" was deferred.
Moved by R Dopson
Seconded by C McGuire
THAT the November 12, 2026 Police Services Board Meeting Agenda be approved as amended.
Carried

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None noted.

5. IN CAMERA/CLOSED SESSION

Moved by R Dopson
Seconded by C McGuire

THAT the Board move In Camera at 8:15 AM pursuant to:

D) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chief)
Rise & Report: The Chief updated the Board on employment matters.

A) Sec 42(3) of the Community Safety and Policing Act, 2019
Adoption of In Camera Minutes (Secretary)
Rise & Report: Rise & Report: In Camera minutes were reviewed and adopted.

B) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chair/Vice Chair)
Rise & Report: The Board discussed an employment matter. Announcement and motion to be passed under New Business.

C) Sec 44(6) of the Community Safety and Policing Act, 2019
Educational or Training Session (Secretary)
Rise & Report: K Costello provided the Board with information on legislation.

Moved by A Howard
Seconded by R Dopson

THAT Council revert back into open session at 9:27 p.m.
Carried

6. CORRESPONDENCE

a) October 27, 2026 Letter, Editors of Broadly Speaking
Records of the consultations, surveys and student project behind the draft Strategic Plan 2026–2029
ACTION: Correspondence was received.

b) November 1, 2026 Letter, Kelley Denham
Expectations of the Strategic Plan
Action: Correspondence was received.

7. APPROVAL OF MINUTES

Moved by A Howard
Seconded by C McGuire
THAT the October 13, 2026 Police Services Board Meeting Minutes be approved as circulated.
Carried

8. BUSINESS ARISING FROM THE PREVIOUS MEETING

9. NEW BUSINESS

a) Strategic Plan (Chair)
Deferred until KPI info is included and the new Board and new Chief is implemented.

b) Date for December Budget Meeting (Secretary)
K Costello to send out a couple dates and schedule a December meeting.

c) 2026 Budget Monitor – October (Chief)
Issues with HVAC and this was included into complex maintenance.

CM left the meeting at 9:29AM

Going well for the 2026 budget. CAD mapping - still working on the system. Estimated to be done by February but no further expense for 2027. New water tower upgrades have been completed for Police. 2 areas of coverage and should be going live in the next couple weeks.

A Howard asked for clarification on part-time wages. Special constable was supposed to decrease this line. J Empey advised that illnesses and major cases used some of these wages. Do get salary recovery for that position but have to use part-time wages to cover that position. A Howard requested a breakdown. To be provided.

S Pankow noted increase in overtime. J Empey advised that bike night and project STIR caused most of the overtime. There is some grant funding (CISO) that will put money back into the budget.

d) 2027 Budget (D Chief)
Draft 2027 budget monitor was provided. Asked Board to review for the December meeting. Working with Treasurer Dowber. J Empey advised the Police have the lowest increase in the Province because of the funding that has been secured.

ACTION: To be discussed further in December, 2026.

e) Update on Grant Funding (Chief)
J Empey updated the Board on grant funding (Attached as Appendix A).
ACTION: For information only.

f) Portable Radio Request (D Chief)
C Kettyle advised that the Police is at a point of concern with their the radios. Motorola radios have been sourced. Package of 20. No longer producing these but being sold to Smiths Falls at the old price. This will allow us to replace ones that are end of life and have a surplus. Looking for prebudget approval.

Moved by S Pankow
Seconded by A Howard
THAT prebudget approval, to an upset limit of $31, 297.00, be granted for the purchase of Motorola Portable Radios.
Carried

g) Proceeds of Crime (K Costello)
K Costello advised that the Proceeds of Crime bylaw had been circulated. Would like to advertise the program and bring forward any submissions to the December Police Services meeting.
ACTION: Supported.

h) Amendment to Procedural Bylaw (K Costello)
K Costello advised that an amendment to the Procedural Bylaw would be required to add a provision that any correspondence received by the Board must be from an identifiable individual. Has looked at other Procedural Bylaws from Police Services Boards and this is common.

Moved by R Dopson
Seconded by S Pankow
THAT the Procedural Bylaw be amended to add a clause under "Correspondence" : "Every communication designed to be presented to the Board shall be legibly written or printed and shall be signed by at least one person who must be personally identifiable, and filed with the Secretary".
Carried

i) Announcement of New Chief (Chair)
C Saumure was pleased to confirm that Chris Kettyle will be appointed as the new Police Chief, effective January 1, 2027, for a one-year contract.

Moved by S Pankow
Seconded by R Dopson
THAT Chris Kettyle be appointed as the Chief of the Smiths Falls Police Service effective January 1, 2027
AND THAT the Chair be authorized to enter into an employment agreement.
Carried

R Dopson left the meeting at 10:08AM

10. OPERATIONAL REPORT (Deputy Chief / Staff Sergeant)
Attached as an Appendix B.

11. DATE AND TIME NEXT MEETING
Meeting Date: December Budget Meeting – Date TBD

12. ADJOURNMENT
Moved by S Pankow
Seconded by A Howard
THAT the Police Services Board adjourn its proceedings 10:26 AM and stand so adjourned until the next duly called Committee meeting.

Carried

_____

Chair

_____

Secretary

Grant funding Update- Chief

Interim Reports were due for the MCRT grant and Victim Support grant

Grants recently approved-

Proceeds of Crime Grant- "Engaging our Community Youth in Crime Prevention Initiative and Implementation of Project Every Second Counts"

3-year grant 2026-2029 approved $231,977.60 over 3 years

Funding will support-

RNJ Youth Services and Big Brothers Big Sisters in their collaborative partnership in the schools and youth groups and programs to proactively engage youth in this community in crime prevention programs and positive initiatives.

Technology assisted Crime response- a new project for Smiths Falls but not new to other agencies. Every second count is where a drone is utilized for immediate rapid response relating to crimes in progress, active attacker incidents, traffic collisions, surveillance and intelligence gathering. Funding will be used for the purchase of a drone and training for use of RPAS. (Remote Piloted Aircraft System).

Training for officers relating to youth crime from our community partners and legislative courses

Mental Health Support for Public Safety Persons

One year grant funding of $25,000 in funding through the Ministry of Solicitor General Health Services that runs from October 1 2026-September 30, 2027

Access fee for service supporting to our members in:

- General wellness programs
- Peer support training
- Leadership training
- Mindfulness training
- Supports to reduce mental health stigma
- Pre-employment mental health screening and recruitment tools

Pending Grant approval–

School resource Officer – meeting with school board officials end of this month to get ready- allocation was already provided by the Ministry for an officers' salary – funding over 3 years

NG 911 Year 5- local back up site

CSP Local and Provincial

Ongoing grants:

RIDE program (3 years) ending 2029 - $11,377/year

Victim Support Grant (2 years) 2025-2027 $346,362.19 over 2 years

Court Security Grant- ending December 2026 $29,011.00

MCRT grant- ending 2027 $240,000 over 2 years

YIPI (completed)

STIR – completed

CISO membership grant $8,000- completed

SMITHS FALLS POLICE

COMMUNITY FIRST

DEPUTY CHIEF'S OPERATIONAL REPORT

OCTOBER 2026

CALLS FOR SERVICE – OCTOBER 2026

For the month of October, Police registered **681** occurrences

Down from **682** occurrences in September 2026

OVERALL CHARGES AND ARRESTS OCTOBER 2026

129 criminal charges laid in October

44 arrests made in October

BREACH RELATED CHARGES – OCTOBER 2026

Fail to Comply- Condition on Undertaking x 3

Fail to Comply with Release / Court Order x 12

Fail to Comply with Probation Order x 15

Breach of Recognizance x 2

Total breach related charges – 32

Total criminal charges for October – 129

Percentage of total charges – **25%**

NOTEWORTHY CALLS FOR SERVICE – OCTOBER 2026

- IPV CASES- **36** (Up from 30 in September 2026)
- ASSAULTS- **12** (Up from 5 in September 2026)
- FAMILY DISPUTES- **6** (Down from 8 in Sept. 2026)
- BAIL VIOLATIONS- **8** (Up from 4 in Sept. 2026)
- BREAK AND ENTER- **6** (Up from 3 Sept. 2026)
- MISCHIEF- **8** (Down from 11in Sept. 2026)
- HARASSMENT – **19** (Up from 7 in Sept. 2026)

MENTAL HEALTH ACT INCIDENTS – OCTOBER 2026

30 calls for service (Down from 37 in September 2026)

2 Apprehensions – 1 x arrest….1 x voluntary

Hospital Wait Time Range: 0 minutes – 2 hours

Mobile Crisis Response Team (MCRT) Nurse attended at 8 calls

PROACTIVE POLICING- OCTOBER 2026

Foot Patrol – **9** hours

School Visits – **42** hours

Community Service – **46** hours

Bike Patrol – **12** hours

TRAFFIC ENFORCEMENT/COMPLAINTS OCTOBER 2026

Collisions – **23 total**

6 -Private Property

11 - Highway

6 - Fail To Remain

Charges issued related to collision investigations

HTA- **6**

CC- **6** / Other -**0**

Traffic related matters – **142**

Vehicle Stops - **71**

Vehicle Stops Resulting in Charges– **21**

Charges issued – **32** HTA

Charges issued relating to speeding, stop signs, traffic light infractions, failing to yield, drive under suspension, careless driving, fail to surrender permit, ETC.

5 charges under the Compulsory Automobile Insurance Act issued

CRIMINAL-ALCOHOL-DRUG CHARGES VIA PROACTIVE TRAFFIC STOPS OCTOBER 2026

- **27** CRIMINAL / ALCOHOL / DRUG CHARGES LAID RELATED TO PROACTIVE TRAFFIC STOPS
- DANGEROUS OPERATION OF A MOTOR VEHICLE (X1)
- DANGEROUS OPERATION CAUSE BODILY HARM (X2)
- FAIL TO STOP AT ACCIDENT AFTER CAUSING BODILY HARM (X1)
- OPERATION WHILE IMPAIRED (X 3) AND EXCEED 80 MGS (X 3 EACH)
- FLIGHT FROM POLICE OFFICER (X 3)
- OPERATION OF MOTOR VEHICLE WHILE PROHIBITED (X 10)
- MISCHIEF OVER $5000 (X1)
- FAIL TO COMPLY WITH PROBATION (X1)
- FAIL TO COMPLY WITH RELEASE ORDER (X2)

STRATEGIC ENFORCEMENT TRAFFIC PRIORITY (S.T.E.P.) – OCTOBER 2026

- S.T.E.P. INITIATIVE FOR OCTOBER WAS SEATBELT ENFORCEMENT
- **2 CHARGES WERE ISSUED** DIRECTLY RELATED TO THE OFFENCE NOTED ABOVE.
- IMPAIRED DRIVING CHARGES CONTINUE TO BE A PROACTIVE FOCUS – **24** BREATH TESTS HAVE BEEN CONDUCTED IN 2026 – RESULTING IN **22** PERSONS BEING ARRESTED AND CHARGED ACCORDINGLY.
- THE S.T.E.P. TARGET FOR NOVEMBER 2026 WILL BE INTERSECTION SAFETY / IMPOROPER TURNS / TRAFFIC LIGHT AND FAIL TO YIELD RELATED OFFENCES
- TOP TRAFFIC ENFORCERS IN OCTOBER WERE CONSTABLES GERMANN / ROBIDOUX / SLY

CRIMINAL INVESTIGATIVE BRANCH/CISO- OCTOBER 2026

- CONTINUE INVESTIGATION INTO INFANT AGGRAVATED ASSAULT FILE – COLLABORATION WITH C.A.S. AND CHEO -
- CONTINUING INVESTIGATION RELATED TO FLIGHT FROM POLICE FILE - WARRANT DRAFTED TO OBTAIN BLOOD RESULTS OF SUSPECT
- SUSPECT ARRESTED IN RELATION TO NUMEROUS FLIGHTS FROM POLICE / DANGEROUS DRIVING CASES – SEARCH WARRANT OBTAINED FOR SUSPECT VEHICLE - SHOTGUN AND AMMUNITION SEIZED - WAITING ON DNA RESULTS - NUMEROUS CHARGES ISSUED
- SEXUAL ASSAULT FILES - PRODUCTION ORDERS / SEARCH WARRANTS DRAFTED AND EXECUTED
- COMPLEX SEXUAL ASSAULT INVESTIGATION RELATED -3 VICTIMS ALL UNDER THE AGE OF 8 YEARS
- MALE ARRESTED ON NUMEROUS CHARGES FOR COMMUNICATING WITH YOUNG VICTIM – RELATED TO SEXUAL ASSAULT INVESTIGATION
- C.I.S.O. INTELLIGENCE REPORTS DRAFTED AND UPLOADED
- 2-WEEK MAJOR CASE MANAGEMENT COURSE (DROESKE)
- ONGOING INTELLIGENCE GATHERING RELATED TO DRUG TRAFFICKING AND OTHER CRIMINAL INCIDENTS

COMMUNITY SERVICE OFFICER- OCTOBER 2026

- NUMEROUS SCHOOL VISITS COMMENCE WITH RETURN OF SCHOOL YEAR
- 1 PRACTICE LOCKDOWN DRILLS CONDUCTED
- ATTEND HUB COMMUNITY LUNCH / ADULT COMMUNITY LIVING
- MEETINGS - 2 X SITUATION TABLE, 1 X FILTER 4, 3 X WORRISOME CASE CONFERENCE, 1 X RE-INTEGARATION MEETING
- ST. FRANCIS SCHOOL – ASSIST WITH STAFF WITH COMPLEX BEHAVIOUR ISSUE WITH STUDENT
- MEDIA RELATIONS – 3 X INTERVIEWS WITH LAKE 88 RADIO, FACEBOOK VIDEO FOR ROAD SAFETY
- BIG BROTHER'S BIG SISTERS / W.A.K. ENGAGEMENT
- PREPARE FOR CRIME PREVENTION WEEK
- MEDIA / SOCIAL MEDIA PREP AND DISSEMINATION









STUFF A CRUISER DAY
OVER 3000 LBS OF FOOD COLLECTED!!

COMMUNITY SERVICE PHOTOS









SPECIAL CONSTABLE REPORT – OCTOBER 2026

- ATTEND FEMALE FIRST RESPONDER'S CAMP – PROVIDE MENTORSHIP AND TRAINING TO CAMP ATTENDEES
- FOOT PATROL / VISIT VARIOUS BUSINESSES AS A PROACTIVE PRESENCE
- PRISONER SECURITY / BOOKINGS / TRANSPORT DUTIES / FINGERPRINTING ACCUSED PERSONS
- COVER DISPATCH DESK DUTIES
- FINGERPRINT CIVILIANS FOR CRIMINAL RECORDS CHECKS
- SECURITY AT HOSPITAL FOR MENTAL HEALTH ACT RELATED APPREHENSIONS
- DOCUMENT SERVICE – SUMMONS / COURT DOCUMENTS ETC.
- ASSIST PATROL OFFICERS WITH VARIOUS CALLS FOR SERVICE
- ONGOING ORGANIZING AND ENSURING QUALITY CONTROL IN EVIDENCE VAULT
- HEALTH CANADA DRUG SUBMISSIONS RELATED TO CRIMINAL CASES

CRIMINAL RECORD CHECK STATS

2026 CRIMINAL RECORD CHECK STATS								
MONTH	VS VOLUNTEER	VS EMPLOYMENT	NON-VS VOLUNTEER	NON-VS EMPLOYMENT	TRITON	WALKIN	BROAD RECORD	TOTAL COMPLETED
1-Jan	21	27	3	22	36	37	0	73
1-Feb	24	21	1	14	19	41	2	62
1-Mar	20	26	4	17	25	42	4	71
1-Apr	24	31	3	21	33	46	2	81
1-May	33	27	4	8	26	46	0	72
1-Jun	32	35	2	17	36	50	2	88
1-Jul	29	32	1	22	26	58	1	85
1-Aug	23	30	2	10	26	40	1	67
1-Sep	52	59	2	21	53	80	0	133
1-Oct	31	28	1	8	25	43	3	71
1-Nov								0
1-Dec								0
TOTALS	289	316	23	160	305	483	15	803

COURSES AND WORKSHOPS OCTOBER 2026

- GADZIK, HANA – CRIMES AGAINST WOMEN CONFERENCE (OCT 06-07, 2026 – LONDON, ONT)
- PARENT, RYAN – CRIMES AGAINST WOMEN CONFERENCE (OCT 06-07, 2026 – LONDON, ONT)
- CLARK, MARINA – CRIMES AGAINST WOMEN CONFERENCE (OCT 06-07, 2026 – LONDON, ONT)
- MAYER, KARL – DRUG RECOGNITION ENFORCEMENT CONFERENCE 9OCT 14,15, 2026 – MARKHAM, ONT)
- KEOGAN, SEAN – SPEED ENFORCEMENT MASTER TRAINER (OCT 19-22, 2026 – GUELPH POLICE SERVICE)
- BLACKBURN, MICHIELA – OACP LEARN CONFERENCE (OCT 19-20, 2026 – HAMILTON)
- BEATH, KAITLYNN – OACP LEARN CONFERENCE (OCTOBER 19-29, 2026 – HAMILTON)
- WRIGHT, SHAUN- 2026 TOUGHBOOK MOBILITY FORUM (OCT 22-23, 2026 – BLUE MOUNTAIN)
- HATCH, SHELDON - 2026 TOUGHBOOK MOBILITY FORUM (OCT 22-23, 2026 – BLUE MOUNTAIN)
- WOODS, BROCK – PROFESSIONAL STANDARDS INVESTIGATOR (OCT 26-30, 2026 – KINGSTON POLICE)