



**SMITHS FALLS POLICE SERVICES BOARD
MINUTES
TUESDAY SEPTEMBER 1, 2026
8:00 A.M.
TOWN HALL, COUNCIL CHAMBERS**

Members Present: Chair/Provincial Appointee, Chris Saumure
Vice Chair/Council Representative, S Pankow
Council Representative, Councillor Chris McGuire
Provincial Appointee, Andrew Howard
Community Appointee, Rob Dopson

Absent:

Staff Present: Police Chief, Jodi Empey
Deputy Police Chief, Chris Kettyle
Secretary, K Costello

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT
Chair C Saumure read the Land Acknowledgement and called the meeting to order.
2. CHAIR'S REMARKS
Chief Empey presented officers and civilians with commendations regarding calls for service where officers went above and beyond for the safety and well being of our community:
 - Constable Mike Hart, Constable
 - Allan Gorman and Josh Wikenweder, Town of Smiths Falls, Public Works
 - Karling Fraser and Jackson Germann, Constables
 - Joshua St. Pierre, Resident of Smiths Falls
 - Trevor Mains, National Special Olympic Games Participator
3. AMENDMENTS TO THE AGENDA
Recommended Motion:
Moved by: S Pankow
Seconded by: C McGuire
THAT the September 1, 2026, Police Services Board Meeting Agenda be approved as circulated.
Caried
4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF
5. IN CAMERA/CLOSED SESSION
Moved by: A Howard
Seconded by: R Dopson



All Board members present for Closed Session discussions A through C.

Chief and Deputy Chief were in attendance for Closed Session discussions D and E.

THAT the Board move In Camera at 8:19 AM pursuant to:

- A) Sec 42(3) of the Community Safety and Policing Act, 2019
Adoption of In Camera Minutes (Secretary)
- B) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chief)
- C) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Vice Chair)
- D) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chair)
- E) Sec 44(2)(g) of the Community Safety and Policing Act, 2019
Information explicitly supplied in confidence to the Board

Moved by: C McGuire

Seconded by: A Howard

THAT Council revert back into open session at 9:25 AM.

Carried

Rise and Report: The July 14, 2026, and August 24th, 2026, In Camera Minutes were reviewed and adopted.

Rise and Report: To be brought forward to the next Police Services Board Meeting. Chair and Vice Chair given direction. To be added under New Business.

Rise and Report: Board updated on a personal matter. Secretary given direction.

Rise and Report: Chief and Secretary given direction. To be brought forward to next meeting.

Rise and Report: Secretary updated the Board. To be brought forward to the October Board meeting.

6. CORRESPONDENCE

August 21, 2026, 2026 Letter from Kelley Denham

Re: Remarks from Previous Letter/Procedural Bylaw/Annual Report/Spit Hood Policy/Update on the Chief's Retirement



A Howard noted that the Procedural Bylaw that is being addressed later in the meeting addresses delegations and bringing issues forward to the Board.

8. APPROVAL OF MINUTES

Moved by: R Dopson

Seconded by: A Howard

THAT the July 14, 2026, and August 24, 2026, Police Services Board Meeting Minutes be approved as circulated.

Carried

9. BUSINESS ARISING FROM THE PREVIOUS MEETING

10. NEW BUSINESS

a) 2026 Budget Monitor (Chief)

Overtime is high but expected.

Some generator maintenance and repairs. Overall budget is in line.

Working on filling two positions. Ontario Police College in December in December.

Salary line is almost caught up. Town using an antiquated financial system and a new Payroll/HR System which has caused a delay in finalizing the salary line.

Capital Budget attached as Appendix A

Have old equipment on the water tower. A repeater will be used on the new tower and the old repeater as a backup. Need a link to the Town Hall tower for extra coverage. Need something done with roof repair. Property area that needs to be kept secure, clean and dry. Would like to allocate remaining \$70,000 to repairs and \$10,000 reallocated to new tower as well.

Moved by: R Dopson

Seconded by: A Howard

THAT the Chief be granted permission to reallocate funds within the Police budget for roof repairs and the communication towers.

Carried

Grant Reporting attached as Appendix B.

Education system is seeing benefits of having police in schools and offered funding for a School Resource Officer. Chief is applying for this. Funding increased for the RIDE programs as well.

ACTION: Information only at this time.



b) Procedural Bylaw Refresh (Secretary)

K Costello reviewed the refreshed Procedural Bylaw which includes provisions on virtual meetings, Code of Conduct, delegations, correspondence, and more. Board members to review and bring forward any comment to the next Board meeting.

ACTION: Information only at this time. To be brought forward to the next meeting.

c) Strategic Plan Update (Chief)

The Chief advised that everyone has received a draft. Some minor issues to be corrected. Pictures will be swapped out. Many online comments – generally a lot of public participation. Attendance at Town Hall meetings was poor. It meets all the requirements of legislation.

A Howard commented that there is a lot of information but no correlating data. Many questions that are open ended but no answers or how can it be made better.

C McGuire noted he would like to see some changes before it is passed. Sees issues with the “Pillars”. Would like more info on why these are issues as it seems like a template and not Smiths Falls oriented. No KPI’s or benchmarks so how can we use this next time when we need to measure? Need KPI’s with measurable indicators. Town has a vision which leads to a “to do” list. This is measurable.

C Saumure not opposed to additional funds to make this better.

R Dopson noted that this is a major document. Need to dedicate the time to make this the way we want it. Need to nail down what we are trying to accomplish.

ACTION: To be discussed further at next meeting. Everyone to review and send K Costello feedback. K Costello to consolidate and sent out.

d) Negotiation Team - Police Association Collective Agreement (Chair)

Moved by: A Howard

Seconded by: C McGuire

THAT C Saumure and R Dopson be appointed as the Board representatives for the purposes of Civilian and Uniform negotiations.

Carried

e) Bike Night Update (Chief)

C Kettle clarified some misinformation that has been on social media. The police service supports bike night fully. Have provided very adequate safety measures. There was planning meetings to ensure a safe event. Never asked for the event to be shut down. All bike nights have ran smoothly. Largely from proactive presence. Supportive of bike night. Members want to be part of it.

ACTION: Information only.



- f) Election Conversations and Policing (Chief)
Has met with some candidates. Would offer an evening after election to meet and highlight what the Police Service and Board does. Hope that the Board would offer appropriate information as well.

ACTION: Information only.

- g) Deputy Chief's Employment Contract
Moved by: C McGuire
Seconded by: R Dopson
THAT the Employment Agreement with Chris Kettyle, Deputy Chief be extended until December 31, 2026, to align with the Chief's retirement.
Carried

11. OPERATIONAL REPORT

- a) Operational & Training Update (C Kettyle)
S Sergeant King presented. Attached as Appendix C.
- b) Business Quarterly Report (C Kettyle)
This has been posted and was included into the Operational Report.

12. DATE AND TIME NEXT MEETING

Meeting Date: October 13, 2026, at 8AM (changed from the 14th)
Special Meeting on September 29th, 2026, to discuss:

- Procedural Bylaw Refresh
- Strategic Plan

13. ADJOURNMENT

Moved by: C McGuire
Seconded by: A Howard
THAT the Police Services Board adjourn its proceedings 10:43AM and stand so adjourned until the next duly called Committee meeting.
Carried

Chair

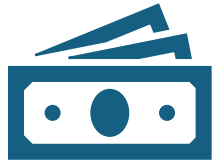
Secretary

Capital 2026

August 2026

Vehicle

Annual Vehicle replacement



\$100,000 budgeted- PSB approved
\$15,000 from tablets to support
additional installation costs



2026 Ford Hybrid

Vehicle

- Approved \$115,000 – still awaiting Battleshield to outfit vehicle, going in next week

NG 911 system to reserve fund

NG 911



WE'RE IN THE FINAL STAGES OF NG
911 IMPLEMENTATION WITH OWEN
SOUND PS



\$25,000 IS ALLOCATED FOR FUTURE
COSTS ASSOCIATED TO NG911 THAT
COULD FALL ON MUNICIPALITY AND
NOT GRANT FUNDING

CAD Mapping

CAD – Computer Aided Dispatch

Serves a tracking software for locations, streets, call handling

Needed a major upgrade as CAD had not been implemented for several years

Still ongoing with OCTAVE

CAD

- Received all the mapping within a 5 KM radius to add to ours from all surrounding municipalities
- Budgeted \$73,675
- Spent so far- \$37,486
- End of year- 0

Vehicle Tablets

Vehicle Tablets

Budgeted \$24,000 for tablets to replace older models that no longer supported technology

Used in vehicles for officers to look up calls, reports, and CAD mapping

Tablets

- Found used ones barely used from other services, purchased them at fraction of cost of new ones
- Re-allocated approval PSB to cruiser \$15,000
 - Down to \$9,000 for this line
 - End of year – 0 balance

Water Tower upgrade/removal and replacement

Water Tower



Budgeted \$50,000



Phase one costs \$45,764.24



Phase two- not yet known but anticipated to be around \$10,000



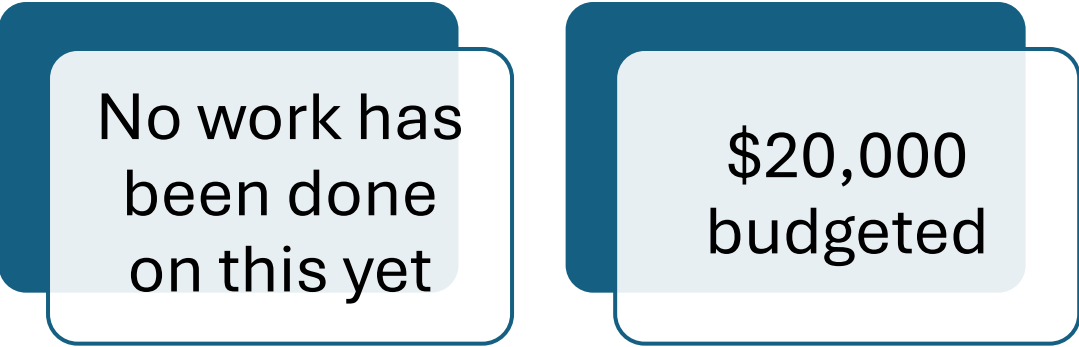
Did not anticipate council would rush to remove the water tower, need to expedite equipment transfer

Water tower

- Equipment is on old water tower and requires to be moved to new one as well as putting a link to the Town Hall tower
- Makes sense for better coverage with portables
- Can re-allocate capital funds for phase two

Police station roof repair

Roof repair for containers



No work has
been done
on this yet

\$20,000
budgeted

Repairs

- Can allocate from this line to support water tower infrastructure and repair what we can
- End of year balance- 0

Mobile Interview KIT – AXON

- Mobile interview kit

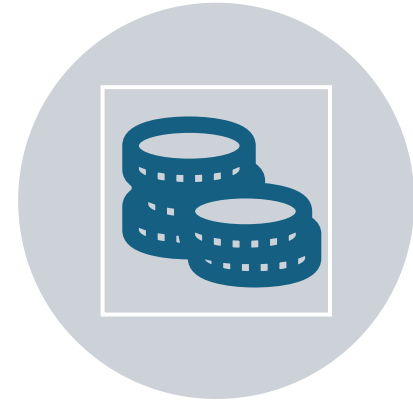


BUDGETED \$70,000

- Mobile Interview Kit



STILL WAITING, ORDERED IN
2025 AND HASN'T ARRIVED YET

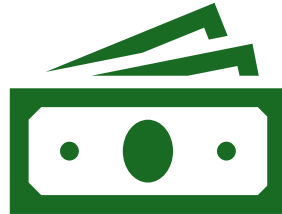


FULLY COVERED BY VSG GRANT
FUNDING

Overview Capital Spent so far



\$113,925



\$25,000 from NG 911 goes to our
reserve for future issues



Remaining balance \$70,000
overall for re-allocation (repairs in
building)

Grant Reporting

- Court Security Prisoner Transportation April 30, 2027

(Financial and Performance Measurement Report- Schedule F) due **March 31,2027**

- **Total Funding \$29,011.00**

- School Resource Officer 2026-2027- **Waiting on Approval**
- NG911 Year 5 – **Waiting on Approval**
- CSP Local- 2026/27 & 2028/29 – **Waiting on Approval**
- CSP Provincial- 2026/27 & 2028/29- **Waiting on Approval**
- Mental Health Supports for Public Safety- 2026-2027- **Waiting on Approval**
- POC 2026-2026- **Waiting on Approval**
- MCRT (2026-2027)- **November 6, 2026**

Interim Report

- MCRT (2026- 2027) – **April 30, 2027**

Final Report

- **Total Funding \$240,000 (over 2 years)**

- VSG- Year 2- **October 30, 2026**

Interim Report

- VSG- Year 2- **April 30, 2027**

Final Report

- **Total Funding \$346, 362.19 (over 2 years)**

- RIDE- year 2- 2026-2027- **April 15, 2027**
Final Report

- RIDE- year 3- 2027-2028- **April 15, 2028**
Final Report

- RIDE- year 4- 2028-2029- **April 15, 2029**
Final Report

- **Total Funding \$45, 508.00 (\$11,377.00 per year)**

- YIPI- 2026-2027

Interim Report due – December 12, 2026

Final Report due- July 15, 2027

Audited Financial Statement- July 31 2027

- **Total Funding \$25,410.00**



DEPUTY CHIEF'S OPERATIONAL REPORT

JULY 2026

CALLS FOR SERVICE – JULY 2026

For the month of
July, Police
registered **757**
occurrences

Up from **740**
occurrences in
June 2026

OVERALL CHARGES AND ARRESTS

JULY 2026

181 criminal
charges laid in
July

60 arrests
made in July

BREACH RELATED CHARGES – JULY 2026

Fail to Comply- Condition on Undertaking x 1

Fail to Comply with Release Order x 19

Fail to Comply with Probation Order x 25

Breach of Recognizance x 0

Total breach related charges – **45**

Total criminal charges for July – **181**

Percentage of total charges – **25%**

NOTEWORTHY CALLS FOR SERVICE – JULY 2026

IPV CASES- 35 (Same as in June 2026)

ASSAULTS- 11 (Same as in June 2026)

FAMILY DISPUTES- 13 (Up from 4 in June 2026)

BAIL VIOLATIONS- 6 (Down from 7 in June 2026)

BREAK AND ENTER- 3 (Same as in June 2026)

MISCHIEF- 16 (Up from 7 in June 2026)

HARASSMENT – 5 (Down from 11 in June 2026)

MENTAL HEALTH ACT INCIDENTS – JULY 2026

25 calls for service (Down from 29 in June 2026)

4 Apprehensions – 4 x arrest...0 x voluntary

Hospital Wait Time Range: 30 minutes – 5 hours

Mobile Crisis Response Team (MCRT) Nurse
attended at 6 calls

PROACTIVE POLICING- JULY 2026

Foot Patrol – 27 hours

School Visits – 0 hours

Community Service – 109 hours

Bike Patrol – 16 hours

TRAFFIC ENFORCEMENT/COMPLAINTS

JULY 2026

Collisions – 15 total
7 -Private Property
6 - Highway
2 - Fail To Remain

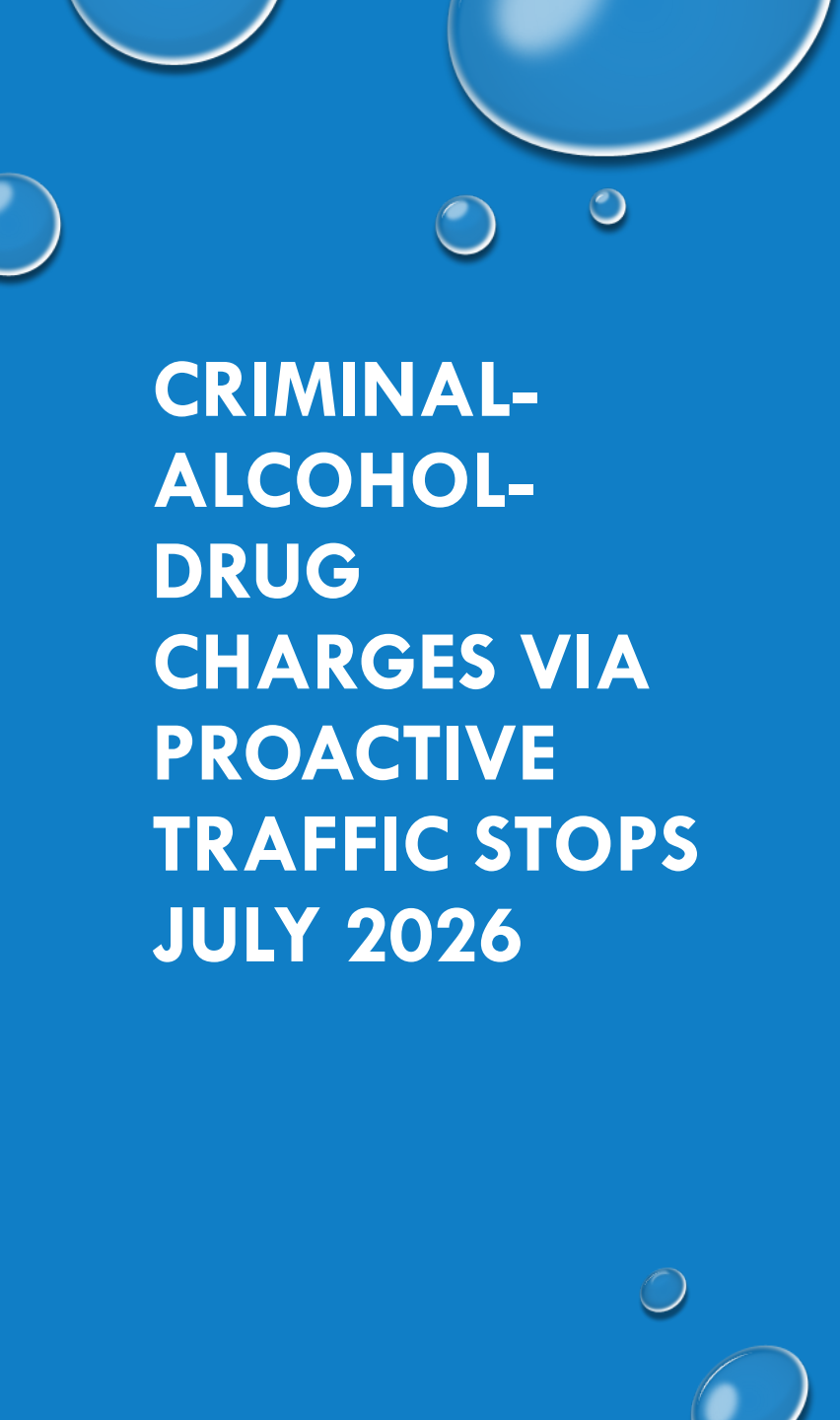
Charges issued related
to collision investigations
HTA- 5
CC- 0 / Other -0

Traffic related
matters – **145**
Vehicle Stops - **89**

Vehicle Stops
Resulting in Charges–
33
Charges issued - 64

Charges issued relating to
speeding, stop signs, traffic
light infractions, failing to
yield, drive under suspension,
careless driving, fail to
surrender permit, ETC.

4 charges under the
Compulsory
Automobile Insurance
Act issued

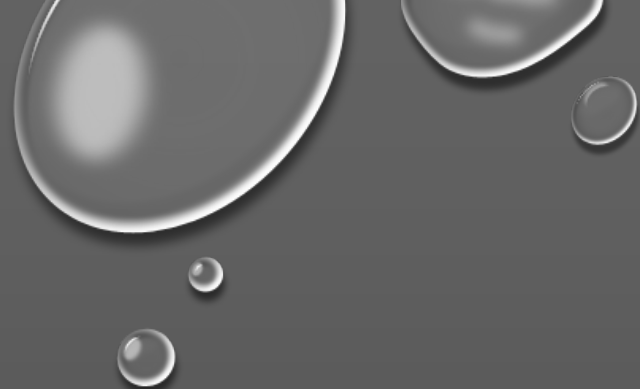


CRIMINAL- ALCOHOL- DRUG CHARGES VIA PROACTIVE TRAFFIC STOPS JULY 2026

- **17 CRIMINAL / ALCOHOL / DRUG CHARGES LAID RELATED TO PROACTIVE TRAFFIC STOPS**
- OPERATION WHILE IMPAIRED AND EXCEED 80 MGS (X 1 EACH)
- NOVICE DRIVER – BLOOD ALCOHOL OVER 0 MG (X 1)
- DANGEROUS OPERATION OF MOTOR VEHICLE (X 4)
- DRIVE MOTOR VEHICLE WITH CANNABIS READILY AVAILABLE (X 2)
- FAIL TO STOP AFTER ACCIDENT (X 1)
- FLIGHT FROM POLICE OFFICER (X 3)
- OBSTRUCT POLICE OFFICER (X 1)
- MISCHIEF OVER \$5000 (X 1)
- OPERATION OF MOTOR VEHICLE WHILE PROHIBITED (X 1)
- UTTER THREATS TO CAUSE DEATH (X 1)

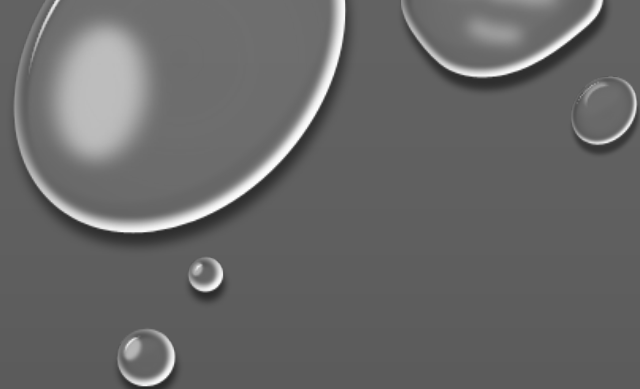
STRATEGIC ENFORCEMENT TRAFFIC PRIORITY (S.T.E.P.) – JULY 2026

- S.T.E.P. INITIATIVE FOR JULY WAS IMPAIRED/ALCOHOL/DRUG RELATED DRIVING OFFENCES
- **5 PERSONS WERE CHARGED** DIRECTLY WITH OFFENCES RELATED TO THE JULY S.T.E.P INITIATIVE
- SEVERAL EDUCATIONAL / PROACTIVE STOPS CONDUCTED
- IMPAIRED DRIVING CHARGES CONTINUE TO BE A PROACTIVE FOCUS – **20** BREATH TESTS HAVE BEEN CONDUCTED IN 2026 – RESULTING IN **18** PERSONS BEING ARRESTED AND CHARGED ACCORDINGLY.
- THE S.T.E.P. TARGET FOR AUGUST 2026 WILL BE DISTRACTED DRIVING / HAND-HELD DEVICES OFFENCES
- TOP TRAFFIC ENFORCERS IN JULY WERE CONSTABLES ROBIDOUX / B. KEOGAN/ GERMANN & GAUTHIER



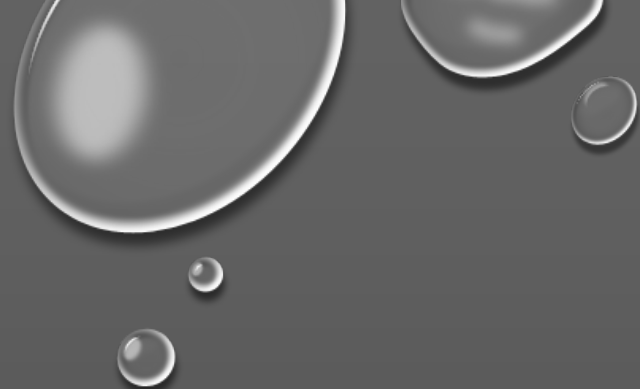
CRIMINAL INVESTIGATIVE BRANCH/CISO- JULY 2026

- SEARCH WARRANTS DRAFTED AND EXECUTED IN RELATION TO A SEX OFFENCE FILE AND A WEAPONS OFFENCES FILE.
- SEVERAL SEXUAL ASSAULT INVESTIGATIONS ONGOING – SEXUAL ASSAULT EVIDENTIARY KIT COMPLETED – WILL BE SENT TO CENTRE OF FORENSIC SCIENCES FOR PROCESSING. EVIDENCE CONTINUES TO BE GATHERED
- SUBJECT ARRESTED FOR NUMERUS SEXUAL EXPLOITATION, INVITATION TO SEXUAL TOUCHING, SEXUAL INTERFERENCE, MAKING SEXUALLY EXPLICIT MATERIAL AVAILABLE TO PERSON UNDER 14 YEARS AND AGREEMENT TO SEXUAL OFFENCE WITH PERSON UNDER 14 YEARS OFFENCES
- SUDDEN DEATH INVESTIGATION – ELDERLY MALE FOUND IN THE WATER – NONSUSPICIOUS
- PROJECT STIR 2.0 OPERATIONS (SEE SEPARATE SLIDE)
- ONGOING INTELLIGENCE GATHERING RELATED TO DRUG TRAFFICKING AND OTHER CRIMINAL INCIDENTS



COMMUNITY SERVICE OFFICER- JULY 2026

- HIRING PROCESS FOR 4 Y.I.P.I. SUMMER STUDENTS COMPLETED
- ORIENTATION TRAINING FOR 4 NEW Y.I.P.I STUDENTS
- CANADA DAY EVENTS – KIDS BIKE PARADE, POSITIVE TICKETING CAMPAIGN, BIKE NIGHT SUPPORT
- ATTEND TOWN BBQ FOR OPENING OF ALEXANDER PARK
- ADULT LIVING BASEBALL GAMES X'S 2
- HUB COMMUNITY LUNCHES AT HANLEY HALL
- RIPPLE EFFECT FORUM FOR Y.I.P.I'S – OSHAWA, ONTARIO
- MEETINGS - 1 X SITUATION TABLE, 1 X FILTER 4, 1 X CHILD / YOUTH COLLABORATIVE, 1 X CRIME STOPPERS MEETING, 2 X Y.I.P.I. PLANNING,
- MEDIA RELATIONS – 4 X INTERVIEWS WITH LAKE 88 RADIO, FACEBOOK VIDEO FOR SOCIAL MEDIA



SPECIAL CONSTABLE REPORT – JULY 2026

- PROACTIVE BIKE PATROL THROUGH PARKS AND DOWNTOWN CORE
- FOOT PATROL / VISIT VARIOUS BUSINESSES AS A PROACTIVE PRESENCE
- PRISONER SECURITY / BOOKINGS / TRANSPORT DUTIES
- SECURITY AT HOSPITAL FOR MHA RELATED APPREHENSIONS
- DOCUMENT SERVICE – SUMMONS / COURT DOCUMENTS ETC.
- ASSIST WITH SUDDEN DEATH CALL – MALE LOCATED IN WATER
- ASSIST PATROL OFFICERS WITH VARIOUS CALLS FOR SERVICE
- COACH / TRAIN NEW SPECIAL CONSTABLE
- COMMUNITY SERVICE – COPS AND KIDS FISHING DERBY, TIM HORTONS CAMP DAY, BASEBALL WITH COMMUNITY LIVING, MOVIES UNDER THE STARS
- CCTV FOOTAGE COLLECTION FOR FIRES SET IN SUSSEX / EMPRESS AVE AREA – SUBJECT ARRESTED AND CHARGED FOR 6 FIRES
- ATTENDED OTTAWA POLICE SERVICE WITH Y.I.P.I.'S FOR DEMONSTRATION BY OPS K-9, TACTICAL AND EXPLOSIVES UNIT

CRIMINAL RECORD CHECK STATS

2026 CRIMINAL RECORD CHECK STATS								
MONTH	VS VOLUNTEER	VS EMPLOYMENT	NON-VS VOLUNTEER	NON-VS EMPLOYMENT	TRITON	WALKIN	BROAD RECORD	TOTAL COMPLETED
1-Jan	21	27	3	22	36	37	0	146
1-Feb	24	21	1	14	19	41	2	122
1-Mar	20	26	4	17	25	42	4	138
1-Apr	24	31	3	21	33	46	2	160
1-May	33	27	4	8	26	46	0	144
1-Jun	32	35	2	17	36	50	2	174
1-Jul	29	32	1	22	26	58	1	169
1-Aug								0
1-Sep								0
1-Oct								0
1-Nov								0
1-Dec								0
TOTALS	183	199	18	121	201	320	11	1053

PROJECT STIR 2.0 - SUMMARY

- UNDER COVER STREET LEVEL DRUG PROJECT COMMENCED – LED BY SFPS CRIMINAL INVESTIGATIONS DIVISION WITH ASSISTANCE FROM OTTAWA POLICE SERVICE DRUG UNIT
- CRIMINAL INTELLIGENCE SERVICE ONTARIO (CISO) PROVIDED FUNDING TO SUPPORT OPERATIONS
- MAY 2026 - BEGAN MAKING COVERT DRUG PURCHASES FROM KNOWN DRUG TRAFFICKERS IN SMITHS FALLS AND AREA – COCAINE, METHAMPHETAMINE AND FENTANYL PURCHASED
- JULY 29TH, 2026 – PROJECT TAKE DOWN DATE – SFPS, OTTAWA POLICE, OPP
- 4 SEARCH WARRANTS EXECUTED ON RESIDENCES IN SMITHS FALLS (3) AND RICHMOND (1)
- ADDITIONAL DRUGS, FIREARMS, CURRENCY AND 2 VEHICLES (OFFENCE RELATED PROPERTY) WERE SEIZED AS PART OF THE TAKE DOWN ENDEAVORS
- 18 INDIVIDUALS IDENTIFIED – 63 CRIMINAL CHARGES ISSUED - ARRESTS AND CHARGES ARE ONGOING AS THE INVESTIGATION EXPANDS
- EXCELLENT COLLABORATION THROUGHOUT THE ENTIRE PROJECT THAT HIGHLIGHTED LAW ENFORCEMENT PARTNERS WORKING TOGETHER TO ENSURE THE OVERALL SAFETY OF OUR CITIZENS AND TO COMBAT DRUG TRAFFICKING ACTIVITIES.

COMMUNITY SERVICE INVOLVEMENT



COPS AND KIDS FISH DAY



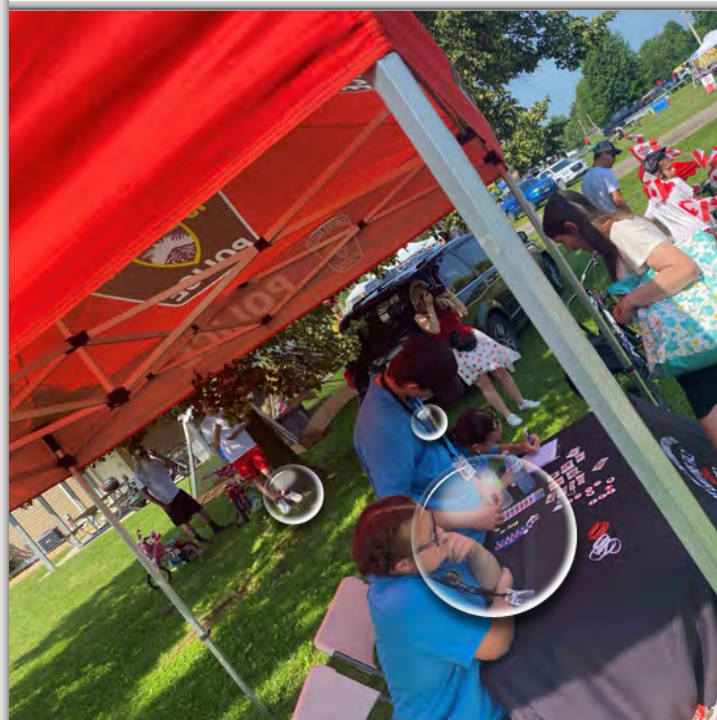
VETERANS SIDEWALK DEDICATION





ALEXANDER PARK GRAND OPENING

CANADA DAY BIKE PARADE





COMMUNITY LIVING BASEBALL