



**SMITHS FALLS POLICE SERVICES BOARD
MINUTES
TUESDAY SEPTEMBER 29, 2026
8:00 A.M.
TOWN HALL, COUNCIL CHAMBERS**

Members Present: Chair/Provincial Appointee, Chris Saumure
Vice Chair/Council Representative, S Pankow
Council Representative, Councillor Chris McGuire
Provincial Appointee, Andrew Howard
Absent: Community Appointee, Rob Dopson
Staff Present: Police Chief, Jodi Empey
Secretary, K Costello

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT
Chair C Saumure read the Land Acknowledgement and called the meeting to order.
2. CHAIR'S REMARKS
None
3. AMENDMENTS TO THE AGENDA
Moved by: S Pankow
Seconded by: C McGuire
THAT the September 29, 2026 Police Services Board Meeting Agenda be approved as circulated.
Carried
4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF
5. IN CAMERA/CLOSED SESSION
Moved by: S Pankow
Seconded by: C McGuire
THAT the Board move In Camera at 8:16 AM pursuant to:
 - A) Sec 44(2)(b) of the Community Safety and Policing Act, 2019
Personal Matters about an Identifiable Individual, including Members of the Police Service or any other Employees of the Board (Chair/Vice Chair)
 - B) Sec 44(6) of the Community Safety and Policing Act, 2019
Educational or Training Session (Chair)



Moved by: A Howard
Seconded by: C McGuire

THAT Council revert back into open session at 9:10 AM.

Rise and Report: Direction provided. To be brought forward to the next Police Services Board meeting for further discussion.

Rise and Report: Board was presented with information.

6. CORRESPONDENCE

September 18, 2026, Letter from Kelley Denham
Re: Draft Strategic Plan
ACTION: Received.

8. APPROVAL OF MINUTES

Moved by: S Pankow
Seconded by: A Howard
THAT the September 1, 2026 Police Services Board Meeting Minutes be approved as circulated.
Carried

9. BUSINESS ARISING FROM THE PREVIOUS MEETING

10. NEW BUSINESS

a) Procedural Bylaw (Secretary)

Moved by: A Howard
Seconded by: S Pankow
THAT the Smiths Falls Police Services Board adopt a Bylaw to Regulate the Proceedings and Conduct of the Smiths Falls Police Services Board and Committees of the Board.
Carried.

b) Strategic Plan Update (Chief)

J Empey reviewed updates that were made to the Strategic Plan since last meeting.
Reviewed the Draft Framework.

S Pankow noted that this is a real enhancement to the previous plan. The KPI's will show how we are making progress. Supports amendments.



C McGuire noted the big improvement from the last plan that was presented. Would like to see key performance indicators keyed in a bit more. Wants to see results of the plan – what are we measuring from the implementation of the plan. There are no KPI's that tie into the pillars or get ways to measure them.

J Empey noted they will add data now that Board is receptive to the structure. Will add the “goal”.

C Saumure felt this plan gave a better indicator of where we are going. Would like to see a similar community with the same demographic as a comparator.

S Pankow requested that at the midway point of the Strategic Plan, to go back out to the public with a survey and get the sentiment of the community.

ACTION: Secretary to put draft plan on website for public feedback with a week turnaround time to give time to make necessary revisions before next meeting.

c) Budget Monitor – August (Chief)

Everything is looking good. Another grant opportunity for salary for the Community Resource Officer position. Containers in the back of the building will be dealt with in 2027. They are falling apart. NG 911 is in final stages. Applied for Year 5 grant opportunity for the backup system within the Town. Finished onboarding process for NG 911. Communications in the process of being moved from old water tower. Last stage will be testing of the equipment. Budget currently on track.

ACTION: Information only.

11. OPERATIONAL REPORT

August and September report to come forward at the October 13th meeting.

12. DATE AND TIME NEXT MEETING

Meeting Date: October 13, 2026 at 8AM and November 17, 2026 at 8AM

13. ADJOURNMENT

Moved by: C McGuire

Seconded by: S Pankow

THAT the Police Services Board adjourn its proceedings 9:51AM. and stand so adjourned until the next duly called Committee meeting.

Chair

Secretary