LOOPSTRA NIXON LLP
BARRISTERS AND SOLICITORS

**CONFIDENTIAL**

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**VIA EMAIL** (clerks@springwater.ca)

January 29, 2026

Township of Springwater
2231 Nursery Road
Minesing, ON L9X 1A8

Attention: Stacey Forfar, Clerk

Dear Mayor Coughlin and Members of Council:

**RE: Invoice No. 185609**
**Matter No. 33222-0002**

Thank you for your correspondence of January 23, 2026.

We acknowledge Springwater Council's Closed Session held on January 21, 2026, during which additional information was requested from us, including itemized details for the November and December invoices and a separation of costs incurred up to and including November 7, 2025, and those incurred from November 8, 2025 onward.

I would like to reiterate our previous correspondence from January 12, 2025 that our invoices are supported by our docket entries, which reproduce word-for-word, the contemporaneous record of the services provided by our professionals at or about the time the services were performed. As such, the dockets provide the most accurate and complete view of the work undertaken on the Township's behalf when it was done. No additional detail exists beyond these contemporaneous entries, and they fully reflect the nature, scope, and timing of the legal services provided.

As previously stated, the most efficient and fair approach to settling our account is for you to identify any specific docket entry of concern (whether on the basis of time spent, personnel involved, scope relative to the retainer, or suspected error, etc.). If Council (or staff at Council's direction) can identify the entry in question, we will promptly review it and, where appropriate, determine whether a reduction or adjustment is warranted.

Enclosed as requested please find a Statement of Account of costs incurred up to and including November 7, 2025, and a Statement of Account of costs incurred from November 8, 2025 onward. These accounts were not rendered in this way, but have been collated in this

manner at your request. As you are no doubt aware, a good portion of the first invoice has already been paid. We would appreciate payment of the balance of the accounts receivable, which is $73,435.21.

Should Council require any additional information or wish to discuss any item in this letter, please do not hesitate to contact the undersigned.

Yours truly,

**LOOPSTRA NIXON LLP**

[redacted]

Per: Quinto M. Annibale

Encls.