Agenda
Regular Council Meeting
Wednesday, June 4, 2025 - 6:30 p.m.
Hybrid - In person and Virtual

1 Call to Order

Be advised that meetings of Council are held as hybrid meetings allowing for in person and remote participation. Residents are provided with the following options to watch or listen to the Council meeting:

1) Watch the meeting live online at www.springwater.ca/live

2) Listen in to the meeting live from a telephone or cellular device by calling 1-647-558-0588 and using the following meeting ID 883 5982 6756. This option will only be available for the duration of the meeting.

3) Attend the meeting in person in Council Chambers at the Township's Administration Centre located at 2231 Nursery Road, Minesing, ON.

Those who are unable to watch the live stream are encouraged to review the meeting at their convenience by watching the video on the Township's YouTube channel at https://www.youtube.com/@springwatertwp

Question Period Procedures: In an effort to accommodate question period, the following process will be followed until further notice. Those wishing to submit a question or comment for question period shall have 2 options:

1) **Submit questions in writing.** The Clerk will read the submissions during the Question Period portion of the agenda:

a) Email clerks@springwater.ca with the subject line reading "Question Period Submission".

b) Provide your full name, address and stated question or comment noting the accompanying agenda item number, if applicable.

2) **Submit a request to make oral submission**. Members of the public may request to make an oral submission, via electronic attendance through zoom or in person at the Administration Centre, during the Question Period portion of the agenda.

a) Email clerks@springwater.ca with the subject line reading "Question Period Submission".

b) Provide your full name, address and stated question or comment noting the accompanying agenda item number, if applicable. Also note in the email that

you would like to pose your question/comment as an oral submission during Question Period.

c) Once received, you will receive an email with further instructions on how to attend the meeting virtually, if that is your chosen method.

Questions and comments will be accepted once the agenda is published on the Township's CivicWeb portal. Submissions received prior to the agendas' release will not be accepted.

In order to accommodate the registration process for oral presentations, submissions will be accepted until 12:00 p.m. on the day of the meeting.

In accordance with the Procedural By-law, the first 5 submissions will be accepted in the order that they are received, on a first come first served basis with a total of 10 minutes to be dedicated to question period. Written submissions which are similar in nature may be dealt with as one question.

1.1. Open Meeting

Recommendation
That the Regular meeting of the Council of the Township of Springwater of June 4, 2025 come to order at _____p.m.

2 Singing of the National Anthem

3 Disclosure of Pecuniary Interest

4 Public Meeting Session - Planning Matters

4.1. Call to Order

Recommendation
That this Public Meeting of Council held under Sections 42, 51.1, and 34 of the Planning Act, R.S.O. 1990, c. P 13, as amended, for Parkland Dedication By-law Update and for Zoning By-law Amendment ZB-2025-001 by S. Szczerbak on behalf of the owners of the subject lands, be called to order at _____ PM

4.2. Parkland Dedication By-law **11 - 36**
Public Meeting Notice and Draft By-law
Public & Agency Comments (As of May 27, 2025)
Public Meeting Presentation: Parkland Dedication By-law

4.3. ZB-2025-001 - 1446 Flos Road 4 East (Dunn) **37 - 46**
Public Meeting Notice and Draft By-law
Public & Agency Comments (As of May 27, 2025)

4.4. Adjournment of Public Meeting

Recommendation
That this Public Meeting held under Sections 42, 51.1, and 34 of the

Planning Act, R.S.O. 1990, c. P 13, as amended, for Parkland dedication By-law Updated and ZB-2025-001 by S. Szczerbak on behalf of the owners of the subject lands, does now adjourn at _____ PM.

5 Direction Following the Public Meeting

5.1. Parkland Dedication By-law

Recommendation
That Council, having held a Public Meeting in accordance with Sections 42 and 51.1 of the Planning Act, R.S.O. 1990, c. P.13 as amended, for Parkland Dedication By-law Update, having noted correspondence and input received, direct:

That the application be referred back to staff.

5.2. ZB-2025-001 - 1446 Flos Road 4 East (Dunn) 47 - 57

Recommendation
That the report from the Planner regarding ZB-2025-001 (Dunn) dated June 4, 2025, be received; and,

That By-law 5000-407 be presented to Council for consideration and approval on June 4, 2025, subject to comments received during the public meeting.
Report: ZB-2025-001 (Dunn) - 1446 Flos Road 4 East
Appendix A - Decision B01-25 (Dunn)
Appendix B - 5000-407- ZB-2025-001 (Dunn)

6 Deputations / Presentations

6.1. WSP regarding the Growth Management Study 58 - 104
Presented by: Frank Marzo and Kemal Kapetanovic from WSP

Recommendation
That the presentation from WSP regarding the Growth Management Study, be received.
Memo: Township of Springwater: Focused Study Areas for Growth (May 22, 2025)
Report: Township of Springwater Growth Management Study Background Report
Presentation: Growth Management Study Stage 1 Update

7 Question Period

Members of the public are invited to ask questions of Council or make comments. Questions that are intended or worded in such a way to solicit a decision or resolution of Council where the subject matter is not listed on the published agenda shall be at the discretion of the Chair. Each person may speak for a maximum of two (2) minutes. Question period will not exceed a total of 10 minutes.

8 Minutes

8.1. Adoption of Minutes of Council 105 - 123

Recommendation
That the Minutes of Council listed herein, be approved as presented:

1) Minutes of the Regular Meeting of Council of May 21, 2025
2) Minutes of the Special Meeting of Council of May 21, 2025
3) Minutes of the Special Meeting of Council - Closed Session of May 21, 2025
1) Minutes of the Regular Meeting of Council of May 21, 2025
2) Minutes of the Special Meeting of Council of May 21, 2025

8.2. Minutes of the Special Meeting of Council - Closed Session of May 21, 2025

8.3. Minutes of boards/committees and organizations 124 - 135

Recommendation
That the minutes of boards, committees and other organizations listed herein, be received as information:

1) Minutes of the Growth and Economic Viability Ad Hoc Committee Meeting of September 11, 2024
2) Minutes of the Nottawasaga Valley Conservation Authority Meeting of April 25, 2025
3) Minutes of the Nottawasaga Valley Conservation Authority Meeting of May 23, 2025

1) Minutes of the Growth and Economic Viability Ad Hoc Committee Meeting of September 11, 2024
2) Minutes of the Nottawasaga Valley Conservation Authority Meeting of April 25, 2025
3) Minutes of the Nottawasaga Valley Conservation Authority Meeting of May 23, 2025

9 Correspondence and Information Items

9.1. Correspondence re: Response to Council Resolution dated February 5, 2025, Future Residential, Community and Employment Lands in Springwater - Midhurst Landowners Group (May 15, 2025). Item 1.24 on the May 16, 2025 Council Information Package Submitted by: Councillor Moore 136 - 280

Recommendation
That correspondence from the Midhurst Landowners Group dated May 15, 2025 regarding Response to Council Resolution dated February 5, 2025, Future Residential, Community and Employment Lands in Springwater, be received for information.

Correspondence: Response to Council Resolution dated February 5, 2025, Future Residential, Community and Employment Lands in Springwater - Midhurst Landowners Group (May 15, 2025)

9.2. Correspondence from the Ministry of Municipal Affairs and Housing - Office of the Provincial Land and Development Facilitator regarding the Facilitation Process dated June 2, 2025 **281 - 283**
***Added to the agenda 2025-06-02 at 3:50PM**

Recommendation
That the correspondence from the Ministry of Municipal Affairs and Housing - Office of the Provincial Land and Development Facilitator regarding the Facilitation Process dated June 2, 2025, be received for information.
Correspondence from the Ministry of Municipal Affairs and Housing - Office of the Provincial Land and Development Facilitator regarding the Facilitation Process dated June 2, 2025

10 Action Reports

10.1. Resolution for the approval of Action Reports

Recommendation
That Action Report items 10.2 through to 10.7 be received; and,

That the recommendations contained therein be approved, as presented.

10.2 - 13 Bertram Industrial Parkway– Release of Securities and Certificate of Final Completion
10.3 - Special Events By-law Update
10.4 - Amendment to the Short-Term Rental By-law
10.5 - Award of RFP 2025-13-RPF – Anten Mills Community Hall Renovation
10.6 - Midhurst Street Banners - Update Installation and Operational Costs
10.7 - Ice Resurfacer Pre-Budget Approval

10.2. 13 Bertram Industrial Parkway– Release of Securities and Certificate of Final Completion **284 - 287**

Recommendation
That the report from the Capital Engineering Technologist regarding 13 Industrial Parkway in Midhurst – Reduction of securities dated June 6, 2025, be received; and,

That the securities amounting to $38,507.00, be released; and,

That staff be directed to issue the Certificate of Final Completion.
Report: 13 Bertram Industrial Parkway - Reduction of Securities and Certificate of Final Completion

Appendix A - Request for Reduction of Securities

10.3. Special Events By-law Update **288 - 304**

Recommendation
That the report from the Manager of Municipal Law Enforcement regarding the updated draft Special Event By-law, dated June 4, 2025, be received; and,

That the proposed Special Events By-law be presented for consideration at the June 18, 2025, Regular Council meeting.
Report: Special Events By-law Update
Appendix A: Draft Special Event By-law

10.4. Amendment to the Short-Term Rental By-law **305 - 309**

Recommendation
That the report from the Manger of Municipal Law Enforcement regarding an amendment to the Short-Term Rental By-law dated June 4, 2025, be received; and,

That the Short-Term Rental By-law be amended to provide for a minimum of two million dollars liability insurance coverage; and,

That the by-law be presented for consideration at the June 4, 2025, Regular Council meeting.
Report: Amendment to the Short-Term Rental By-law
Appendix A: Draft Amending STR By-law

10.5. Award of RFP 2025-13-RPF – Anten Mills Community Hall Renovation **310 - 313**

Recommendation
That the report from the Director, Recreation, Parks, and Facilities, titled Award of RFP 2025-13-RPF – Anten Mills Community Hall Renovation, dated June 4, 2025, be received; and,

That RFP 2025-13-RPF be awarded to K. Knight Contracting Ltd. for $40,915.12 excluding HST ($41,635.23 including HST recoveries); and,

That a 5% contingency totalling $2,045.76 excluding HST ($2,081.76 including HST recoveries) be allocated for unforeseen circumstances; and,

That the additional $5,436.99 required be drawn from the Tax Capital Reserve; and,

That the Mayor and Clerk be authorized to execute the resulting agreement.
Report: Award of RFP 2025-13-RPF - Anten Mills Community Hall Renovation

10.6. Midhurst Street Banners - Update Installation and Operational Costs **314 - 320**

Recommendation
That the report from the Manager, Recreation, Parks, and Facilities, titled Midhurst Street Banners - Update Installation and Operational Costs, dated June 4, 2025, be received; and,

That council approve the additional operational expense of $4,000 annually to change out the Midhurst Street banner four (4) times a year, beginning in 2026.
Report: Midhurst Street Banners - Update Installation & Operational Costs
Appendix A: Hydro One Approved Locations

10.7. Ice Resurfacer Pre-Budget Approval **321 - 323**

Recommendation
That the report from the Director of Parks, Recreation and Facilities regarding the Ice Resurfacer Pre-Budget Approval, dated June 4, 2025, be received; and,

That Council approve the 2026 pre-budget purchase of a replacement ice resurfacer and request the Mayor include the purchase amount of $180,000, in the proposed 2026 Capital Budget.
Report: Ice Resurfacer Pre-Budget Approval

11 Information Reports

11.1. Resolution for Reports Received as Information **324 - 349**

Recommendation
That the Report items listed herein, be received as information:

1) Report Back – Wiidookdaadiwin Gates
2) School Bursary Program Update
3) Corporate Credit Card Report - February
4) Corporate Credit Card Report - March
5) Cheque Register - March
6) Cheque Register - April
7) Fire Protection Grant
1) Report Back – Wiidookdaadiwin Gates
2) School Bursary Program Update
3) Corporate Credit Card Report - February 2025
4) Corporate Credit Card Report - March 2025
5) March 2025 Cheque Register
6) April 2025 Cheque Register
7) Fire Protection Grant

12 Verbal Reports

12.1. Development Updates

12.2. County Updates

***Please click on the above link to access County Council Meeting Highlights**

12.3. Municipal Updates

13 Notices of Motion

13.1. Notice of Motion regarding Artwork on the Elmvale Community Hall
Presented by: Councillor Garwood

Recommendation

Whereas the Elmvale Business Improvement Area (BIA) motioned to install artwork on the side of the Elmvale Community Hall at their meeting on April 17, 2025; and,

Whereas the Elmvale Community Hall is an important municipal facility with ongoing capital renewal needs as identified in the Township's Building Condition Assessment; and,

Whereas the Building Condition Assessment has outlined a series of time-ordered recommended repairs and upgrades required to maintain the safety, accessibility, and functionality of the facility; and,

Whereas the western exterior of the Elmvale Community Hall presents an opportunity for aesthetic enhancement through commissioned public artwork.

Now Therefore Be It Resolved That staff be directed to include in future reporting the feasibility and process for executing a commissioned artwork installation on the western exterior of the Elmvale Community Hall; and,

That this direction be considered an extension of ongoing facility workplans, and be scoped with recognition that current capital priorities shall take precedence and be addressed first; and,

That this process be undertaken in partnership with the Elmvale BIA who will deliver appropriate community engagement, a call to artists, artist selection, and funding sources including external grants, community partnerships, and/or sponsorships; and,

That any planning related to the artwork installation be developed with the understanding that the broader workplan for this facility extends into 2026.

13.2. Notice of Motion regarding a Donation for Canada Day/Heritage Park 25th Anniversary Celebration
Presented by: Councillor Garwood

Recommendation

Whereas, twenty-five years ago on Canada Day, the residents of Elmvale and the surrounding communities gathered to celebrate the grand opening of Heritage Park, an event that marked the beginning of a cherished community space dedicated to nature, music, and community events; and,

Whereas, in 2025, the Elmvale community will once again come together on Canada Day to commemorate the 25th anniversary of Heritage Park, celebrating a quarter-century of community spirit and shared memories; and,

Whereas this milestone event will serve as a tribute to the enduring legacy of Heritage Park as a gathering place for generations past, present, and future.

Now Therefore Be It Resolved that the Council for the Township of Springwater hereby approves a contribution of $1,000 from the Ward 1 Councillor's Discretionary Funds and an additional $1,000 from the Mayor's Discretionary Funds to support and enhance the 25th anniversary celebration of Heritage Park, to be held on Canada Day 2025.

13.3. Notice of Motion regarding Traffic Bollards
Presented by: Councillor Fisher

Recommendation

That Council approved the purchase of 5 sets of traffic bollards in the amount of $2,500.00, to be install from May to October, at the following locations:

- Doran Road, Midhurst
- Pooles Road, Midhurst
- Belmont Crescent, Midhurst

And that the traffic bollards be funded from the existing road maintenance, contracts operating budget.

14 Items for Future Consideration

14.1. Items for Future Consideration

Members may verbally present their request for an item to be reported on at a future meeting of Council. The Clerk will record the general nature of the item(s) in the order in which they are presented. Such requests shall be authorized by resolution at the meeting to which they are presented. The Chair, in consultation with the CAO, may request that an item for future consideration be deferred to a subsequent meeting for further information, should

the subject matter warrant further information before adoption of the request.

15 By-laws

15.1. By-laws

Recommendation
That the by-laws listed herein be signed and sealed by the Mayor and Clerk

5000-407 ZB-2025-001 - 1446 Flos Road 4 East (Dunn)
2025-048 Short-Term Rental By-law Amendment
2025-049 CUPE Collective Agreement (2025-2027)

15.2. 5000-407 ZB-2025-001 - 1446 Flos Road 4 East (Dunn) 350 - 352

5000-407 ZB-2025-001 - 1446 Flos Road 4 East (Dunn)

15.3. 2025-048 Short-Term Rental By-law Amendment 353

2025-048 Short-Term Rental By-law Amendment

15.4. 2025-049 CUPE Collective Agreement (2025-2027) 354 - 384

***By-law added to agenda 2025-06-03 at 9:36 AM**
2025-049 CUPE Collective Agreement (2025-2027)

16 Confirmatory By-Law

16.1. Confirmatory By-law 385 - 386

Recommendation
That By-law 2025-050 to confirm and adopt the proceedings of Council at the Regular Meeting held on June 4, 2025 listed herein be signed and sealed by the Mayor and Clerk.
2025-050 Confirmatory By-law

17 Adjournment

17.1. Adjournment

Recommendation
That the Regular Meeting of the Township of Springwater does now adjourn at _____p.m. to meet again in a Regular Meeting on June 18, 2025 at 6:30 p.m.