Stacey Forfar

From: Stacey Forfar
Sent: January 31, 2026 6:36 AM
To: Alexandra Whyte
Cc: Quinto M. Annibale; Roberta Green
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

Good morning Alexandra,

We are just combing a few things and have noticed a slight discrepancy that we are hoping to clear up between the amounts up to and after November 7, 2025.

Could you kindly confirm which of the two scenarios is accurate in terms of the amount that has been billed to the Township of Springwater during the following time periods. It is a slight difference between the invoices and the emailed correspondence and we just want to be sure we have the correct numbers:

November 1, 2025 – November 7, 2025:
$14,554.97

November 8, 2025 – December 12, 2025:
$58,880.24

Total of $73,435.21

OR

November 1, 2025 – November 7, 2025:
$12,822.23

November 8, 2025 – December 12, 2025:
$60,612.97

Total of $73,435.20

We appreciate your assistance with this.
Very best,
Stacey

Stacey Forfar RPP, MBA
Chief Administrative Officer
Township of Springwater
2231 Nursery Road
Minesing, ON L9X 1A8
P. 705-728-4784 Ext. 2009

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From: Alexandra Whyte <awhyte@LN.Law>
Sent: January 30, 2026 2:59 PM
To: Stacey Forfar <stacey.forfar@springwater.ca>
Cc: Quinto M. Annibale <QAnnibale@loonix.com>; Roberta Green <rgreen@LN.Law>
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

EXTERNAL EMAIL. Please check sender.

Ms. Forfar,

The total unpaid amount for services rendered from November 1 through to November 7, 2025 is $14,554.97. I also confirm that there are no charges past December 12, 2025. The December invoice was sent to Ms. Shelley Westlake Brown on January 23, 2026 (re-attached here for ease of reference).

Kind regards,
Alexandra Whyte, Partner
Municipal, Land Use Planning & Development
T. 416.748.4777 | C. [redacted] | awhyte@LN.Law

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From: Stacey Forfar <stacey.forfar@springwater.ca>
Sent: January 29, 2026 3:41 PM
To: Alexandra Whyte <awhyte@LN.Law>
Cc: Quinto M. Annibale <QAnnibale@loonix.com>; Roberta Green <rgreen@LN.Law>
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

Hi Alexandra,

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With thanks for the information – could you kindly provide us with the unpaid amount from November 1 through to November 7, 2025. Could you also confirm there are no other scheduled charges past December 12, 2025, as the previous correspondence appeared to indicate there would be an additional invoice forthcoming.

Our apologies for any confusion – happy to give you a call if that would be helpful so we may resolve this expeditiously.
Very best,
Stacey

Stacey Forfar RPP, MBA
Chief Administrative Officer
Township of Springwater
2231 Nursery Road
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P. 705-728-4784 Ext. 2009

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From: Alexandra Whyte <awhyte@LN.Law>
Sent: January 29, 2026 3:28 PM
To: Stacey Forfar <stacey.forfar@springwater.ca>
Cc: Quinto M. Annibale <QAnnibale@loonix.com>; Roberta Green <rgreen@LN.Law>
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

EXTERNAL EMAIL. Please check sender.

Dear Ms. Forfar,

Please find attached correspondence of today's date from Mr. Annibale in respect of the above noted matter.

Kind regards,

Alexandra Whyte, Partner
Municipal, Land Use Planning & Development
T. 416.748.4777 | C. [redacted] | awhyte@LN.Law

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From: Stacey Forfar <stacey.forfar@springwater.ca>
Date: January 23, 2026 at 2:46:40 PM EST
To: "Quinto M. Annibale" <QAnnibale@loonix.com>
Cc: Renee Ainsworth <Renee.Ainsworth@springwater.ca>
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

Without prejudice

Good afternoon Quinto,

Thank you for your emailed correspondence received January 12, 2026, in response to Springwater Council's request for additional information, sent December 18, 2025 regarding Loopstra Nixon LLP Invoices (emails below).

This correspondence was shared with Springwater Council at their Closed Session on January 21, 2026. Following their discussion, additional information has been requested, including:

1. A further request for itemized details of the November/December invoices
2. A request for invoices to be broken down as follows: costs incurred up to and including November 7, 2025, costs incurred from November 8, 2025 onward

As such, could you please provide the additional information requested from Council at your earliest convenience.

Thank you for your time and attention to this.

Stacey

Stacey Forfar RPP, MBA
Chief Administrative Officer
Township of Springwater
2231 Nursery Road
Minesing, ON L9X 1A8
P. 705-728-4784 Ext. 2009

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From: Alexandra Whyte <awhyte@LN.Law>
Sent: January 12, 2026 4:05 PM
To: Stacey Forfar <stacey.forfar@springwater.ca>
Cc: Quinto M. Annibale <QAnnibale@loonix.com>; Roberta Green <rgreen@LN.Law>
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

EXTERNAL EMAIL. Please check sender.

Dear Ms. Forfar,

Please find attached correspondence of today's date from Mr. Annibale in respect of the above noted matter.

Kind regards,

Alexandra Whyte, Senior Associate
Municipal, Land Use Planning & Development
T. 416.748.4777 | C. [redacted] | awhyte@LN.Law

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From: Stacey Forfar <stacey.forfar@springwater.ca>
Date: December 18, 2025 at 3:51:28 PM EST
To: "Quinto M. Annibale" <QAnnibale@loonix.com>
Cc: Renee Ainsworth <Renee.Ainsworth@springwater.ca>
Subject: RE: Loopstra Nixon LLP - 33222-0002 - Statement 185609

Without prejudice

Good afternoon Quinto,

At their Closed Session on December 17, 2025, Springwater Council approved the following Resolution:

C524-2025
Moved by: Fisher
Seconded by: Cabral

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That staff be directed to correspond with Loopstra Nixon LLP to seek a possible resolution of the November statement of account, including a request for further detailed itemized statement, to be brought forward to Council in a subsequent closed session.

And Further That staff be directed to ensure the statement of account continues to remain confidential, to be further directed by Council once staff report back to Council.

Carried

As such, we are looking for particulars regarding Invoice, No. 185609 (attached).

We note the following reference on your invoice 185609 dated November 30, 2025: “The above account represents a summary of the professional services rendered to you, and this firm reserves the right to provide further particulars of our professional services rendered in the event the same is required or requested.” We are requesting further detailed information.

To facilitate a comprehensive review, we require the following additional details:

1. Detailed Time Entries: The invoice provides some descriptions such as "multiple correspondence and telephone calls with C. Lee and Q. Annibale" and "Review file, call and emails with litigation team, and review and revise Notice of Application.” We require more specific descriptions for each time entry. This should include the precise nature of the task performed, the specific subject matter addressed, and, where applicable, the outcome or purpose of the activity. Please also clarify the full names and roles/seniority of the professionals identified by initials.

2. Breakdown of Hourly Rates: The invoice lists the timekeeper’s name and total hours. We require the cost per docket entry as well as a detailed breakdown of the rate charged by each lawyer/timekeeper and the total.

3. Retainer Agreement: Please provide a copy of the retainer agreement that you believe governed the services for this matter.

We kindly request that these particulars be provided within 30 days to allow for a thorough review.
Thank you for your time and attention to this.

Stacey

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Stacey Forfar RPP, MBA
Chief Administrative Officer
Township of Springwater
2231 Nursery Road
Minesing, ON L9X 1A8
P. 705-728-4784 Ext. 2009

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From: Stacey Forfar
Sent: December 16, 2025 2:58 PM
To: 'qannibale@loonix.com' <qannibale@loonix.com>
Cc: Renee Ainsworth <Renee.Ainsworth@springwater.ca>; 'ar@loonix.com' <ar@loonix.com>; 'rgreen@LN.Law' <rgreen@LN.Law>
Subject: FW: Loopstra Nixon LLP - 33222-0002 - Statement 185609

Good afternoon Quinto,

We are reviewing the invoice that your firm provided to the Township of Springwater (attached, email below). Please provide a copy of all draft and filed court materials referenced in the invoice.

Thank you,
Stacey

<image001.png>

Stacey Forfar RPP, MBA
Chief Administrative Officer
Township of Springwater
2231 Nursery Road
Minesing, ON L9X 1A8

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P. 705-728-4784 Ext. 2009
<image002.png>

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From: Accounts Receivable <AR@loonix.com>
Sent: December 3, 2025 3:26 AM
To: Shelley Westlake-Brown <shelley.westlake-brown@springwater.ca>
Cc: Roberta Green <rgreen@LN.Law>
Subject: Loopstra Nixon LLP - 33222-0002 - Statement 185609

EXTERNAL EMAIL. Please check sender.

Attached please find your statement for services through November 26, 2025.

Payment remittance options can be found on the last page of the statement.

Thank you,

Accounts Receivable
Loopstra Nixon LLP
135 Queens Plate Drive, Suite 600
Toronto, Ontario M9W 6V7

Quinto M. Annibale*, Partner
Municipal, Land Use Planning & Development
T. 416.748.4757 | C. 416.917.5563 | QAnnibale@loonix.com

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* Quinto M. Annibale Professional Corporation

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