

Emergency FLAP Contractor Assessment Form

Property and Contractor Information

Company Name:

Property Owner:

Company Address:

Property Address:

Phone / Email:

Phone / Email:

Technician Name:

Date of Assessment:

Property type: ☐ Single-detached ☐ Semi-detached ☐ Other: _____

Existing basement ADU: ☐ Yes ☐ No

Plans for new basement ADU: ☐ Yes ☐ No

Note: ADU - Accessory Dwelling Unit (e.g. basement apartment)

Existing Devices/Fixtures and Connections

Device/Fixture/Connection	Pre-Existing	Details
Backwater valve	☐ Yes ☐ No	
Building trap	☐ Yes ☐ No	Location:
Downspout connection	☐ Yes ☐ No	
Floor drain	☐ Yes ☐ No	
Secondary / backup pump	☐ Yes ☐ No	
Sump discharge line(s)	☐ Yes ☐ No	
Sump pit/basin	☐ Yes ☐ No	
Sump pump	☐ Yes ☐ No	

Sanitary Lateral / Drain Assessment

☐ CCTV inspection ☐ Visual inspection ☐ Other: _____

TV'd from: _____ Private side pipe material: _____ City-side pipe material: _____

Recommended Work

Measure	Recommended	Location / Type	Reason / Notes
Backwater valve	☐ Yes ☐ No		
Primary sump pump	☐ Yes ☐ No		
Secondary / backup pump	☐ Yes ☐ No	☐ Battery ☐ Water siphon	
Sump pit	☐ Yes ☐ No		
Weeping tile disconnection*	☐ Yes ☐ No	☐ Floor drain ☐ Outside foundation wall	
Downspout disconnection	☐ Yes ☐ No		
Building trap removal**	☐ Yes ☐ No		
Other			

* St. Catharines requires proof that weeping tile/storm connections to the sanitary system do not exist or will be disconnected prior to installation of the backwater valve.

**** A building trap must be removed when installing a backwater valve (Ontario Building Code Requirement)**

Drawing of Proposed Work

Provide a sketch highlighting (if applicable): sanitary and storm laterals; floor drains; weeping tile connection(s); existing/proposed sump pit; downspout(s); existing/proposed backwater valve; shared/cross connections; significant defects; building trap and sump discharge location.

[illegible]

Homeowner Review & Acknowledgement

I acknowledge and agree that the assessment and proposed work have been reviewed with me. I understand that FLAP eligibility and funding are determined by the City; costs outside approved eligible work are my responsibility; the construction agreement is between the homeowner and contractor; and ongoing maintenance of flood-protection devices is the homeowner's responsibility.

Homeowner Name

Homeowner Signature / Date

Contractor Review & Acknowledgement

I acknowledge and agree that the information provided in this assessment accurately reflects the conditions observed at the property at the time of inspection. I confirm that the recommended work, known deficiencies, and future flood prevention device maintenance/function have been explained to the property owner. I confirm that all weeping tile connections to the sanitary have been properly identified, proposed sump discharge location (if applicable) has been identified and meets all OBC requirements.

Contractor / Technician Name

Signature / Date
