



Environmental Records Search Request

Applicants must submit this form for an environmental records search request to be complete for acceptance and processing by the Town of Stony Plain.

Please check each item included within your package.

CHECKLIST

Required information for a complete environmental records search request:

- ☐ Cover letter with the details of the request, including:
 - ☐ Applicant name and contact information
 - ☐ Legal description of the subject property
 - ☐ Reason for the request
- ☐ Current certificate(s) of title
- ☐ Landowner consent
- ☐ Payment of application fees

LANDOWNER CONSENT FORM

I (we), _____, being the registered owner(s) of _____,
(name of registered owner) (legal land description: plan, block, lot)

do hereby authorize _____ of _____ to request an environmental
(print name of applicant) (applicant company)
records search for the above mentioned property.

Signature(s) of Owner(s): _____ Date: _____
_____ Date: _____

Address(es) of Owner(s): _____

APPLICANT INFORMATION

ADMINISTRATIVE INFORMATION (FOR OFFICE USE ONLY)

NAME:	FILE #:	
PHONE:	APPLICATION FEE:	
EMAIL:	DATE PAID:	RECEIPT #:
SIGNATURE:	PAYMENT METHOD:	

Contact us: Town of Stony Plain • 4905 51 Avenue • Stony Plain, Alberta T7Z 1Y1 •
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This personal information is being collected by the Town of Stony Plain under Sec. 4(c) of the Protection of Privacy Act (POPA) and will only be used for the purpose of a planning and development application. The personal information provided will be protected in accordance with Sec. 12(1) of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the ATIA Coordinator at 780-963-2151