

Agenda



Regular Council Meeting Agenda
Monday, September 14, 2026 at 5:00 p.m.
Town of Stony Plain Council Chambers
4905 – 51 Avenue

1. **Call to Order**
2. **Adoption of Agenda**
3. **Public Input Session**
4. **Presentations and Delegations**
 - 4.1 Shikaoi Student Delegation
 - 4.2 Trans Alta Tri Leisure Center 2027 Budget
5. **Statutory Public Hearing - NIL**
6. **Adoption of Council Minutes**
 - 6.1 Regular Council Meeting – August 24, 2026
7. **Council Board & Committee Minutes**
 - 7.1 Stony Plain Library Board – June 17, 2026
 - 7.2 Growth & Commerce Committee – June 24, 2026
 - 7.3 Planning Advisory Committee – July 9, 2026
8. **Bylaws**
 - 8.1 Bylaw 2747/LUO/26 - 2026 Land Use Bylaw Revised Bylaw – 1st, 2nd, and 3rd Reading
9. **Business Items**
 - 9.1 South Creek Land Use Bylaw Amendment Public Hearing Schedule
 - 9.2 Trans Alta Tri Leisure Center 2027 Budget
 - 9.3 Volunteerism and Civic Engagement Strategy Update
10. **Council Discussion**
11. **Closed Meeting - NIL**
12. **Adjournment**

Public Input Session

PUBLIC INPUT SESSION

The intent of the Public Input Session is to allow the public to address Council on matters of interest that are not already being addressed in the Council meeting or other boards and commissions of which Council is a member.

The Public Input Session will run from 5:00 p.m. to 5:15 p.m., following the adoption of the agenda.

It is strongly recommended that people pre-register for this session.

Procedure for Pre-registration

Members of the public wishing to address Council during the Public Input Session may:

1. register online prior to 12:00 p.m. the day of the Council meeting by filling out the registration form online on the Town of Stony Plain website:
<https://www.stonyplain.com/en/town-hall/address-council.aspx>.



Presentations & Delegations

**PRESENTATION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** September 14, 2026**SUBJECT:** Shikaoi Student Delegation

EXECUTIVE SUMMARY

Annually the Town sends a student delegation to the Town of Shikaoi in Hokkaido, Japan as part of the Shikaoi Exchange Program. From July 13th – 27th, 8 students and 2 chaperones travelled to Japan as part of the 2026 student delegation.

BACKGROUND

The 2025 delegation included:

- | | | |
|----------------------------|------------------|-----------|
| • Jessie Dow | • Jerry George | Chaperone |
| • Ivy Fillinger | • Rebecca George | Chaperone |
| • Bianca Hutton | | |
| • Michelle Muxile | | |
| • Gabriel Poitras | | |
| • Livia Reddick | | |
| • Ashton Trimble | | |
| • Fernanda Astete Troncoso | | |

Each of the students were home stayed while in Shikaoi. The delegation participated in the following activities while in Japan:

- Spent one day in Tokyo and visited:
 - Ueno Park
 - Metropolitan Government Building
 - Asakusa (Senso-ji Temple, Nakamise Shopping Street)
 - Tokyo Scramble Crossing
 - Shibuya Shopping Area
- While in Shikaoi:
 - Attended a Welcome reception with Mayor Kii
 - Spent a day participating in classes at the Shikaoi High School, enjoying lunch with the students and participating in club activities, tea ceremonies, calligraphy and afterschool sports
 - Spent a day visiting Elementary and Jr High Schools, participating in activities and various demonstrations
 - Visited the Buddhist Zensho-ji Temple and participated in Buddhist meditation and the Shikaoi Shinto Shrine
 - Took a boat tour of Lake Shikaribetsu
 - Attended the annual Fireworks Festival, where all delegates wore traditional Yukatas
 - Attended a short farewell with Mayor Kii, where many tears and heartfelt goodbyes were exchanged
- Travelled to Sapporo for one night and experienced the following:

- A few hours of shopping,
- Rode the Norbessa Ferris Wheel,
- Went up the Sapporo TV Tower,
- Visited the Hokkaido Jingu Shrine
- Toured the Shiroyo Park and the Chocolate Factory.

Above all of this, each student had their own unique activities and experience with their host families. The delegation will share some highlights of their time in Shikaoi with Council this evening.

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2026-2029:

- Showcase Stony Plain's diverse cultural identity through events, programs, and public art to strengthen connection, awareness, and support among residents and visitors.

COMMUNICATION

This item will be included in the Council Highlights news release.

Prepared by: Jerry George, Manager, Programs and Services

Approved by: Karl Hill, General Manager, Community and Protective Services

Approved by: Tom Goulden, Chief Administrative Officer

END OF ITEM



**PRESENTATION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** September 14, 2026**SUBJECT:** Trans Alta Tri Leisure Center 2027 Budget Presentation

EXECUTIVE SUMMARY

General Manager Lenny Richer, and Board Chair Rob Hagg will present the 2027 proposed Trans Alta Tri Leisure Center budget to Council.

BACKGROUND

Annually the General Manager and the Board Chair of the Trans-Alta Tri Leisure Centre (TLC) present a report on the previous operating year, a review of the next years' operating budget and highlights from the current year to each municipal owner. The 2027 Board approved budget includes a municipal contribution of \$4,500,335. The Town of Stony Plain's proportionate share of the municipal contribution is \$1,116,083 representing 24.8% of the total municipal contribution.

The bulk of the TLC presentation time will focus on the 2027 operational budget. The presenters can discuss the 2025 annual review report should Council have any questions.

A Council motion has been included in the Business Item section of the agenda for Council's consideration.

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2026-2029:

- Invest in municipal infrastructure, amenities, and facilities to ensure effective and quality service delivery

COMMUNICATION

This item will be included in the Council Highlights news release.

ATTACHMENTS

1. 2025 Annual Report
2. Presentation

Prepared by: Karl Hill, General Manager, Community and Protective Services

Approved by: Tom Goulden, Chief Administrative Officer



TransAlta
Tri Leisure Centre

Annual Report 2025



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VISION STATEMENT

Inspiring quality life experiences and healthy, active living.

MISSION STATEMENT

To enrich the well-being of our communities by providing exceptional activity and lifestyle opportunities in high-quality facilities.

CORE VALUES

Adaptability, Collaboration, Inclusion, Integrity, Respect and Safety.

Greetings from the Board Chair



Rob Hagg
Board Chair

“The region is growing and the needs are ever-changing and as such, we want to remain the tremendous hub the region has come to know and expect.”

The TLC had another busy and successful year in 2025. As the Tri Municipal Region continues to grow, the facility continues to remain busy at nearly every hour of the day. The balance to try and meet the vast and various needs of the region continues to be a focal point for the Board as well as the staff, one which can certainly be challenging at times.

2026 promises to be another extremely busy year at the TLC. From the Board of Director's perspective, we will be focusing on our strategic plan which will set the direction for the facility in the years ahead. This process will include engaging with users, program participants and others to gain an understanding of where the TLC should continue to focus when it comes to programs and services offered. The region is growing and the needs are ever-changing and as such, we want to remain the tremendous hub the region has come to know and expect.

From the facility side, it will be another busy year of capital and infrastructure improvements as we continue to work diligently to ensure the facility is a staple of the community for many years to come.

We look forward to seeing you all in 2026!



Board of Directors

The TransAlta Tri Leisure Centre is governed by a Board of Directors comprised of two public representatives and one elected official from each municipality. Each year, our Board members work together to make sure the TLC is and continues to be a champion of community involvement and healthy, active living in the Tri-Municipal Region. For board member contact information, please visit our website at www.trileisure.com.

ROB HAGG

Chair,
Public Representative
Town of Stony Plain

TODD HAIST

Vice-Chair,
Public Representative
Parkland County

ERIN STEVENSON

Elected Official
City of Spruce Grove

JUSTIN LAURIE

Elected Official
Town of Stony Plain

SALLY KUCHER-JOHNSON

Elected Official
Parkland County

ROXANNE KITS

Public Representative
Town of Stony Plain

AMANDA CHUBEY

Public Representative
City of Spruce Grove

MICHELLE GRUHLKE

Public Representative
City of Spruce Grove

BRYAN RABIK

Public Representative
Parkland County

Message from the GM



Lenny Richer
General Manager

“As the region continues to grow, one can only anticipate that the TLC will remain a hub of activity moving forward.”

2025 continued right where 2024 left off: the facility was busy! Programs remained steady, while facility rentals, membership activity and daily admissions increased compared to the year before. As the region continues to grow, one can only anticipate that the TLC will remain a hub of activity moving forward.

As the facility ages, there is a continued investment into the capital and infrastructure components to ensure the longevity of the building.

2025's improvements included:

- Phase 2 of 3 Membrane Roof Replacement
- Front entrance sliding doors
- Showers in main changerooms
- Air handling units
- Direct Digital Control System allowing for more efficient monitoring of all HVAC components
- Fire Suppression System upgrades (fire panel, sprinkler heads in aquatic centre)
- Refurbishing of gymnasium floor

Our team is very proud to continue providing the region with high quality programs and services. We value the feedback we have received as we strive for continuous improvement. Thank you to everyone who continues to make the facility such an amazing place to be; staff, members, program participants, user groups, facility renters and, of course, visitors!

We look forward to another amazing year ahead, with a significant milestone for the facility on the horizon in 2027!



Featured Sponsor



At JD Mechanical, supporting the Tri Leisure Centre is about supporting the community that supports us in return. As a local plumbing, heating, and refrigeration company, our work is rooted right here, and so is our team. The Tri Leisure Centre is a hub for organized sports, fitness, and community events, giving people a place to come together, stay active, and build strong connections.

When we support local facilities like the Tri Leisure Centre, that support comes full circle. Our team members and their families use this facility, and the community we serve every day supports us right back. That mutual support is what keeps local businesses strong and communities thriving. For JD Mechanical, investing in local spaces like this isn't just sponsorship, it's being part of something bigger and giving back to the community we're proud to call home.



Year in Review

Wellness | Adult Fitness

Fitness & Wellness Highlights

Partnered with **Stony Plain Dementia Connections** to deliver a Let’s Move program led by Tanya Ironside. The program was well attended, and additional sessions have already been booked for 2026.

Yoga for Mobility maintained strong participation across all offerings. To enhance participant experience, the program was relocated to the Multipurpose Room, creating a quieter and more relaxing environment for practice.

Youth RX saw continued success in 2025, with all classes running as scheduled and 103 youth (ages 10–13) becoming certified to independently use the Fitness Centre.

Drop-in Fitness Programs remained highly popular throughout the year, with 9,472 participant visits recorded across all offerings.

Totals

Registered Programs Options	2024	2025
Registered Programs	38	51
Registered Program Participants	355	392
Drop-In Program Options		
Drop-in Participants	8,323	9,472
Program Revenue	\$34,517	\$26,726
Personal Training & Nutrition Revenue	\$18,013	\$39,749
Fitness Centre Head Counts	229,434	242,445





Fitness Centre Head
Counts

242,445

Year in Review

Wellness | Children & Youth

Child & Youth Programming Highlights

Extended Child Minding Hours were introduced in September 2025, adding Monday, Wednesday, and Friday service from 8:00–9:00 AM to provide families with greater flexibility and support.

Youth Programming expanded in January 2025 with the launch of Introduction to Intramurals, offering youth ages 8–13 the opportunity to try a different sport each month during the winter and fall seasons.

PLAY Parkland Programming enhanced adaptive and inclusive recreation opportunities by introducing Sledge hockey, giving students the chance to experience the sport in an accessible environment.

School's Out Camps were expanded in October with 17 additional camp days added in response to teacher strike disruptions, helping support families during school closures.

Totals

	2024	2025
Registered Programs	56	43
Registered Program Participants	909	790
Child Minding Participants	1,787	1,264





Children's Program
Participants

2,054

Year in Review

Aquatics

Aquatics Highlights

- Program Delivery and Community Participation** - Swim lessons, school programs, and seasonal aquatics offerings continued to serve strong community demand throughout the year
- Facility Maintenance and Upgrades** - Annual shutdown work included important improvements to the pool, mechanical systems, and change rooms to support safe and efficient operations
- Staff Development and Growth** - Aquatics strengthened operations through staff recruitment, internal promotions, and expanded certification opportunities

Totals

	2024	2025
Registered Programs	1,553	1,608
Participants	7,906	7,498
Drop-In Programs	679	655
Drop-In Participants	20,328	16,463





Drop In AquaFit
2025 Total Yearly
Attendance

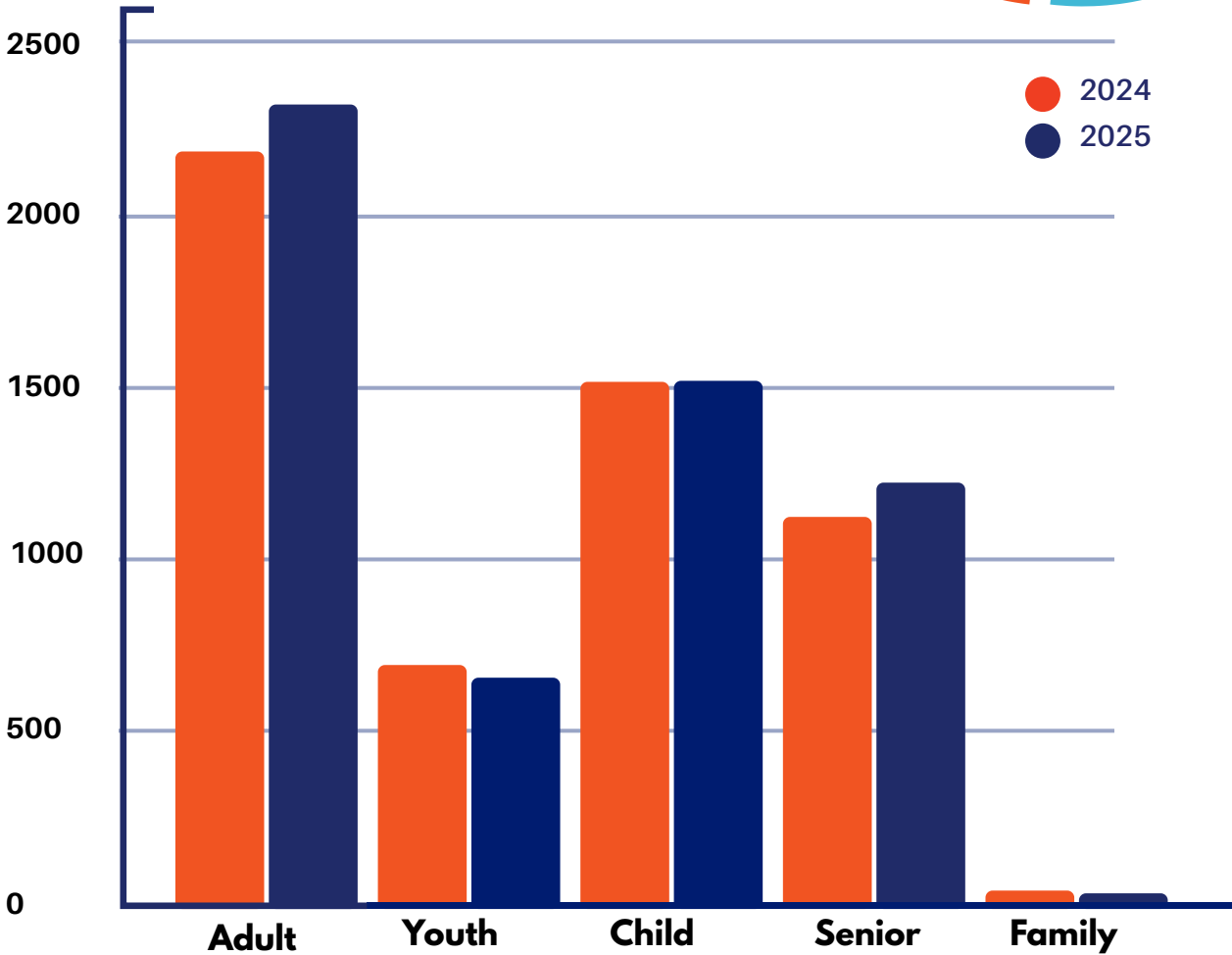
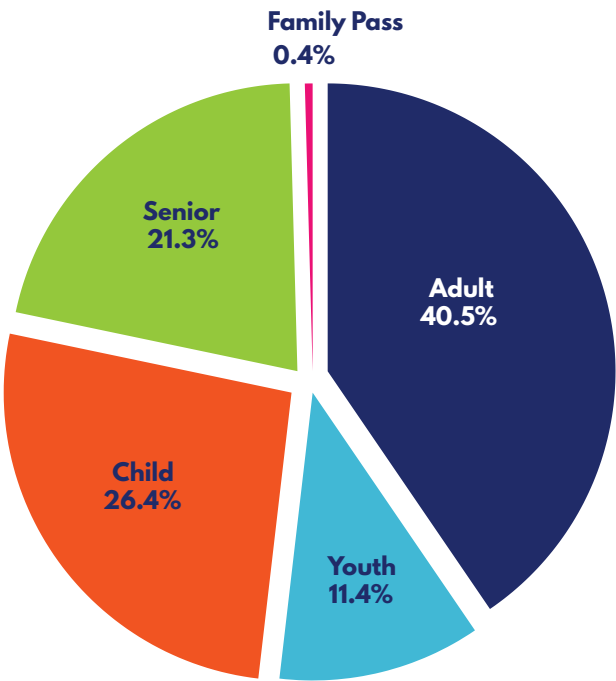
16,463

Year in Review

By the numbers

Members & Pass Holders

MEMBER & PASS HOLDERS	2024	2025
Adult	2,326	2,379
Youth	654	624
Child	1,520	1,305
Senior	1,223	1,342
Family (up to 5 people)	25	30
TOTAL	5,748	5,680

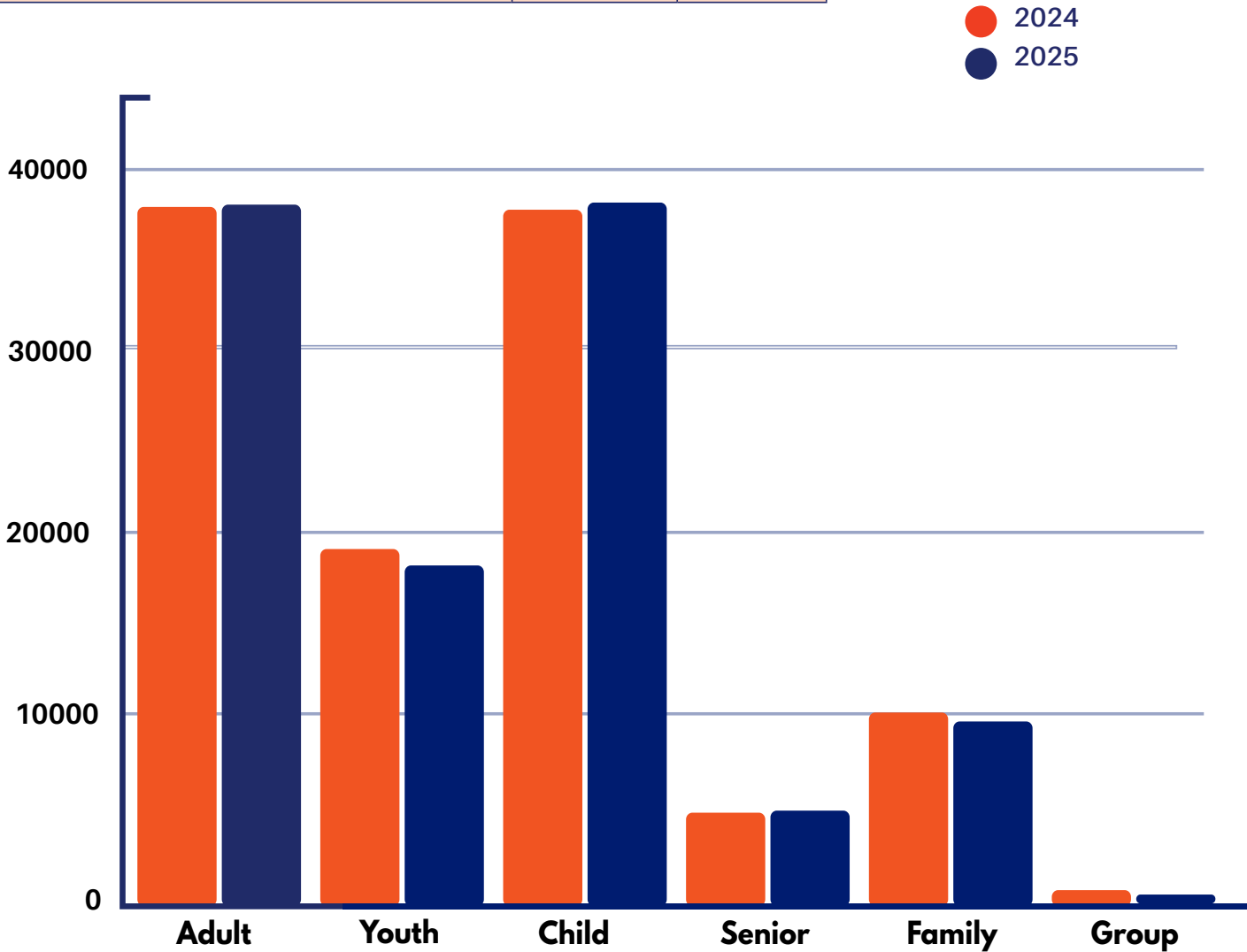


Daily Admissions

DAILY ADMISSIONS	2024	2025
Adult	38,295	38,743
Child	18,405	18,911
Youth	38,408	36,743
Senior	4,889	5,173
Family (up to 5 people)	9,804	8,416
Additional Family (6th or 7th child/youth from one household)	1,154	1,238
Group	505	276
TOTAL	108,118	109,500

Member/Pass holder
Check-ins for 2025

272,777



Report of the Independent Auditor

Report of the Independent Auditor on the Financial Summary



To the Board of Directors of TransAlta Tri Leisure Centre:

Opinion

The financial summary is derived from the audited financial statements of the TransAlta Tri Leisure Centre (the "Centre") for the year ended December 31, 2025.

In our opinion, the accompanying financial summary is a fair summary of the audited financial statements.

Financial Summary

The financial summary does not contain all the disclosures required by Canadian public sector accounting standards. Reading the financial summary and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report thereon. The financial summary and the audited financial statements do not reflect the effects of events that occurred subsequent to the date of our report on the audited financial statements.

The Audited Financial Statements and Our Report Thereon

We expressed an unmodified audit opinion on the audited financial statements in our report dated March 12, 2026.

Management's Responsibility for the Financial Summary

Management is responsible for the preparation of the financial summary.

Auditor's Responsibility

Our responsibility is to express an opinion on whether the financial summary is a fair summary of the audited financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standards (CAS) 810, Engagements to Report on Summary Financial Statements.

Leduc, Alberta

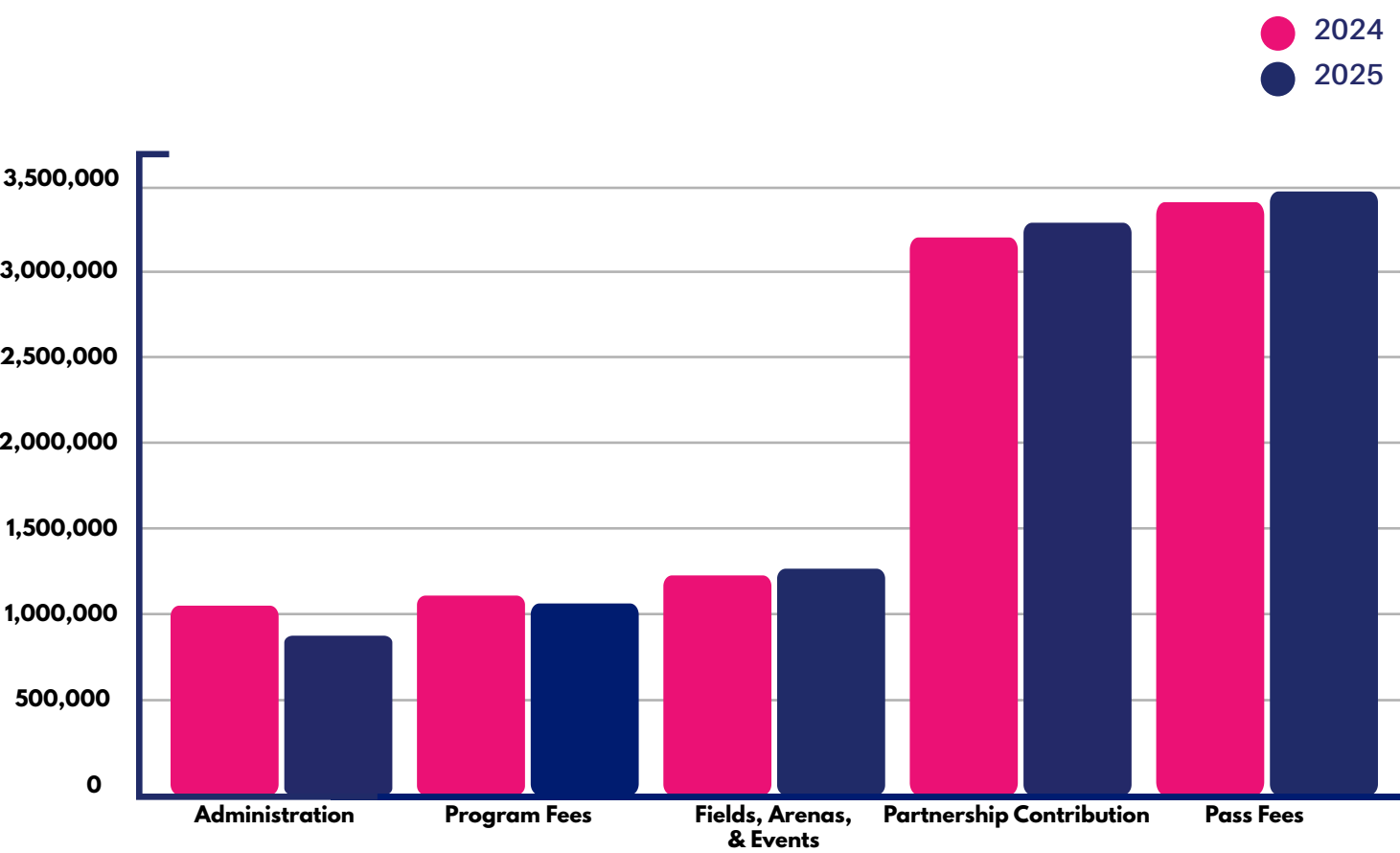
April 29, 2026

A stylized, handwritten-style signature of the firm MNP LLP in black ink.

Chartered Professional Accountants

Financial Summary

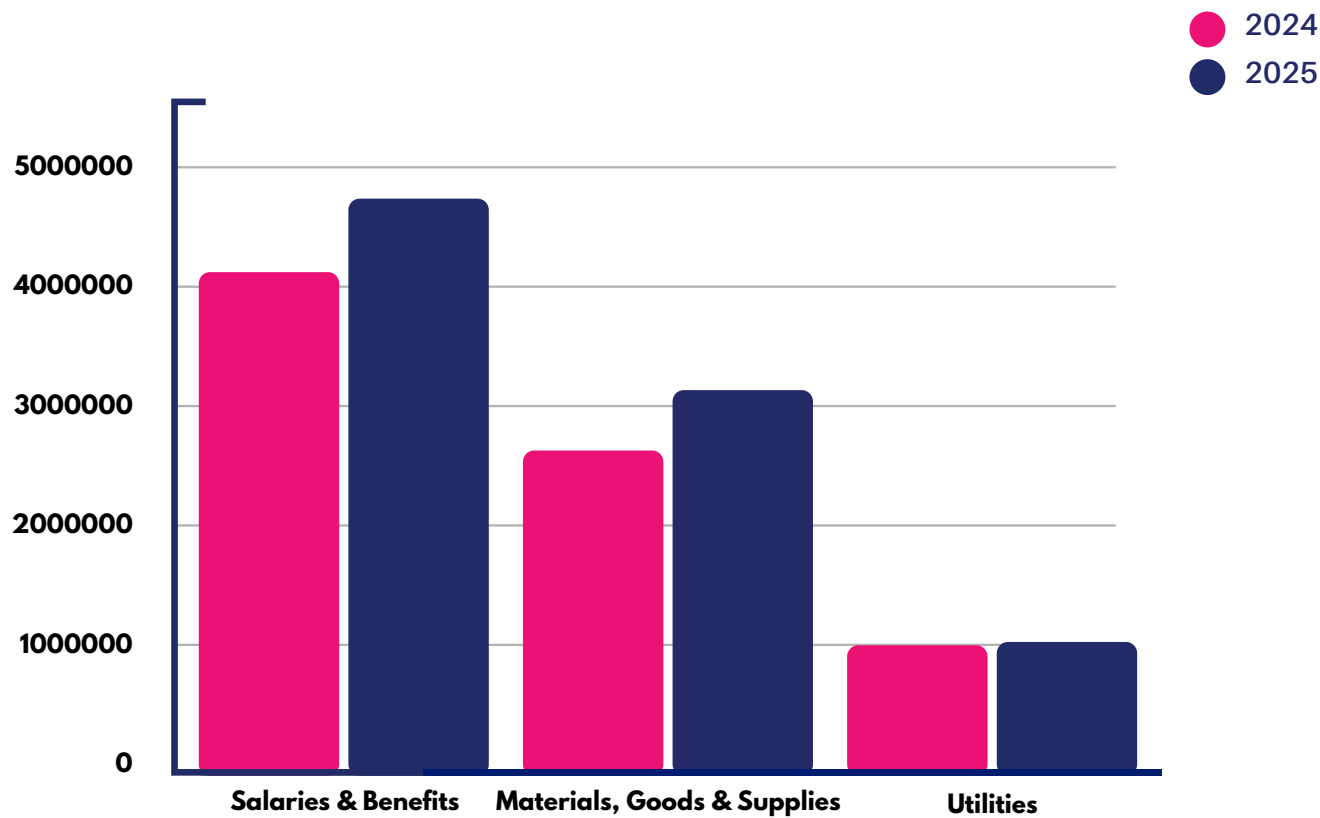
Operating Revenue



OPERATING REVENUES	2024	2025
Administration	\$1,041,238	\$ 943,372
Program Fees	\$1,226,910	\$1,122,904
Rentals: Fields/Arena/Events/Aquatics	\$1,342,716	\$1,415,892
Partnership Contribution	\$3,250,544	\$3,440,398
Pass Fees	\$3,310,631	\$3,463,779
TOTAL OPERATING REVENUE	\$10,172,039	\$10,386,145

Financial Summary

Operating Expenses



OPERATING EXPENSES	2024	2025
Salaries and Benefits	\$4,955,705	\$5,126,258
Materials, Goods and Supplies*	\$3,356,734	\$3,636,339
Utilities	\$1,069,047	\$1,018,567
TOTAL OPERATING EXPENSES	\$9,381,486	\$9,781,164

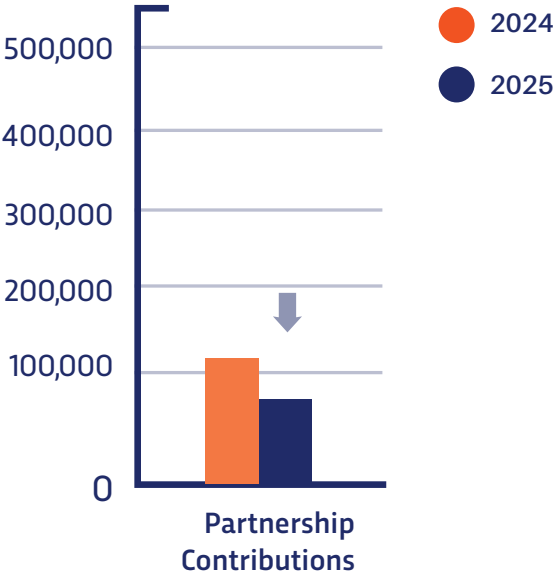
* Excludes depreciation.

Financial Summary

Financial Summary

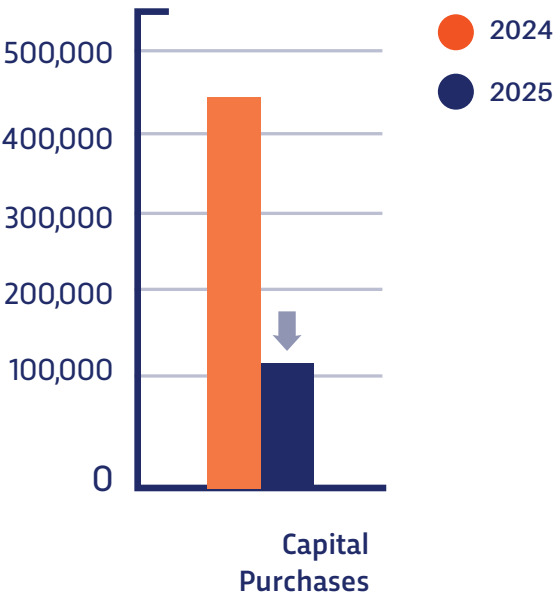
Capital Revenue

CAPITAL REVENUE	2024	2025
Partnership Contributions	\$79,947	\$79,947
Donations	0	0
TOTAL	\$ 79,947	\$ 79,947



Capital Purchases

CAPITAL PURCHASES	2024	2025
Capital Purchases	\$115,383	\$79,947
TOTAL	\$115,383	\$79,947



Staff Profile

Amber Rohwer



How long have you been with the TLC?

I have been with the TLC for a year and a half.

What aspects of your job bring you the most satisfaction or joy?

I really enjoy having the opportunity to work closely with the community. It's rewarding to be in a role where I see familiar faces each day and welcome families who are excited to come to the TLC and spend time together. Even though I've only been here just over a year, it has been amazing to watch the children and youth in our programs grow, build confidence, and develop over time. I'm also fortunate to work alongside such a supportive and kind team, who make coming into work each day enjoyable.

What is the most challenging thing about your job?

One of the most challenging parts of my role is supporting the diverse needs of each child in our programs. Every participant is unique, and what works for one child may not work for another. It requires patience, creativity, and flexibility to ensure that every child feels included, supported, and able to succeed.

How has your role evolved over the years?

Although I can't necessarily speak to how the role has changed over the years, I can say that my experience within it has grown and continues to evolve. I've developed greater confidence in leading activities, adapting programs to meet a variety of needs, and building strong relationships with both participants and their families.

Stepping into the team lead role during summer camps is a completely different experience, these weeks are full of adventure and usually a bit of "controlled" chaos! Throughout it all, my main goal is to support instructors and facilitators while ensuring each child feels included, supported, and has a positive experience.

What are some of your favourite activities to do at the TLC?

Outside of work I enjoy spending time at the pool, whether I'm swimming or just relaxing.



Board Member Profile

Amanda Chubey



How long have you lived in the region?

I've lived in Spruce Grove for three years now, having moved here from B.C. I love the small-community feel while still being close to the big city. It's safe, welcoming, and the kind of place where I'm happy knowing my daughter will grow up surrounded by close friends and family.

What are some of your favourite activities to do at the TLC?

I've always believed that a community is only as strong as the people within it. Spruce Grove has given so much to my family, and I wanted to give back in a meaningful way. The Tri-Leisure Centre plays a huge role in our daily lives—we use the pool, the gym, and the skating rinks regularly. My daughter plays U9 hockey, so we're at the Tri often! Becoming a board member allows me to support the facility that supports our health, growth, and connection to the community.

Why did you decide to become a TLC board member?

I've really enjoyed learning how the tri-municipal region works together to support the betterment of the community. The board includes both elected officials and volunteer members, and it's been wonderful building new friendships and meaningful connections. I've also gained a deeper appreciation for all the work that goes into keeping the TLC a vibrant, healthy, and accessible space for everyone.

What have you enjoyed most during your time on the board?

Meeting and getting to know the members of the board and seeing their commitment to the TLC has been very rewarding. Discussing the perspectives of the board members representing the three municipalities and coming to decisions that reflect the values of our organization contribute to making the TLC an amazing facility.

What event or events do you look forward to at the TLC?

I look forward to any event that brings families and young people together. As a hockey parent, activities around the rink are always a highlight, but truly I enjoy anything that showcases the TLC as a safe, energetic, and supportive space for all ages.

What did you learn this year—personally or as a board member?

As someone newer to the city, I've learned a lot about how the three municipalities work in unity to keep the TLC thriving. I've gained insight into the behind-the-scenes effort required to maintain such a large, impactful facility. Personally, I've learned how important it is not just to live in a community, but to actively support it and help it grow.

What do you hope the future will bring for the TLC?

The future of the TLC is bright. While growth in the region naturally brings challenges, I'm confident that with the commitment of the board and the community, the Centre will continue to evolve and strengthen. I hope to see ongoing expansion, new programs, and continued opportunities for families to stay active, connected, and supported.



Testimonial:

Wishing You Wellness Program



"After being sick for six years with endometriosis and going through a full hysterectomy last summer, my life felt completely turned upside down. I haven't been able to work, and living on Alberta Works, I felt stuck, overwhelmed, and unsure of how to move forward. I knew I needed something to help me heal, but a membership was simply out of reach.

Receiving the Wishing You Wellness subsidy has been life-changing. At a time when I felt at my lowest, it gave me hope and something to hold onto. It's given me a reason to get up each day and start rebuilding. I now go to the Tri Leisure Centre about five times a week, and I can feel myself slowly getting stronger—physically and emotionally. Being around people has helped lift the isolation, and the pool has become a place where I can finally breathe and find peace.

I am beyond grateful. This program didn't just give me access—it gave me strength, hope, and a path forward when I needed it most. Thank you for making this possible." ~ Kathy



Staff Long Service Awards

We are pleased to celebrate the success of our dedicated staff. Congratulations to the following TLC team members who received long-time service awards in 2025.

5 YEAR Service Awards

Olivia Schimpf
Debra Redlick
Tessa Granson-Woolard
Sophie Vance

10 YEAR Service Awards

Katrina Klein
Bethany Neis
David Wilson-McCune
Shelby Engelking
Donald Flack

15 YEAR Service Awards

Derek Tempan
Dillon Broughton

20 YEAR Service Awards

Robert McClain
Sandra Vandervelde



The TLC believes that a strong and vibrant business community fuels the growth of healthy, active communities. We are thrilled to have tremendous relationships with a variety of local businesses that truly value community health and wellness.

Corporate sponsorships are vital to allowing the TLC to engage with the broader community and to partner with like-minded organizations in the promotion of healthy, active living.

NAMING SPONSOR:

transaltaTM

AREA SPONSORS:





TransAlta
Tri Leisure Centre

TransAlta Tri Leisure Centre

2027 Corporate Plan

Budget Overview

- TLC PEAK Priorities
- 2027 Key Objectives
- Detailed Budget
 - Revenues
 - Expenses
- Cost Recovery
- Capital and Infrastructure
- Breakdown of Municipal Contribution
- Operating
- Capital
- Infrastructure
- Summary





Peak Priorities

Personnel

Engaging Stakeholders

Asset Management

Key Service Levels

2027 Objectives



Personnel

- Employee Mental Health and Wellbeing
- Health and Safety – COR External Audit
- Staff Engagement Baseline
- HR Metrics

Asset Management

- Long-Term Capital and Infrastructure Plan

Engaging Stakeholders

- Stony Plain Outdoor Pool – long-term agreement
- Participate in regional special events and community initiatives

Key Service Levels

- Board's Strategic Plan - Implementation Strategies for key priorities
- Comprehensive Service Level Review
- Expand Online Options for Customers

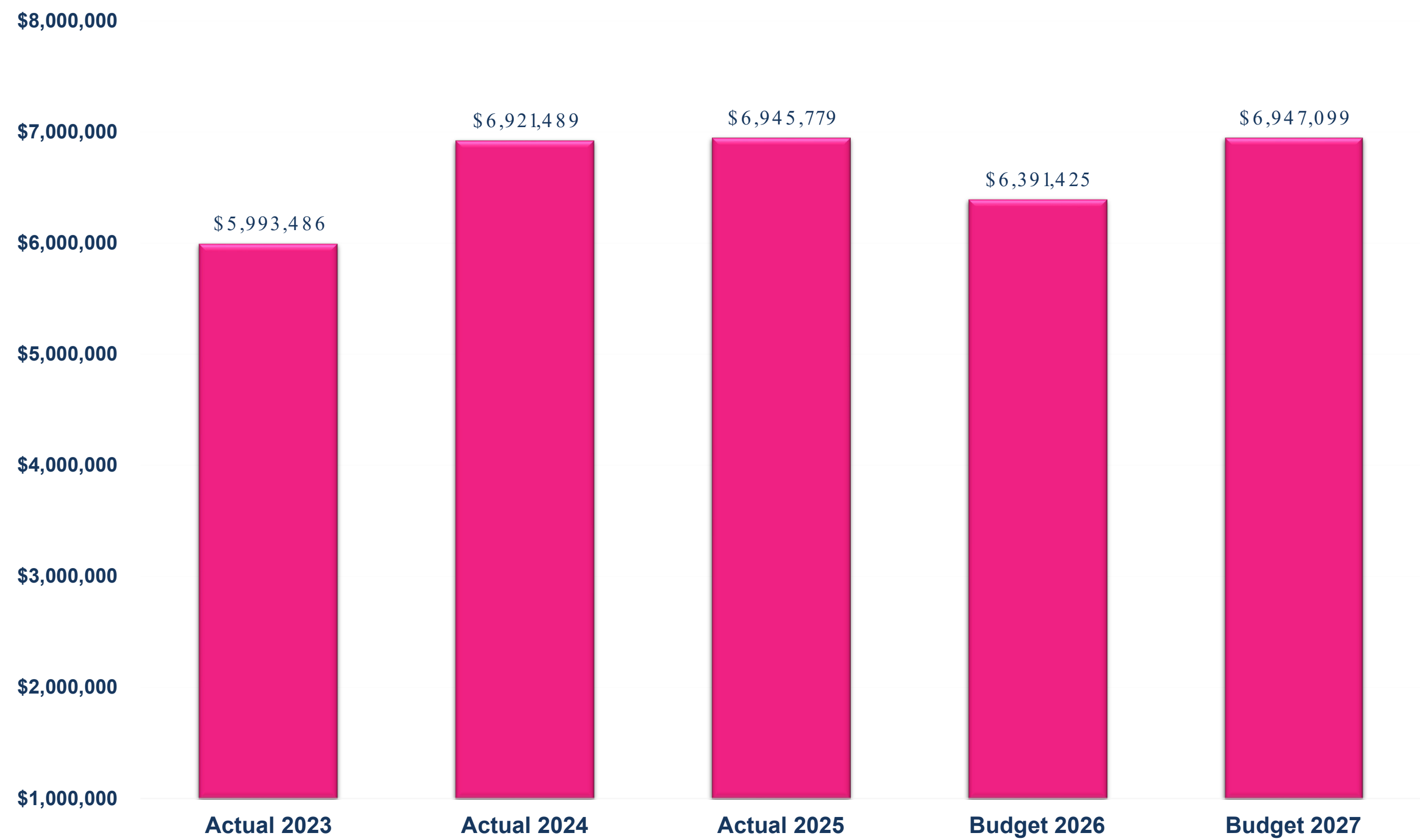
Operating Overview

- Revenues - \$6,947,099
- Operating Expense
(less depreciation) - \$9,276,559
- Operational Cost Recovery – 74.89%

Revenue

Earned Revenues	Approved 2026 Budget (9 - week Aquatic Centre Closure)	Draft 2027 Budget
Memberships, Passes and Admissions	3,108,366	3,442,200
Programs and Services	1,155,615	1,236,500
Facility Rentals and Events	1,199,320	1,341,915
Administration (miscellaneous)	928,124	926,484
Total Revenues (excluding municipal operating contribution)	6,391,425	6,947,099

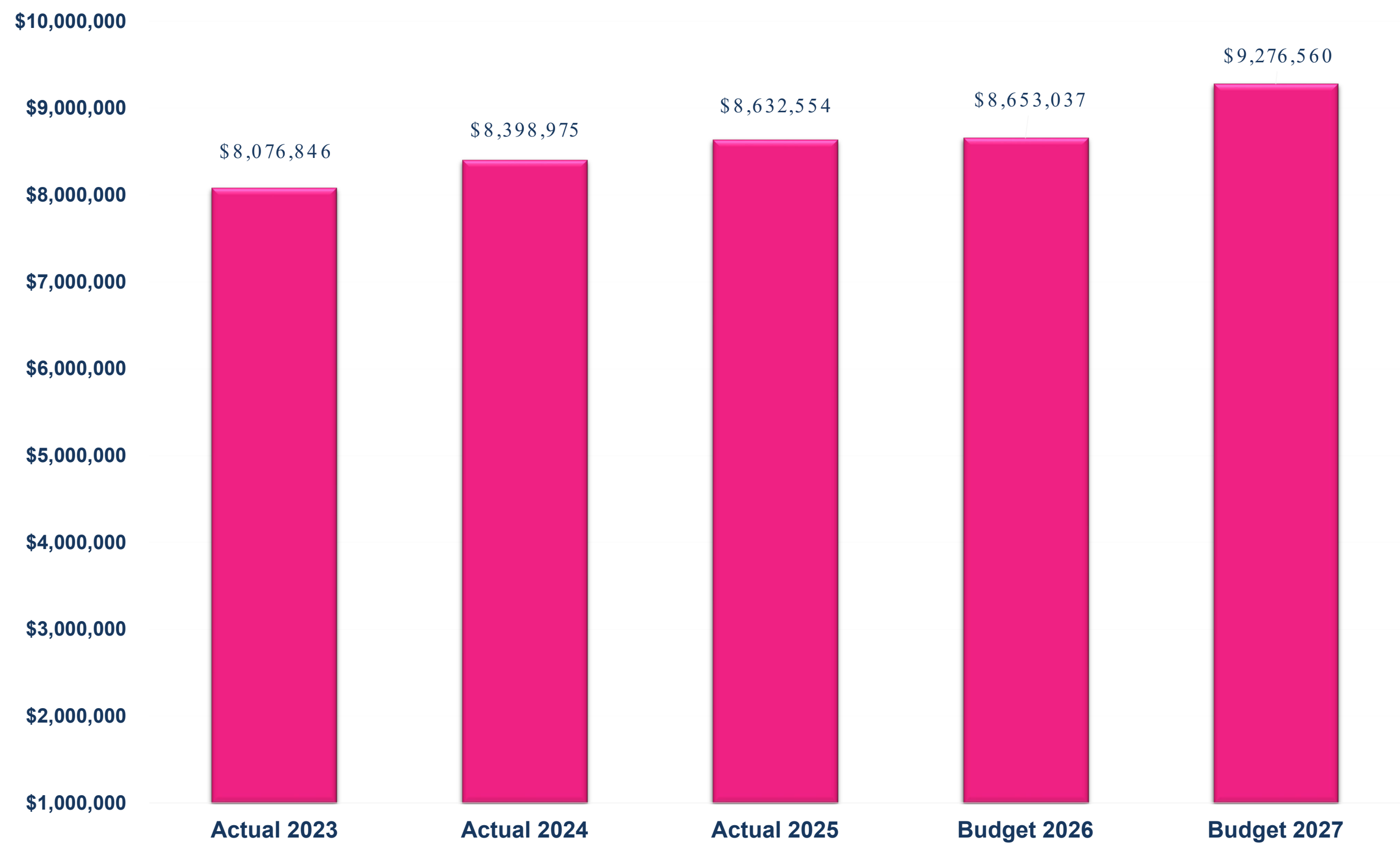
5 Year Revenue Comparison



Expenses (excluding depreciation)

Expenses	Approved 2026 Budget	Draft 2027 Budget
Salaries and Benefits	4,996,733	5,560,433
Materials, Goods, Supplies	2,543,304	2,643,765
Utilities	1,113,000	1,072,362
Total Expenses	8,653,037	9,276,560

5 Year Expense Comparison



Cost Recovery

YEAR	BUDGETED COST RECOVERY	ACTUAL COST RECOVERY
2023	73.17%	74.21%
2024	74.22%	82.41%
2025	74.26%	80.46%
2026	73.86%	
2027	74.89%	

A group of students are playing volleyball in a gymnasium. The gym has a wooden floor with blue and red court lines. A white volleyball net is stretched across the court. In the background, there are blue lockers and a teal wall. A basketball hoop is visible in the upper right corner. The students are wearing various casual clothing like t-shirts and shorts. One student in a red shirt is on the left side of the net, while others are on the right side. They are all looking towards the net, anticipating the ball.

Capital Budget Funding Request

2027 Request = \$326,550

- Fitness Equipment
- Ice Resurfacer
- Genie Lift

A group of diverse people are in a gym, performing a side-body stretch. They are standing on blue mats, leaning to their right with their left arms raised high and their right hands touching their right knees. The gym has a wooden floor, large mirrors on the wall, and a clock is visible in the background.

Infrastructure Funding Request

2027 Request = \$1,844,325

- Roof replacement Phase 3
- Turf replacement
- Aquatic Ductwork
- Parking Lot redesign
- AHU 19&20 redesign
- AHU 9 replacement

Municipal Contribution Summary

Municipal Contribution	Approved Budget 2026	Draft Budget 2027
Operating	2,261,612	2,329,460
Capital/lifecycle	123,375	326,550
Infrastructure	3,071,408	1,844,325
Total Municipal Contribution	5,456,395	4,500,335

Breakdown by Municipality

Total Municipality Contribution	Approved Budget 2026	Draft Budget 2027
City of Spruce Grove (51.8%)	2,826,413	2,331,173
Town of Stony Plain (24.8%)	1,353,186	1,116,083
Parkland County (23.4%)	1,276,796	1,053,078
Total Municipal Contribution	5,456,395	4,500,335



Thank You!

END OF ITEM



Statutory Public Hearing

Adoption of Council Minutes

**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
AUGUST 24, 2026 MINUTES OF THE
REGULAR COUNCIL MEETING
HELD IN THE TOWN OF STONY PLAIN
COUNCIL CHAMBERS AT 5:00 PM**

PRESENT:

Mayor:	William Choy
Deputy Mayor:	Harold Pawlechko
Councillors:	Justin Anderson
	Justin Laurie
	Melanie Loyns
	Eric Meyer
	Miranda Niebergall
Chief Administrative Officer:	Tom Goulden
General Manager, Community & Protective Services:	Karl Hill
General Manager, Community & Social Development:	Lisa Gilchrist
General Manager, Corporate Services:	Ann Laing
General Manager, Planning & Infrastructure:	Brett Newstead
General Manager, Strategic Services:	Brenda Otto
Manager, Planning & Development:	Miles Dibble
Manager, Financial Services:	Teri Stewart
Manager, Legislative Services:	Teresa Olsen
Planner:	Caitlyn McDonald
Legislative Clerk:	Jessica Marsden

OTHERS PRESENT:

Public Hearing:	Kerry Koble
	Glenn Sutherland
	Michael Ouellet

Members of the Public

1. CALL TO ORDER

Mayor William Choy called the August 24, 2026 Regular Council Meeting to order at 5:01 p.m.

2. ADOPTION OF AGENDA

Agenda Adoption
08/11/26/SP

Moved that Town Council adopt the August 24, 2026 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

3. PUBLIC INPUT SESSION

4. PRESENTATIONS & DELEGATIONS – NIL

5. STATUTORY PUBLIC HEARING

5.1 Genesis on the Lages Stages 4B & 4C Land Use Bylaw Amendment

Mayor William Choy explained the process of the Public Hearing.

Mayor William Choy opened the Public Hearing for Bylaw 2744/LUO/26 at 5:03 p.m.

The Manager of Planning and Development gave an overview presentation of Bylaw 2744/LUO/26.

Council asked questions for clarity and understanding.

There were no members of the public present to speak in favour of Bylaw 2744/LUO/26.

The following were present to speak in opposition of Bylaw 2744/LUO/36:

- Glenn Sutherland
- Kerry Koble
- Michael Ouellet

Town Council asked each presenter questions for clarity and understanding.

There were no members of the public present to make general comments regarding Bylaw 2744/LUO/26.

The applicant had no closing comments regarding Bylaw 2744/LUO/26.

Mayor William Choy closed the Public Hearing for Bylaw 2744/LUO/26 at 6:12 p.m.

Mayor William Choy called a break at 6:12 p.m.

Mayor William Choy called the Regular Council Meeting back to order at 6:25 p.m.

6. ADOPTION OF COUNCIL MINUTES

6.1 Regular Council Meeting Minutes – July 13, 2026

RCM Minutes
08/117/26/SP

Moved that Town Council approve the July 13, 2026 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

7. COUNCIL BOARD & COMMITTEE MINUTES

7.1 Planning Advisory Committee – April 16, 2026

PAC Minutes
08/118/26/SP

Moved that Town Council receive the Council Board and Committee minutes for information.

CARRIED UNANIMOUSLY

8. BYLAWS

8.1 Genesis on the Lakes Stages 4B & 4C Land Use Bylaw Amendment

Genesis on the
Lakes Stages 4B &
4C LUB Amend
2nd Reading
08/119/26/SP

Moved that Town Council give second reading to Bylaw 2744/LUO/26, a bylaw to amend Land Use Bylaw 2735/LUO/26.

CARRIED UNANIMOUSLY

Genesis on the
Lakes Stages 4B &
4C LUB Amend
3rd Reading
08/120/26/SP

Moved that Town Council give third reading to Bylaw 2744/LUO/26.

CARRIED UNANIMOUSLY

8.2 South Creek Stage 5A & 5B Land Use Bylaw Amendment

The Manager of Planning and Development gave an overview of the bylaw.

South Creek
Stage 5A & 5B
LUB Amendment
1st Reading
08/121/26/SP

Moved that Town Council:

1. give first reading to Bylaw 2745/LUO/26, a bylaw to amend Land Use Bylaw 2735/LUO/26; and
2. authorize Administration to schedule a public hearing on September 28, 2026.

CARRIED UNANIMOUSLY

8.3 High Park Fill Line Front End Debenture Bylaw

The Manager of Financial Services gave an overview of the bylaw.

High Park Fill
Line Front End
Debenture Bylaw
1st Reading
08/122/26/SP

Moved that Town Council give first reading to Bylaw 2746/DEB/26, a bylaw to authorize debenture borrowing in the amount of \$3,700,000 for the construction of the High Park Fill Line Facility.

CARRIED UNANIMOUSLY

8.4 Arterial Road Front End Debenture Bylaw

The Manager of Financial Services gave an overview of the bylaw.

Arterial Road
Front End
Debenture Bylaw
1st Reading
08/123/26/SP

Moved that Town Council give first reading to Bylaw 2743/DEB/26, a bylaw to authorize debenture borrowing in the amount of \$2,400,000 for the construction of the 28th Street intersection.

CARRIED UNANIMOUSLY

Mayor William Choy called a break at 7:43 p.m.

Mayor William Choy called the Regular Council Meeting back to order at 7:56 p.m.

9. BUSINESS ITEMS

9.1 Parks and Open Space Master Plan Update

The Planner gave an overview of the report.

Parks and Open
Space Master Plan
Update
08/124/26/SP

Moved that Town Council accept the Parks and Open Space Master Plan Update for information.

CARRIED UNANIMOUSLY

10. COUNCIL DISCUSSION

11. CLOSED SESSION – NIL

12. ADJOURNMENT

Mayor William Choy declared the August 24, 2026 Regular Council Meeting adjourned at 9:26 p.m.

Mayor William Choy

Ann Laing
General Manager, Corporate Services

END OF ITEM



Council Board & Committee Minutes



Present: Laurie Haak (Chair), Donna Saidler (Vice Chair), Dawn Horne (Treasurer), Brenda Spitzer, Milene Albers, Councillor Harold Pawlechko, Paul Befus, Jane MacDiarmid, Kelly Eros

Regrets: Rokus Broere

Staff: Laina Kelly, Bonnie Daley, Donna Thomson (recorder)

Guests: Darythe Hill (SPPL), Jo Sanders (Parkland Poets' Society)

1. The Chair called the meeting to order at 7:01 p.m.
 - a. Mission and Vision
 - b. Land Acknowledgment
 - c. Introductions
2. The Chair declared the agenda to be adopted as presented.
3. The Chair declared the previous meeting's minutes of May 20, 2026, to be adopted as presented.
4. Trustee Training: Happiness Programme
 - a. Darythe Hill gave a demonstration of the outreach program.
 - b. Website: <https://social-ability.co.uk>

MOTION That the meeting moves to In-Camera at 7:40 pm.

Moved by: Harold Pawlechko

CARRIED

Donna Thomson and Jody Sanders left the meeting room

5. Items for decision
 - a. Staffing Matter (ATIA, Section 29 (1)) and Reserve Movement

MOTION That the meeting moves out of In-Camera at 8:24 pm

Moved by: Kelly Eros

CARRIED

Donna Thomson and Jo Sanders returned to the meeting room



b. Parkland Poets Society

MOTION That the Town of Stony Plain Library Board enter into a one year Memorandum of Understanding with the Parkland Poets Society about the after-hours use of the meeting room.

Moved by: Jane MacDiarmid

CARRIED

c. Reserve Movement

MOTION That the Town of Stony Plain Library Board approves the reserve transfer of \$52,800.00 from the unrestricted reserve to the 2026 Operational Budget.

Moved by: Kelly Eros

CARRIED

d. Financial Statements to December 31, 2025.

MOTION That the Town of Stony Plain Library Board approve the Financial Statements to December 31, 2025.

Moved by: Dawn Horne (via email)

Note: The motion was approved by unanimous written consent, with the final vote cast on May 21, 2026. The Town of Stony Plain Library Board ratified this action.

CARRIED

e. Board Formation Policy

MOTION That the Town of Stony Plain Library Board adopts the Board Formation Policy as presented.

Moved by: Donna Saidler

CARRIED

f. Video Surveillance Policy

MOTION That the Town of Stony Plain Library Board adopts the Video Surveillance Policy as amended.

Amendments:

a. pg. 1, Access to Recordings: Add to 1b: **is** after Technology Coordinator

b. pg. 2, Responsibilities: **Remove 1.**

c. pg. 3, Appendix 1, Surveillance Footage Request Form: Add: **for** between Reason and access.

Moved by: Paul Befus

CARRIED



g. Records Management Policy

MOTION That the Town of Stony Plain Library Board adopts the Records Management Policy as amended.

Amendments:

- a. pg. 1, Change: Revised and Last Review to **June 2026**, and change Next Review to **June 2029**
- b. pg. 3, Add: **Video Surveillance Footage Information**
- c. pg. 5, Responsibilities: Remove from 1: **,and for bringing this policy to the Board for annual review.**

Moved by: Harold Pawlechko

CARRIED

h. 2024 – 2028 Plan of Service Revisions

MOTION That the Town of Stony Plain Library Board adopts the 2024-2028 Plan of Service Revisions as amended.

Amendments:

- a. pg. 6, Goal 3 Objectives: Change third bullet: **Establish and promote space to display and celebrate local arts.**
- b. pg. 6, Goal 3: Measure of Success: Second bullet: remove the word **Material**; fourth bullet: remove **go to view and enjoy** and replace with **engage with** and change art to **arts.**
- c. pg. 6, Goal 4 Objectives: Add a third bullet to say **Works towards being an employer of choice.**
- d. pg. 6, Goal 4 Measure of Success: Add a fifth bullet to say **SPPL is able to attract and retain skilled staff.**

Moved by: Brenda Spitzer

CARRIED

i. Stronger Together Attendees

This item was tabled until the Trustees can check their schedules to see who can attend the conference.

6. Items for information

- a. Chair's Report (Laurie Haak)
- b. Advocacy Working Group Update (Brenda Spitzer)
 - i. Not able to meet
- c. Friends of the Library Update (Laina Kelly)
 - i. Comedy event cancelled.
 - ii. Discussed doing more book sales per year.



- d. Professional Development and Events
 - i. POPA Training
 - Wednesday, June 24, 2026, 9am-12pm online
 - ii. Midsummer Thursdays
 - July 16 and August 20, 2026
 - Library stays open until 9pm
 - iii. Stronger Together Library Conference
 - Tuesday-Wednesday Oct 20-21, 2026, Doubletree by Hilton Hotel West Edmonton
- e. Privacy Policy – Appendix 1 MOTION

MOTION That the Town of Stony Plain Library Board adopts the Privacy Policy as amended.

Amendments:

 - a. Responsibilities: **Remove 6**
 - b. **Video Surveillance Footage** information was added to Appendix 1.

Moved by: Donna Saidler

CARRIED

7. The Chair declared the meeting adjourned at 9:23pm.

Amel
Chair

August 19, 2026
Date

END OF ITEM



**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
JUNE 24, 2026 MINUTES OF THE
GROWTH & COMMERCE COMMITTEE
HELD IN COUNCIL CHAMBERS
AT 4:00 P.M.**

PRESENT:

Chief Administrative Officer, Chair:	Tom Goulden
Councillor:	Justin Anderson
Councillor:	Eric Meyer
Councillor:	Harold Pawlechko
Manager, Economic Development:	Michelle Levasseur
Economic Development Specialist:	Kaleb Brink
Legislative Clerk:	Jessica Marsden

OTHERS PRESENT:

Director, Business Link Alberta:	Matt Hill
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1. CALL TO ORDER

The Chair called the June 24, 2026 Growth & Commerce Committee to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Agenda Adoption 09/06/26/GCC	Moved that the June 24, 2026 Growth & Commerce Committee agenda be accepted as presented.
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CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES – April 15, 2026

GCC Minutes 10/06/26/GCC	Moved that the April 15, 2026 Growth & Commerce Committee minutes be accepted as presented.
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CARRIED UNANIMOUSLY

4. BUSINESS LINK PRESENTATION

Matt Hill the Director of Business Link Alberta provided the Growth & Commerce Committee with an overview of Business Link services.

Business Link AB. 11/06/26/GCC	Moved that the Business Link Alberta presentation be accepted for information.
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CARRIED UNANIMOUSLY

5. CONSUMER SPENDING & CONSUMER LOCATION DATA REPORT

The Manager of Economic Development provided an update on the report.

Consumer Spend & Consumer Data Report 12/06/26/GCC	Moved that the Consumer Spending & Consumer Location Data Report be accepted for information.
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CARRIED UNANIMOUSLY

6. DISCUSSION

7. ADJOURNMENT

The Chair declared the June 24, 2026 Growth & Commerce Committee meeting adjourned at 6:00 p.m.

Next Meeting:
August 26, 2026
4:00 p.m.
Shikaoi Room



Tom Goulden, Chair



Jessica Marsden, Legislative Clerk

END OF ITEM



**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
JULY 9, 2026 MINUTES OF THE
PLANNING ADVISORY COMMITTEE
SHIKAOI ROOM
AT 4:30 P.M.**

MEMBERS PRESENT:

Chair:	Hugh Ritchie
Vice-Chair:	Jenilee Caterina
	Chaymie Hintz
	Joe Baker
	Manoj Ravichandrarai

OTHERS PRESENT:

Planner, Staff Liaison:	Caityln McDonald
Legislative Clerk:	Jessica Marsden

1. CALL TO ORDER

The Chair called the July 9, 2026 Planning Advisory Committee meeting to order at 4:28 p.m.

2. WELCOME

3. ADOPTION OF AGENDA

Agenda Adoption 11/07/26/PAC	Moved that the July 9, 2026 Planning Advisory Committee agenda be accepted as presented.
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CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES – April 16, 2026

PAC Minutes 12/07/26/PAC	Moved that the April 16, 2026 Planning Advisory Committee minutes be accepted as presented.
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CARRIED UNANIMOUSLY

5. NEW BUSINESS

5.1 Uniquely Stony Plain Municipal Development Plan Update

The Planner provided an update on the Municipal Development Plan Update.

MDP Update 13/07/26/PAC	Moved that the Municipal Development Plan Update be accepted for information.
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CARRIED UNANIMOUSLY

6. DISCUSSION AND QUESTIONS

The Planning Advisory Committee discussed holding a special meeting on August 20, 2026.

Special Meeting 14/07/26/PAC	Moved that the Planning Advisory Committee hold a special meeting on August 20, 2026 at 4:30 p.m.
---------------------------------	---

CARRIED UNANIMOUSLY

7. ADJOURNMENT

The Chair declared the July 9, 2026 Planning Advisory Committee meeting adjourned at 5:08 p.m.

Next Meeting:
August 20, 2026
4:30 p.m.
Shikaoi Room



Hugh Kitchie, Chair



Jessica Marsden, Legislative Clerk

END OF ITEM



Bylaws

**REQUEST FOR DECISION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** September 14, 2026**SUBJECT:** 2026 Land Use Bylaw Revised Bylaw

EXECUTIVE SUMMARY

This revision bylaw corrects a clerical error in Land Use Bylaw 2735/LUO/26 to ensure a prior motion of Council remains in effect as it was originally intended.

RECOMMENDATION

That Town Council:

1. give first reading to Bylaw 2747/LUO/26, a bylaw to correct a clerical error in Land Use Bylaw 2735/LUO/26;
2. give second reading to Bylaw 2747/LUO/26;
3. give unanimous consent to consider third reading to Bylaw 2747/LUO/26; and
4. give third reading to Bylaw 2747/LUO/26.

BACKGROUND

The annual Land Use Bylaw (LUB) update provides an opportunity for Administration to monitor and respond to trends while applying best practices. This year's update used a consolidated version of the LUB, a new bylaw format made possible through the adoption of Procedural Bylaw 2695/G/24. While drafting Land Use Bylaw 2735/LUO/26, one change from Willow Park Stage 10A – Land Use Bylaw Amendment Bylaw 2721/LUO/25 was not fully carried forward from the previous Land Use Bylaw 2719/LUO/25. The missed amendment relates to Council motion 127/06/25/SP, which added a restriction on the maximum number of dwelling units for a specific area. Although the related figure was included in the Land Use Bylaw adopted on May 11, 2026, the corresponding text was inadvertently omitted. This situation was identified during a preliminary review of a related development proposal and Administration is bringing this revision bylaw forth to address the matter.

This revision bylaw incorporates the wording Council intended to add to Land Use Bylaw 2735/LUO/26. Under Section 63(2)(g)(i) of the *Municipal Government Act*, a revising bylaw may correct a clerical error provided the change does not materially affect the bylaw's principle or substance. Because Land Use Bylaw 2735/LUO/26 already includes the figure associated with the Willow Park Stage 10A restriction, this revision clarifies the restriction as originally intended.

As a revision bylaw, it may be adopted in one sitting if Council grants unanimous consent and gives the bylaw all three readings. A revision bylaw must also be certified in writing by the Chief Administrative Officer prior to being given first reading that the proposed revisions are in accordance with Section 63 of the *Municipal Government Act*. The sign-off and approval is included as attachment 2.

Relevant Statutes/Master Plans/Documents

Municipal Government Act Section 63, 640
Land Use Bylaw 2735/LUO/26

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2026-2029:

- Strengthen our organizational excellence and workforce effectiveness through investment in and commitment to improved service efficiency.

COMMUNICATION

This item will be included in the Council Highlights news release.

ATTACHMENTS

1. 2026 Land Use Bylaw Revised Bylaw 2747/LUO/26
2. Chief Administrative Officer Certification

Prepared by: Miles Dibble, Manager, Planning and Development

Reviewed by: Teresa Olson, Manager, Legislative Services

Reviewed by: Brett Newstead, General Manager, Planning and Infrastructure

Approved by: Tom Goulden, Chief Administrative Officer

BYLAW 2747/LUO/26

**BEING A BYLAW OF THE TOWN OF STONY PLAIN IN THE PROVINCE OF ALBERTA FOR
THE PURPOSE OF REVISING LAND USE BYLAW 2735/LUO/26**

WHEREAS, Section 63 of the *Municipal Government Act*, RSA 2000, c. M-26, and amendments thereto, enables a Council to revise a bylaw; and

WHEREAS, the Council of the Town of Stony Plain wishes to revise Land Use Bylaw 2735/LUO/26 for the purpose of correcting a clerical error in the bylaw; and

NOW THEREFORE, the Council of the Town of Stony Plain in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0.0 Title

1.1.0 This bylaw may be cited as the “2026 Land Use Bylaw Revised Bylaw”.

2.0.0 General

2.1.0 Bylaw 2735/LUO/26 is hereby amended by this bylaw.

2.2.0 That in Part 2: Districts, Section 2.8.0. R7 – Multi-Unit Building Residential District, subsection 2.8.5 Development Regulations, the following text be added to the end of the text under 2.a.:

“, except where the maximum number of Dwelling Units is restricted to 6 Dwelling Units per Lot for the portion of Plan 102 5523 Block 4 Lot 85 shown in Figure 2.8.5.”

3.0.0 Severability

3.1.0 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

4.0.0 Effective Date

4.1.0 This bylaw shall take full force and effect on the date it is passed.

Read a first time this day of , AD 2026.

Read a second time this day of , AD 2026.

Given unanimous consent this day of , AD 2026.

Read a third time this day of , AD 2026.

Mayor William Choy

Ann Laing
General Manager, Corporate Services



September 10, 2026

To: Town of Stony Plain Council

From: Chief Administrative Officer

Re: 2026 Land Use Bylaw Revised Bylaw 2747 Certification

Pursuant to section 63 of the *Municipal Government Act*, Council may, by bylaw, revise any of its bylaws by making changes without materially affecting the bylaw in principle or substance. These changes may include:

- correcting clerical, technical, grammatical, or typographical errors in a bylaw,
- bringing out more clearly what is considered to be the meaning of a bylaw, or
- improving the expression of the law.

Before first reading of a revision bylaw, the Chief Administrative Officer must certify in writing that the proposed revisions have been prepared in accordance with section 63 of the *Municipal Government Act*. I, Thomas Goulden, the Chief Administrative Officer of the Town of Stony Plain, certify that the revisions proposed to Land Use Bylaw 2735/LUO/26 by 2026 Land Use Bylaw Revised Bylaw 2747/LUO/26 were prepared in accordance with section 63 of the *Municipal Government Act* to correct a clerical error in the bylaw without materially affecting the bylaw in principle or substance.

Sincerely,

Thomas Goulden,
Chief Administrative Officer

END OF ITEM



Business Items

**REQUEST FOR DECISION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** September 14, 2026**SUBJECT:** South Creek Land Use Bylaw Amendment Public Hearing Schedule

EXECUTIVE SUMMARY

After discussing the results of first reading with the Land Use Bylaw Amendment applicant, it was identified that there are scheduling constraints facing both Administration and the applicant for the original public hearing date and that a later date would be required. This item seeks Council approval to reschedule the public hearing to a later date.

RECOMMENDATION

That Town Council authorize Administration to re-schedule the public hearing for Bylaw 2745/LUO/26, a bylaw to amend Land Use Bylaw 2735/LUO/26 to October 26, 2026.

BACKGROUND

The South Creek Land Use Bylaw Amendment Public Hearing needs to be rescheduled to align the availability of Administration and the applicant. The revised schedule will allow the Planning Advisory Committee to review the application at their regular meeting in October and as well allows for additional time for Administration to work with the applicant to better prepare for the public hearing.

Relevant Statutes/Master Plans/Documents

Municipal Government Act Sections 187 to 191, 230, 606, 639, 640 and 692(1)
Land Use Policies, Order in Council 522/96 Pursuant to Section 622 of the *Municipal Government Act*,
Municipal Development Plan Bylaw 2694/D&P/24 Uniquely Stony Plain: Municipal Development Plan 2024
South Creek Area Structure Plan Bylaw 2275/D&P/07
Land Use Bylaw 2735/LUO/26

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2026-2029:

- Strengthen our organizational excellence and workforce effectiveness through investment in and commitment to improved service efficiency.

COMMUNICATION

Administration will give notice of the public hearing and proposed bylaw by ensuring a notice sign is placed on the subject site and displaying the information on the Town website. This method of communication is in accordance with the standard method in Public Advertisement Bylaw 2681/G/23, as the subject area is part of and conforms with an approved neighbourhood level plan. This item will be included in the Council highlights news release.

Prepared by: Miles Dibble, Manager, Planning and Development

Reviewed by: Teresa Olsen, Manager, Legislative Services

Reviewed by: Brett Newstead, General Manager, Planning and Infrastructure

Approved by: Tom Goulden, Chief Administrative Officer

END OF ITEM



**REQUEST FOR DECISION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** September 14, 2026**SUBJECT:** Trans Alta Tri Leisure Center 2027 Budget Presentation

EXECUTIVE SUMMARY

General Manager Lenny Richer, and Board Chair Rob Hagg presented the 2027 Trans Alta Tri Leisure Center budget to Council during the presentation section of the agenda.

RECOMMENDATION

That Town Council accept the Trans-Alta Tri Leisure Centre 2027 operating budget report for information.

BACKGROUND

In the third quarter of each year, the Trans-Alta Tri Leisure Centre (TLC) delivers a funding presentation to the three municipal owners, the Town of Stony Plain, Parkland County, and the City of Spruce Grove. The presentation includes:

- The previous year's Annual Report (2025)
- The Board approved budget for the upcoming operational year (2027)

This year's presentation focused primarily on the 2027 Board approved budget.

The 2025 annual report was attached to the TLC presentation materials as a reference for Council. Administration will forward any further questions not answered during the presentation that may have arisen from the TLC presentation and provide a response back to Council via email.

The 2027 budget request presented this evening will be included in the 2027-2029 Corporate Plan for consideration. The Town of Stony Plain's proportionate share of the projected 2027 municipal contribution of \$4,500,335 is \$1,116,083.

The following illustrates the 2026 approved municipal contribution compared to the 2027 requested:

	2026	2027
<i>Operating</i>	\$2,261,612	\$2,329,460
<i>Capital/Lifecycle</i>	\$123,375	\$326,550
<i>Infrastructure</i>	\$3,071,408	\$1,844,325
<i>Total Contribution</i>	\$5,456,395	\$4,500,335
Stony Plain Share (24.8%)	\$1,353,186	\$1,116,083

The projected 2027 total municipal contribution is funded by the Town of Stony Plain, City of Spruce Grove and Parkland County as per the Memorandum of Agreement that governs the operations of the facility. The deficit is split using a population-based formula. The current percentage splits are:

Town of Stony Plain	24.8%
City of Spruce Grove	51.8%
Parkland County	23.4%

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2026-2029:

- Community Building
 - Invest in municipal infrastructure, amenities, and facilities to ensure effective and quality service delivery

COMMUNICATION

This report will be included in the Council Highlights press release.

Prepared by: Karl Hill, General Manager, Community and Protective Services

Approved by: Tom Goulden, Chief Administrative Officer

END OF ITEM



**REQUEST FOR DECISION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** September 14, 2026**SUBJECT:** Volunteerism and Civic Engagement Strategy Update

EXECUTIVE SUMMARY

Administration will provide Council with an update on progress toward the Volunteerism & Civic Engagement Strategy, accepted by Council for information in May 2024.

RECOMMENDATION

That Town Council accept the Volunteerism & Civic Engagement Strategy Update for information.

BACKGROUND

Progress has been made across the strategy's four focus areas: Opportunities, Community Leadership, Organizational Capacity, and Enhancing Awareness. Key accomplishments include improvements to the Better Impact volunteer database, expanded volunteer promotion and recognition, the launch of the Inspired to Lead leadership program, and continued capacity-building and leadership opportunities for volunteers and community organizations.

Several short-term actions have been completed, with medium- and long-term actions continuing through municipal initiatives and regional partnerships. Administration will continue implementation and complete an environmental scan in 2027 to inform future priorities.

Since 1997, Stony Plain has supported volunteerism by connecting residents with opportunities, strengthening volunteer engagement, and advancing civic participation. Following community engagement in 2022, feedback informed the Volunteerism and Civic Engagement Strategy, received by Council in 2024 and now in its second year of implementation.

Relevant Statutes/Master Plans/Documents

Volunteerism and Civic Engagement Strategy

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2026-2029:

- Deepen inclusion and social cohesion across the community with programs and supports to improve mental wellness, healthy relationships, volunteerism, and reduce poverty.

COMMUNICATION

This item will be included in the Council Highlights news release.

ATTACHMENTS

1. 2024 Volunteerism and Civic Engagement Strategy
2. September 2026 Progress Report for Volunteerism and Civic Engagement Strategy
3. Presentation

Prepared by: Deanna Butz, Community Development Officer

Reviewed by: Lisa Gilchrist, General Manager, Community and Social Development

Approved by: Tom Goulden, Chief Administrative Officer

TOWN OF STONY PLAIN
COMMUNITY & SOCIAL DEVELOPMENT

VOLUNTEERISM & CIVIC ENGAGEMENT STRATEGY

VOLUNTEER
TREASURE
HUNT



TOWN OF STONY PLAIN COMMUNITY & SOCIAL DEVELOPMENT

VOLUNTEERISM & CIVIC ENGAGEMENT STRATEGY

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LAND ACKNOWLEDGEMENT

Stony Plain is located on Treaty 6 territory, the traditional meeting grounds, gathering space, and travel route of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux and the homeland of the Métis Nation.

The Town of Stony Plain respectfully acknowledges all the many First Nations, Métis and Inuit communities whose footsteps have marked this landscape since time immemorial.

We acknowledge the deeply rooted relationships between Indigenous heritage, culture, language, spirituality, and history to Stony Plain's land, water and air. We thank the many past, present, and future Indigenous groups who have protected and thrived in this environment for millennia. We acknowledge all Nations, who live, work, and play on this land and who honour and celebrate this land.

EXECUTIVE SUMMARY

The Town of Stony Plain is committed to creating a connected and vibrant community that embraces the future while enriching the lives of its residents. Our vision is to cultivate a strong, healthy, and connected community where everyone feels a sense of belonging. To achieve this vision, we have developed a comprehensive strategy focused on increasing community participation and connecting individuals to diverse and inclusive volunteer opportunities.

This strategy serves as a formal starting point for Stony Plain to promote well being and healthy communities by fostering conditions for volunteerism and civic engagement. By advancing volunteerism, we aim to nurture connection, community, and belonging among our residents of all ages.

Key actions include:

- Establishing a formal strategy to guide our efforts.
- Nourishing well being and healthy communities through volunteerism and civic engagement.
- Promoting community wellness by providing connection opportunities and support for residents.

Four overarching focus areas with accompanying goals have been developed to guide volunteerism and civic engagement within Stony Plain.



FOCUS AREA: OPPORTUNITIES

GOAL:
Increase community participation by connecting people to diverse and inclusive volunteer opportunities.



FOCUS AREA: COMMUNITY LEADERSHIP

GOAL:
Foster leadership development within our community.



FOCUS AREA: ORGANIZATIONAL CAPACITY NOURISHING

GOAL:
Build volunteerism capacity of organizations through leadership and expertise in volunteer engagement and management.



FOCUS AREA: ENHANCING AWARENESS

GOAL:
Raise the profile of Volunteer Services within the community, and further promote volunteerism and civic engagement.

Implementation will involve collaboration with key stakeholders and partners to develop specific programs and initiatives. We will track progress and regularly evaluate the strategy’s effectiveness, adapting as needed to meet evolving community needs.

This strategy is a tool that can advance our thriving community through increasing opportunities for residents to actively participate and contribute to the process of building community.

“The unselfish effort to bring cheer to others will be the beginning of a happier life for ourselves.” – HELEN KELLER



JOURNEY TO DATE

1997

VOLUNTEER CENTRE IS BORN

- Promoting volunteering and citizen engagement
- Connecting people with opportunities to volunteer
- Building the capacity of organizations to engage volunteers
- Providing leadership on issues relating to volunteering and citizen engagement

2022

PUBLIC ENGAGEMENT

2023

WHAT WE HEARD LAUNCHED

2024

VOLUNTEERISM AND CIVIC ENGAGEMENT STRATEGY

“Every person can make a difference, and every person should try.” – JOHN F. KENNEDY

OUR PLAN

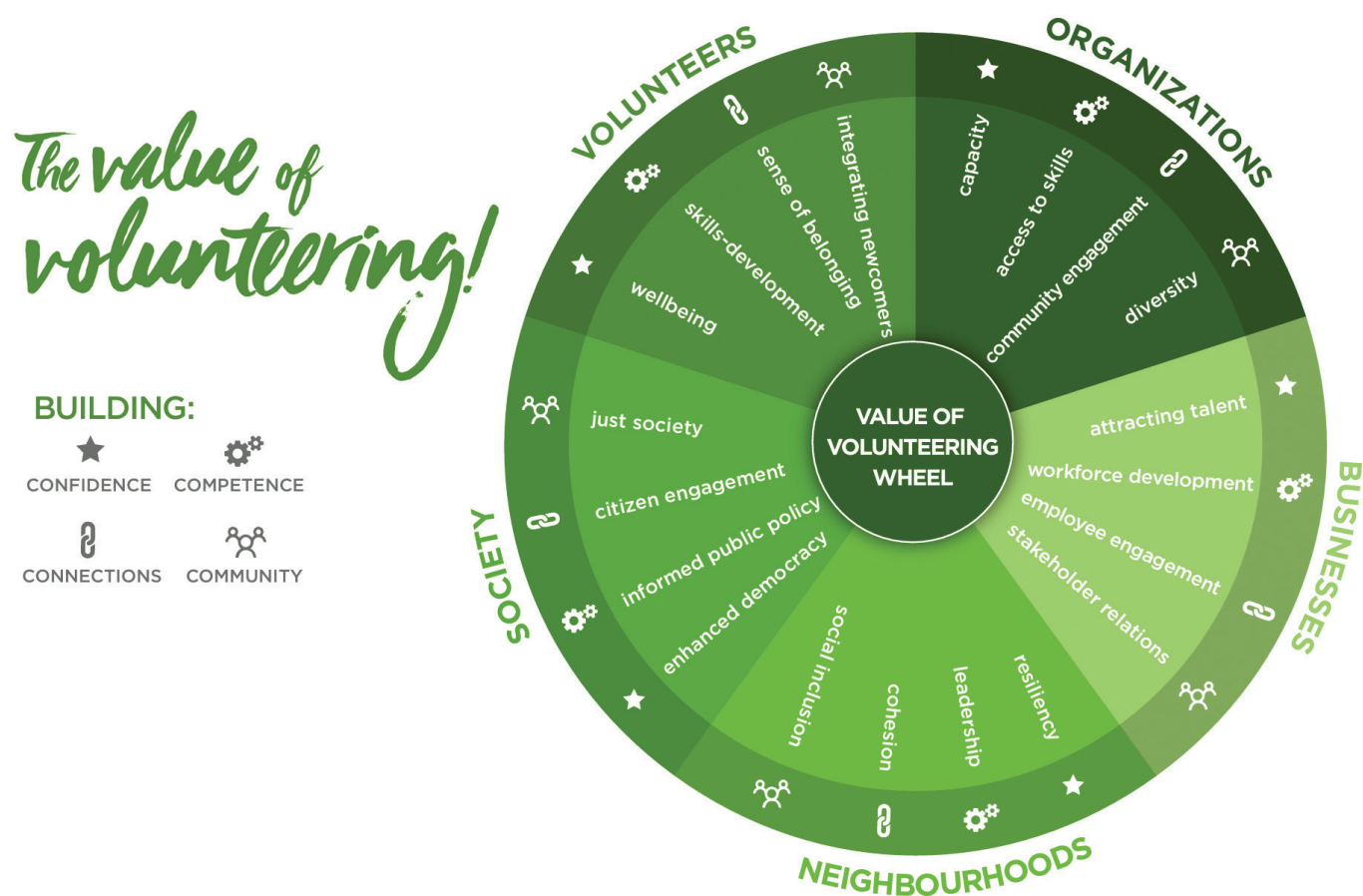
The Town of Stony Plain is committed to creating a connected and vibrant community that embraces the future while enriching the lives of its residents.

Our vision is to cultivate a strong, healthy, and connected community where everyone feels a sense of belonging. To achieve this vision, we have developed a comprehensive strategy focused on increasing community participation and connecting individuals to diverse and inclusive volunteer opportunities.

The value of volunteering is critical to easing loneliness, addressing social challenges and creating a strong, more connected community.

When considering the value of volunteering, it is important to recognize that the volunteer sector does not just deliver services, it makes a huge economic impact.

According to *Imagine Canada*, charities and nonprofits add about 8.3% or \$192 billion to Canada’s GDP. That is almost as much as the financial services sector (3.6% or \$70 billion, as of September 2023) and oil and gas (6.4% or \$139.2 billion as per StatsCan data, 2019) sectors combined. Volunteers are present in many more places than just charities and non profits. In every community, volunteers step up to help with local events, run sports teams and support the things they care about like training to be on local Search and Rescue or informally, like shoveling a neighbour’s driveway.¹ The *Value of Volunteering Wheel* illustrates the many benefits of volunteering to building confidence, competence, connections and community.



GUIDING PRINCIPLES

Stony Plain believes that volunteer involvement has a powerful impact on our society, community, organizations, and individuals.

Volunteer involvement is fundamental to a healthy and democratic society in Canada.²

It promotes civic engagement and active participation in shaping society.

- It encourages everyone to play a role and contribute to the quality of life in communities.

Volunteer involvement is vital for strong and connected communities.

- It promotes change and development through the collective efforts of those who know the community best.
- It identifies and supports local strengths and assets to respond to community challenges while strengthening the social fabric.

Volunteer involvement builds the capacity of organizations.

- It provides organizations with the skills, talents and perspectives that are essential to their relevance, vitality and sustainability.
- It increases the capacity of organizations to accomplish their goals through programs and services that respond to and are reflective of the unique characteristics and needs of their communities.

Volunteer involvement is personal.

- It promotes a sense of belonging and general well being.
- It provides the opportunity for individuals to engage according to their personal preferences, interests, skills and motivations.

Volunteering is about nourishing relationships.

- It connects people to the causes they care about and allows community outcomes and personal goals to be met within a spectrum of engagement.
- It creates opportunities for non-profit organizations to accomplish their goals by engaging and involving volunteers, and it allows volunteers an opportunity to connect with and contribute to building community.



FOCUS AREAS, GOALS, & KEY ACTIONS

The strategy is guided by four principle areas:

- **OPPORTUNITIES**
- **COMMUNITY LEADERSHIP**
- **ORGANIZATIONAL CAPACITY NOURISHING**
- **AWARENESS**

A goal has been developed under each of these four principles. Each goal is derived from other municipal and regional strategies, reports, and plans with consideration for the current and forecasted volunteer environment. The goals provide the municipality with directed areas of emphasis to achieve enhanced volunteerism and civic engagement within our community.

Under each goal, key actions have been developed that when implemented will move the strategy forward. The actions were developed based on direction from other plans and department priorities, public feedback, and stakeholder engagement.



RECOMMENDATIONS

The next section presents an overview of the recommended actions with the following high level timeline:

Implementation Timeline

- Short Term **S** – in the first year
- Medium Term **M** – 2-3 years
- Long Term **L** – 4-5 years

FOCUS AREA:

OPPORTUNITIES

GOAL #1:

Increase community participation by connecting people to diverse and inclusive volunteer opportunities.



#	ACTION ITEM	TIMELINE
I.1	Improve and enhance the Volunteer Impact database, working to ensure the database is an accurate representation of the region's volunteer and community involvement opportunities.	S
I.1a	Re-structure the Volunteer Impact database to highlight youth, family, and group opportunities; special events; and flexible/adaptable opportunities, in addition to the areas of interest currently listed.	S
I.2	Facilitate the expansion of opportunities to volunteer and get involved in the community at a municipal level by creating flexibility within roles offered.	M
I.2a	Where appropriate, enhance accessibility and create more flexibility within roles, such as transportation and childcare.	M
I.2b	Work with organizations to extend the flexibility of roles beyond the municipality, ensuring the region is a place of vast and diverse opportunities to volunteer and get involved in community.	M
I.2c	Determine the need to provide organizational training about customization and structuring of opportunities to enhance accessibility and flexibility within roles.	S
I.3	Foster youth engagement by collaborating with youth groups, youth-serving organizations, and schools to provide programming and information that would empower youth to volunteer.	S
I.4	Work directly with marginalized groups to foster the development of inclusive opportunities that address accessibility concerns.	L



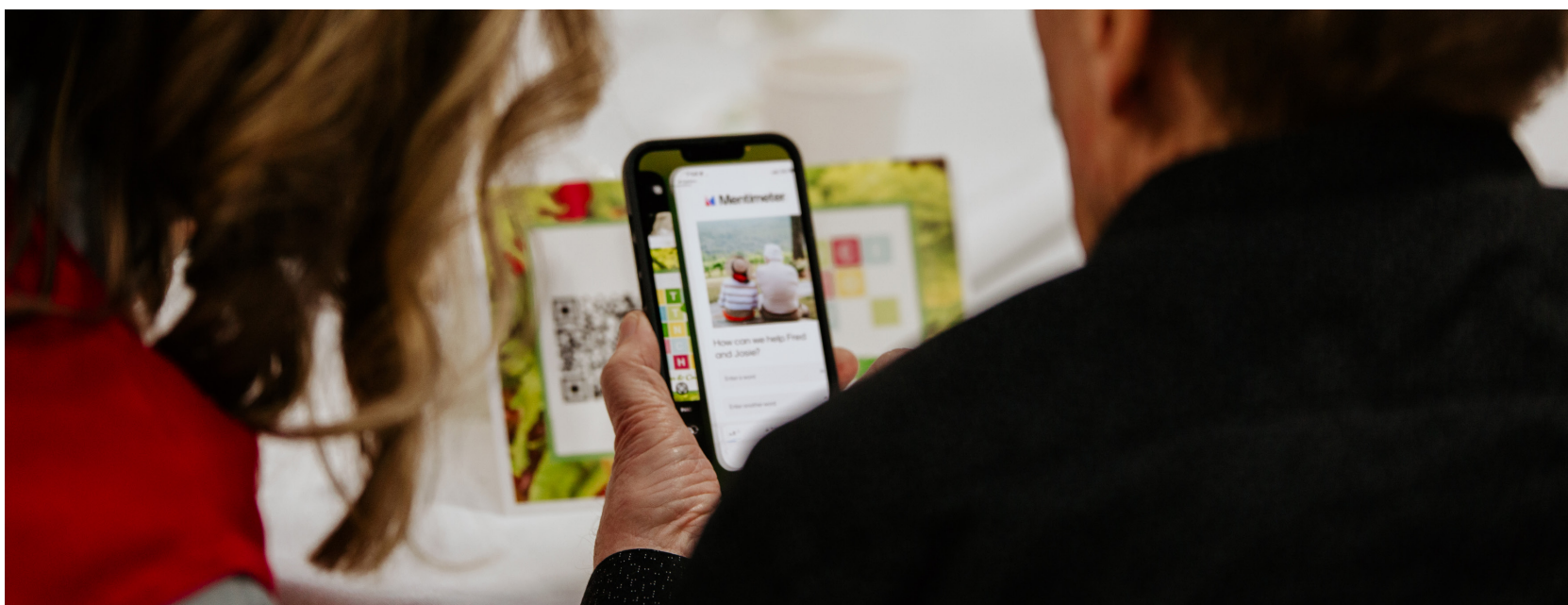
FOCUS AREA:

COMMUNITY LEADERSHIP

GOAL #2:

Foster leadership development within our community.

#	ACTION ITEM	TIMELINE
2.1	Develop a comprehensive leadership training program for volunteers whereby a cohort of volunteers hone and develop specialized skillsets, foster leadership and enhance knowledge.	L
2.2	Facilitate the expansion of opportunities to volunteer and get involved in the community at a municipal level by creating flexibility within roles offered.	M
2.3	Expand the Neighbourhood Connect program, providing training, support, and guidance to neighbourhood leaders to enhance connection and belonging at a neighbourhood level.	M
2.4	Provide youth-specific volunteer programs so youth can develop leadership abilities, learn new skills, interact with others, and increase employability via volunteering.	S



FOCUS AREA:

ORGANIZATIONAL CAPACITY NOURISHING

GOAL #3:

Build the volunteerism capacity of organizations through our leadership and expertise in volunteer engagement and management.



#	ACTION ITEM	TIMELINE
3.1	Host regular sessions with leaders of volunteers from organizations in the Tri Municipal Region. The purpose of these sessions would be to share successes/achievements, enhance collaboration, build capacity, discuss challenges, share resources, and communicate future initiatives.	S
3.2	Review and refine the municipal volunteer program to include recruitment, training, recognition, and evaluation, including the development of standardized materials, resources, and processes to support internal staff in enhancing volunteerism.	S
3.2a	Explore the need to define the differences between volunteers, paid staff, and contractors. Consider the development of clear guidelines for municipality and/or organizations for when an individual should be a paid staff rather than a volunteer, and any related processes.	L
3.2b	Tailor the resources and materials developed in 3.2 to extend to community organizations, including easily accessible and editable templates.	M
3.2c	Based on the recommendations resulting from 3.2a, share learnings and resources with community organizations to consider adopting as organizational practice.	L
3.3	Host workshops for municipal staff and Tri Municipal Region organizations that offer guidance on structuring roles to create accessible, flexible, and inclusive opportunities to volunteer.	S
3.4	Host regular training sessions for leaders of volunteers aimed at expanding knowledge, developing skills, and addressing local challenges and barriers.	S

“Life’s most persistent and urgent question is, what are you doing for others?”

– MARTIN LUTHER KING, JR



FOCUS AREA:

ENHANCING AWARENESS

GOAL #4:

Raise the profile of Volunteer Services within the community, and further promote volunteerism and civic engagement.

#	ACTION ITEM	TIMELINE
4.1	Improve and expand the Volunteer Impact database.	S
4.1a	Include information about the database and how to access it in all Volunteer Services promotional materials.	S
4.1b	Consider offering regular training sessions: targeting volunteers to teach them how to use the database and to municipal staff to expand municipal capacity of the site.	S
4.2	Develop messaging and a two-pronged targeted awareness campaign highlighting the Volunteer Impact database and its benefits to both individuals and organizations.	S
4.3	Communicate and promote the benefits of volunteering and civic engagement through a coordinated public relations campaign.	S
4.3a	Consider the development of tailored messaging to specific volunteer groups such as youth, families, and seniors.	S
4.4	Host volunteer recruitment and networking opportunities for residents, fostering the ability of organizations and residents to connect.	S
4.4a	Enhance youth engagement, host targeted recruitment sessions for youth, where participating organizations and youth have the chance to discuss opportunities available and determine suitability prior to entering into the application process.	S

MONITORING SUCCESS

The Volunteerism and Civic Engagement Strategic Plan is a five-year plan that identifies new and ongoing initiatives that will enhance volunteerism and civic engagement in Stony Plain. This strategy aspires to meet the ever-growing needs of the community. As the community grows towards its anticipated goal of 30,000 residents, it is the intention that the Strategy will be revisited every 3-5 years for re-evaluation. The Town of Stony Plain will continue to engage community members to seek and receive ongoing input to ensure the Strategy is reflective of the community needs and that diverse communities are continually seen, heard, and included.



Progress will be monitored through regular updates via municipal reporting mechanisms and comparison of annual statistics year over year.

Using outcomes and indicators established, data will be collected after activities and reported in the annual report to measure progress on the Volunteerism and Civic Engagement Strategic Plan. Community engagement plans will be created to ensure inclusive public participation for review of the work on a regular basis with a full strategy review every five years.

- Annually report on survey response, focused conversations and include anecdotal stories and comments.
- Conduct an environmental scan, audits and community engagement in year two.
- Complete an evaluation of the strategy in year five.

Possible approaches for monitoring and reporting on success could include:

- Convene focus groups with diverse communities to obtain a first-hand account of their needs.
- Engaging with community to discuss issues important to them.
- Participate and contribute to regional, provincial, federal, and international communities of practice for shared knowledge and experience.



OUTCOMES

Three outcomes and associated indicators have been identified to measure progress with increasing volunteerism and civic engagement. The outcomes and indicators reflect language adopted in the Uniquely Stony Plain: Municipal Development Plan, 2024-2027 Stony Plain Strategy and 2024-2026 Stony Plain Corporate Plan:

Improved social well being of community

OUTCOME 1:

COMMUNITY IS CONNECTED AND ENGAGED

INDICATOR: Community members report positive attitudes toward others and the community.

INDICATOR: Community members report there is diverse range of activities individuals can participate in for their own enjoyment/benefit or to provide benefit to others in the wider community.

Improved social well being of individuals

OUTCOME 2:

COMMUNITY MEMBERS EXPERIENCE PERSONAL WELL BEING

INDICATOR: Community members report meaning and purpose; the extent to which people feel that what they do in life is valuable, worthwhile, and valued by others.

OUTCOME 3:

COMMUNITY MEMBERS ARE CONNECTED WITH OTHERS

INDICATOR: Community members report an increase in the quality of social relationships; how people experience their connections with others and the strength of those relationships.

INDICATOR: Diverse community members feel respected and a sense of belonging.

INDICATOR: People's experiences of trusting other people, being treated fairly and respectfully by them, and feeling a sense of belonging with and support from people.

The implementation of this strategy will require the cultivation of partnerships to collaboratively accomplish initiatives. However, overall success will not occur without support from the whole community.





MOVING FORWARD

Each year, community members generously give of their time and talents. They contribute to community connectedness, enhance civic engagement, and support the delivery of high-quality community programs, initiatives, and events. The key focus areas, goals and associated actions outlined in this document will help support community members and organizations and build on the leadership and neighbourliness that is embedded within our community. This Strategy details a framework to follow to help ensure volunteerism and civic engagement continues to thrive and grow in Stony Plain well into the future.

This strategy serves as a formal starting point, signaling Stony Plain's commitment to nurturing the well being and fostering healthy, connected communities. Achieving this ambitious goal necessitates the shared responsibility of all stakeholders, including community members, organizations, and the Town of Stony Plain. In essence, the success of this strategy hinges on collaborative efforts from all involved.

In its entirety, the Volunteerism and Civic Engagement Strategy effectively communicates the collective intention to cultivate a vibrant, inclusive community. Together, we can weave the fabric of a connected community, one that faces the future with optimism and resilience.

IN APPRECIATION

Our community strategy owes its success to the invaluable input from our residents and community organizations. We extend our deepest gratitude to all who participated in the public engagement process. Let's keep building together. Questions, reflections, and suggestions to this strategy are always welcome. Help us grow our connected community at connect@stonyplain.com.

APPENDIX

APPENDIX 1:

Background Information

Who We Are

Background

Aligning Plans, Reports
and Strategies

APPENDIX 2:

Engagement Information

Public Engagement

Engagement Process

What We Heard Report

APPENDIX 3:

Current Volunteer
Landscape



APPENDIX 1

BACKGROUND INFORMATION

WHO WE ARE

Stony Plain is a vibrant and strong community! We are building a community where we can grow up and grow old.



Stony Plain was founded over 100 years ago as a service centre for the surrounding agricultural lands and has grown to become a community with a rich cultural heritage, a dynamic and growing population and forward-looking vision. Located on Treaty Six Territory just west of the City of Edmonton and a growing population of nearly 18,000 residents.

BACKGROUND

The Stony Plain Volunteer Centre initiative, supported by Stony Plain Community and Social Development was created in 1997. The Volunteer Centre strengthens volunteering and citizen engagement in the community which contributes to a healthy and resilient community. The Volunteer Centre has carried out activities in four core areas:

- Promoting volunteering and citizen engagement
- Connecting people with opportunities to volunteer
- Building the capacity of organizations to engage volunteers
- Providing leadership on issues relating to volunteering and citizen engagement

In 2022, the Volunteer Centre celebrated 25 years of supporting volunteers in our community. This milestone anniversary presented an opportune time to review and refine our operations and develop a strategy best poised to help support civic engagement and volunteerism in our community for years to come.

Enhancing our civic engagement efforts as a community is a collaborative effort and requires the contributions of many. This strategy is the cumulation of collective effort, and wouldn't be possible without the contributions of community, partners, and stakeholders who shared their ideas, experiences, and recommendations to enhance community belonging, civic engagement and volunteerism throughout the Tri Municipal Region. Internally, community involvement and volunteerism are crucial to the successful implementation of many Stony Plain plans, events, and programs; internal feedback was provided to aid in the development of this plan.

The valuable insight and feedback provided resulted in the development of a truly community-focused volunteer plan. The Volunteerism and Civic Engagement Strategy provides direction for the future, with consideration of the current volunteer landscape and is closely aligned with municipal and regional plans.

ALIGNING PLANS, REPORTS AND STRATEGIES

Enhancing volunteerism is truly a community effort. It is important to develop our plan with a solid understanding of how it fits in the larger strategic picture and initiatives of our Town and Region.

Town of Stony Plain Municipal Development Plan

The Municipal Development Plan is a vision for the future. It is a 20-year outlook for residents, describing the community we want to be. A review of the Municipal Development Plan took place in 2020³.

Town of Stony Plain Strategic Plan

2024-2027 Council's Strategic Plan for Stony Plain guides their work for the next four years. Their commitment is to learn, adapt and introduce a new iteration of the Strategic Plan annually and continue looking beyond this timeline. Keeping a future focus is critical to allocating resources and ensuring the vision is supported⁴.

Town of Stony Plain Corporate Plan

The team at the Town of Stony Plain are responsible for day-to-day operations and delivering on priority projects, helping the community achieve its vision. Each year, a Corporate Plan is created to align work, allocate resources, and ensure progress is measured⁵.

In the last several years, valuable work beyond the aforementioned plans has also been completed at a municipal level. In 2018, a Mayor's Task Force⁶ was convened, examining community engagement and volunteerism. Building off the great work of the 2018 task force, and as a mechanism to address community resilience amid the Covid 19 Pandemic, a Mayor's Task Force for Community Resiliency⁷ was established. Both task forces produced a report with many recommendations that closely align to volunteerism and civic engagement within our community. Such recommendations were critical components as the key actions of the strategy were developed.

Tri Municipal Regional Plan⁸

In 2021, Parkland County, the City of Spruce Grove and the Town of Stony Plain collaborated to develop a Tri Municipal Regional Plan to improve governance, service delivery, fiscal capacity, and economic prosperity across the region in areas of: economic development; transportation, utilities, and infrastructure; preferred land use scenario; competitiveness review; social development; cultural; recreation; and housing needs assessment and strategy. As regional plans progress and are confirmed, the Town of Stony Plain will monitor to seek alignment where possible.

This Strategy supports the objectives within the various municipal and regional strategies and plans. It lays the foundation for enhanced volunteerism and civic engagement into the future.



APPENDIX 2

ENGAGEMENT INFORMATION

PUBLIC ENGAGEMENT

Community and Social Development hosted engagement sessions in the winter of 2023 to gather feedback from residents and organizations within the Tri Municipal Region. The sessions were an opportunity to learn what is important to the public in building and strengthening community and volunteerism and illuminate the state of volunteerism within the Tri Municipal Region. The information, feedback and perspectives gathered through the engagement process helped to inform the key components of the Volunteerism and Civic Engagement Strategy.

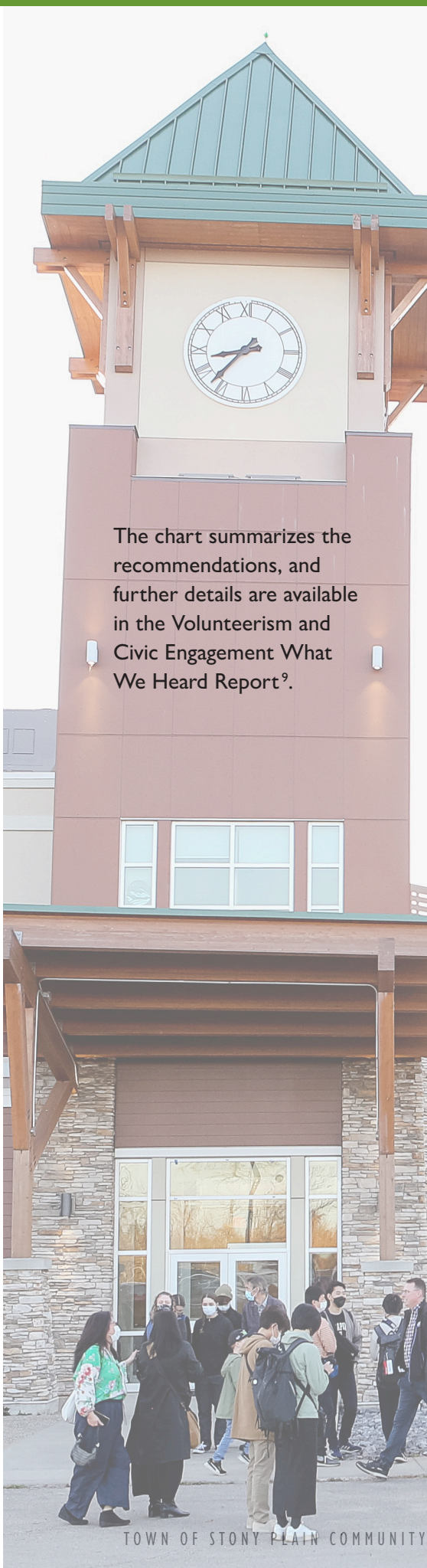
ENGAGEMENT PROCESS

A comprehensive, two-phased, public engagement plan was developed to ensure the public had an opportunity to provide feedback and input at multiple points throughout the Strategy development. This valuable insight and feedback shaped the development of the Strategy, helping to ensure the development of a community-focused Volunteerism and Civic Engagement.

WHAT WE HEARD REPORT

The What We Heard Report was released in 2023 and is comprehensive review of the public engagement hosted to guide the development of the volunteerism and civic engagement strategy. Throughout the engagement process, several recommendations were suggested to enhance volunteerism and civic engagement throughout the region. The information, feedback and perspectives gathered through the engagement process helped inform the development of the Volunteerism and Civic Engagement Strategy. Specifically, what was heard was used to affirm, and where needed refine, goals, and is directly reflected in the key actions intended to advance the strategy. The voices of community will continue to shape volunteerism and civic engagement throughout Stony Plain for years to come.





Summary of Recommendations from 2023 WHAT WE HEARD REPORT

Increase Youth Volunteering and Community Involvement

- Consider developing group roles where friends or families can volunteer together
- Create opportunities that aid in the development of skills and leadership
- Host recruitment sessions with youth
- Advertise for roles in places youth frequent

Increase Family Volunteering and Community Involvement

- Intentionally create family-friendly opportunities
- Develop family-friendly roles that appeal to children and youth and take into consideration timing and duties
- Develop messaging that is tailored to families to raise awareness of opportunities available

Enhance Awareness

- Improve the central volunteer database and raise its profile
- Use a diverse range of communication mechanisms
- Tailor communications to volunteer groups

Create Welcoming and Accessible Spaces

- Provide orientation
- Foster a friendly, welcoming and respectful culture
- Ensure access to role-appropriate tools
- Develop comprehensive training programs

Support Attraction and Retention

- Set clear expectations: develop detailed role descriptions
- Streamline and tailor application processes
- Explore opportunities to create flexible positions
- Celebrate successes and show appreciation

Develop Organizational Resources and Supports

- Promotion of volunteer opportunities
- Regional training and leadership sessions for volunteers
- Volunteer handbooks and templates
- Access to resources that cover common volunteer issues and challenges
- Training and networking opportunities for leaders of volunteers
- Continuation of Tri-Municipal Region volunteer appreciation events
- Board specific resources and support

The chart summarizes the recommendations, and further details are available in the Volunteerism and Civic Engagement What We Heard Report⁹.

APPENDIX 3

CURRENT VOLUNTEER LANDSCAPE



In 2018, Statistics Canada completed the *General Social Survey on Giving, Volunteering and Participating*, which was conducted on a sample of Canadians 15 years and older. The survey data provides valuable insights into volunteerism opportunities and challenges¹⁰. The findings from the study can help shape the path forward for the overall volunteer sector, and in turn, the Stony Plain Volunteerism and Civic Engagement Strategy.

2018 was the first cycle of the survey that explored frequencies of formal and informal volunteering among Canadians. **Formal volunteering** includes activities conducted without pay on behalf of a group or organization. These opportunities are mediated by organizations and examples can include organizing an event, sitting on a board, and fundraising. **Informal volunteering** includes activities conducted without pay not on behalf of a group or organization¹¹. Examples include volunteers assisting in their neighbourhoods¹², helping relatives outside the household, and providing direct help to the community without involvement of an organization or group¹³.

The natural tendency of volunteers to participate in both formal and informal opportunities is an important factor when shaping the volunteerism strategy. A commonality among all generations was contributing to the well being of the community¹⁴. In the implementation of the strategy, careful consideration of the motivation of volunteers is crucial to help craft a rewarding and enriching engagement experience.

LOCAL LANDSCAPE

The results from the Volunteering and Community Involvement Survey¹⁵ conducted in early 2023 help to paint the picture of the local volunteerism and civic engagement landscape.

NATIONAL RATES

In 2018, approximately **79% of Canadians** aged 15 years or older volunteered.

Specifically:

6% formal volunteering only

38% informal volunteering only

35% combined informal and formal volunteering

Hours contributed equal to approximately **2.5 million** full-time jobs¹⁶

ALBERTA RATES

In 2018, approximately **82% of Albertans** aged 15 years or older volunteered.

Specifically:

4% formal volunteering only

37% informal volunteering only

41% combined informal and formal volunteering

While not regionally-specific data, this data can help to shape the Stony Plain strategy¹⁷.



INDIVIDUALS

Much like national results, residents through the Tri Municipal Region are involved in the community in many ways and choose to volunteer both formally and informally. It is important to structure the strategy to meet the needs of those volunteering on behalf of an organization as well as those helping at more grassroots, neighbourhood levels. Another consideration is the motivation of residents to volunteer or get involved in community. A significant portion of survey respondents indicated their motivation to volunteer or get involved in community is to help others, gain leadership skills, general skill development, to help bring about change and to get to know community. When attempting to enhance volunteerism and civic engagement, it is necessary to structure opportunities to match the motivations of the Tri-Region community.

PERSONAL ASSESSMENT OF VOLUNTEERING

90% of community respondents assessed their current level of volunteering as either just right or indicated they would like to increase the amount of time they spend volunteering. Additionally, 79% of respondents indicated their commitment to volunteering has either not changed or increased over the last two years. This suggests that throughout the Tri Municipal Region, there is a strong sense of engagement, and a strong base from which to call upon volunteers.

However, there is an interesting mix among current volunteers in terms of satisfaction. In the last two years, 39% of respondents indicated the satisfaction from volunteering has not changed. Interestingly, 26% of respondents indicated their satisfaction has increased, with an equal number indicating the satisfaction from volunteering has decreased. This highlights the need to match individuals with well-suited roles and ensure volunteers and those that are involved in community are recognized and appreciated.

BARRIERS

When developing key actions of the strategy, careful consideration was given to the barriers residents are facing to volunteerism and community involvement. Key actions were formulated to aid in the reduction of barriers to enhance civic engagement across the Tri Municipal Region.

For those respondents who are not currently involved in community or volunteering, the barriers and challenges cited included time and the need for flexibility in scheduling and roles, accommodating work schedules, finding roles that resonate with personal interests, and the difficulty connecting and integrating in a new community. Similarly, even those who are currently volunteering, cited much of the same barriers to volunteerism and community involvement. Time, flexibility in scheduling of roles, and ability to accommodate individuals with work, family and personal commitments were barriers frequently identified by respondents.

With the understanding of the barriers commonly faced locally, it is important to structure opportunities for involvement that are flexible, allowing for differing shifts, with varying methods of deployment such as virtual roles, and adaptable times of service.

A lack of awareness about what is out there and how to find the opportunities was detailed as a barrier many times by community respondents. A central space to access information about community involvement and volunteer roles available was considered critical among respondents to reducing the awareness barrier. The use of as many promotional mediums as possible can help enhance awareness among many different groups throughout the community. This extends beyond social media, to mediums such as websites, personalized emails, newspaper, radio, community bulletin boards, and advertisements in common community spaces such as grocery stores, schools, and recreation centres.

It is essential to ensure information is easily accessible to enhance awareness of opportunities available throughout the Tri Municipal Region.

Community respondents also expressed challenges with clarity of roles, expectations of the individuals in the roles, and lack of training as barriers often encountered throughout the region. Development of comprehensive training programs for volunteers is an opportunity to reduce some of the barriers encountered. Additionally, ensuring clarity and expectations for roles prior to starting is paramount to ensuring a suitable fit. This includes clear job descriptions, guidelines around schedules and shifts, as well as potential meet and greets. Key actions that not only support residents, but also organizations, in reducing these barriers are essential to enhancing civic engagement through the Tri Municipal Region.

ORGANIZATIONAL CONTEXT

Leaders of volunteers within local organizations provided feedback that help depict the current realities of community and volunteerism throughout the Tri Municipal Region from an organizational perspective.

95% of organization respondents indicated that volunteers are either very critical or somewhat critical to the operation of their organization. Additionally, over the last two years, many local organizations have seen a significant increase in the demand for their organization's programs or services (55%). At the same time, for most organizations, the amount of people contacting their organization to volunteer has either remained steady or decreased.

This highlights a need to enhance awareness about volunteer and community involvement opportunities available, as regionally, residents have expressed a strong desire to help.



Organizations reported several volunteer-related challenges facing their organization, with the top challenges being difficulty recruiting new volunteers, dealing with the loss of volunteers, and difficulty attracting board members. Additionally, regional organizations have indicated that volunteering has changed at their organization over the last two years, most commonly with the development of new volunteer roles, expansion of volunteering due to increased demand, and the re-engagement of volunteers.

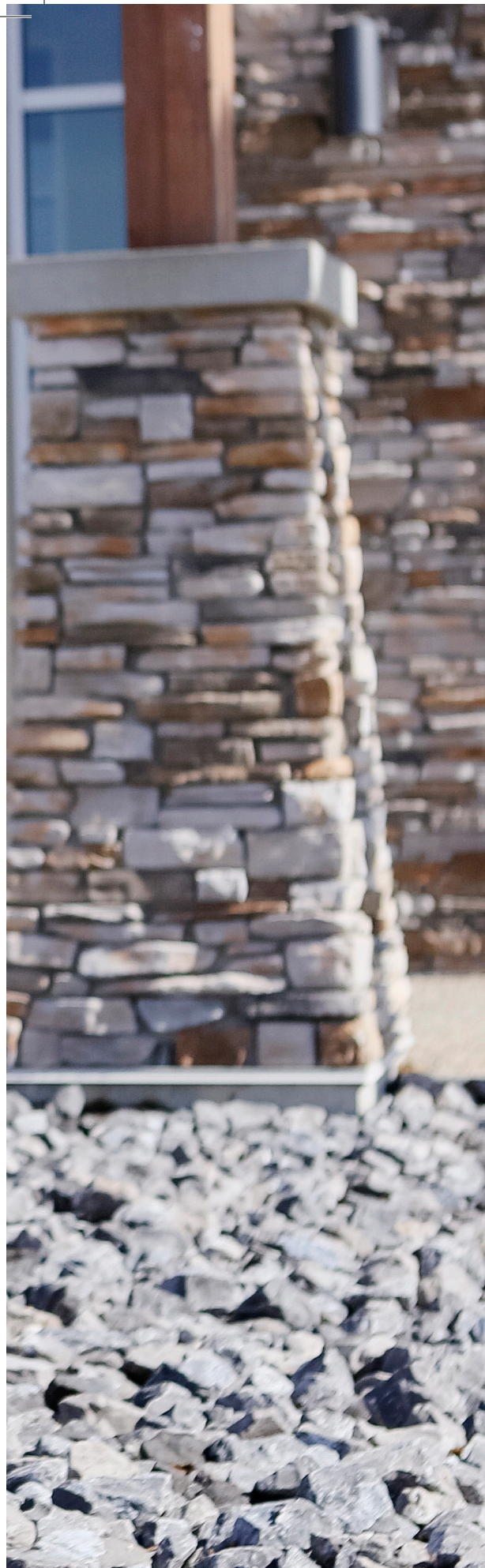
Tri Municipal Region organizations anticipate seeing the need for volunteers in a variety of capacities in the next two years, including governance, fundraising, program support, admin roles, special events, customer service, mentoring youth, cleaning, and maintenance, technical and operations.



In consideration for the shifting volunteer landscape within the Tri Municipal Region, organizations indicated several valuable supports and resources needed to help advance volunteerism. This includes promotion of volunteering opportunities, volunteer management resources, raising awareness about volunteer engagement issues, sharing of information and updates, and training. The formation of key actions that account for the changing landscape, as well as address the needed organizational supports will help to enhance civic engagement and volunteerism throughout the region.







ENDNOTES

- 1 National Volunteer Action Strategy: [It's Time: Volunteer Canada: English Volunteer Canada Case for Support.pdf](#)
- 2 The Canadian Code for Volunteer Involvement: [Volunteer Canada Canadian Code for Volunteer Involvement_2017.pdf](#)
- 3 Uniquely Stony Plain, Municipal Development Plan 2020, https://www.stonyplain.com/en/town-hall/resources/SP_MDP_Nov22_2019_Website.pdf
- 4 Town of Stony Plain, Strategic Plan, 2021: <https://www.stonyplain.com/en/town-hall/resources/Documents/2021-2024-Strategic-Plan.pdf>
- 5 Town of Stony Plain, Corporate Plan, 2022: <https://www.stonyplain.com/en/town-hall/resources/Documents/Corporate-Plan-2022-2024.pdf>
- 6 Town of Stony Plain, Mayor's Task Force Report: Community Engagement and Volunteerism, 2018: <https://calendar.stonyplain.com/council/Detail/2019-05-06-1800-Governance-and-Priorities-Meeting/5197ae3e-b231-4980-847c-aa41008d3437>
- 7 Town of Stony Plain, Mayor's Task Force: Community Resiliency, 2021: cflaa974-2a78-4e35-9d54-adac00f558bb ([stonyplain.com](https://www.stonyplain.com))
- 8 Tri Municipal Regional Plan, 2021, https://www.parklandcounty.com/en/county-office/resources/projects-plans/Tri-Municipal-Regional-Plan/Tri-Municipal_Regional_Plan_IntegratedReport_Web.pdf
- 9 Town of Stony Plain, Volunteerism and Civic Engagement What We Heard Report, 2023, SP_Volunteer_v9_web.pdf ([stonyplain.com](https://www.stonyplain.com))
- 10 Statistics Canada, General Social Survey on Giving, Volunteering and Participating, 2018: Volunteering counts: Formal and informal contributions of Canadians in 2018 ([statcan.gc.ca](https://www.statcan.gc.ca))
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 TOWN OF
**STONY
PLAIN**

stonyplain.com



TOWN OF STONY PLAIN COMMUNITY & SOCIAL DEVELOPMENT

PROGRESS UPDATE

VOLUNTEERISM & CIVIC ENGAGEMENT STRATEGY



INTRODUCTION

This status report provides an update on progress toward the **Volunteerism & Civic Engagement Strategy**, accepted by Council for information in May 2024.

Progress is being made across the strategy's four focus areas:

- **OPPORTUNITIES**
- **COMMUNITY LEADERSHIP**
- **ORGANIZATIONAL CAPACITY**
- **ENHANCING AWARENESS**

Key accomplishments include improvements to the *Better Impact* volunteer database, expanded volunteer promotion and recognition, the launch of the *Inspired to Lead* leadership program, and continued capacity-building and leadership opportunities for volunteers and community organizations.

Several short-term actions have been completed, while medium- and long-term actions continue through municipal initiatives and regional partnerships. Staff will continue implementation and undertake an environmental scan in 2027 to help inform future priorities.

IMPLEMENTATION TIMELINE

Actions within the strategy are categorized according to the anticipated timeframe for implementation:

TIMELINE		DEFINITION
Short Term	S	First year
Medium Term	M	2–3 years
Long Term	L	4–5 years



SEPTEMBER 2026





FOCUS AREA: **OPPORTUNITY**

GOAL #1: Increase community participation by connecting people to diverse and inclusive volunteer opportunities.

#	ACTION	TIMELINE	PROGRESS
1.1	Improve and maintain the Volunteer Impact database.	S	Completed/ Ongoing
1.1a	Restructure the database to highlight diverse and flexible opportunities.	S	Completed/ Ongoing
1.2	Expand flexible municipal volunteer opportunities.	M	In progress
1.2a	Increase accessibility and flexibility within volunteer roles.	M	Not started
1.2b	Work with community organizations to expand flexible and diverse opportunities.	M	In progress
1.2c	Assess the need for training on accessible and flexible volunteer roles.	S	Planned for 2027
1.3	Engage youth through partnerships and programming that promote volunteering.	S	In progress
1.4	Work with marginalized communities to develop more inclusive opportunities.	L	Not started

FOCUS AREA: **COMMUNITY LEADERSHIP**

GOAL #2: Foster leadership development within our community.

#	ACTION	TIMELINE	PROGRESS
2.1	Develop and implement a comprehensive leadership training program for volunteers.	L	Completed / Ongoing
2.2	Expand flexible municipal volunteer opportunities.	M	In progress
2.3	Expand Neighbourhood Connect and support neighbourhood leaders.	M	In progress
2.4	Provide youth-specific volunteer opportunities that build leadership, skills, connections and employability.	S	In progress / Ongoing



FOCUS AREA: **ORGANIZATIONAL CAPACITY NOURISHING**

GOAL #3: Build the volunteerism capacity of organizations through our leadership and expertise in volunteer engagement and management.			
#	ACTION	TIMELINE	PROGRESS
3.1	Host regular sessions for leaders of volunteers to share knowledge, resources and local practices.	S	In progress / Ongoing
3.2a	Review and refine the municipal volunteer program, including recruitment, training, recognition, evaluation and standardized resources.	S	In progress – 2027 implementation
3.2b	Explore guidelines distinguishing volunteers, paid staff and contractors.	L	In progress – 2027 implementation
3.2c	Develop accessible resources and templates for community organizations.	M	Not started – 2027
3.2d	Share learnings and resources with community organizations based on recommendations from 3.2b.	L	Not started – 2027
3.3	Provide guidance on designing accessible, flexible and inclusive volunteer roles.	S	In progress / Ongoing
3.4	Provide regular training for leaders of volunteers to build skills and address local challenges.	S	In progress / Ongoing

FOCUS AREA: **ENHANCING AWARENESS**

GOAL #4: Raise the profile of Volunteer Services within the community, and further promote volunteerism and civic engagement.			
#	ACTION	TIMELINE	PROGRESS
4.1	Improve and maintain the Volunteer Impact database.	S	Complete / Ongoing
4.1a	Include database information in Volunteer Services promotional materials.	S	Complete / Ongoing
4.1b	Provide training to volunteers and municipal staff on using and managing the database.	S	In progress
4.2	Promote the Volunteer Impact database and its benefits to individuals and organizations.	S	Complete / Ongoing
4.3	Promote the benefits of volunteering and civic engagement through coordinated communications.	S	Complete / Ongoing
4.3a	Develop tailored messaging for key volunteer groups, including youth, families and seniors.	S	Complete / Ongoing
4.4	Host volunteer recruitment and networking opportunities that connect residents and organizations.	S	In progress / Ongoing
4.4a	Provide targeted youth recruitment opportunities that connect youth with suitable volunteer roles.	S	In progress



A large group of people, including many children and adults, are gathered in a park-like setting. In the foreground, several children are playing in a shallow stream or pond, stepping on large rocks. A boy in a blue shirt is crouching near the water. Other children are standing on the rocks or walking across a small wooden bridge in the background. Adults are supervising the children. The background features lush green trees, a red pickup truck, and a multi-story residential building. The scene is bright and sunny, suggesting a pleasant day outdoors.

Strategy Update

VOLUNTEERISM & CIVIC ENGAGEMENT

Cultivating a strong, healthy and connected community



Journey To Date

1997

Volunteer Services added to Stony Plain FCSS service model

2022

Public Engagement completed

2023

What We Heard Report released

2024

Strategy released

2026

Strategy update to Council

2029

Strategy review planned

Focus Areas

- Opportunities
- Community Leadership
- Organizational Capacity Building
- Enhancing Awareness

To promote **well-being** and **healthy communities** by fostering conditions for volunteerism and civic engagement

To nurture **connection, community, and belonging** among our residents of all ages.

Implementation = collaboration + partnerships + action



Opportunities Highlights

2025 at a glance

- 177 new profiles
- 161 opportunities posted
- 14 volunteer categories

Progress

- Updated Better Impact database
- New categories created (youth, family, groups, flexible roles & events)
- Cross-promotion with Town departments
- Spring & Fall Volunteer Info Nights
- National Volunteer Week recognition initiatives

Capacity Building Highlights

2025 at a glance

- Quarterly Linking & Learning opportunities
- Workshops & networking for non-profits/charities

Progress

- Volunteer management resources
- Municipal volunteer program
- Accessible & flexible role design



Awareness Highlights

2025 at a glance

- Info Nights
- Promotion
 - Newsletters
 - Social Media
 - Community Boards
 - Digital Signs

Progress

- Anyone Can Volunteer campaign
- National Volunteer Week
 - **664** recognition pins
 - **17** participating organizations
 - **7** local businesses

A man with a beard, wearing a red jacket with "STONY MOUNTAIN" on the sleeve, is loading a red donation bin with food items. The bin has a sign that says "Parkland Food Bank" and "Donate Here". The bin is on a metal ramp, and there is snow on the ground. The background shows a snowy landscape with trees and a building.

Are you ready to take
your volunteer impact
to the next level?

Apply for Inspired to Lead today!

Community Leadership Highlights

Inspired To Lead Progress

- 17 participants
- 3 months of development
- 89% increase confidence

"The program gave me confidence to bring forward a community project idea."

**Next cohort:
October 2026–January 2027**



Community Leadership

Beyond Inspired to Lead

Youth

Lead Together

- 18 Youth Champions
- 4 Youth Leaders

Community

Neighbourhood Connect

- 49 Connectors in 37 Neighbourhoods
- Community connections

Non Profit/Charities

- Networking
- Shared learning
- Capacity building

Measuring Progress

Progress is measured through a combination of data + feedback + stories.

2025 at a glance

- 177 new profiles
- 161 opportunities posted
- 98 participants in trainings/workshops gaining knowledge

'I was very pleasantly surprised that 2 days on By-laws could be so 'interesting'. It was very helpful.'



Looking Ahead

2026–2029

- Continue implementation of priority actions
- Expand flexible & accessible opportunities
- Continue leadership development
- Strengthen organizational capacity
- Grow awareness and recruitment

2027

- Environmental scan
- Revisit the volunteer landscape and emerging trends

2029

- Independent strategy evaluation
- Strategy review and revise planning



Volunteerism is community building



Connect

Contribute

Lead

Belong

Questions?

END OF ITEM



Council Discussion

Closed Meeting