



JOB DESCRIPTION

JOB INFORMATION	
Position:	Seasonal Parks Operator
Reports To:	Parks Supervisor
Position Type:	☐ Full Time Permanent (35 hours) ☐ Full Time Permanent (40 hours) ☐ Part Time Casual ☐ Part Time Permanent ☒ Full Time Limited Term (including FT Summer Students) ☐ Part Time Limited Term (including PT Summer Students)

JOB SUMMARY
Reporting to the Parks Supervisor, the Seasonal Parks Operator is an integral part of the team responsible for maintaining outdoor amenities and making Strathmore a beautiful and enjoyable place for all who live here and visit us. In this position, work is primarily outdoors and requires daily handling of hand and power tools, work vehicles, and possibly chemicals. The tasks required can also be physically demanding.

ESSENTIAL FUNCTIONS
Description of the Function Parks Operations - Operate a variety of light duty equipment (vehicles, tractors, mowers, weed trimmers, backpack blowers, rototillers, hand tools, etc.) - Maintain outdoor parks amenities for public use - Maintain parks, pathways, green spaces, flower beds, planters, trees, and floral displays - Assist in set up and tear down of special events, as required - Assist in the repair of Town infrastructure, as required - Conduct environmentally friendly weed control - Set up and turn on of watering devices for irrigation purposes - Collection and disposal of litter from parks and green spaces - Changing of garbage bags in Town-owned garbage receptacles - Assist other departments with operating duties, as required Winter Park Operations: - Plow and shovel snow, ice melt applications and ongoing snow maintenance. - Create and maintain ice skating surfaces at outdoor rink and on storm ponds. - Installation and take down of seasonal displays - Prune trees Safety - This position is a Safety Sensitive position requiring fit for work status - Participate in the Town's Health & Safety Program and follow all workplace procedures - Safe operation and preventative maintenance of a variety of motorized equipment - Report all unsafe or substandard conditions, acts, and events as soon as possible to immediate supervisor - Work in compliance with the Occupational Health and Safety Act, plus other applicable codes - Participate in team safety meetings, training, and exercises

COMPETENCIES AND BEHAVIOURS
- Must be willing to take direction from others and follow through with designated tasks - Willingness to follow standards and guidelines - Strong interpersonal skills, ability to avoid conflict - Strong decision making and problem-solving ability

- Can work independently and also cooperatively in a team environment

REQUIREMENTS, EXPERIENCE, AND EDUCATION

- High School Diploma, GED, or equivalent
- Experience working in a Parks or landscaping environment considered an asset
- Valid Class 5 Alberta Driver's Licence, with a satisfactory Driver's Abstract
- Satisfactory criminal background check
- References from recent employers, volunteer work, coaches and/or teachers will be required as part of the recruitment process
- Required to provide own CSA-approved steel-toed boots

WORKING CONDITIONS

- Physical effort and manual labour are required regularly, including heavy lifting (up to 50 lbs), squatting, bending, twisting, and climbing
- Required to work outside in all weather conditions. Physical working conditions vary, with exposure to heat, cold, and wet conditions.
- Working environment and tasks vary as position is responsible for operations at various facilities, parks, and Town-owned spaces
- Schedule is subject to change due to operational needs

Manager Approval:

Name

Signature

Date

Employee Acceptance:

Name

Signature

Date