

The Corporation of the City of Temiskaming Shores

By-law 2019-068

Being a by-law to amend By-law No. 2005-036 being a by-law to adopt a Municipal Alcohol Policy for the Corporation of the City of Temiskaming Shores – Five (5) year review

Whereas under Section 8 of the municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

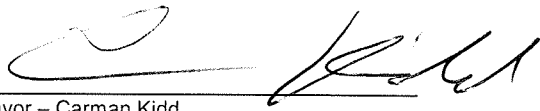
Whereas Council passed By-law No. 2005-036 to adopt a Municipal Alcohol Policy for the Corporation of the City of Temiskaming Shores; and

Whereas Council considered Administrative Report No. RS-007-2019 at the April 16, 2019 Regular Council meeting and directed staff, in compliance with the requirement for a review within a five (5) year period, to prepare the necessary by-law to amend By-law 2005-036 for consideration at the April 16, 2019 Regular Meeting of Council;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That By-law No. 2005-036, as amended be hereby further amended by removing Schedule "A" and replacing it with Schedule "A", hereto attached and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections to not alter the intent of the by-law or its associated schedule.
3. That By-law No. 2005-036 being a by-law to adopt a Municipal Alcohol Policy for the Corporation of the City of Temiskaming Shores be reviewed by within a five (5) year period ending March 31, 2024.

Read a first, second and third time and finally passed this 16th day of April, 2019.



Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2019 – 068

Municipal Alcohol Policy

Original Draft:	April 5, 2005
Final Draft:	April 11, 2005
Reviewed:	July 2014
Amended:	September 9, 2014
Reviewed:	September 2018
Amended:	April 16, 2019

City of Temiskaming Shores
Municipal Alcohol Policy Manual
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1.0 Definitions

At the Door means the sale of admission tickets immediately prior to and at the general location of the event;

City means the Corporation of the City of Temiskaming Shores;

City Staff means City of Temiskaming Shores staff identified by the City as a contact for either Municipal Alcohol Policy purposes or the facility or premises in question as the context requires;

Door Monitor means any paid or volunteer person(s) who checks identification and for signs of intoxication, keeps out intoxicated and troublesome individuals, arranges for coat checking, monitors for those showing signs of intoxication when leaving the event, and arranges safe transportation;

Duty to Control means the duty to protect participants from foreseeable harm to themselves or others;

Energy Drink means a type of beverage containing stimulant drugs, usually caffeine, which is marketed as providing mental and physical stimulation;

Event means any gathering of any kind whether social, business or otherwise, on City property. The event may include the set-up, tear-down, clean-up, and other activities that occur in, on, or around any City properties related to the preparations for, conduct of, or finalization of the event and use of City property;

Event – Public means an event at which any alcohol is consumed that is open to the public to attend and is conducted by a registered charity or not for profit entity or an event of municipal, provincial, national, or international significance where the intent may be to generate revenue;

Event – Private means an event at which any alcohol is consumed that is not open to the public and for which notification is limited to invited guests where the intent may not be to generate revenue;

Event – Outdoor means an event where money is collected for liquor through an admission charge to the event, admission or liquor tickets sold to people attending the event, or the collection of money for liquor before the event;

Event - No Sale means an event where liquor is served without charge, no money is collected directly or indirectly for liquor from guests, and the permit holder absorbs all the costs;

Event Worker means any person who serves or sells liquor or is involved in an event where alcohol is served on municipal property;

Facility Manager means the City official, or designate, having operational jurisdiction over the facility, property, or area where alcohol is being served;

Floor Supervisor means any paid or volunteer person(s) who talks with participants, monitors patron behavior, monitors for intoxication and underage drinkers, responds to problems and complaints, assists door monitors when necessary, removes intoxicated persons, and arranges safe transportation;

Letter of Municipal Significance means a letter from the City Clerk declaring that the event is an "Event of Municipal Significance". Such a letter is required before granting a special occasion for a public event;

Licensed Security means security personnel licensed under the Private Security and Investigative Services Act who monitors entrances and patrolling licensed areas. Licensed Security must ensure the safety and security of the establishment, its employees and patrons;

Municipal Alcohol Policy (MAP) means a local municipal policy to manage events held on properties and facilities owned, operated, and/or maintained by the Corporation of the City of Temiskaming Shores where alcohol is sold and/or served;

Municipal Property means any municipally-owned or leased lands, buildings, or structures;

Permit Holder means any person or organization applying to hold an event on municipal property and shall include the person or organization on whose behalf such person(s) apply or seek permission to hold the event and the person whose name is listed as the permit holder on a Special occasion Permit (this may include a sponsor);

Private Place means an indoor area usually not open to the public and not open to the public during the event;

Server means a paid or volunteer person(s) who accepts tickets for the purchase of alcoholic drinks, serves drinks to a maximum of four per person, monitors for intoxication and underage drinkers, refuses service when patron appears to be intoxicated or near intoxication, offers a non-alcoholic substitute, and co-ordinates with event staff;

Smart Serve means the Smart Serve training program offered by Smart Serve Ontario, designed to train staff and volunteers who work in areas where alcohol is sold and/or served, such as in bars, restaurants, banquet halls and other public facilities. The Smart Serve Program is the only server training program that is recognized by the Alcohol and Gaming Commission of Ontario and approved by this policy;

Special Occasion Permit (SOP) means the permit required any time liquor is offered for sale or given away or served anywhere other than in a licensed establishment or a private place;

Stag and Doe means a social event relating to an upcoming wedding which acts as a fundraiser for an engaged couple;

Standard Drink means as per Low Risk Alcohol Drinking Guidelines as developed by an expert panel representing Health Canada, Canadian Centre for Substance Abuse and the Alberta Drug and Alcohol Commission and endorsed by the Liquor License Board of Ontario and the Canadian Association of Mental Health:

12 oz. or 341 ml of 5% beer, cider, cooler **OR**

5 oz. or 142 ml of 12% alcohol content wine **OR**

1.5 oz. or 43 ml of 40% distilled alcohol

As per Section 13. (1) of Reg. 389/91 Special Occasions Permit: No person shall sell, offer for sale or serve at premises to which a permit applies, a drink that contains more than eighty-five milliliters of spirits.

Ticket Seller means any paid or volunteer person(s) who sells alcohol tickets to a maximum four (4) per person per purchase, monitors for intoxication and underage drinkers, refuses sale to patrons at or near intoxication, and refunds tickets on request;

Wedding means a marriage ceremony and the associated celebration such as marriage, nuptials, and commitment ceremonies;

2.0 Purpose of the Alcohol Policy

The Municipal Alcohol Policy consists of a range of measures designed to prevent alcohol related problems and to increase the enjoyment of those who use City facilities. By reducing the potential for alcohol related problems, the City of Temiskaming Shores reduces the risk of injury and death, and reduces the level of liability it may be exposed to while increasing the general user's enjoyment of the facilities.

3.0 Implementation and Monitoring

1. The Municipal Alcohol Policy will be implemented April 11th, 2005.
2. The Municipal Alcohol Policy will be submitted for review to the Timiskaming Health Unit and the Temiskaming Shores Police Services Board every five years.
3. The Municipal Alcohol Policy will be reviewed by the Mayor and Council of Temiskaming Shores every five years.

4.0 Policy Objectives

1. To provide operational procedures for those holding events in municipally owned facilities where alcohol use is permitted.
2. Comply with the provincial Liquor License Act.

3. To ensure that events where alcohol use is permitted are properly supervised and operated.
4. To support the decision of abstainers not to drink alcohol.
5. To encourage and support the responsible use of alcohol as part of a social function rather than the reason for it.
6. To provide a balance of "wet" and "dry" facilities and events to ensure that all community members have access to safe and enjoyable recreation activities.
7. To equip staff and volunteers with skills and knowledge to manage events and enforce the policy.

5.0 Administration

1. The City Clerk may issue a letter of municipal significance for any occasion except the following:
 - a) All youth and minor sports events, including banquets
2. Notwithstanding Section 4.0 Article 1. areas not suitable for the consumption / advertising of alcohol include:
 - a) All arena change rooms
 - b) All arena entrances, lobbies, and seating areas during youth sports
 - c) All ice surfaces except when floor covering is in place or there is no ice on the surface
 - d) All municipally owned trails, and walkways
 - e) All municipal sports playing fields when being used for its originally intended purposes
 - f) All playground areas
3. The City reserves the right to change the designation of any site at its discretion.
4. Parks/Facilities eligible for Alcohol Use Events are listed in Appendix No. 01 of the by-law
5. Parks/Facilities not eligible for Alcohol Use Events are listed in Appendix No. 02 of the by-law.
6. Applications for municipal support of a Special Occasion Permit shall include the following:
 - a) **Name and contact information** of the event permit holder including at least one secondary contact

- b) **Insurance** – A minimum of \$5,000,000 liability insurance with the City of Temiskaming Shores named as an additional or co-insured, proof of which must be provided to the City Clerk and/or the person or department in charge of the rental space a minimum of fourteen (14)
 - c) **Safe Transportation Strategy** which provides safe transportation options for all drinking participants at the event which may include:
 - Designated Drivers
 - Promotion of taxis, buses, or other forms of alternate transportation
 - Transportation provided by the event sponsor
 - d) **Security**
 - Public Events require a security plan outlining security measures that will be in place. Security must be kept until all patrons have departed from the premises
 - Any company providing security shall carry a minimum of \$5,000,000 liability insurance associated with their security activities
 - e) **Evacuation Plan** outlining the location of entrance and exit accesses
 - f) **Signed agreement** (Appendix 05) indicating that the permit holder understands and will abide by the Municipal Alcohol Policy.
 - g) **Signage** – Proper Signage will be posted in accordance with Appendix 04 and be clearly visible at the event.
7. **Controls** - The permit holder of an event has a duty to control including but not limited to the following:
- a) The event sponsor must obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario and must show proof of this to the municipal Facility Manager at least fourteen (14) days prior to the event;
 - b) Anyone involved in the sales/service of liquor (Servers, Door Monitors, Ticket Sellers, Floor Supervisors, Security, and Management Services) at paid or a free bar must be over the age of 18, have valid Smart Serve Certificate on their person, and must act in accordance with the Municipal Alcohol Policy;
 - c) A coat check system is encouraged and backpacks are not admissible to a licensed event;
 - d) All drinks must be served in cans, disposable paper or plastic cups unless the event is a private function;
 - e) Low-alcohol (4% beer) or extra light (2.5% beer) beverages must be made available and at a lower cost than regular beer. O. Reg 389/91 s.28 (2);
 - f) Non-alcoholic drinks must be available at no charge or at a cost significantly lower than that of drinks containing alcohol;

- g) No practices that encourage increased drinking i.e. oversize drinks, double shots, pitchers of beer, drinking contest volume discounts;
- h) The Permit Holder is required to post and inform all patrons of any beverage that has an alcohol content above 5%;
- i) Alcohol may not be served in public areas without a Special Occasion permit and/or in areas nearby or outside of any area with a valid Special Occasion Permit;
- j) All exits must be monitored to ensure that no alcohol is taken outside and that occupancy limits are complied with;
- k) No extra-strength alcohol drinks will be provided. As per Section 13. (1) of Reg. 389/91 Special Occasion Permit: No person shall sell, offer for sale or serve at premises to which a permit applies, a drink that contains more than eighty-five milliliters of spirits. The City supports and strongly recommends serving the 'standard drink' sizes to help guests manage their consumption responsibly: A standard drink is:
 - 12 oz. or 341 ml of 5% beer, cider, cooler **OR**
 - 5 oz. or 142 ml of 12% alcohol content wine **OR**
 - 1.5 oz. or 43 ml of 40% distilled alcohol
- l) A minimum of two people will be designated to stay at the table where tickets are being sold
- m) Tickets, where applicable, must be purchased from designated ticket seller and redeemed at the bar
- n) Unused tickets, where applicable, are to be redeemable for cash at any time during the event to a maximum of four (4) tickets
- o) The municipality reserves the right to require the presence of police officers for the duration of an event, the cost to be borne by sponsoring group or individual
- p) All event workers are to wear highly visual identification
- q) Ensure compliance with the clearly defined ratio of event workers according to the type of event (Attached as Appendix 03 to the by-law) or otherwise approved in writing by the City of Temiskaming Shores
- r) All alcohol purchased under the Special Occasion Permit must be opened by the event staff and may not leave the service area in a closed manner
- s) The permit holder must adhere to the Ontario Fire code, City of Temiskaming Shores by-laws, and/or any other current and applicable legislation
- t) Anyone over the age of 19 who is entering a public special Occasion Permit event must be identified, in a manner that is clearly visible and which cannot be altered, indicating they are of legal drinking age.
- u) The Permit Holder shall ensure that an item of identification is inspected before admitting a person apparently under the age of 19 and ensure that before liquor

- is sold or served to a person apparently under the age of 19, an item of identification of the person is inspected.
- v) Acceptable identification for alcohol at any event must be inspected by the permit holder or designated event staff prior to alcohol sale/service. (Ontario Driver's license with a photo, Canadian passport, Canadian Citizenship Card with photo, Canadian Armed Forces Identification Card, Photo card issued by the Liquor Control Board of Ontario. A secure Indian Status Card issued by the Government of Canada, A permanent Resident Card issued by the Government of Canada, A photo card issued under the Photo Card Act, 2008, the Ontario Health Card if offered voluntarily)
 - w) An adequate amount of food with substance shall be offered at any event where alcohol is being served.
 - x) The Permit Holder and all event workers must be sober and of sound mind during and immediately after the event is concluded.
 - y) Tickets may not be sold at the door for a private event
 - z) Event workers must check the photo identification of all participants at masquerade events to assist in ensuring everyone is of legal age.
 - aa) Alcohol shall not be served after 2:00 am
 - bb) There must be no 'last call'
 - cc) All entertainment must be completed by 2:00 am (consistent with when alcohol sales end)
 - dd) All evidence of alcohol consumption must be cleared by 2:30 a.m. and the facilities vacated by 3:00 a.m. (Liquor License Act of Ontario)
 - ee) Special Occasion Permit holders must report in writing to the City within 24 business hours or the next regular business day, all incidents in which patrons are injured or ejected from an event, or when Police/Fire/Ambulance have been dispatched.

8. **Outdoor Events Area** – The outdoor area shall be clearly defined and separated from unlicensed areas by a minimum of 36" (0.9 m) high partition.

6.0 Accountability Inspection

The City of Temiskaming Shores reserves the right to have a municipal representative attend any and all public events held on City of Temiskaming Shores owned property to protect the best interests of the Corporation. This person will have complete authority to close any event not complying with The City of Temiskaming Shores Municipal Alcohol Policy, and/or Recreation Department Facility Permit Terms and Conditions. Cost of this person will be borne by the event organizer(s) at the sole discretion of the City.

7.0 Severability

Should any section, subsection, clause or provision of this by-law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this by-law as a whole or any part thereof, other than the part so declared to be invalid.

8.0 Signage

Signs included in Appendix 04 shall be prominently and permanently displayed in designated facilities, in sizes suitable to the facility and space to be used to address

- Accountability
- Statement on Intoxication
- Sober Driver Spot Check
- No "Last Call"
- Alcohol Ticket Sales
- Proof of Age
- Fetal Alcohol Syndrome
- Designated Drivers

9.0 Insurance and Indemnification

All events/activities on municipal property which will involve the consumption of alcohol will be required to obtain a Special Occasions Permit issued by the Alcohol and Gaming Commission of Ontario and ensure that all conditions associated with the issuance of that permit are met throughout the term of that activity. In addition, the facility renter/event organizer must produce proof at least 14 days prior to the event that the following forms of coverage have been bound for the full term of the activity:

- a) Public liability and property damage insurance with an insurer satisfactory to the City in an amount not less than five million dollars (\$5,000,000.00). This insurance shall name the Corporation of the City of Temiskaming Shores as an additional insured for the period of the rental stated on the facility permit. This insurance endorsement shall also state that coverage will respond to all claims relating to the A.G.C.O. Licensed activities held on the premises and shall not exclude participants.
- b) The permit holder agrees to indemnify and save the City of Temiskaming Shores, its elected officials, public officials, and employees, harmless from all claims, damages, losses and expenses which might arise as a result of this event taking place.

10.0 Enforcement Procedures and Penalties

- 10.1 The event workers must report any infraction of this policy to the designated municipal staff as soon as possible within 24 hours of the occurrence, or by the start of the next working day, and complete an incident report form.

- 10.2 The event staff must report any infraction of this policy to police whenever they believe such action is needed.
- 10.3 When the permit holder, despite requests, does not correct MAP infractions, the designated municipal representative must close down the event.
- 10.4 When participants are found to be drinking alcohol in restricted areas such as dressing/change rooms, the municipal representative will intervene and request that the illegal use cease. If the drinking continues, police must be called.
- 10.5 Permit holders and rental groups who fail to comply with the City of Temiskaming Shores Municipal Alcohol Policy shall be subject to the following consequences:

10.5.1 Short-term Procedures

- a) The City Manager of the City of Temiskaming Shores and the Director responsible for the facility the infraction occurred will review infractions.
- b) The designated municipal representative will send a registered letter describing the problem to the permit holder/rental group, informing the group that their rental privileges for the next scheduled rental or event have been revoked.
- c) The group/team's rental privileges for the next scheduled rental or event (alcohol or no alcohol) will be revoked.
- d) Future rental privileges to penalized groups will depend on their convincing the municipal staff and/or council's designate that they will follow all policy regulations at future functions.

10.5.2 Long-term Penalties

- a) When a permit holder contravenes the MAP a second time following a warning, the permit holder and sponsoring group will not be allowed to rent municipally owned facilities *for a minimum period of one year*.
- b) Should a permit holder, team or group contravene the municipality's MAP a second time, they will be permanently barred from renting municipally owned facilities unless the decision is overturned through appeal to council.

Penalties concerning use of facilities may be appealed to the City Manager.

11.0 Low Risk Drinking Guidelines

Canada's Low-Risk Alcohol Drinking Guidelines (LRDG) help Canadians moderate their alcohol consumption and reduce their immediate and long-term alcohol-related harm. The

LRDG posters are to be displayed wherever alcohol is served in order to inform patrons of related risks.

English: <http://www.ccsa.ca/Resource%20Library/2012-Canada-Low-Risk-Alcohol-Drinking-Guidelines-Poster-en.pdf>

French: <http://www.ccsa.ca/Resource%20Library/2012-Canada-Low-Risk-Alcohol-Drinking-Guidelines-Poster-fr.pdf>

Appendix 01

Facilities Eligible for Alcohol Use Events

Dymond Community Hall - 181 Drive-In Theatre Road
Dymond Ball Parks - Laurette Street
Riverside Place - 55 Riverside Place
Don Shepherdson Memorial Arena Hall - 75 Wellington Street
Don Shepherdson Memorial Arena Floor Space - 75 Wellington Street
New Liskeard Community Hall - 90 Whitewood Ave
Waterfront Pool/Fitness Centre Lounge and deck area - 77 Wellington Street
Algonquin Beach Park - 15 Beach Boulevard
New Liskeard Waterfront Park (Spurline) - Fleming Drive
New Liskeard Fall Fair Grounds - Riverside Drive
Haileybury Community Hall (Floor and Hall) - 400 Ferguson Avenue
Haileybury Arena Floor Space – 400 Ferguson Avenue
Haileybury Lion's Den - 400 Ferguson Avenue
Harbourplace - 451 Farr Drive
Rotary Farr Park
City Hall Lobby - 325 Farr Drive
Temiskaming Art Gallery - 325 Farr Drive
Murray Daniels Park - Lakeview Avenue South
Bucke Park - 523060 Bucke Park Road

Appendix No. 02

Facilities/Parks Not Eligible for Alcohol Use Events:

Parks:

- Skateboard Park - 490 White's Drive – Ambulance entrance
- Pete's Dam Park - 784285 Pete's Dam Road
- Little Claybelt Museum - 883356 Hwy 65 Dymond
- Dymond Firefighters Park
- Dymond Outdoor Rink - 400 Laurette Street
- Shaver Park
- Christian Street Park
- Haileybury Lions Park
- Lakeview Avenue Park
- Camsell Park
- Haileybury Cenotaph Park
- Hughes Lookout
- Haileybury Waterfront Beach
- New Liskeard Cenotaph Park
- Baker Street Playground
- Heard Street Playground
- New Liskeard Lions Playground
- Rebecca Street Playground
- Sutcliffe Playground
- New Liskeard Lions Tennis Courts

Facilities

- Dymond Community Complex: Offices and Garage
- Dymond Fire Station - 181 Drive-In Theatre Road
- Haileybury Fire Station - 486 Georgina Avenue
- Haileybury Branch Library - 545 Lakeshore Road
- Haileybury Medical Centre - 95 Meridian Avenue
- Temiskaming Shores Sailing School Facility - 451 Farr Drive
- Haileybury Public Works Complex Buildings - 500 Broadway Street
- Haileybury Office/Storage/Washroom Building - 400 Morrissett Drive
- Temiskaming Shores Cemetery Facilities
- Public Works Facilities - 1 View Street
- Haileybury Equipment Garage - Land Fill Site

- New Liskeard Pubic Works Complex - 200 Lakeshore Road
- New Liskeard Storage - Wellington Street
- New Liskeard Fire Station - 28 Wellington Street
- New Liskeard Branch Library - 50 Whitewood Avenue
- All sport facilities other than those listed in Section 4.0

Appendix 03

Required Ratio of Event Workers

The following is the recommended minimum ratio of event workers per number of participants:

# of Participants	Floor Bartenders	Door Monitors	Ticket Supervisors	Sellers
Under 25	1	0	1	0
25 to 50	1	1	1	1
51 to 100	2	2	2	2
101 to 200	2	3	3	2
201 to 300	3	3	3	3
301 to 400	3	3	4	3
401 to 500	4	4	4	5
501 to 750	6	6	6	6
751 to 1300	8	8	8	8

* For the purpose of a Family Reception of up to 300, Floor Monitors and Door Supervisors may be the same individuals.

Appendix 04

Required Signage

Signage specified below is permanently located in the Municipal Halls including Haileybury Arena Hall, New Liskeard Community Hall, Riverside Place and Dymond Hall. The Permit Holder will be required to provide signage for any licensed events held in other facilities and outdoor venues.

1) Accountability

The sponsor will post a sign at main exits and in bar areas stating:

- The name of the sponsor,
- The event License holder,
- Address and telephone number of the Ontario Provincial Police Temiskaming Detachment.
- A blank sign format shall be provided to the sponsor by the municipality.(Attached as Appendix No. 06)

2) Statement on Intoxication

Placed in the bar areas and at the entrance

The City of Temiskaming Shores strives to provide recreation facilities for all members of the community to enjoy. We honor the rights of everyone, including those who choose to abstain, and welcome their participation in our social events.

Servers are required by law not to serve anyone who is or appears to be intoxicated or to serve anyone to the point of intoxication.

Low-alcohol beverages, coffee, soft drinks, and food items are available

3) Sober Driver Spot Check

A wall sign is to be located at the main exits:

The Ontario Provincial Police thank you for helping to reduce impaired driving everywhere in the City of Temiskaming Shores. We look forward to personally thanking you at one of our roadside spot checks for leaving this event as a Sober Driver.

4) **No "Last Call"**

At the entrance to the halls in facilities designated as eligible for Special Occasion Permit, indicating that there will be no last call before the closing of the bar.

5) **Alcohol Ticket Sales**

In the alcohol ticket sales table outlining the regulations.

No more than four (4) tickets per person may be sold at a time. Tickets may be redeemed prior to 1:00am

6) **Proof of Age**

Near entrances and in bar areas designated as eligible for alcohol use which read:

You must be 19 years or older to consume alcohol at a Special Occasion Permit event. The only acceptable proof of age is government-issue photo identification.

7) **Fetal Alcohol Syndrome**

In all areas where alcohol is served in order to inform participants about the risks of fetal alcohol syndrome. The sign must be a minimum of 8 x 10 inches.

Warning: Drinking alcohol during pregnancy can cause birth defects and brain damage to your baby.

8) **Designated Drivers**

In all facilities designated as eligible for alcohol-Licensed events thanking designated drivers for their contribution to the health and safety of their friends and the community at large.

We appreciate our Designated Drivers and thank them for their contribution to the health and safety of their friends and the community. In recognition of your contribution, we are pleased to offer you free coffee and soft drinks.

Appendix 05

Agreement – Special Occasion Permit Holder

1. I have received and reviewed a copy of the City of Temiskaming Shores Municipal Alcohol Policy Manual.
2. I understand that I must adhere to the conditions of the City of Temiskaming Shores Municipal Alcohol Policy and the Liquor License Act of Ontario.
3. I understand that if I or other individuals at the event fails to adhere to the Temiskaming Shores Municipal Alcohol Policy, the City Staff will take the appropriate action. This action may include eviction, revoking of the Special Occasion Permit, and the notification of local authorities.
4. I understand I can be held liable for injuries and damages arising from failure to adhere to the Liquor License Act of Ontario.

Print Name

Signature

Date

City Representative - Print Name

Signature

Date

Appendix 06

Accountability Sign

NAME OF SPONSOR

EVENT LICENSE HOLDER

**ONTARIO PROVINCIAL POLICE
TEMISKAMING DETACHMENT**

911

**ADDRESS:
300 Armstrong Street North
New Liskeard**