

Schedule “A” – Administration and Legislative Services

Fee Description	Unit	Fee Amount	HST (T = taxable, E = exempt)
VITAL STATISTICS			
Marriage License	Each	\$134.50	E
Civil Marriage Ceremony (between 9 am and 3:30 pm, Monday to Friday)	Each	\$250.00	T
Civil Marriage Ceremony (after 3:30 pm, or on Saturday or Sunday, where available)	Each	\$350.00	T
Witnesses for Marriage Ceremony (2 required)	Each (if provided by the City, and only provided at ceremonies taking place at City Hall)	\$25.00	T
Mileage (for offsite marriage ceremonies)	Per km, round-trip, measured from City Hall if ceremony is during working hours; measured from officiant's residence if after hours	Department of Finance Annual Rate (2026: \$0.73/km)	E
Clean up fee for marriage ceremonies (if required)	Per ceremony	\$75.00	T
Non-refundable booking fee for marriage ceremony	Per ceremony	\$50.00	T
Rehearsal fee for marriage ceremonies	Per ceremony (if requested)	\$100.00	T
Burial permit/death registration	Each	\$22.00	E

Fee Description	Unit	Fee Amount	HST (T = taxable, E = exempt)
BUSINESS LICENSES			
Bed and Breakfast License			
Annual License Fee (plus the inspections noted below)	Each	\$100.00	E
<i>Fire & Emergency Services inspection</i>		\$200.00	T
<i>Building department inspection</i>		\$75.00	E
Late Renewal Fee (after January 31 – plus the inspections noted below)	Each	\$150.00	E
<i>Fire & Emergency Services inspection</i>		\$200.00	T
<i>Building department inspection</i>		\$75.00	E
Transferral Fee	Each	\$25.00	T
Sign Fee	Each	\$25.00	T
Appeal Fee	Each	\$250.00	T
Refreshment Vehicle License			
Annual License Fee (plus the inspections noted below)	Each	\$200.00	E
<i>Fire & Emergency Services inspection</i>		\$200.00	T
Daily License Fee	Each	\$50.00	E
License Replacement Fee	Each	\$10.00	T
Appeal of Decision to Revoke License	Each	\$250.00	T

Fee Description	Unit	Fee Amount	HST (T = taxable, E = exempt)
Group Homes			
Annual License Fee (plus the inspections noted below)	Each	\$150.00	E
<i>Fire & Emergency Services inspection</i>	<i>Each</i>	<i>\$100.00</i>	<i>T</i>
TEMPORARY NOISE PERMIT			
Non-Refundable Application Fee	Each	\$75.00	E
Appeal Fee	Each	\$250.00	E
Inspection Fee (where required)	Each	\$75.00	T
LOTTERIES			
Bingo not exceeding \$5000	Each	3% of prize value	E
Raffle \$1001 to \$50,000	Each	3% of prize value	E
Raffle \$1000 or less	Each	\$30.00	E
Bazaar \$500 or less	Each	\$15.00	E
Break Open Ticket (Nevada) \$900 per unit (maximum)	Each	3% of prize value	E

Fee Description	Unit	Fee Amount	HST (T = taxable, E = exempt)
ANIMALS			
Kennel License			
Early Registration (on or before December 31 of prior year)	Each	\$150.00	E
Late Registration (January 1 to December 31 of current year)	Each	\$200.00	E
Dog License			
Sterilized dog (November 1 to December 31 of prior year)	Each	\$25.00	T
Unsterilized dog (November 1 to December 31 of prior year)	Each	\$50.00	T
Dangerous Dog	Each	\$50.00	T
Late Registration (in addition to base license fees)	Each	\$10.00	T
COMMISSIONER OF OATHS¹			
City of Thorold Forms	Each	NIL	
Pension Forms	Each	NIL	
Thorold Resident – all other documents – first document	Each	\$20.00	T
Thorold Resident – all other documents – subsequent documents	Each	\$5.00	T
Non-Resident – all other documents – first document	Each	\$30.00	T
Non-Resident – all other documents – subsequent documents	Each	\$5.00	T
Preparation of documents (in addition to commissioning fee)	Each	\$30.00	T

¹ NOTE: The City of Thorold only offers Commissioner of Oaths service. We do not certify true copies of documents.

Fee Description	Unit	Fee Amount	HST (T = taxable, E = exempt)
FREEDOM OF INFORMATION			
Application Fee	Each	\$5.00	E
For request for access under subsection 17(1)	Each	\$25.00	E
For request for access under subsection 37(1)	Each	\$10.00	E
For request for access under subsection 36(2)	Each	\$10.00	E
For request for access under subsection 21(1)	Each	NIL	
For staff time to search for records	Each	\$7.50/15 minutes	E
Preparing Record for Disclosure (including severing of records)	Each	\$7.50/15 minutes	E
Producing record from machine readable record	Each	\$20.00	E
Photocopies and computer print-outs	Each page	\$0.20	T

Fee Description	Unit	Fee Amount	HST (T = taxable, E = exempt)
BY-LAW DIVISION FEES			
Residential Rental License – New Applicant	Each	\$500.00	E
Residential Rental License – Renewal Application	Each	\$400.00	E
Certificate of Compliance – Property Standards By-law	Each	\$120.00	E
Discharge of an Order registered in the Land Registry Office (includes original registration of Order)	Each	\$350.00	E
Parking Permit Fee – Municipal Parking Lots	Monthly	\$45.00	T
Special Interest Vehicle Permit	Each	\$50.00 Valid for life of vehicle at same property	E
Work in Progress Permit	Each	\$50.00 Valid for 180 days from issuance	E
Non-attendance fee at screening or hearing	Each	\$100.00	E
Late payment of penalty fee	Each	\$25.00	E
MTO search fee	Each	\$10.00	E