



Municipality of West Perth

PO BOX 609
160 Wellington Street,
Mitchell, ON N0K 1N0

APPLICATION OF TAX REBATES FOR CHARITABLE ORGANIZATIONS

Bring this form and any original documentation specified below to the Municipal Office. If you fill out this document electronically, please print out the application, sign it and deliver a hard copy to the office. If you require any further information please contact the Tax and Revenue Analyst, at (519) 348-8429 ext. 227 or propertytaxes@westperth.com.

**Request for Tax Rebate
for taxation year:**

20_____

The deadline for submitting applications is **February 28** of the year following the taxation to which this application relates.

Organization		
Name of Organization:		
Canada Revenue Agency Registration Number:		
Mailing Address – Number and Street:		
City/Town:	Province:	Postal Code:
Name of Applicant and Title:		Phone Number:
Signature:	Date:	Fax Number:
Property Occupied		
Taxation Year Applied For:		
Roll Number: 31-30		
Legal Description:		

Property Details of the Commercial/Industrial Building occupied by the Organization:			
Date of Occupancy:		Total Months this year:	
Square Footage Occupied:	Total Square Footage of the Building:	Total Square Footage of ALL Assessed Areas of the Building:	
Sq. Ft	Sq. Ft	Sq. Ft	
Are you sub-leasing space? No Yes (if yes, enter details below)			
Name of sub-lessee		Part of Space Occupied	
1.		Sq. Ft	
2.		Sq. Ft	
Attach list for additional sub-leased space			
Landlord Information			
Name:		Phone Number:	Fax Number:
Mailing Address – Number and Street:		City/Town:	Province: Postal Code:

Required information to be submitted with this Application: *Please check the appropriate box(es).*

For Charities:

Copy of Notification of Registration (if not previously provided)

Copy of Annual Information Return filed with Canada Revenue Agency (latest copy available)

And, if Renting:

Copy of Current Lease that sets out amount of property taxes to be paid by the organization

Confirmation of square footage as detailed above

Statement/invoice from landlord indicating amount of property taxes billed to the organization

This Application CANNOT be processed without all required documentation.