

RESIDENTIAL BUILDING PERMIT INFORMATION & CHECKLIST REQUIREMENTS

APPLICATION REQUIREMENTS – Along with your approved development permit from the Municipality, ensure the listed supporting documentation is included with the completed building permit application, or delays may occur with regards to issuing the building permit.

NEW HOME BUYERS PROTECTION ACT – Since February 1, 2014, When constructing a new home, cabin, garage with living quarters or moving in a manufactured home you **must** provide New Home Warranty Registration at time of application.

NATIONAL ENERGY CODE (NEC) – Ensure the 9.36 Compliance Report is completed and submitted with the building permit application and documentation.

<p>CONSTRUCTION OF NEW HOMES & ADDITIONS</p> <ul style="list-style-type: none"> ☐ site plan ☐ floor plan(s) ☐ foundation plan ☐ elevation views ☐ building cross sections ☐ roof truss layouts ☐ manufactured floor joist layouts (Layouts can be on site for pick up at the framing stage) ☐ engineered stamped drawings for attached garage if it is pile and grade beam ☐ Preserved Wood Foundations require plans designed by an Engineer, registered in the Province of Alberta. (unless designed to the CAN/CSA S406-16 (R2003)) ☐ Hydronic Heating design information and designer certification <p>** NOTE: Pile foundations and slab on grade foundations require engineering</p>	<p>MANUFACTURED, MODULAR, MOBILE HOMES</p> <ul style="list-style-type: none"> ☐ site plan ☐ floor plan ☐ foundation plan** ☐ CSA, QAI, NTA or Intertek # ☐ Serial # ☐ AMA # (built prior to Dec. 2019) ☐ square footage ☐ year of manufacture ☐ elevation views <p>ONE ROOM ADDITIONS & MANUFACTURED SUNROOMS</p> <ul style="list-style-type: none"> ☐ site plan ☐ floor plan ☐ foundation plan** ☐ cross section view ☐ elevation views ☐ if manufactured sunroom, supplier's full product information is required or an engineer's approval <p>** NOTE: Pile foundations require engineering</p>
<p>STORAGE BUILDINGS / GARAGES / SHEDS / CARPORTS</p> <ul style="list-style-type: none"> ☐ site plan ☐ floor plan ☐ elevation views ☐ building cross sections ☐ roof truss and beam design information ☐ Hydronic Heating design information and designer certification (if applicable) ☐ pole buildings <u>require</u> engineering <p><u>Foundation Requirements:</u></p> <ul style="list-style-type: none"> ☐ 4 foot frost wall and strip footing ☐ concrete slab over 55 sq. meters (592 sq. ft.) must be engineered ☐ engineered grade beam and pile ☐ any other foundation will require a structural engineered stamped plan <p><u>Wall Requirements:</u></p> <ul style="list-style-type: none"> ☐ walls up to 3.6 m in height are acceptable ☐ walls over 3.6 m will require an <u>engineered</u> stamped plan. <p>BASEMENT DEVELOPMENTS & SUITES AND MINOR RENOVATIONS</p> <ul style="list-style-type: none"> ☐ floor plan showing layout of new walls, bathrooms, bedrooms, windows and doors. Dimensions and identification of rooms to be labelled. 	<p>HOT TUBS / SWIMMING POOLS</p> <ul style="list-style-type: none"> ☐ site plan with dimensions of tub/pool ☐ fence info <p>ROOF MOUNTED SOLAR PANELS</p> <ul style="list-style-type: none"> ☐ existing roof structure to be identified ☐ roof layout showing anchorage of panels and railing system (Truss manufacturer's specifications required to be submitted or roof must be engineered) <p>DECKS</p> <ul style="list-style-type: none"> ☐ site plan ☐ foundation plan** ☐ floor layout ☐ cross section view <p>HANDICAP RAMPS</p> <ul style="list-style-type: none"> ☐ site plan ☐ foundation plan** ☐ cross section view <p>HVAC INSTALLATIONS (not with new construction)</p> <ul style="list-style-type: none"> ☐ Replace duct work and venting; provide detailed scope of work ☐ Hydronic heating; provide the design information and heat loss calculations <p>WOOD STOVES (including fireplaces, pellet and coal stoves)</p> <ul style="list-style-type: none"> ☐ floor plan ☐ references to certification listing ☐ manufacturers' installation instructions <p>**NOTE: Pile foundations require engineering</p>

Construction checklists for additions, decks, garages, mobile homes and wood stoves are also available.

Contact Superior Safety Codes at 1.866.999.4777 if you require any information regarding building permits or drawings that are required.